


# NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager 

DATE: December 2, 2015

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. Notice of the December 8, 2015, Police Community Relations Committee meeting and summary minutes from the November 10, 2015, meeting
2. A flyer announcing the Intergenerational Community Center's Holiday Open House on December 10, 2015

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Attachments

cc: Dave Holec, City Attorney  
Carol Barwick, City Clerk

**TO: Police Community Relations Committee Members**  
**FROM: Greenville Police Department**  
**SUBJECT: MEETING NOTICE**  
**DATE: December 1, 2015**

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The Police Community Relations Committee will meet at 6:30 p.m. on December 8, 2015 at the Police Headquarters (training rooms A&B), 500 South Greene Street, Greenville, NC 27834.

The meeting begins at 6:30 p.m.

**AGENDA**

- I. Meeting called to order
2. Approval of agenda – December 8, 2015
3. Approval of minutes – November 10, 2015
4. Introduction of committee members
5. State briefly the mission of committee and purpose of meeting

The purpose of the committee is to:

- Serve as a liaison between the community and the police
- To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police
- To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department
- To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

6. New Business

Discussion of Police Community Relations Committee (PCRC) Topics for 2016 Calendar Year (see attached sheet below)

Election of Officers – Chairman and Vice Chairman

7. Public Expression and Questions

### **2016 Suggested Program Topics**

The PCRC try to have meetings in each Voting District. Each PCRC member can suggest a topic. Also if they have an idea of a location in their area, they can suggest that too. We do not have meetings in July or August. December is our planning meeting.

(Some possible suggestions for program topics might be; Criminal Probation System, speaker could be District Attorney & Probation Department Family Court/Legal Issues That Affect Children & Families, Judge Gwynn's Hilburn Crimes Against Children/Special Victims Unit Neighborhood Watch Annual Meeting of all Neighborhood Chairman & Presidents Mental Illness Criminal Investigations, How do they go about solving different types of crime, like stolen goods, Break & Entry, Computer Crime, Property Crime, Major Crime, Murder & Shooting Forensics Code Enforcement Program at ECU, possibly ask Chief Lewis what he would like, maybe in October Current Initiatives & Strategies used by Greenville Police, like Hot Spot Policing Joint meeting with Neighborhood Advisory Board Crime Reduction Strategies.)

**SUMMARY MINUTES FOR THE  
POLICE COMMUNITY RELATIONS COMMITTEE**

November 10, 2015  
Greenville, NC

Chairperson Diane Kulik called the Police Community Relations Committee meeting to order at 6:30 p.m. the Mendenhall Student Center (room # 3), campus of East Carolina University, Greenville, NC 27834.

Chairperson Diane Kulik asked for a motion for approval of the November 2, 2015 agenda.

Motion: Mr. Tim Webster  
Second: Mr. Lennard Naipaul

The agenda was unanimously approved by the committee.

**APPROVAL OF THE MINUTES:**

Chairperson Diane Kulik asked for a motion for approval of the September 8, 2015 minutes.

Motion: Mr. Tim Webster  
Second: Mr. Lennard Naipaul

The minutes were unanimously approved by the committee.

**INTRODUCTION OF COMMITTEE MEMBERS:**

Chairperson Diane Kulik asked each member and staff to introduce themselves and let everyone know which district they represented.

**MISSION OF COMMITTEE AND PURPOSE OF MEETING:**

Chairperson Diane Kulik read the purpose of the meeting:

- To serve as a liaison between the community and the police;
- To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police;
- To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department;
- To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

**COMMITTEE MEMBERS PRESENT:**

Tim Webster, Vice Chair, District 5	Jennifer Betz; District 3
Jermaine McNair, Mayoral	Diane Kulik; Chairperson, At-Large
Lennard Naipaul; District 2	

**COMMITTEE MEMBERS ABSENT:**

Catherine Stokes; District 4	
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**CITY STAFF MEMBERS PRESENT:**

Chief of Police, Mark Holtzman; Assistant City Attorney, Bill Little; Sgt. Dale Mills, Platoon C; Sylvia Horne, Administration Services Support Specialist; Senior Code Enforcement Officer, Carlton Dawson; Devinder Culver, Community Project Coordinator.

