

# NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager 

DATE: April 13, 2016

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

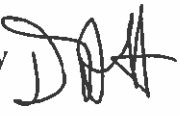
1. A memo from Dave Holec, City Attorney, regarding the adoption agreement for 401(a) plan. It is recommended that this be added to Thursday night's City Council agenda.
2. A memo from Merrill Flood, Assistant City Manager, regarding the Energy Incentive Rehabilitation Improvement Program funded by GUC
3. A memo from Gary Fenton, Recreation and Parks Director, regarding the Special Olympics Spring Games on April 15, 2016
4. A flyer regarding the Neighborhood Symposium on April 30, 2016
5. An invitation to the Pitt County Law Enforcement Officer's Annual Memorial Service, to be held on May 6, 2016
6. A memo from Gary Fenton, Recreation and Parks Director, regarding the Beatrice Maye Park improvements project
7. A memo from Gary Fenton, Recreation and Parks Director, regarding the Eppes Ensemble Symphony Pre-Concert
8. A copy of the Recreation and Parks Department monthly report for April

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Attachments

cc: Dave Holec, City Attorney  
Carol Barwick, City Clerk

## MEMORANDUM

**TO:** Mayor and Council Members  
**FROM:** David A. Holec, City Attorney   
**DATE:** April 13, 2016  
**SUBJECT:** Adoption Agreement for 401(a) Plan

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Since 2004 the City has had an ICMA Retirement Corporation Governmental Money Purchase Plan and Trust Adoption Agreement for the purpose of providing the mechanism for the payment of the deferred compensation to the City Manager in accordance with the City Manager's employment agreement. There is an IRS requirement that the Plan be updated with a deadline of April 30, 2016. Action is required in order to maintain IRS compliance.

Attached is a copy of the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust Adoption Agreement.

The Plan is a plan administered for the City by the ICMA Retirement Corporation - - a corporation established by the International City Managers Association (ICMA). The Plan is a retirement plan for governmental employees allowed under Section 401(a) of the Internal Revenue Code. The only eligible Participant for the Plan is the City Manager. All City employees are eligible to participate in a different retirement plan allowed under Section 401(k) of the Internal Revenue Code.

There is one change in the Plan Agreement from the previous Plan Agreement. The Plan continues to require that the City pay an amount equal to 10% of the City Manager's base salary - which is the amount required to be paid pursuant to the City Manager's employment agreement. But, the Plan previously required a 3% mandatory contribution by the Participant and this is proposed to be changed so that no contribution by the Participant is required. The 3% mandatory contribution is not an IRS requirement and since it is an after-tax contribution, it is not particularly advantageous to the Participant. The City Manager's employment agreement does not require any contribution by the City Manager. The best speculation as to why the 3% mandatory contribution was included in the original Plan is that the then-current City Manager wanted to make this contribution.

It is recommended that City Council add this item to the Thursday, April 14, 2016, Agenda and approve the Adoption Agreement.

cc: Barbara Lipscomb, City Manager

attachment

ICMA RETIREMENT CORPORATION

# GOVERNMENTAL MONEY PURCHASE PLAN & TRUST ADOPTION AGREEMENT



**ICMA RETIREMENT CORPORATION  
GOVERNMENTAL MONEY PURCHASE PLAN & TRUST  
ADOPTION AGREEMENT**

Plan Number 108872 \_\_\_\_\_

The Employer hereby establishes a Money Purchase Plan and Trust to be known as CITY OF GREENVILLE  
(the "Plan") in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust.

This Plan is an amendment and restatement of an existing defined contribution money purchase plan.

☒ Yes

☐ No

If yes, please specify the name of the defined contribution money purchase plan which this Plan hereby amends and restates:

CITY OF GREENVILLE

**I. Employer:** CITY OF GREENVILLE

**II. Effective Dates**

- ☒ 1. **Effective Date of Restatement.** If this document is a restatement of an existing plan, the effective date of the Plan shall be January 1, 2007 unless an alternate effective date is hereby specified: \_\_\_\_\_

(Note: An alternate effective date can be no earlier than January 1, 2007.)

