



## Monthly Projects Report November 2009

Address comments related to projects to:

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**Project:** Bradford Creek Soccer Complex Renovations  
**CIP Project No:** 2  
**Capital Budget No:** 010-9500-403.78-76

**Project Manager:** Lamarco M. Morrison

**Project Description:** The Bradford Creek Soccer Complex Renovations consists of the installation of support facilities including restrooms and storage.

**Funding/Budget:**

Capital Reserve	\$150,000
Project Expenditures	\$146,832.18
Encumbrances	\$2,500
Current Balance	\$667.82

**Project Schedule:**

Receive Proposals:	March 2009
Construction:	April 2009
Project Closeout:	October 2009

*Significant accomplishments this period:*

- Closeout documents have been submitted to the Park Maintenance Division of Recreation and Parks.

*Significant accomplishments planned for next period:*

- Recreation and Parks will install site amenities and shelves in the storage room.

*Major issues, Scope changes, Pending change orders, Risks (impact, resolution):*

**Project:** Center City Redevelopment Project (Town Common Master Plan)  
**CIP Project No:** Community Development CIP No. 3  
**Capital Budget No:**

**Project Manager:** Lamarco M. Morrison

**Project Description:** This project consists of the development of a master plan for Town Common. This is a joint venture project with Community Development.

<b>Funding/Budget:</b>	Bonds	\$50,000
	Project Expenditures	\$0.00
	Encumbrances	\$0.00
	Current Balance	\$0.00

<b>Project Schedule:</b>	Receive Proposals:	July 2009
	Select Designer:	September 2009
	Approve Contract:	October 2009
	Complete Master Plan	May 2010

*Significant accomplishments this period:*

- The City executed the design contract with ColeJenest & Stone, PA and submitted a notice to proceed.
- ColeJenest & Stone completed the site inventory and analysis phase of the master plan.
- ColeJenest & Stone submitted the monthly report for the Town Common Master Plan.
- The IT Department began the webpage for the Town Common Master Plan.

*Significant accomplishments planned for next period:*

- ColeJenest & Stone will present the site inventory and analysis to City Staff.
- The conceptual design phase of the project will be 50% complete.
- The Town Common webpage will be available.

*Major issues, Scope changes, Pending change orders, Risks (impact, resolution):*

**Project:** Drew Steele Center  
**CIP Project No:** 7  
**Capital Budget:** 010-9500-403.78-83

**Project Manager:** Lamarco M. Morrison

**Project Description:** The project consists of the renovation and conversion of the Elm Street Gym to the Drew Steel Center; renovations include building expansion and site improvements.

**Funding/Budget:**

Private Donations	\$500,000
Project Expenditures	\$0.00
Current Balance	\$500,000

**Project Schedule:**

Design Phase:	January 2009
Bidding Phase I:	July 2009
Construction Phase I:	August 2009
Project Closeout	
Phase I:	May 2010

*Significant accomplishments this period:*

- Recreation and Parks received the donation check from the Drew Steele Foundation in the amount of \$500,000.
- Project is currently on hold pending identified funding for phase I of the project; the anticipated cost for phase I of the project is \$1.6 million dollars.

*Significant accomplishments planned for next period:*

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**Project:** **Playground Equipment Renovation and Replacement**  
**CIP Project No:** **9**  
**Capital Budget No:** **010-9500-403.75-69**

**Project Manager:** Lamarco Morrison

**Project Description:** The Playground Equipment Renovations and Replacement project consists of the replacement of playground equipment and surfacing and various parks.

**Funding/Budget:**

General Fund	\$85,348
Project Expenditures	\$0.00
Encumbrances	\$91.50
Current Balance	\$85,256.50

**Project Schedule:** The project schedule has not been determined.

*Significant accomplishments this period:*

- Recreation and Parks has selected West Haven Park to receive playground and park renovations.

*Significant accomplishments planned for next period:*

- Playground equipment renovations will be selected, and a request for bids will be submitted to vendors.

*Major issues, Scope changes, Pending change orders, Risks (impact, resolution):*

**Project:** **Gymnasium HVAC System (GAFC / Eppes Recreation Center)**  
**CIP Project No:** **11**  
**Capital Budget No:** **010-9500-403.75-07**

**Project Manager:** Lamarco M. Morrison

**Project Description:** The project consists of gym HVAC installation at two sites – Greenville Aquatics and Fitness Center and Eppes Recreation Center.

**Funding/Budget:**

Capital Reserve	\$200,000
Project Expenditures	\$549.04
Encumbrances	\$3,300
Current Balance	\$196,150.96

**Project Schedule:**

Submit RFQ:	January 2009
Receive Submittals:	February 2009
Contracting (Design):	April 2009
Design Phase:	June 2009
Bidding:	September 2009
Construction:	October 2009
Project Closeout:	May 2010

*Significant accomplishments this period:*

- Parks completed the review of the construction documents for the HVAC construction; Recreation and Parks has decided to bid Eppes and GAFC as separate bid packages with Eppes being the first project to be bid.
- City Council approved \$334,104 in additional funding for the Eppes HVAC installation; the additional funding is for a complete electrical upgrade of the entire building, and new energy efficient windows and doors for the gym.
- Staff met with the Eppes Alumni Association to give an update on the project.
- Parks staff met with Stanford White, Inc. to conduct a final review of the bid documents.

*Significant accomplishments planned for next period:*

- A contract amendment will be submitted for electrical engineering and construction administration for HVAC installation at the Eppes Gym.

*Major issues, Scope changes, Pending change orders, Risks (impact, resolution):*

- Cost estimates for the design development documents indicate that construction for both facilities are may be over the approved budget; the project is approximately \$150,000 over budget even with the design being value engineered the project to reduce the cost. City staff has identified additional funds for the Eppes Gym; Parks has requested funds for the GAFC HVAC in the 2010 CIP request.
- Testing has revealed that there is asbestos on the existing steam pipes in the gymnasium; the engineer has included the cost of removal in the probable cost statement.

**Project:** Resurfacing Parking Lot and ADA Paved Access Paths  
**CIP Project No:** 16, 18  
**Capital Budget No:** 010-9500-403.78-60 (\$25,000)  
010-9500-403.78-79 (25,390)

**Project Manager:** Lamarco M. Morrison

**Project Description:** The project consists of the resurfacing and paving of existing park parking Lots at various parks. Funds for this project were used for ADA walks at Elm Street Park and for basketball court resurfacing at Greenfield Terrace Park.

**Funding/Budget:**

Capital Reserve	\$25,000
General Fund	\$22,000
Project Expenditures	\$47,190
Encumbrances	\$2,000
Current Balance	\$1,000

**Project Schedule:**

Receive Bids:	September 2009
Construction:	September 2009
Project Closeout:	October 2009

*Significant accomplishments this period:*

- This project has been closed out and accepted by the Recreation and Parks Department.