**COUNCIL MEMBERS PRESENT:**

None

**OTHERS:**

Gerald Lewis, Jr., Chief of Police, ECU

Lynn Roeder, Dean of Students, ECU

Lt. Derri G. Stormer, Police, ECU

Bill Koch, Associate Vice Chancellor of Environmental Health & Campus Safety, ECU

Mark Matulewicz, President of SGA and a large group of students

**NEW BUSINESS –**

Chairperson Diane Kulik thanked everyone for coming out to the meeting and briefly went over a few rules to the citizens before each speaker gave their presentation.

She reviewed the following items:

1. Asking the citizens to hold all their questions until the speaker finishes speaking
2. Allow 15 minutes for questions from the citizens
3. Allow a citizen to ask “one question” so that others will have a chance to ask their question and if time permits then you can go back to them and allow them to ask another question.

Chairperson Diane Kulik informed the students to sign-in; in order to receive class credit with Ms. Nancy Ray of the Business Law Class.

Chairperson Diane Kulik gave the students two life lessons:

1. Lock up or take their valuables with them when they leave for the Christmas Holidays.
2. Be responsible- if a student sees something; say something.
3. Be involved- get involved in the community.

**Gerald Lewis, Jr., Chief of Police, ECU- Crime Overview, Prevention Tips & Campus Issues**

Gerald Lewis, Jr., Chief of Police introduced himself to everyone and thanked everyone for coming out to the meeting. Chief Lewis stated that what he wanted to discuss tonight are some of the issues that ECU may have on campus or off campus. He stated that certainly he wanted to hear the students’ ideas. He stated that one of the things he did not want the meeting to turn into was a lecture. He stated that he wanted the meeting to be about interaction and feedback and ideas from the students and from people who want to offer their opinions. Chief Lewis introduced Chief Mark Holtzman, The Dean of Students, Dr. Lynn Roeder, Senior Code Enforcement Officer, Carlton

Dawson, and the student Government Association President, Mark Matulewicz. Chief Lewis also thanked his staff Lt. Derri Stormer, Annette Parker, Bill Koch, Associate Vice Chancellor of Environmental Health and Campus Safety. Chief Lewis stated ECU has over a thousand cameras and over one hundred blue lights phones which are all over the campus. Chief Lewis told the students that he wanted to give them a snap shot of crime on campus. He stated that a lot of times people think that crime is running rampant on campus and that is certainly not true. One of ECU's big concerns is always sexual assaults. At this point ECU Police Department has only investigated one finding and it is still under investigation. Chief Lewis asked the students what they thought the major crime was on campus. A student said larcenies. Chief Lewis stated that was correct. He stated that a lot of larcenies/thefts occur on campus. He stated that 100% of the items were unsecured. Chief Lewis stated that at this point ECU had 51 larcenies on campus, out of the 51 larcenies, eight of them were bicycles and also with the bicycles; the same thing occurred, they were not secured properly and of course the student makes it easy for someone to steal them. Chief Lewis stated that a lot of the crimes that occur on campus are crimes of opportunity. If a student presents someone with an opportunity, sometimes they are going to take it. Chief Lewis stated that ECU had no armed robberies on campus, but two at some off campus sites, but they were not on campus, and they were actually targeted issues. Chief Lewis stated that ECU has not had any burglaries, but one simple assault and one assault on a female, and that was a relationship issue. Chief Lewis stated that what he would like to do at this point is ask Chief Mark Holtzman to come up and make some brief comments and remarks. Chief Lewis stated that really the focus of the evening is going to be on the students. He stated that there is no such thing as a dumb question. He wanted the students to be as candid and honest as they can be.