- ☐ 2. **Effective Date of New Plan.** If this is a new Plan, the effective date of the Plan shall be the first day of the Plan Year during which the Employer adopts the Plan, unless an alternate Effective Date is hereby specified:  
\_\_\_\_\_

3. **Special Effective Dates.** Please note here any elections in the Adoption Agreement with an effective date that is different from that noted in 1. or 2. above.

(Note provision and effective date.)

**III. Plan Year will mean:**

- ☒ The twelve (12) consecutive month period which coincides with the limitation year. (See Section 5.03(f) of the Plan.)
- ☐ The twelve (12) consecutive month period commencing on \_\_\_\_\_ and each anniversary thereof.

**IV. Normal Retirement Age shall be age 65.0 (not to exceed age 65).**

*Important Note to Employers:* Normal Retirement Age is significant for determining the earliest date at which the Plan may allow for in-service distributions. Normal Retirement Age also defines the latest date at which a Participant must have a fully vested right to his/her Account. There are IRS rules that limit the age that may be specified as the Plan's Normal Retirement Age. The Normal Retirement Age cannot be earlier than what is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed. An age under 55 is presumed not to satisfy this requirement, unless the Commissioner of Internal Revenue determines that the facts and circumstances show otherwise.

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good faith, reasonable determination will generally be given deference. A special rule, however, applies in the case of a plan where substantially all of the participants in the plan are qualified public safety employees within the meaning of section 72(t)(10)(B) of the Code, in which case an age of 50 or later is deemed not to be earlier than the earliest age that is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed.

## V. ELIGIBILITY REQUIREMENTS

1. The following group or groups of Employees are eligible to participate in the Plan:

- ☐ All Employees
- ☐ All Full Time Employees
- ☐ Salaried Employees
- ☐ Non union Employees
- ☐ Management Employees
- ☐ Public Safety Employees
- ☐ General Employees
- ☒ Other Employees (Specify the group(s) of eligible employees below. Do not specify employees by name. Specific positions are acceptable.) City Manager

The group specified must correspond to a group of the same designation that is defined in the statutes, ordinances, rules, regulations, personnel manuals or other material in effect in the state or locality of the Employer. The eligibility requirements cannot be such that an Employee becomes eligible only in the Plan Year in which the Employee terminates employment. **Note:** As stated in Sections 4.07 and 4.08, the Plan may, however, provide that Final Pay Contributions or Accrued Leave Contributions are the only contributions made under the Plan.

2. The Employer hereby waives or reduces the requirement of a twelve (12) month Period of Service for participation. The required Period of Service shall be (write N/A if an Employee is eligible to participate upon employment) N/A.

If this waiver or reduction is elected, it shall apply to all Employees within the Covered Employment Classification.

3. A minimum age requirement is hereby specified for eligibility to participate. The minimum age requirement is N/A (not to exceed age 21. Write N/A if no minimum age is declared.)

## VI. CONTRIBUTION PROVISIONS

1. **The Employer shall contribute as follows:** (Choose all that apply, but at least one of Options A or B. If Option A is not selected, Employer must pick up Participant Contributions under Option B.)

**Fixed Employer Contributions With or Without Mandatory Participant Contributions.** (If Option B is chosen, please complete section C.)

- ☒ A. Employer Contributions. The Employer shall contribute on behalf of each Participant 10 % of Earnings or \$ \_\_\_\_\_ for the Plan Year (subject to the limitations of Article V of the Plan).

Mandatory Participant Contributions

- ☐ are required ☒ are not required

to be eligible for this Employer Contribution.

- ☐ B. Mandatory Participant Contributions for Plan Participation.

Required Mandatory Contributions. A Participant is required to contribute (subject to the limitations of Article V of the Plan) the specified amounts designated in items (i) through (iii) of the Contribution Schedule below:

- ☐ Yes ☐ No

Employee Opt-In Mandatory Contributions. Each Employee eligible to participate in the Plan shall be given the opportunity to irrevocably elect to participate in the Mandatory Participant Contribution portion of the Plan by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

☐ Yes ☐ No

Contribution Schedule.

