
PUBLIC WORKS

October 4, 2016

Debra G. Collins, Director
Public Transportation Division
NC Department of Transportation
1550 Mail Service Center
Raleigh, NC 27699-1550

Dear Ms. Collins:

The Greenville Urban Area Unified Planning Work Program (UPWP) for FY2018 has been submitted into the PMPO Grants sharepoint teamsite. The UPWP also serves as the urban area's Metropolitan Planning Program grant application requesting Federal Transit Administration Section 5303 planning funds. A complete description and budget of planning activities is included in the UPWP/PWP.

The Federal Transit Administration (FTA) grant amount requested is our full allocation of \$42,000.

The local match will be provided by the City of Greenville. The City of Greenville is the designated grant recipient for Section 5303 grant funds.

Sincerely,



Allen M. Thomas, Chairman
Transportation Advisory Committee
Greenville Urban Area MPO

Greenville Urban Area Metropolitan Planning Organization

UNIFIED PLANNING WORK PROGRAM (UPWP) -FY18

July 1, 2017 to June 30, 2018

Introduction

The Unified Planning Work Program (UPWP) outlines transportation planning tasks to be conducted during the fiscal year. The UPWP sets the budget for these items and identifies the funding sources. MPO staff is responsible for ensuring completion of the planning tasks identified in the UPWP. The MPO Staff and the North Carolina Department of Transportation are the responsible agencies for many of the tasks in the UPWP. Some planning tasks are carried out by outside consultants.

The categories for planning tasks in the UPWP are based on planning requirements contained in Federal legislation that authorizes transportation funding. The adopted Prospectus for Continuing Transportation Planning provides detailed descriptions for these tasks. The UPWP must be programmed according to the Prospectus.

Funding Summary FY 2017-2018 (Total funds programmed in PWP, including Transit funds)

| | | |
|---------------------------------|--|------------------|
| Federal Highway Administration | | \$613,600 |
| Local Match | | \$149,200 |
| State Match (for Transit items) | | \$4,200 |
| Total | | \$767,000 |

Program Summary for MPO Planning and Administration (PL Funds)

| | | |
|---|-------------------|----------------|
| II-A Data and Planning Support | \$ 180,000 | 31.03% |
| II-B Planning Process | \$ 88,000 | 15.17% |
| <i>(II-B Special Study)</i> | \$ 44,000 | 7.59% |
| III-A Planning Work Program | \$ 48,000 | 8.28% |
| III-B Transp. Improvement Plan | \$ 68,000 | 11.72% |
| III-C Cvl Rgts. Cmp./Otr .Reg. Reqs. | \$ 32,000 | 5.52% |
| III-D Statewide and Extra-Regional Planning | \$ 40,000 | 6.90% |
| III-E Management Ops, Program Support Admin | \$ 80,000 | 13.79% |
| TOTAL PL Funds | \$ 580,000 | 100.00% |

GREENVILLE URBAN AREA MPO'S TITLE VI NOTICE TO PUBLIC

U.S. Department of Justice regulations, 28 Code of Federal Regulations, Section 42.405, Public Dissemination of Title VI Information, require recipients of Federal financial assistance to publish or broadcast program information in the news media. Advertisements must state that the program is an equal opportunity program and/or indicate that Federal law prohibits discrimination. Additionally, reasonable steps shall be taken to publish information in languages understood by the population eligible to be served or likely to be directly affected by transportation projects.

The Greenville Urban Area MPO hereby gives public notice that it's the policy of the MPO to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 *Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations*, Executive Order 13166 *Improving Access to Services for Persons with Limited English Proficiency*, and related nondiscrimination statutes and regulations in all programs and services. It is the MPO's policy that no person in the United States shall, on the grounds of race, color, sex, age, income status, national origin, or disabilities be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, activities, or services for which the MPO receives Federal financial assistance.

Any person who believes they have been mistreated by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with the Greenville Urban Area MPO. Any such complaint must be in writing or in person to the City of Greenville, Public Works--Engineering, MPO Title VI Coordinator, 1500 Beatty St, Greenville, NC 27834, within one hundred eighty (180) days following the date of the alleged discrimination occurrence. Title VI Discrimination Complaint forms may be obtained from the above address at no cost, or via internet at www.greenvillenc.gov.

GREENVILLE URBAN AREA MPO'S TÍTULO VI COMUNICACIÓN PÚBLICA

El Departamento de Justicia de regulaciones de EU, Código 28 de Regulaciones Federales, Sección 42.405, Difusión Pública del Título VI de la información, exigen que el beneficiario de la ayuda financiera del gobierno federal publique o difunda la información del programa a los medios de comunicación. Los anuncios deben indicar que el programa es un programa de igualdad de oportunidades y / o indicar que la ley federal prohíbe la discriminación. Además, deben tomarse pasos razonables para publicar la información en los idiomas de la población a la cual servirán, o que puedan ser directamente afectadas por los proyectos de transporte.

La Organización Metropolitana de Planificación de Greenville (Greenville Urban Area MPO) notifica públicamente que es política del MPO asegurar el pleno cumplimiento del Título VI del Acta de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987, la Orden Ejecutiva 12898 Dirección Federal de Acciones para la Justicia Ambiental en Poblaciones minoritarias y poblaciones de bajos ingresos, la Orden Ejecutiva 13166 Mejorar el acceso a los Servicios para Personas con Inglés Limitado, y de los estatutos y reglamentos relacionados con la no discriminación en todos los programas y servicios. El MPO está comprometido a ofrecer oportunidades de participación significativa en sus programas, servicios y actividades a las minorías, poblaciones de bajos recursos y personas que no dominan bien el idioma Inglés. Además, reconocemos la necesidad de evaluar el potencial de impactos a estos grupos a través del proceso de toma de decisiones, así como la obligación de evitar, minimizar y mitigar impactos adversos en los que son desproporcionadamente altos. Es política del MPO que ninguna persona en los Estados Unidos, por motivos de raza, color, sexo, edad, nivel de ingresos, origen nacional o discapacidad sea excluido de la participación en, sea negado los beneficios de, o sea de otra manera sujeto a discriminación bajo cualquier programa, actividades o servicios para los que el MPO recibe asistencia financiera federal.

Cualquier persona que crea haber sido maltratada por una práctica discriminatoria ilegal en virtud del Título VI tiene derecho a presentar una queja formal con NCDOT. Cualquier queja debe ser por escrito o en persona con el Ciudad de Greenville, Public Works--Engineering, MPO Title VI Coordinator, 1500 Beatty St, Greenville, NC 27834, dentro de los ciento ochenta (180) días siguientes a la fecha en que ocurrió la supuesta discriminación. Los formatos de quejas por discriminación del Título VI pueden obtenerse en la Oficina de Public Works sin costo alguno o, o a través de Internet en www.greenvillenc.gov.

Explanation of Funding Sources in the UPWP

Overview

There are three major funding sources that make up the UPWP. All three of these sources come from the federal government and involve either local or state matching funds. The disbursement of all the funds is managed by the North Carolina Department of Transportation. All three of the funding sources are displayed in the UPWP that is approved by the Greenville Urban Area MPO.

Metropolitan Planning Funds

Commonly known as "PL" (short for Public Law) funds, these funds are the primary source of funding for MPO Planning and Administration. The MPO Lead Planning Agency and MPO staff administer the funds. The Federal Highway Administration provides 80% of the funding, and local governments of the Greenville Urban Area MPO provide the 20% local match. In some cases, funds are sub-allocated to other agencies to perform special studies. This is not a grant program, but rather a reimbursement program. In other words, valid expenditures for transportation planning are reimbursed at a rate of 80%. The MPO Staff submits quarterly invoices to the NCDOT for reimbursement.