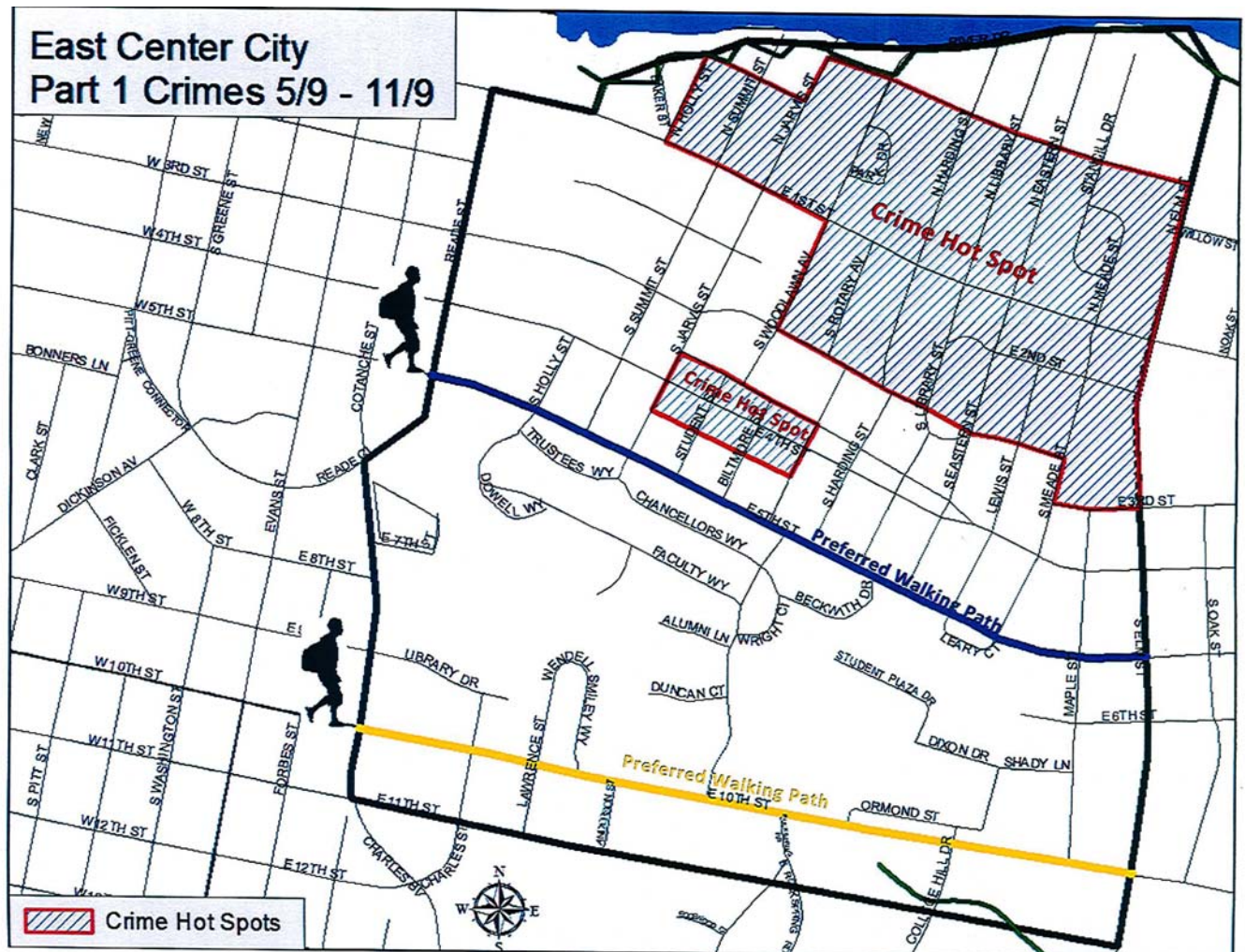
### **Mark Holtzman, Chief of Police - Safety Corridor Issues and Hot Spots**