- (i) \_\_\_\_\_ % of Earnings,  
(ii) \$ \_\_\_\_\_, or  
(iii) a whole percentage of Earnings between the range of \_\_\_\_\_ (insert range of percentages between 1% and 20% inclusive (e.g., 3%, 6%, or 20%; 5% to 7%)), as designated by the Employee in accordance with guidelines and procedures established by the Employer for the Plan Year as a condition of participation in the Plan. A Participant must pick a single percentage and shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

Employer "Pick up". The Employer hereby elects to "pick up" the Mandatory Participant Contributions<sup>1</sup> (pick up is required if Option A is not selected).

☐ Yes ☒ No ("Yes" is the default provision under the Plan if no selection is made.)

- ☐ C. Election Window (Complete if Option B is selected):  
Newly eligible Employees shall be provided an election window of \_\_\_\_\_ days (no more than 60 calendar days) from the date of initial eligibility during which they may make the election to participate in the Mandatory Participant Contribution portion of the Plan. Participation in the Mandatory Participant Contribution portion of the Plan shall begin the first of the month following the end of the election window.

An Employee's election is irrevocable and shall remain in force until the Employee terminates employment or ceases to be eligible to participate in the Plan. In the event of re-employment to an eligible position, the Employee's original election will resume. In no event does the Employee have the option of receiving the pick-up contribution amount directly.

2. The Employer may also elect to contribute as follows:

- ☐ A. Fixed Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant \_\_\_\_\_ % of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has contributed \_\_\_\_\_ % of Earnings or \$ \_\_\_\_\_. Under this option, there is a single, fixed rate of Employer contributions, but a Participant may decline to make the required Participant contributions in any Plan Year, in which case no Employer contribution will be made on the Participant's behalf in that Plan Year.
- ☐ B. Variable Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):  
\_\_\_\_\_ % of the Voluntary Participant Contributions made by the Participant for the Plan Year (not including Participant contributions exceeding \_\_\_\_\_ % of Earnings or \$ \_\_\_\_\_);

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<sup>1</sup> Neither an IRS advisory letter nor a determination letter issued to an adopting Employer is a ruling by the Internal Revenue Service that Participant contributions that are "picked up" by the Employer are not includable in the Participant's gross income for federal income tax purposes. Pick-up contributions are not mandated to receive private letter rulings; however, if an adopting employer wishes to receive a ruling on pick-up contributions they may request one in accordance with Revenue Procedure 2012-4 (or subsequent guidance).

PLUS \_\_\_\_\_% of the contributions made by the Participant for the Plan Year in excess of those included in the above paragraph (but not including Voluntary Participant Contributions exceeding in the aggregate \_\_\_\_\_% of Earnings or \$ \_\_\_\_\_).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed \$ \_\_\_\_\_ or \_\_\_\_\_% of Earnings, whichever is \_\_\_\_\_ more or \_\_\_\_\_ less.

3. Each Participant may make a voluntary (unmatched), after tax contribution, subject to the limitations of Section 4.05 and Article V of the Plan:

☒ Yes

☐ No (*"No" is the default provision under the Plan if no selection is made.*)

4. Employer contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

MONTHLY

5. Participant contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

MONTHLY

6. In the case of a Participant performing qualified military service (as defined in Code section 414(u)) with respect to the Employer:

- A. Plan contributions will be made based on differential wage payments:

☐ Yes

☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)

If yes is selected, this is effective beginning January 1, 2009 unless another later effective date is filled in here:

\_\_\_\_\_

- B. Participants who die or become disabled will receive Plan contributions with respect to such service:

☐ Yes

☐ No (*"No" is the default provision under the Plan if no selection is made.*)

If yes is selected, this is effective for participants who died or became disabled while performing qualified military service on or after January 1, 2007, unless another later effective date is filled in here:

\_\_\_\_\_

## VII. EARNINGS

Earnings, as defined under Section 2.09 of the Plan, shall include:

1. Overtime  
☐ Yes ☒ No
2. Bonuses  
☒ Yes ☐ No
3. Other Pay (specifically describe any other types of pay to be included below)

## VIII. ROLLOVER PROVISIONS

1. The Employer will permit rollover contributions in accordance with Section 4.12 of the Plan:  
☒ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)
2. Direct rollovers by non-spouse beneficiaries are effective for distributions after 2006 unless the Plan delayed making them available. If the Plan delayed making such rollovers available, check the box below and indicate the later effective date in the space provided.  
☐ Effective Date is \_\_\_\_\_  
*(Note: Plans must offer direct rollovers by non-spouse beneficiaries no later than plan years beginning after December 31, 2009.)*

## IX. LIMITATION ON ALLOCATIONS

If the Employer maintains or ever maintained another qualified plan in which any Participant in this Plan is (or was) a participant or could possibly become a participant, the Employer hereby agrees to limit contributions to all such plans as provided herein, if necessary in order to avoid excess contributions (as described in Section 5.02 of the Plan).