The MPO uses the PL funds to carry out tasks identified in the Planning Work Program. Some of the funds are used to pay staff salaries for time spent on transportation planning activities and for administration of the MPO. Some of the funds are used to pay outside consultants for special planning studies. All planning activities and special studies conducted during the year must be a part of the approved Planning Work Program. Occasionally funds are reimbursed to other local agencies that complete tasks identified in the PWP.

State Planning and Research (SPR) Funds

Known as SPR funds, these funds are administered by the North Carolina Department of Transportation, Transportation Planning Branch. The funds are primarily used to pay NCDOT staff salaries for time spent on transportation planning for the Greenville Urban Area. The Federal Highway Administration provides 80% of the funds, and the State of North Carolina provides the remaining 20%. These are not shown as part of the UPWP.

Section 5303 Funds

These are funds from the Federal Transit Administration (FTA) that are designated exclusively for transit planning. The funds are currently administered by the City of Greenville as a Direct Recipient of federal transit funds. The funds are primarily used to pay staff salaries for time spent on transit planning. The FTA provides 80% of the funds. The state provides 10% and the City of Greenville provides 10%.

Greenville Urban Area Metropolitan Planning Organization

TRANSPORTATION ADVISORY COMMITTEE MEMBERS

CHAIR
*Allen Thomas, Mayor
City of Greenville*

*Charles Farley
Commissioner
Pitt County*

VICE-CHAIR
*Steve Tripp, Mayor
Town of Ayden*

*Doug Jackson, Mayor
Town of Winterville*
ALTERNATE: Tony Moore

*David C. Boyd, Jr., Mayor
Village of Simpson*

*Ferrell Blount
Board of Transportation
NCDOT*

*(non-voting)
John F. Sullivan III
Federal Highway Administration*

TECHNICAL COORDINATING COMMITTEE MEMBERS

*Kevin Mulligan
Director of Public Works
City of Greenville
Chair*

*Director of Planning and
Community Development
City of Greenville*

*Lamont Jackson
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City of Greenville*

*Scott P.M. Godefroy, P.E.
City Engineer
City of Greenville*

*Richard DiCesare, P.E., PTOE
City Traffic Engineer
City of Greenville*

*Barbara Lipscomb
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*James Rhodes, AICP
Planning Director
Pitt County*

*Jonas Hill
Planner
Pitt County*

*Planning Director
Town of Winterville
Vice-Chair*

*Terri Parker
Town Manager
Town of Winterville*

*Steven Harrell
Town Manager
Town of Ayden*

*Stephen Smith
Community & Economic Planner
Town of Ayden*

*David C. Boyd, Jr.
Mayor
Village of Simpson*

*John Rouse, PE
Division Engineer
NCDOT*

*Steve Hamilton, PE
Division Traffic Engineer
NCDOT*

*Michael Taylor
Assistant County Manager
Pitt Area Transit*

*Reza Jafari PhD, P.E., PTOE
Greenville MPO Coordinator
Transportation Planning Branch
NCDOT*

*Haywood Daughtry, PE, CPM
Eastern Region Mobility & Safety
Field Operations Engineer
NCDOT*

*Jeff Cabaniss, PE
Division Planning Engineer
NCDOT*

*Bryant Buck
Executive Director
Mid-East Commission*

*William Bagnell
Associate Vice Chancellor
Campus Operations
East Carolina University*

*(non-voting)--Bill Marley
Community Planner
Federal Highway Administration*

*(non-voting)--Representative
Public Transportation Division
NCDOT*

*(non-voting)--Representative
Mid-East RPO*

Membership as of September 21, 2016

Greenville Urban Area 2017-2018 PWP Narrative

UPWP Overview

Greenville Urban Area Metropolitan Planning Organization PLANNING WORK PROGRAM (PWP) for FY18

July 1, 2017 to June 30, 2018

Introduction

The Unified Planning Work Program (UPWP) outlines transportation planning tasks to be conducted during the fiscal year. The UPWP sets the budget for these items and identifies the funding sources. MPO staff is responsible for ensuring completion of the planning tasks identified in the UPWP. The MPO Staff and the North Carolina Department of Transportation are the responsible agencies for many of the tasks in the UPWP. Some planning tasks are carried out by outside consultants.

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This Unified Planning Work Program (UPWP) for the Greenville Urban Area Metropolitan Planning Organization (MPO) documents the transportation planning activities and related tasks to be accomplished during the federal fiscal year 2017-2018 (from July 1, 2017 through June 30, 2018). The goal of the MPO is to ensure a continuing, cooperative, and comprehensive ("3-C") approach for transportation planning for the metropolitan area, both short and long-range, with proper coordination among:

- Local and regional MPO member governments and agencies
- North Carolina Department of Transportation (NCDOT)
- Federal Highway Administration (FHWA), and
- Federal Transit Administration (FTA)

This document outlines metropolitan planning requirements and issues; then presents a work program of planning activities to address them during the fiscal years 2017-2018.

Federal Requirements

SAFETEA-LU in concert with the Clean Air Act as Amended, envisions a transportation system that maximizes mobility and accessibility and protects the human and natural environments. This is achieved through a Continuing, Cooperative, and Comprehensive (3-C) transportation planning process that results in a long-range plan and short-range program of projects.

A metropolitan planning organization is required to develop a long-range plan and a short-range transportation improvement program that provide for the development and integrated management and operation of transportation systems and facilities (including accessible pedestrian walkways and bicycle transportation facilities) that will function as an intermodal transportation system for the planning area and as an integral part of the intermodal transportation system for North Carolina. The federally-required major components that feed into the development of the long range plan and short range program are listed below.

Metropolitan Planning Factors & Federal Requirements

The Moving Ahead for Progress in the 21st Century (MAP-21), federal transportation legislation passed by U.S. Congress and signed by the President in 2012, defines specific planning factors to be considered when developing transportation plans and programs in a metropolitan area. Current legislation calls for MPOs to conduct planning that:

- Supports the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency
- Increases the safety of the transportation system for motorized and non-motorized users
- Increases the security of the transportation system for motorized and non-motorized users
- Increase the accessibility and mobility options available to people and for freight
- Protects and enhances the environment, promotes energy conservation, and improves quality of life, and promotes consistency between transportation improvements and state and local planned growth and economic development patterns
- Enhances the integration and connectivity of the transportation system, across and between modes, for people and freight
- Promotes efficient system management and operation
- Emphasizes the preservation of the existing transportation system

These factors are addressed through various work program tasks selected for fiscal year 2015-2016.

Public Participation and Title VI

Federal legislation requires MPOs to include provisions in the planning process to ensure the involvement of the public in the development of transportation plans and programs including the Metropolitan Transportation Plan, the short-term Transportation Improvement Program, and the annual Unified Planning Work Program. Effective public involvement will result in opportunities for the public to participate in the planning process.

The Greenville Urban Area MPO's Public Involvement Plan (PIP) requires that the draft Planning Work Program (PWP) is reviewed by the Technical Coordinating Committee (TCC). The TCC meetings are open to the public and public comments can be provided. The TCC then endorses a draft PWP and forwards the document to the TAC. The draft PWP is then reviewed by the TAC and, if in agreement, a motion for adoption is considered. TAC for approval. Upon TAC approval, the PWP is then forwarded on to the State and FHWA/FTA.