Mark Holtzman, Chief of Police introduced himself to everyone; he stated that he has seven weeks in; one Halloween under his belt and he is still here. Chief Holtzman stated that he owed that to all the students and citizens. Chief Holtzman stated that he met with the student government association and spoke with the Greek Life Association and Chief Lewis, plus the student housing complexes to let them know what the police department expectations were. Chief Holtzman stated that he felt that all of that came together and sent the message to have a good time but not let things get out of control. Chief Holtzman stated that it is not the police job to shut down the student's parties, but to help the students to manage their parties from unwelcome guests. Chief Holtzman stated that with his first drive around with Chief Lewis, Chief Lewis drove around and oriented him with the campus and immediately he spoke of the safety corridors issues. Chief Holtzman stated it was a great idea that Chief Lewis has to come up with some safe lanes; talking about the grid and everyone trying to avoid protection because of some under-age drinking or whatever happens to be. Chief Lewis wanted to head off the grid in every direction to scoop back into campus. Chief Holtzman stated that is when you become a victim of crime. That is when crime happens. Chief Holtzman then showed a map to the students of where the crime hotspots were located. He stated that to make this area better:

1. The police will be policing extra on Thursday, Friday, Saturday nights.
2. Increase the lighting in the area in the months and years to come.
3. Educating the students on the preferred walking paths.

Chief Holtzman stated that overall the Part I crime is 12% down. Chief Holtzman stated that crime is down across the city from last year. He stated that larceny is still up; and some small larceny such as stolen cell phone and small electronics are not even reported. Chief Holtzman reminded the students that when they go home for the holidays to take their valuables with them so that it will not be a target for everyone. Chief Holtzman informed the students that the police department conducts a holiday patrol. Chief Holtzman reminded the students that ECU and the Greenville Police Department are trying to make a safe corridor for the students, but wanted the students to be realistic that they could potentially become a crime victim if the students are dropping off the corridor too much; he told the students don't try to avoid the police. But to know that the police are trying to get the students home safe. Chief Holtzman told the students that he would love to hear feedback of the safety corridor and map he presented.

Listed below is a copy of the map Chief Holtzman discussed at the meeting.





### **Dr. Lynn Roeder, Dean of Students, ECU**

Dr. Roeder introduced herself to everyone and stated that her job was to help advocate and hold the students responsible as students. Dr. Roeder stated that ECU was very concerned about student safety. She asked the students if each of them were familiar with the ECU care line. She stated that if a student goes on the Dean of Student website the student can report a person or concern. She stated that the Dean of Student is into promoting everyone looking out for each other (protect a pirate). She stated that the police officers cannot do it alone and everyone on campus has a role of keeping the campus safe. Dr. Roeder stated that a lot of times students will make decisions that may compromise their safety. Dr. Roeder stated that the Dean of Student's has a care reporting system where a student can report a student, staff or faculty member of concern. They may be they may not be doing well, depressed, or a student could be worried about their well-being, or maybe someone is saying threatening things. Dr. Roeder stated that her office take things very seriously. A student can make an anonymous call and her office will maintain the student's confidentiality. Dr. Roeder stated that every report is investigated. She asked the students if they were familiar with the good Samaritan policy. It is a policy that was put in place a couple of years ago to really help with some of the issues around alcohol. She stated the Dean of Students was all about mitigating risk. She told the students that she really wanted them to make good decisions and some of those decisions have been based on the fact that a student would be afraid of getting into trouble if they try to help another student. Dr. Roeder gave an example of two under age students downtown drinking but one student is more intoxicated than the other and the other student is very worried about the other but is under age herself. The student that has been drinking but is not as intoxicated as the other is afraid to call for help. Dr. Roeder stated that the Good Samaritan policy will allow the student to call somebody and say, "hey," I'm really concerned about my friend and asked for help. Dr. Roeder informed the students that they could use the Good Samaritan policy once a year. Dr. Roeder said if she could share anything with the students she wanted them to know:

1. Their life could change in a moment.
2. Students need to be good bystanders.

Dr. Roeder stated to the students that the hardest thing when a student is younger a student thinks that they are invincible. Dr. Roeder reminded the students that they need to stop and think before they do things because they have to think about what could happen. Lastly, Dr. Roeder reminded the students to be aware of their surroundings. She said that everyone on campus is not a college student, not everyone on campus works at ECU. Dr. Roeder stated that these are just a few pointers she wanted to leave tonight with the students. She then thanked the students for their time for coming out to the meeting.