1. If the Participant is covered under another qualified defined contribution plan maintained by the Employer, the provisions of Section 5.02(a) through (e) of the Plan will apply unless another method has been indicated below.  
☐ Other Method. (Provide the method under which the plans will limit total Annual Additions to the Maximum Permissible Amount, and will properly reduce any excess amounts, in a manner that precludes Employer discretion.)
2. The Limitation Year is the following 12 consecutive month period: Calendar Year
3. Unless the Employer elects a delayed effective date below, Article 5 of the Plan will apply to limitations years beginning on or after July 1, 2007. \_\_\_\_\_  
*(The effective date listed cannot be later than 90 days after the close of the first regular legislative session of the legislative body with authority to amend the plan that begins on or after July 1, 2007.)*



## X. VESTING PROVISIONS

The Employer hereby specifies the following vesting schedule, subject to (1) the minimum vesting requirements and (2) the concurrence of the Plan Administrator. (For the blanks below, enter the applicable percent – from 0 to 100 (with no entry after the year in which 100% is entered), in ascending order.)

Period of Service Completed	Percent Vested
Zero	100 %
One	100 %
Two	100 %
Three	100 %
Four	100 %
Five	100 %
Six	100 %
Seven	100 %
Eight	100 %
Nine	100 %
Ten	100 %

## XI. WITHDRAWALS AND LOANS

1. In-service distributions are permitted under the Plan after a participant attains (select one of the below options):

- ☐ Normal Retirement Age  
☒ Age 70½ (*"70½" is the default provision under the Plan if no selection is made.*)  
☐ Alternate age (after Normal Retirement Age): \_\_\_\_\_  
☐ Not permitted at any age

2. A Participant shall be deemed to have a severance from employment solely for purposes of eligibility to receive distributions from the Plan during any period the individual is performing service in the uniformed services for more than 30 days.

- ☐ Yes ☒ No (*"Yes" is the default provision under the plan if no selection is made.*)

3. Tax-free distributions of up to \$3,000 for the direct payment of qualifying insurance premiums for eligible retired public safety officers are available under the Plan.

- ☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

4. In-service distributions of the Rollover Account are permitted under the Plan, as provided in Section 9.07.

- ☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

5. Loans are permitted under the Plan, as provided in Article XIII of the Plan:

- ☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

## XII. SPOUSAL PROTECTION

The Plan will provide the following level of spousal protection (select one):

- ☐ 1. Participant Directed Election. The normal form of payment of benefits under the Plan is a lump sum. The Participant can name any person(s) as the Beneficiary of the Plan, with no spousal consent required.
- ☒ 2. Beneficiary Spousal Consent Election (Article XII). The normal form of payment of benefits under the Plan is a lump sum. Upon death, the surviving spouse is the Beneficiary, unless he or she consents to the Participant's naming another Beneficiary. (*"Beneficiary Spousal Consent Election" is the default provision under the Plan if no selection is made.*)
- ☐ 3. QJSA Election (Article XVII). The normal form of payment of benefits under the Plan is a 50% qualified joint and survivor annuity with the spouse (or life annuity, if single). In the event of the Participant's death prior to commencing payments, the spouse will receive an annuity for his or her lifetime. (If C is selected, the spousal consent requirements in Article XII also will apply.)

## XIII. FINAL PAY CONTRIBUTIONS

The Plan will provide for Final Pay Contributions if either 1 or 2 below is selected.