All MPO plans and programs comply with the public involvement provisions of Title VI:

"No person in the United States shall, on the grounds of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities under any program or activity receiving federal financial assistance." The MPO has an adopted Title VI plan that provides further analysis.

Metropolitan Transportation Plan

The Greenville Urban Area MPO is responsible for developing the Metropolitan Transportation Plan. The Metropolitan Transportation Plan (MTP) includes the following:

- Identification of transportation facilities (including major roadways, transit, multimodal and intermodal facilities and intermodal connectors) that function as an integrated metropolitan transportation system
- A discussion of types of potential environmental mitigation activities and potential areas to carry out these activities
- A financial plan that demonstrates how the adopted transportation plan can be implemented
- Operations and management strategies to improve the performance of existing transportation facilities to relieve vehicular congestion and maximize the safety and mobility of people and goods
- Capital investment and other strategies to preserve the existing and projected future metropolitan transportation infrastructure and provide for multimodal capacity increases based on regional priorities and needs.
- Proposed transportation and transit enhancement activities.

The metropolitan Transportation Improvement Program (TIP) must include the following:

- A priority list of proposed federally supported projects and strategies to be carried out within the TIP period
- A financial plan that demonstrates how the TIP can be implemented
- Descriptions of each project in the TIP

Air Quality Conformity Process

Currently, the Greenville MPO area is considered in attainment of the National Ambient Air Quality Standards. Should the Greenville Urban Area Metropolitan Planning Organization (GUAMPO) become designated as non-attainment for air quality, and become required to make conformity determination on its Transportation Plan, the following shall apply: the North Carolina Department of Transportation (NCDOT) would assist the MPO in making a conformity determination by performing a systems level conformity analysis on the highway portion of the fiscally constrained long range transportation plan (LRTP). The Metropolitan Transportation Improvement Program is a subset of the Transportation Plan and is therefore covered by the conformity analysis.

II-A Data and Planning Support

This section covers data and processes used to support transportation planning related to transportation infrastructure.

II-A-1 Networks and Support Systems

- **Traffic Volume Counts**
 - **Vehicle Miles of Travel (VMT)**
 - **Street System Changes**
 - **Traffic Crashes**
 - **Transit System Data**
 - **Air Travel**
 - **Central Area Parking Inventory**
 - **Bike/Ped Facilities Inventory**
 - **Collection of Network Data**
 - **Capacity Deficiency Analysis**
 - **Mapping**
- The Greenville Urban Area MPO will create and maintain spatial data, metadata, and data catalog created from Python script (inclusive of member governments municipal boundaries, zoning, facilities, physical and environmental features, orthophotography, etc.) for the MPO planning area and immediately adjacent areas.
- AADT mapping and analysis in support of planning needs. Update the GIS Street Database as needed.
- Perform both tube and turning movement counts using in-house and contracted resources throughout the urban area for ongoing transportation planning purposes. Purchase of transportation data-collection equipment, including those devices using radar, magnetic detection, motion sensor technology, and/or greenway/pedestrian/bicycle counters.
- Conduct parking inventory, establish count areas, Prepare field procedures / personnel as necessary. On and off street parking data collection may include parking policies, ownership and rates.
- Review VMT data provided by NCDOT as needed. Receive countywide estimates and review as needed.
- Update local street centerline GIS data. MPO geographical area will be updated as needed, with metadata verified or created.
- Update GIS data for fixed routes, deviated fixed routes, service areas, and ridership for transit providers in the region.
- Maintain the project inventory geospatial and tabular data related to transit, bike, pedestrian, and other travel modes' changes in CTP projects, Priority Needs List projects, LRTP, and STIP/MTIP projects.
- Maintain a GIS inventory of existing data from local, state, and federal partners related to bicycle and pedestrian transportation facilities. Obtain updated sidewalk, bike facility, and greenways data from local partners. Continue collection of missing attributes or data for those data sets in need of updating or creation.

II-A-2 Travelers and Behaviour

- **Dwelling Unit, Population and Employment Changes**
- **Collection of Base Year Data**
- **Travel Surveys**
- **Vehicle Occupancy Rates (Counts)**
- **Travel Time Studies**

- Updates of baseline data or census information that may be used in various transportation plans or planning activities. Identify and evaluate changes in population and development throughout the MPO. Obtain, identify, and analysis of Census data, local parcel, zoning, and tax data records.
- Collection of the following variables, by traffic zone: 1) population, 2) housing units, and 3) employment. Update GIS database used to maintain housing and land use information.
- Updates to the 2010 Census baseline population and dwelling unit data with pertinent American Community Survey variables as they become available. Including those related to Title VI issues and include data formerly in the Census Summary File 3 taken from the long form sample in 2000.
- Assist NCDOT TPB as needed with follow up or clarifications about travel behavior related to the survey.
- Vehicle occupancy rate and travel time studies, as needed.
- Conduct surveys to attain information such as origins and destinations, travel behavior, transit ridership, workplace commuting, etc. Purchase of wireless signaling/digital mobility data from consultants who can collect mobile device signals and develop meaningful location data, travel patterns, and transportation trends.

II-A-3 Transportation Modeling

- **Travel Model Update**
- **Forecast of Data to Horizon Year**
- **Forecast of Future Travel Patterns**
- **Financial Planning**

- Assist NCDOT TPB with model updates as needed. Update socioeconomic, roadway, and travel data. review the model for any network and coding inconsistencies. Database update and/or any other travel demand modeling work associated with keeping the model up-to-date. Some of this work to be performed by NCDOT's Transportation Planning Branch along with use of consultant effort. A consultant may purchase mobile device signal data to develop origin and destination data, along with identifying other travel patterns.
- Assist with model updates and scenario runs by coordinating and supplying data about the network as needed. Test alternative roadway network scenarios.
- Review major land use changes and modify the travel demand model's TAZ files accordingly.
- Assist NCDOT TPB and the model team as needed with follow up or clarifications about SE Data forecasts or travel patterns. Drafting of any required documentation.
- Maintain fiscal model of the 2014-2040 MTP. Develop project cost estimates and identify funding sources available throughout the forecast years for the LRTP. Identify new and alternative funding sources.
- Update ongoing research about funding sources and refinement of long-range financial plan as needed.
- Create project-level cost estimates where SPOT, TIP, or other NCDOT-sanctioned estimates are

Tasks within this category are related to the development of the MPO Long Range Transportation Plan and Comprehensive Transportation Plan. Federal regulations require each MPO to have a fiscally-constrained long range transportation plan looking out at least 20 years. The plan must be updated every five years. The MPO also participates in the development of Comprehensive Transportation Plan (CTP) for the region. The plan is developed jointly with NCDOT and reflects the vision and long term needs of the transportation system. In addition, the MPO is responsible for a number of ongoing long-range planning activities such as corridor studies, congestion management monitoring and air quality planning.

II-B Planning Process

II-B-1 Targeted Planning

- **Air Quality Planning/Conformity Analysis**
- **Alternative Fuels/Vehicles**
- **Hazard Mitigation and Disaster Planning**
- **Congestion Management Strategies**
- **Freight Movement/Mobility Planning**

• Develop strategies to address and manage congestion by increasing transportation system supply, reducing demand by application of alternative mode solutions and transportation system management strategies. Provide documentation of the process to be used in updating the MTP. Tasks also include planning strategies associated with Transportation Demand Management, Access Control and Management, Traffic Operations Improvements, Incident Management and Growth Management.