### **Code Enforcement, Greenville Police**

- Crime Overview, Prevention Tips & Campus Issues
- Code Enforcement Do's and Don'ts
- Sexual Assault Prevention
- Pedestrian Safety

Gerald Lewis, Jr., Chief of Police informed the students that ECU are not morality



policing. Chief Lewis shared a personal story about his two daughters in college. He described his daughters as being very different from one another. He stated he received a call from Hampton University stating that his daughter had too much to drink. He asked the officer how much his oldest daughter had to drink. And the officer said it is not your oldest daughter but it is your youngest daughter. Chief Lewis was shocked! But that news went to show him that his daughter is in college now, she has her freedom. And now he has to expect different things, but he wants his daughters to make good decisions just like he wants the students at ECU to make good decisions. Chief Lewis asked Mr. Bill Koch to come up and explain a new safety app that ECU is putting together and will be introducing soon. Mr. Bill Koch stated that ECU is hoping to have the soft app roll out early Spring and the hard app come out by early Fall. He stated it is like having an emergency phone in the palm of your hands. The student can download it like any app. The University will pay a fee so the students can have free access to the app. The app has a panic button on it that goes straight to the police even if a student is off-campus (it will go to 911.) The app will also send a message to ECU dashboard in the ECU Police Department so not only call going to Pitt Co. 911 and their dispatching Greenville Police or Pitt County Sheriff, but the app is also showing the ECU police where a student is located. There is a safe walk component and also connect the student with resources.

### **Senior Code Enforcement Officer, Carlton Dawson**

Officer Dawson introduced himself and acknowledged Chief of Police Mark Holtzman as his boss. Officer Dawson asked the students what they thought officers do as a code enforcement officer. Then a student answered: the officers enforce zoning. Officer Dawson stated that was a part of a code enforcement officer's job. Officer Dawson stated that when he received the announcement about speaking at the PCRC meeting. He explained that code enforcement has a thing called "code chat." That is where the officers sit around the table and discuss things to be more proactive throughout the city of Greenville. Officer Dawson stated that he and the other officers want to knock on doors, talk, educate and work with the students. Officer Dawson stated that he was all about property preservation and trying to keep the neighborhoods clean and making sure that students get along with people in their neighborhood. He stated that was important to him. He also commended the student's behavior on Halloween night and other than minor cleanup the next day overall everything went well. Officer Dawson told a personal story about his son and piggybacked off of Chief Lewis' story. Officer Dawson's son made a wise decision regarding taking the ECU bus back to the dorms instead of driving while attending a party at Copper Beach. Even though his son's car was towed for leaving his car overnight and his parents had to pay a fine of 160.00 dollars, Officer Dawson still felt like it was the best "mature decision" his son could have made. Officer Dawson told the students he enjoys what he does as a code enforcement officer. He stated that sometimes he's at a residence early in the morning knocking on the door just letting the students know they need to "clean their yard" so that he will "not have to contact" the property owners. Officer Dawson stated that he did not want to start a bad relationship between the students and the landlord or the neighbors. He told the students that if they did have a party to be respectful to their neighbors and just clean up behind themselves.