The following group of Employees shall be eligible for Final Pay Contributions:

- ☐ All Eligible Employees
- ☐ Other: \_\_\_\_\_

**Final Pay shall be defined as (select one):**

- ☐ A. Accrued unpaid vacation
- ☐ B. Accrued unpaid sick leave
- ☐ C. Accrued unpaid vacation and sick leave
- ☐ D. Other (*insert definition of Final Pay – must be leave that Employee would have been able to use if employment had continued and must be bona fide vacation and/or sick leave*):  
\_\_\_\_\_

- ☐ 1. **Employer Final Pay Contribution.** The Employer shall contribute on behalf of each Participant \_\_\_\_\_ % of Final Pay to the Plan (subject to the limitations of Article V of the Plan).
- ☐ 2. **Employee Designated Final Pay Contribution.** Each Employee eligible to participate in the Plan shall be given the opportunity at enrollment to irrevocably elect to contribute \_\_\_\_ % (insert fixed percentage of final pay to be contributed) or up to \_\_\_\_\_ % (insert maximum percentage of final pay to be contributed) of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

Once elected, an Employee's election shall remain in force and may not be revised or revoked.

#### XIV. ACCRUED LEAVE CONTRIBUTIONS

The Plan will provide for accrued unpaid leave contributions annually if either 1 or 2 is selected below.

The following group of Employees shall be eligible for Accrued Leave Contributions:

- ☐ All Eligible Employees  
☐ Other: \_\_\_\_\_

Accrued Leave shall be defined as (select one):

- ☐ A. Accrued unpaid vacation  
☐ B. Accrued unpaid sick leave  
☐ C. Accrued unpaid vacation and sick leave  
☐ D. Other (insert definition of accrued leave that is bona fide vacation and/or sick leave):  
\_\_\_\_\_

- ☐ 1. **Employer Accrued Leave Contribution.** The Employer shall contribute as follows (choose one of the following options):

- ☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant the unused Accrued Leave in excess of \_\_\_\_\_ (insert number of hours/days/weeks (circle one)) to the Plan (subject to the limitations of Article V of the Plan).  
☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant \_\_\_\_\_ % of unused Accrued Leave to the Plan (subject to the limitations of Article V of the Plan).

- ☐ 2. **Employee Designated Accrued Leave Contribution.**

Each eligible Participant shall be given the opportunity at enrollment to irrevocably elect to contribute \_\_\_\_\_ % (insert fixed percentage of accrued unpaid leave to be contributed) or up to \_\_\_\_\_ % (insert maximum percentage of accrued unpaid leave to be contributed) of Accrued Leave to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XV. The Employer hereby attests that it is a unit of state or local government or an agency or instrumentality of one or more units of state or local government.

XVI. The Employer understands that this Adoption Agreement is to be used with only the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust. This ICMA Retirement Corporation Governmental Money Purchase Plan and Trust is a restatement of a previous plan, which was submitted to the Internal Revenue Service for approval on April 2, 2012, and received approval on March 31, 2014.

The Plan Administrator hereby agrees to inform the Employer of any amendments to the Plan made pursuant to Section 14.05 of the Plan or of the discontinuance or abandonment of the Plan. The Employer understands that an amendment(s) made pursuant to Section 14.05 of the Plan will become effective within 30 days of notice of the amendment(s) unless the Employer notifies the Plan Administrator, in writing, that it disapproves of the amendment(s). If the Employer so disapproves, the Plan Administrator will be under no obligation to act as Administrator under the Plan.

XVII. The Employer hereby appoints the ICMA Retirement Corporation as the Plan Administrator pursuant to the terms and conditions of the ICMA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST.

The Employer hereby agrees to the provisions of the Plan and Trust.

**XVIII.** The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in disqualification of the Plan.

**XIX.** An adopting Employer may rely on an advisory letter issued by the Internal Revenue Service as evidence that the Plan is qualified under section 401 of the Internal Revenue Code to the extent provided in applicable IRS revenue procedures and other official guidance.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

EMPLOYER

ICMA RETIREMENT CORPORATION  
777 North Capitol St., NE Suite 600  
Washington, DC 20002  
800-326-7272

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_



ICMA RETIREMENT CORPORATION  
777 NORTH CAPITOL STREET, NE | WASHINGTON, DC 20002-4240  
800-669-7400  
[WWW.ICMARC.ORG](http://WWW.ICMARC.ORG)  
BRC000-214-21268-201405-W1303



*Find yourself in good company*

**TO:** Barbara Lipscomb, City Manager

**FROM:** Merrill Flood, Assistant City Manager

**DATE:** April 13, 2016

**SUBJECT: Report, Energy Incentive Rehabilitation Improvement Program  
Funded by GUC**

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In the 2015-16 fiscal year budget, the Greenville Utilities Commission provided the City of Greenville \$100,000 for homes requiring energy improvements. The program provides up to \$8,000 in improvements for home owners with incomes of 100% or less than the area median income adjusted by family size.