• Coordinate with private freight carriers in the region to identify major shipping lanes in and out of the region and potential projects where NCDOT/GUAMPO can facilitate cooperation; incorporate applicable projects into the MTP and prepare update of the freight element of the MTP. Identify freight movement deficiencies, priorities, and proposed improvement solutions and strategies.

• Participate in MAP-21 related training and workshops.

• Research/investigate/analyze/report on alternative fuel vehicles, advanced transportation technologies, infrastructure, fueling/recharging stations, related equipment, and alt fuels technology, including public transit and transportation corridors.

• Assist with conformity determination analysis, interagency consultation process, and coordination with State and Federal agencies in developing and maintaining mobile source emission inventories. Attending air quality-related trainings/briefings/coordination meetings.

II-B-2 Regional Planning

- **Community Goals and Objectives**
- **Highway Element of the CTP/MTP**
- **Transit Element of the CTP/MTP**
- **Bicycle and Pedestrian Element of CTP/MTP**
- **Airport/Air Travel Element of CTP/MTP**
- **Collector Street Element of CTP/MTP**
- **Rail, Waterway, or other Mode of the CTP/MTP**

• Assist NCDOT TPB as needed with follow up or clarifications about travel patterns.

• Establish regional goals, objectives, and policies.

• Work with stakeholders, NCDOT, etc to develop system plans, MTP/CTP updates.

• Work with NCDOT PTD to update 5-year capital plans (as needed) for MPO transit providers in the region and assist providers with any changes in federal or state funding programs.

• Funds in this task are also to reimburse Pitt County Staff for their work in development of the MPO's CTP

• Coordinate Bike/Ped projects. LPA staff will also provide coordination with "Safe Route to Schools" programs. Coordinate with Greenville Bicycle and Pedestrian Commission, sub-committees and other community organizations interested in non-motorized travel, develop agendas and presentations, respond to commission and community requests, research best practices for related policies, and perform related work. Coordinate updates and/or implementation of the bicycle/pedestrian/greenway master plan.

• Coordinate with the Pitt-Greenville Airport and Federal Aviation Administration on future airport needs and travel patterns; incorporate connections for passenger and freight needs coming to/leaving the airport into the MTP update.

• Mapping in support of TIP, Merger, Long Range Planning, Prioritization, and Complete Streets Subcommittee including project packet maps detailing existing and future land use, zoning, EJ demographics, planning context, and natural environment.

• Coordinate with private rail companies and ports in the region and potential projects where NCDOT/GUAMPO can facilitate cooperation.

II-B-3 Special Studies

- GUAMPO staff will assist subgrantee members with reporting requirements and maintain the budgets for projects funded through this UPWP category. Projects may be developed and/or amended as the year progresses.

- o **Pitt County - SW Bypass Corridor/Small Area Study**--Conduct a study of the proposed Southwest Bypass corridor and its impacts to the surrounding area including reconfigured transportation facilities. Develop a small area/corridor plan with specific goals and objectives for maintaining optimum traffic circulation and to ensure appropriate development occurs along the corridor. The study area will encompass an approximate one-mile buffer on each side of the highway corridor with particular emphasis on proposed interchanges as well as any new or realigned roadways. (\$25,000 Total --\$20k Federal, \$5k local)

- o **Greenville MPO Non-motorized Transportation Plan** \$24,000 federal/\$6,000 local
The City of Greenville entered into contract to develop an integrated active transportation plan which will update the existing bike/ped plan, and will include greenways, to expand the scope of greenway planning throughout the MPO. A single combined bike/ped/greenway master plan will save in update costs over the years. Updates and integrates separate, existing plans into a comprehensive multi-modal transportation plan that will include these modes of transportation. The Active Transportation Master Plan will draw from existing transportation plans, but also involve gathering new information through data collection and public involvement. The resulting plan will identify key destinations throughout the MPO, and determine the best non-motorized transportation connections between these destinations, identify specific corridor improvements. The MPO is allocating \$30,000 in case the non-motorized transportation plan is not completed in FY17.

III-A Unified Planning Work Program

This category relates to the preparation and monitoring of the MPO Unified Planning Work Program, and preparation of quarterly reports, the annual report, and requests for reimbursement. MAP-21 mandated performance measure reporting requirements are also a part of this work task-group.

III-A-1 Planning Work Program

- The Greenville Urban Area MPO will develop a Planning Work Program (PWP) with the guidance of the Technical Coordinating Committee (TCC) and MPO Board; Present the PWP for approval to the Transportation Advisory Committee and submit to the NCDOT Transportation Planning Branch.
- Actively manage the progress of consultants engaged in completing UPWP tasks.
- Develop the FY 5-year Planning Work Program Calendar.

III-A-2 Metrics and Performance Management

- Update the UPWP, MTP, etc to address MAP-21 Performance Measure tracking and reporting.
- Prepare quarterly reports, the annual report, and requests for reimbursement.
- Work on establishing/developing/refinement/updating of performance measures/targets.
- Update plans (CTP/MTP/TIP), as required, to meet MAP21 performance measure requirements.

III-B Transportation Improvement Program

This category relates directly to the identification and prioritization of transportation improvement projects within the MPO area on an on-going basis, coordination of the MTIP with the STIP and SPOT processes, the development of the MTIP, and processing of MTIP amendments.

III-B-1 Prioritization

- Maintenance of a prioritized needs list (the SPOT list) of potential STIP projects across modes. Develop purposes and needs statements, as appropriate/needed.
- Work to update and improve local prioritization process for SPOT projects.
- Data, Maps and Resolutions for STIP Project Recommendations as needed.
- Attendance of any STIP- or SPOT-related meetings.
- Gathering and entry of data required for SPOT ranking of projects.
- Evaluate transportation projects. Review scoring methodology and score transportation projects, as requested by NCDOT.
- Attend SPOT-related workgroup/policy-development/planning workgroups or related meetings at a local, regional, or Statewide level.
- Meet/work with local government entities to assist with prioritization or project development/refinement.

III-B-2 Metropolitan TIP

- Work cooperatively with NCDOT and other partner agencies to review and comment on Draft STIP and Work cooperatively with NCDOT and other partner agencies to review final STIP and review and adopt the corresponding metropolitan area TIP.
- Review and refine schedules and descriptions for TIP projects in the Draft TIP.
- Coordinate meaningful public involvement in the TIP process and in review of the TIP.
- Review design issues for TIP Projects and provide comments to appropriate agencies.
- Participate in the environmental study process for TIP projects and provide an MPO representative on NEPA/404 Merger Teams.
- Monitor the public involvement process for TIP projects and ensure adequate community input; assist PDEA as requested.
- Continue participation in project-specific workgroup meetings, as needed.
- Continue to facilitate dialog between NCDOT and MPO-member communities.
- Continue to participate on scoping meetings, public input, and merger meetings
- Work associated with development or amendments to the TIP.

III-C. Civil Rights Compliance (Title VI) and Other Regulatory Requirements

Tasks within this category relate to the goal of integrating public involvement and context sensitivity into every aspect of the MPO transportation planning process.

III-C-1 Title VI Compliance

- Conduct ongoing analysis of all MPO planning activities for compliance with Title VI of the Civil Rights Act of 1964; 49 CFR part 21.
- Development and updates to Title VI and Limited English Proficiency Plans, and related tasks needed for compliance with associated Federal regulations.

III-C-2 Environmental Justice

- On a continuing basis, update maps used for transit planning with ACS data from the US Census, as available, to include Low-Mod Income, English as second language, elderly, young, and no-car populations.
- Program and/or specific project-related work regarding compliance with environmental justice goals and regulations.
- Development and updates to Title VI and Limited English Proficiency Plans, and related tasks needed for compliance with associated Federal regulations.