Officer Dawson spoke a little bit about the Code Enforcement Division. He stated that Animal Protective Services and Parking Enforcement are under the same unit. Officer Dawson stated that as code enforcement officers a lot of people think the officers just

do public nuisance and overgrown lots. Officer Dawson stated that code enforcement core duties are enforcing minimum housing. Officer Dawson stated when he says minimum housing code that does not mean that if a student doesn't like living somewhere then they can start vandalizing the property because a student wants to get out of their lease to report her landlord. Officer Dawson stated there is a correct way by calling the code enforcement office. It is the code enforcement officers' duties to make sure the students/residence live in a safe and secure apartment or home to live in such as:

- Make sure working locks are on the windows
- make sure students/residence have smoke detectors
- make sure the windows are not broken
- make sure there is not abandoned apartment or structure next door
- make sure all shrubs are cut back below the window sills

Officer Dawson stated if these items in others are not brought in compliance by the property owners in an allotted time. The property owners can be fined.

Officer Dawson held up a **Minimum Housing Placard**

- The placard means that a code enforcement officer has identified a problem at the property; this placard lets the Council members, the code enforcement supervisor, and others citizens in the neighborhood know that the property is out of compliance with the city ordinance.

Officer Dawson held up a **Door Hanger**

- The door hanger means- asking the students or resident to do their part in keeping Greenville beautiful by not having junk vehicles, overgrown grass, trash and debris on the property.

Officer Dawson held up a **Parking on Unapproved Surfaces** warning

- This warning indicates a student or resident parking on the grass. It is also for vehicles that have been parked on the property for days without being moved off of an unapproved surface.

Officer Dawson held up a **three or more or four or more unrelated** violation

- Officer Dawson stated that from time to time a code officer may get a call about an occupancy violation. Officer Dawson stated that staying one or two nights are okay but staying up to several weeks places a student in violation.

Officer Dawson discussed **Hand Bills**.

- Officer Dawson stated that when a resident or student places the signs up for yard sales, and lost animals on light poles. He reminded the students/citizens to go back and take the signs down after the event is over or on Monday morning.

Chief Lewis stated he wanted students to be good neighbors. He then opened the meeting up for any questions, comments and concerns.

**Lt. Derri Stormer, ECU Police – RAD Training**

Lt. Derri Stormer introduced herself and informed the students and citizen of the RAD program; which stands for (Rape Aggression Defense). Lt. Stormer stated that there is

a RAD training for both men and women. The classes will start spring of 2016. She asked the students to go to the ECU Home website (backslash police) click on programming which will show you the different classes offered. Lt. Stormer suggested that each student take a class. Lt. Stormer informed the students that if any sororities, fraternities or student organizations would be interested in having her come out and speak; the student would need to send her an email and she could make arrangements to come out and present the training. Lt. Stormer stated that there needs to be at least 10 people in the class. Lt. Stormer stated that training could also be set up not only for RAD but for sexual assault, sexual violence, identity theft, and safety in general.

In closing, Chief Lewis stated it is a difficult job trying to keep the campus safe, but it's not just the job of the police department; it is the job of everyone. Chief Lewis asked the students how many of them have seen the campaign of TSA; "see something say something." Chief Lewis stated that he hopes that is what the students would do: "when they see something, say something." Chief Lewis stated that one thing he wants the students to understand is that safety is everybody's concern. So the students/campus must make sure they partner and work together.

### **Public Expression and Questions**

There were several question and concerns made by the students.  
Three or more unrelated; four or more unrelated  
Contact numbers for Code Enforcement  
RAD Training  
Pedestrian crosswalk safety

Chairperson Diane Kulik asked for a motion to adjourn the meeting.

Motion: Mr. Jermaine McNair  
Second: Mr. Tim Webster

The next planning meeting is on December 8, 2015. Greenville Police Department Training Rooms A&B.

ADJOURN – 7:48 p.m.

Respectfully submitted,

Sylvia Horne  
Administration Bureau Secretary  
Greenville Police Department  
Document (#1016032 v1)

# IGCC Holiday Open House

*The Lucille W. Gorham  
InterGenerational  
Community Center*

*Requests your presence  
at our Annual Holiday Open House*

*on*

*December 10<sup>th</sup> 2015  
2:00PM to 4:30PM*

*Light Refreshments  
&  
Entertainment*

*The Dr. Lessie Bass Building  
1100 Ward Street  
Greenville, NC 27834*