A copy of the program description and a chart showing the homes completed as of April 1, 2016 is attached for the Notes to Council packet.

**Energy Efficiency Rehabilitation Program (funded by Greenville Utilities Commission)**

**Units Completed as of April 1, 2016**

<b>Completed Units</b>		
<b>Address</b>	<b>GUC (\$100,000)</b>	<b>Senior Citizen</b>
403 Blount Dr.	\$7,157.00	N
1209 Battle St.	\$3,225.00	Y
1500 Cedar Ln	\$5,350.00	Y
104 Moore St.	\$9,727.00	Y
212 Singletree Dr.	\$7,900.00	Y
1994 Wellon Rd	\$8,000.00	Y
<b>Total Spent</b>	<b>\$41,359.00</b>	
<b>Pending/Units In Process</b>		
<b>Address</b>		<b>Senior Citizen</b>
200 Mumford Road		Y
205 Davis Street		Y
2700 Thackery Rd #15		Y
1108 Colonial Ave.		Y
2707 Webb St.		Y
1511 Greenville Blvd, SW		Y
<b>AVERAGE INCOME</b>	<b>\$19,230.35</b>	
<b>AVERAGE HOUSEHOLD SIZE</b>	<b>1.25</b>	

### **PURPOSE**

The purpose of the program is to assist low to median income households to make the home more energy efficient.

### **SOURCE OF FUNDS**

The Greenville Utilities Commission (GUC) funds this program.

### **ELIGIBILITY APPLICANTS**

An applicant must comply with the following to be considered eligible:

- Own the property as their primary residence
- Fall within the requirements of a Low-Moderate income household
- Presently occupy the property
- Current on mortgage and taxes

### **ELIGIBLE PROPERTIES**

The property:

- Must be located within the City limits of Greenville.
- Must be a traditional single-family home, duplex, condominium, or townhome.
- Must be suitable for energy efficiency. A property is considered unsuitable for energy efficiency if it is dilapidated or deteriorated beyond feasible economic repair or requires repairs that cannot be covered by one of the owner occupied rehabilitation programs.
- The post repair estimated value of the home, using Zillow, must be greater than all outstanding mortgages and lines of credit.
- Must meet minimum property standards after rehabilitation.
- Preference is given to senior citizens, disabled households, and families with small children.

### **ELIGIBLE COST**

Funds can be used to cover the following cost:

- Energy Efficiency based on GUC Energy Audit Recommendations.

### **RELOCATION POLICY**

The City does not provide temporary relocation assistance to homeowners who are required to move out of the home during the renovation/repairs of their homes since participation in the homeowner rehabilitation program is voluntary and does not involve permanent displacement.





## ENERGY EFFICIENCY PROGRAM

### LOAN TERMS

REHAB PROGRAM	Various Special Loans (Grant)	GUC Energy Efficiency Program	CDBG/HOME Deferred Loan (Grant)	CDBG/HOME Deferred Loan (Part Grant/Part Loan)
Property	Within City Limits of Greenville	Within City Limits of Greenville	Within City Limits of Greenville	Within City Limits of Greenville
Homeowners Age	Restrictions are based on which program	No restriction	No restriction	No restriction
Income Maximum	80% of median income as defined by HUD	100% of median income or below as defined by HUD	50% of median income or below as defined by HUD	50.1%-80% of median income as defined by HUD
Max Loan Amount	Varies depending on program	\$8,000.00	\$60,000.00	\$60,000.00
Interest Rate	0%	0%	0%	0%
Monthly Payment	\$0.00	\$0.00	\$0.00	Depends on loan amount
Terms	5 years	5 years	15 years	15 years

### MAXIMUM QUALIFYING INCOME

Total household income is calculated by adding all the gross income for every person over the age of 17. The annual income is subject to change annually. The income chart below is based on the 2015 HUD income limits.