III-C-3 Minority Business Enterprise Planning

- Activities to encourage the participation of minority-owned business enterprises in contractual and supply opportunities on an ongoing basis.

III-C-4 Planning for the Elderly

- Provide efforts focusing on complying with the key provisions of the ADA. Plan transportation facilities and services that can be utilized by persons with limited mobility.
- Coordinate with community stakeholders to identify relevant aging issues.

III-C-5 Safety and Drug Control Planning

- Performing safety audits, developing safety/security improvements, and developing policies and planning for safety, security, and emergency preparedness issues.

III-C-6 Public Involvement

- Develop outreach efforts for effectively communicating with the community about transportation planning and projects ***including all MTP/CTP/TIP-related outreach.***
- Update website, social media, and outreach materials to make them more useful, including translation of documents and materials as needed.
- Place advertisements in media outlets as required by Public Participation Plan.
- Respond to interview and data requests from the media & public.
- Ensure compliance with North Carolina general statutes regarding open meetings and public records.
- Support of Citizens' Advisory Committee for the MTP and related issues.
- Expand ability to provide data to member governments and the public.
- Update the Public Involvement Plan, as needed.

III-C-7 Private Sector Participation

- Activities to encourage private sector participation in planning and project activities.

III-D Statewide and Extra-Regional Planning

- Coordinate with other regional, state and federal agencies involved in transportation planning activities; monitor federal and state legislation.
- Coordinate with neighboring RPO's, transit-providers, and other agencies.
- Participate in the North Carolina Association of MPOs and attend ongoing statewide meetings to discuss transportation planning issues.
- Participate in working groups, subcommittees, or task forces associated with NCDOT or other government agencies or statewide or regional professional associations such as the Working Group for Roads and Transportation (WGRT) of the North Carolina Geographic Information Coordinating Council (NCGICC), NCSITE, NCURISA, NCAPA, Eastern Carolina MPO/RPO Coalition, et cetera.
- Attend regional, statewide, national, and/or other planning initiatives, meetings, or conferences.

III-E. Management and Operations

This category relates to the on-going administrative responsibilities related to the MPO, including support of both the Transportation Coordinating Committee and the Transportation Advisory Committee.

III-E Management Operations and Program Support Administration

- Provide direct support to the MPO Governing Board and Technical Coordinating Committee (TCC), including agenda preparation and circulation, preparation of minutes, and scheduling, notification, venue setup and breakdown, and facilitation of meetings.
 - Procure supplies related to transportation planning activities.
 - Support staff training and development.
 - Cover direct costs associated with MPO administration.
 - Maintain adequate files and records for the MPO.
 - Tracking the status of transportation projects, status reports to the TCC, TAC, and interested persons.
 - Staying up to date with transportation issues (RPOs, air quality, census, environmental justice, 'smart growth", etc.). Finding, researching, and disseminating relevant transportation information for local officials, public, and MPO members.
 - Staying up to date on transportation-related bills and regulations.
 - Presentations at local association meetings, regular briefings of legislators and local officials.
 - Consistent public/media information. Examples include press releases, web page updates etc.
 - Innovative and successful public involvement (two-way communication).
 - Grant writing.
 - Preparing press releases, web page updates, etc.
 - Presentations at local association meetings, regular briefings of legislators and local officials.
- This task provides for the Lead Planning Agency to perform necessary activities in order to continue a cooperative, comprehensive, and continuing transportation planning process for the urbanized area. Funds will allow for performance of required ongoing administrative and operational tasks to support MPO committees and reporting requirements.

| FTA CODE | TASK CODE | TASK DESCRIPTION | MPO Planning and Admin - PL104 | | | Transit Planning - 5303 | | | | Transit-SECTION 5307 | | | | Task Funding Summary | | | |
|-------------|--------------|--|--------------------------------|-------------------|-------------------|-------------------------|------------------|------------------|-----------------|----------------------|--------------|------------|---------------|----------------------|----------------|-------------------|-------------------|
| | | | Local 20% | Federal 80% | TOTAL | Local (10%) | State (10%) | Federal (80%) | Fund Total | Local | State | FTA 80% | 5307 Total | Local | State | Federal | TOTAL |
| | II-A | Data and Planning Support | \$ 45,000 | \$ 180,000 | \$ 225,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 45,000 | \$0 | \$ 180,000 | \$ 225,000 |
| 44.24.00 | II-A-1 | Networks and Support Systems | \$ 12,000 | \$ 48,000 | \$ 60,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 12,000 | \$0 | \$ 48,000 | \$ 60,000 |
| 44.23.01 | II-A-2 | Travelers and Behavior | \$ 3,000 | \$ 12,000 | \$ 15,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 3,000 | \$0 | \$ 12,000 | \$ 15,000 |
| 44.23.02 | II-A-3 | Transportation Modeling | \$ 30,000 | \$ 120,000 | \$ 150,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 30,000 | \$0 | \$ 120,000 | \$ 150,000 |
| | II-B | Planning Process | \$ 33,000 | \$ 132,000 | \$ 165,000 | \$200 | \$200 | \$1,600 | \$2,000 | | | | | \$ 33,200 | \$200 | \$ 133,600 | \$ 167,000 |
| 44.23.02 | II-B-1 | Targeted Planning | \$ 3,000 | \$ 12,000 | \$ 15,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 3,000 | \$0 | \$ 12,000 | \$ 15,000 |
| 44.23.01 | II-B-2 | Regional Planning (CTP, MTP, etc) | \$ 19,000 | \$ 76,000 | \$ 95,000 | \$200 | \$200 | \$1,600 | \$2,000 | | | | | \$ 19,200 | \$200 | \$ 77,600 | \$ 97,000 |
| 44.27.00 | II-B-3 | Special Studies | \$ - | \$ - | | \$0 | \$0 | \$0 | \$0 | | | | | \$ - | \$0 | \$ - | \$ - |
| | | SW Bypass corridor/small area plan | \$ 5,000 | \$ 20,000 | \$ 25,000 | | | | | | | | | \$ 5,000 | \$0 | \$ 20,000 | \$ 25,000 |
| | | Bike/Ped/Greenway Master Plan | \$ 6,000 | \$ 24,000 | \$ 30,000 | | | | | | | | | \$ 6,000 | \$0 | \$ 24,000 | \$ 30,000 |
| | III-A | Planning Work Program | \$ 12,000 | \$ 48,000 | \$ 60,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 12,000 | \$0 | \$ 48,000 | \$ 60,000 |
| 44.21.00 | III-A-1 | Planning Work Program | \$ 5,000 | \$ 20,000 | \$ 25,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 5,000 | \$0 | \$ 20,000 | \$ 25,000 |
| 44.24.00 | III-A-2 | Metrics and Performance Measures | \$ 7,000 | \$ 28,000 | \$ 35,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 7,000 | \$0 | \$ 28,000 | \$ 35,000 |
| | III-B | Transp. Improvement Plan | \$ 17,000 | \$ 68,000 | \$ 85,000 | \$200 | \$200 | \$1,600 | \$2,000 | | | | | \$ 17,200 | \$200 | \$ 69,600 | \$ 87,000 |
| 44.25.00 | III-B-1 | Prioritization | \$ 6,000 | \$ 24,000 | \$ 30,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 6,000 | \$0 | \$ 24,000 | \$ 30,000 |
| 44.25.00 | III-B-2 | Metropolitan TIP | \$ 6,000 | \$ 24,000 | \$ 30,000 | \$200 | \$200 | \$1,600 | \$2,000 | | | | | \$ 6,200 | \$200 | \$ 25,600 | \$ 32,000 |
| 44.25.00 | III-B-3 | Merger/Project Development | \$ 5,000 | \$ 20,000 | \$ 25,000 | \$0 | \$0 | \$0 | \$0 | | | | | \$ 5,000 | \$0 | \$ 20,000 | \$ 25,000 |
| | III-C | Cvl Rgts. Cmp./Otr .Reg. Reqs. | \$ 8,000 | \$ 32,000 | \$ 40,000 | \$200 | \$200 | \$1,600 | \$2,000 | | | | | \$ 8,200 | \$200 | \$ 33,600 | \$ 42,000 |
| 44.27.00 | III-C-1 | Title VI Compliance | \$ 2,000 | \$ 8,000 | \$ 10,000 | \$0.0 | \$0.0 | \$0 | \$0 | | | | | \$ 2,000 | \$0 | \$ 8,000 | \$ 10,000 |
| 44.27.00 | III-C-2 | Environmental Justice | \$ 2,000 | \$ 8,000 | \$ 10,000 | \$0.0 | \$0.0 | \$0 | \$0 | | | | | \$ 2,000 | \$0 | \$ 8,000 | \$ 10,000 |
| 44.27.00 | III-C-3 | Minority Business Enterprise Planning | \$0 | \$0 | \$0 | \$0.0 | \$0.0 | \$0 | \$0 | | | | | \$0 | \$0 | \$0 | \$0 |
| 44.27.00 | III-C-4 | Planning for the Elderly | \$0 | \$0 | \$0 | \$0.0 | \$0.0 | \$0 | \$0 | | | | | \$0 | \$0 | \$0 | \$0 |
| 44.27.00 | III-C-5 | Safety/Drug Control Planning | \$0 | \$0 | \$0 | \$200.0 | \$200.0 | \$1,600 | \$2,000 | | | | | \$200 | \$200 | \$1,600 | \$2,000 |
| 44.27.00 | III-C-6 | Public Involvement | \$4,000 | \$16,000 | \$20,000 | \$0.0 | \$0.0 | \$0 | \$0 | | | | | \$4,000 | \$0 | \$16,000 | \$20,000 |
| 44.27.00 | III-C-7 | Private Sector Participation | \$0 | \$0 | \$0 | \$0.0 | \$0.0 | \$0 | \$0 | | | | | \$0 | \$0 | \$0 | \$0 |
| 44.27.00 | III-D | Statewide & Extra-Regional Planning | \$ 10,000 | \$ 40,000 | \$ 50,000 | \$0.0 | \$0.0 | \$0 | \$0 | | | | | \$ 10,000 | \$0 | \$ 40,000 | \$ 50,000 |
| 44.27.00 | III-E | Management Ops, Program Suppt Admin | \$20,000 | \$80,000 | \$100,000 | \$3,600.0 | \$3,600.0 | \$28,800 | \$36,000 | \$0.0 | \$0.0 | \$0 | \$0 | \$ 23,600 | \$3,600 | \$ 108,800 | \$ 136,000 |
| | | TOTALS | \$ 145,000 | \$ 580,000 | \$ 725,000 | \$4,200 | \$4,200 | \$33,600 | \$42,000 | \$0 | \$0 | \$0 | \$0 | \$149,200 | \$4,200 | \$613,600 | \$767,000 |

Greenville Urban Area MPO 2017-2018 PWP
Metropolitan Planning (PL) 23 U.S.C. 104(f) Funding Summary

| FTA CODE | TASK CODE | TASK DESCRIPTION | MPO Planning and Admin - PL | | |
|-------------|--------------|---|-----------------------------|-------------------|-------------------|
| | | | Highway / Transit | | TOTAL |
| | | | Local 20% | Federal 80% | |
| | II-A | Data and Planning Support | \$ 45,000 | \$180,000 | \$225,000 |
| 44.24.00 | II-A-1 | Networks and Support Systems • Traffic Volume Counts • Vehicle Miles of Travel (VMT) • Street System Changes • Traffic Crashes • Transit System Data • Air Travel • Central Area Parking Inventory • Bike/Ped Facilities Inventory • Collection of Network Data • Capacity Deficiency Analysis • Mapping | \$ 12,000 | \$ 48,000 | \$ 60,000 |
| 44.23.01 | II-A-2 | Travelers and Behaviour • Dwelling Unit, Population and Employment Changes • Collection of Base Year Data • Travel Surveys • Vehicle Occupancy Rates (Counts) • Travel Time Studies | \$ 3,000 | \$ 12,000 | \$ 15,000 |
| 44.23.02 | II-A-3 | Transportation Modeling • Travel Model Update • Forecast of Data to Horizon Year • Forecast of Future Travel Patterns • Financial Planning | \$ 30,000 | \$ 120,000 | \$150,000 |
| | II-B | Planning Process | \$ 33,000 | \$ 132,000 | \$ 165,000 |
| 44.23.02 | II-B-1 | Targeted Planning • Air Quality Planning/Conformity Analysis • Alternative Fuels/Vehicles • Hazard Mitigation and Disaster Planning • Congestion Management Strategies • Freight Movement/Mobility Planning | \$ 3,000 | \$ 12,000 | \$ 15,000 |
| 44.23.01 | II-B-2 | Regional Planning • Community Goals and Objectives • Highway Element of the CTP/MTP • Transit Element of the CTP/MTP • Bicycle and Pedestrian Element of CTP/MTP • Airport/Air Travel Element of CTP/MTP • Collector Street Element of CTP/MTP • Rail, Waterway, or other Mode of the CTP/MTP | \$ 19,000 | \$ 76,000 | \$ 95,000 |
| 44.27.00 | II-B-3 | Special Studies | \$ - | \$ - | \$ - |
| | | SW Bypass - Corridor / Small Area Plan | \$ 5,000 | \$ 20,000 | \$ 25,000 |
| | | Greenville - Bike/Ped/Greenway Master Plan | \$ 6,000 | \$ 24,000 | \$ 30,000 |
| | III-A | Planning Work Program | \$ 12,000 | \$ 48,000 | \$ 60,000 |
| 44.21.00 | III-A-1 | Planning Work Program | \$ 5,000 | \$ 20,000 | \$ 25,000 |
| 44.24.00 | III-A-2 | Metrics and Performance Measures | \$ 7,000 | \$ 28,000 | \$ 35,000 |
| | III-B | Transp. Improvement Plan | \$ 17,000 | \$ 68,000 | \$ 85,000 |
| 44.25.00 | III-B-1 | Prioritization | \$ 6,000 | \$ 24,000 | \$ 30,000 |
| 44.25.00 | III-B-2 | Metropolitan TIP | \$ 6,000 | \$ 24,000 | \$ 30,000 |
| 44.25.00 | III-B-3 | Merger/Project Development | \$ 5,000 | \$ 20,000 | \$ 25,000 |
| | III-C | Cvl Rgts. Cmp./Otr .Reg. Reqs. | \$ 8,000 | \$ 32,000 | \$ 40,000 |
| 44.27.00 | III-C-1 | Title VI Compliance | \$ 2,000 | \$ 8,000 | \$ 10,000 |
| 44.27.00 | III-C-2 | Environmental Justice | \$ 2,000 | \$ 8,000 | \$ 10,000 |
| 44.27.00 | III-C-3 | Minority Business Enterprise Planning | \$ - | \$ - | \$ - |
| 44.27.00 | III-C-4 | Planning for the Elderly | \$ - | \$ - | \$ - |
| 44.27.00 | III-C-5 | Safety/Drug Control Planning | \$ - | \$ - | \$ - |
| 44.27.00 | III-C-6 | Public Involvement | \$ 4,000 | \$ 16,000 | \$ 20,000 |
| 44.27.00 | III-C-7 | Private Sector Participation | \$ - | \$ - | \$ - |
| 44.27.00 | III-D | Statewide and Extra-Regional Planning | \$ 10,000 | \$ 40,000 | \$ 50,000 |
| 44.27.00 | III-E | Management Ops, Program Support Admin | \$ 20,000 | \$ 80,000 | \$ 100,000 |
| | | TOTALS | \$145,000 | \$580,000 | \$725,000 |

Greenville Urban Area MPO
FY 2017-2018 Planning Work Program
Transit Task Narrative

1- MPO

| | | | | | | |
|-----|--|---|---|---------------------------------------|--|-----------------|
| 2- | FTA Code | 442100 | 442301 | 442500 | 442616 | |
| 3- | Task Code | III-E | II-B-2 | III-B-2 | III-C-5 | Total |
| 4- | Title of Planning Task | Program Support/Admin | Regional Planning (Transit Element of the MTP) | Transportation Improvement Program | Safety | |
| 5- | Task Objective | Monitor and analyze the statistical and financial performance of the GREAT system so as to recommend improvements that will increase both the efficiency and effectiveness of the service provided. | Improve mobility | Develop transit needs | Maintain and improve system safety and security. | |
| 6- | Tangible Product Expected | Prepare, publish and submit all monthly statistical and financial reports required by the local, state and federal governments. Prepare, publish and submit all recommendations for improving system performance to the appropriate governing body for review and approval. | The development of routes and schedules that can be incorporated into the LRTP. | List of transit needs | Safety meetings. Prepare and publish regular safety bulletins. Written reviews of safety related issues with recommendations for maintaining and improving safety and security in the future. | |
| 7- | Expected Completion Date of Product(s) | 6/30/2018 | 6/30/2018 | 6/30/2018 | 6/30/2018 | |
| 8- | Previous Work | Prepared, published and submitted all monthly statistical and financial reports required by the local, state and federal governments. Prepared, published and submitted all recommendations for improving system performance to the appropriate governing body for review and approval. | Evaluation of Short Range Transit Plan recommendations completed and preparations for service improvements were made. | 2016-2025 STIP and TIP | Safety meetings. Prepared and published regular safety bulletins. Written reviews of safety related issues with recommendations for maintaining and improving safety and security in the future. | |
| 9- | Prior FTA Funds | \$40,810 | \$2,000 | | \$2,000 | \$44,810 |
| 10- | Relationship To Other Activities | | | | | |
| 11- | Agency Responsible for Task Completion | City of Greenville | City of Greenville | City of Greenville | City of Greenville | |
| 12- | HPR - Highway - NCDOT 20% | | | | | |
| 13- | HPR - Highway - FHWA 80% | | | | | |
| 14- | Section 104 (f) PL Local 20% | | | | | |
| 15- | Section 104 (f) PL FHWA 80% | | | | | |
| 16- | Section 5303 Local 10% | \$3,600 | \$200 | \$200 | \$200 | \$4,200 |
| 17- | Section 5303 NCDOT 10% | \$3,600 | \$200 | \$200 | \$200 | \$4,200 |
| 18- | Section 5303 FTA 80% | \$28,800 | \$1,600 | \$1,600 | \$1,600 | \$33,600 |
| | <i>Subtotal</i> | \$36,000 | \$2,000 | \$2,000 | \$2,000 | \$42,000 |
| 19- | Section 5307 Transit - Local 10% | | \$0.00 | | | \$0 |
| 20- | Section 5307 Transit - NCDOT 10% | | \$0.00 | | | \$0 |
| 21- | Section 5307 Transit - FTA 80% | | \$0.00 | | | \$0 |
| | <i>Subtotal</i> | | \$0.00 | | | \$0 |
| 22- | Additional Funds - Local 100% | | | | | |
| | Grand total | \$36,000 | \$2,000 | \$2,000 | \$2,000 | \$42,000 |

Greenville Urban Area MPO Five Year Planning Program

| FISCAL YEAR | ACTION | | PRODUCTS OF THE PLANNING PROCESS | | | STIP | PRIORITIZATION |
|----------------|---|-----|--|-----------------------------------|--|--------------------------------|----------------|
| | CERTIFICAT ION OF PLANNING PROCESS | PWP | METROPOLITAN TRANSPORTATION PLAN (5 Year Cycle) | | METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM | | |
| | | | Review of MTP | Major Update | | | |
| 2018 | Yes | Yes | Yes | Start 2045 MTP/model update | Adopt MTIP 2018-2024 | | Yes |
| 2019 | Yes | Yes | Yes | Adopt 2045 MTP (Aug, 2019) | Draft MTIP | Adopt STIP 2018- 2027 | Yes |
| 2020 | Yes | Yes | Yes | | Adopt MTIP 2020-2026 | | Yes |
| 2021 | Yes | Yes | Yes | | Draft MTIP | Adopt STIP 2020- 2029 | Yes |
| 2022 | Yes | Yes | Yes | Start 2050 MTP/model update | Adopt MTIP 2022-2028 | | Yes |

Anticipated DBE Contracting Opportunities for FY 17-18

Name of MPO: Greenville Urban Area Metropolitan Planning Organization

Person Completing Form: Daryl Vreeland

Telephone Number: 252-329-4476

| Prospectus Task Code | Prospectus Description | Name of Agency Contracting Out | Type of Contracting Opportunity | Federal funds to be Contracted Out | Total Funds to be Contracted Out |
|----------------------|------------------------|--------------------------------|---------------------------------|------------------------------------|----------------------------------|
| None at this time | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Metropolitan Self Certification

23 CFR 450.334

For all MPAs, concurrent with the submittal of the entire proposed TIP to the FHWA and the FTA as part of the STIP approval, the State and the MPO shall certify at least every four years that the metropolitan transportation planning process is being carried out in accordance with all applicable requirements of:

1. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
 - (1) Encourage and promote the safe and efficient management, operation, and development of surface transportation systems that will serve the mobility needs of people and freight and foster economic growth and development within and between States and urbanized areas, while minimizing transportation-related fuel consumption and air pollution through metropolitan and statewide transportation planning processes identified in this chapter; and
 - (2) Encourage the continued improvement and evolution of the metropolitan and statewide transportation planning processes by metropolitan planning organizations, State departments of transportation, and public transit operators as guided by the planning factors identified in subsection (h) and section 135(d).

2. In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;

40 CFR part 93 - The purpose of this subpart is to implement section 176(c) of the Clean Air Act (CAA), as amended (42 U.S.C. 7401 *et seq.*), and the related requirements of 23 U.S.C. 109(j), with respect to the conformity of transportation plans, programs, and projects which are developed, funded, or approved by the United States Department of Transportation (DOT), and by metropolitan planning organizations (MPOs) or other recipients of funds under title 23 U.S.C. or the Federal Transit Laws (49 U.S.C. Chapter 53).

3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d–1) and 49 CFR part 21;

"No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Title VI bars intentional discrimination as well as disparate impact discrimination (i.e., a neutral policy or practice that has a disparate impact on protected groups).

The Environmental Justice (EJ) Orders further amplify Title VI by providing that "each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations."

4. 49 U.S.C. 5332; prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;

A person may not be excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance under this chapter because of race, color, creed, national origin, sex, or age.

5. Section 1101(b) of the SAFETEA-LU (Pub. L. 109–59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;

Section 1101(b) - Except to the extent that the Secretary determines otherwise, not less than 10 percent of the amounts made available for any program under titles I, III, and V of this Act and section 403 of title 23, United States Code, shall be expended through small business concerns owned and controlled by socially and economically disadvantaged individuals.

49 CFR 26 – (a) To ensure nondiscrimination in the award and administration of DOT-assisted contracts in the Department's highway, transit, and airport financial assistance programs; (b) To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts; (c) To ensure that the Department's DBE program is narrowly tailored in accordance with applicable law; (d) To ensure that only firms that fully meet this part's eligibility standards are permitted to participate as DBEs; (e) To help remove barriers to the participation of DBEs in DOT-assisted contracts; (f) To assist the development of firms that can compete successfully in the marketplace outside the DBE program; and (g) To provide appropriate flexibility to recipients of Federal financial assistance in establishing and providing opportunities for DBEs.

6. 23 CFR part 230; regarding implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;

23 CFR part 230 - This subpart is to prescribe the policies, procedures, and guides relative to the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts, except for those contracts awarded under 23 U.S.C. 117, and to the preparation and submission of reports pursuant thereto.

(a) Direct Federal and Federal-aid highway construction projects. It is the policy of the FHWA to require that all direct Federal and Federal-aid highway construction contracts include the same specific equal employment opportunity requirements. It is also the policy to require that all direct Federal and Federal-aid highway construction subcontracts of \$10,000 or more (not including contracts for supplying materials) include these same requirements. (b) Federal-aid highway construction projects. It is the policy of the FHWA to require full utilization of all available training and skill-improvement opportunities to assure the increased participation of minority groups and disadvantaged persons and women in all phases of the highway construction industry. Moreover, it is the policy of the Federal Highway Administration to encourage the provision of supportive services which will increase the effectiveness of approved on-the-job training programs conducted in connection with Federal-aid highway construction projects

7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR parts 27, 37, and 38;

42 U.S.C. 12101 - the eliminate discrimination against individuals with disabilities.

49 CFR part 27 - the intent of section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) as amended, to the end that no otherwise qualified individual with a disability in the United States

shall, solely by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. part 37 this part is to implement the transportation and related provisions of titles II and III of the Americans with Disabilities Act of 1990. No entity shall discriminate against an individual with a disability in connection with the provision of transportation service.... part 38 This part provides minimum guidelines and requirements for accessibility standards in part 37 of this title for transportation vehicles required to be accessible by the Americans With Disabilities Act (ADA) of 1990 (42 U.S.C. 1201 *et seq.*).

8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;

No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving Federal financial assistance.

9. Section 324 of title 23 U.S.C., regarding the prohibition of discrimination based on gender; and

No person shall on the ground of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal assistance under this title or carried on under this title.

10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

29 U.S.C. 794 - No otherwise qualified individual with a disability in the United States, as defined in section 705(20) of this title, shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or under any program or activity conducted by any Executive agency or by the United States Postal Service.

49 CFR part 27 - the intent of section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) as amended, to the end that no otherwise qualified individual with a disability in the United States shall, solely by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

RESOLUTION NO. 2016-06-GUAMPO

CERTIFYING THE GREENVILLE URBAN AREA METROPOLITAN PLANNING ORGANIZATION'S TRANSPORTATION PLANNING PROCESS FOR FY 2017-2018

WHEREAS, the Transportation Advisory Committee has found that the Greenville Urban Area Metropolitan Planning Organization is conducting transportation planning in a continuous, cooperative, and comprehensive manner in accordance with 23 U.S.C. 134 and 49 U.S.C. 1607; and

WHEREAS, the Transportation Advisory Committee has found the Transportation Planning Process to be in full compliance with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by each State under 23 U.S.C. 324 and 29 U.S.C. 794; and

WHEREAS, the Transportation Advisory Committee has considered how the Transportation Planning Process will affect the involvement of Disadvantaged Business Enterprises in the FHWA and the FTA funded planning projects (Sec. 105(f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23); and

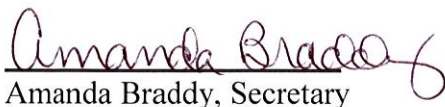
WHEREAS, the Transportation Advisory Committee has considered how the Transportation Planning Process will affect the elderly and the disabled per the provision of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S.D.O.T. implementing regulations; and

WHEREAS, the Transportation Plan has a planning horizon of at least 20 years and meets all the requirements for an adequate Transportation Plan;

NOW THEREFORE, BE IT RESOLVED that the Transportation Advisory Committee for the Greenville Urban Area hereby certifies the transportation planning process for the Greenville Urban Area Metropolitan Planning Organization **today, October 4, 2016.**



Mayor Allen Thomas, Chairperson
Transportation Advisory Committee
Greenville Urban Area MPO



Amanda Braddy, Secretary

RESOLUTION NO. 2016-08-GUAMPO

ADOPTING THE FY 2018 (2017-2018) UNIFIED PLANNING WORK PROGRAM OF THE GREENVILLE URBAN AREA METROPOLITAN PLANNING ORGANIZATION

WHEREAS, the Transportation Advisory Committee has found that the Metropolitan Planning Organization is conducting a continuing, cooperative, and comprehensive transportation planning program in order to insure that funds for transportation projects are effectively allocated to the Greenville Urban Area; and

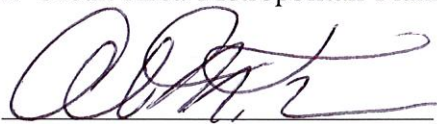
WHEREAS, the City of Greenville has been designated as the recipient of Federal Transit Administration Metropolitan Planning Program Funds; and

WHEREAS, members of the Transportation Advisory Committee for the Greenville Urban Area agree that the Planning Work Program will effectively advance transportation planning for SFY 2018; and

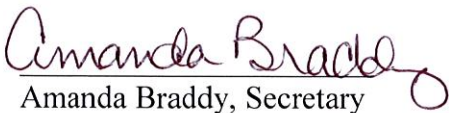
WHEREAS, the Transportation Plan has a more than 20-year planning horizon and meets all the requirements for an adequate Transportation Plan; and

WHEREAS, the Transportation Advisory Committee for the Greenville Urban Area has certified the transportation planning process for SFY 2018 (2017-2018);

NOW THEREFORE, BE IT RESOLVED that the Transportation Advisory Committee for the Greenville Urban Area hereby approves, endorses, and adopts the Unified Planning Work Program for SFY 2018 (2017-2018) for the Greenville Urban Area Metropolitan Planning Organization, **today, October 4, 2016.**



Mayor Allen Thomas, Chairperson
Transportation Advisory Committee
Greenville Urban Area MPO



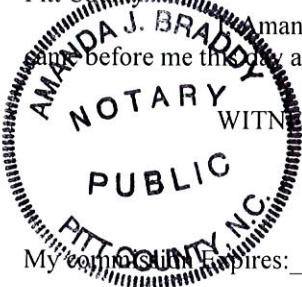
Amanda Braddy, Secretary

North Carolina

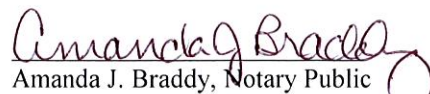
Pitt County

Amanda J. Braddy, Notary Public for said County and State certify that Allen Thomas personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and official seal, this the 1st day of October 2016.



My commission expires: 9/7/2021



Amanda J. Braddy, Notary Public