Household Size	1	2	3	4	5	6	7	8
100%	\$37,000	\$42,400	\$47,700	\$53,000	\$57,250	\$61,500	\$65,750	\$70,000

This is for informational purposes only.


**FOR ADDITIONAL INFORMATION, PLEASE CALL 252-329-4481.**



201 W. 5<sup>th</sup> Street, Third Floor, Greenville, North Carolina 27834

Doc#1026231

# Memo

**To:** Barbara Lipscomb, City Manager  
**CC:** Merrill Flood, Assistant City Manager  
**From:** Gary Fenton, Director of Recreation and Parks   
**Date:** April 13, 2016  
**Re:** Annual Special Olympics Spring Games

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The Recreation and Parks Department would like to invite you and our Greenville City Council Members to the annual Special Olympics Spring Games at J.H. Rose High School track, this Friday, April 15<sup>th</sup>. 335 Special Olympic athletes are registered to compete, supported by over 700 registered volunteers!

Opening ceremonies are scheduled for 9:45 a.m. on the press box side of the track. The event will consist of track and field activities as well as a “fun tent” area.

Please let me know if you have any questions.





# 6th ANNUAL NEIGHBORHOOD SYMPOSIUM

*Using What You've Got to Get What You Want:  
Utilizing Assets to Build Strong Neighborhoods*

**City Hall**

**April 30, 2016**

**8:00 AM - 12:30 PM**

*8:00-8:45AM Registration and Breakfast*

*8:45AM Symposium Begins*

**Highlights include:** keynote address "Why Neighborhoods Change" by Dr. William Rohe, Distinguished Professor of City and Regional Planning, UNC-Chapel Hill; Panel Discussion on strategies for Neighbors Helping Neighbors; Resource tables displaying community support services; an interactive workshop to identify assets to build strong neighborhoods; and award presentations.

Breakfast will be provided. Parking available behind City Hall in Wells Fargo parking lot. This is a half-day FREE event sponsored by the Neighborhood Advisory Board.

*To register visit [greenvillenc.gov](http://greenvillenc.gov) or  
by phone at 252.329.4504*

*\*\* Registration at the door on the day of the event will also be available.*



*Find yourself in good company*



*You are invited to attend:*

*Pitt County Law Enforcement  
Officer's Annual Memorial Service*


*May 6, 2016*

*10:00 a.m.*

*Pitt County Courthouse  
Law Enforcement Memorial  
100 W. Third Street  
Greenville, NC 27834*

*Hosted by: Law Enforcement  
Agencies of Pitt County*

# Memo

**To:** Barbara Lipscomb, City Manager  
**CC:** Merrill Flood, Assistant City Manager  
**From:** Gary Fenton, Director of Recreation and Parks   
**Date:** April 13, 2016  
**Re:** Dedication - Beatrice Maye Park Improvements Project

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As you are aware, a group from the Chamber's Leadership Institute has been working on an improvement project at Beatrice Maye Garden Park on Farmville Boulevard.

Considering some impacts to the park that are resulting from the 10<sup>th</sup> Street Connector project, we were quite pleased that they chose Beatrice Maye Park for their project. It is very timely.


I have been in contact with Mrs. Maye's daughter, Mamie Bryan (who resides in Bellevue, Nebraska) to keep her aware of the plans and the progress. Mrs. Bryan plans to come to Greenville for the dedication of this project, which includes a pergola, bench, "little library," acknowledgment signage, and landscaping.

The dedication program is Saturday, May 7<sup>th</sup>, at 10 a.m., and should last approximately 30 minutes. Most members of the Leadership group will attend, and we're hoping to have some members of the J.H. Rose High School class that constructed the little library — and did an exceptional job — in attendance as well.

We are very grateful to the Leadership Institute group for their work, and to those area individuals, organizations, and businesses who supported it.

Please let me know if you have any questions.

# Memo

**To:** Barbara Lipscomb, City Manager  
**CC:** Merrill Flood, Assistant City Manager  
**From:** Gary Fenton, Director of Recreation and Parks   
**Date:** April 13, 2016  
**Re:** Symphony "Pre-Concert"

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Several young musicians who have been associated with music programs at the Eppes Recreation Center have been invited to perform as part of the North Carolina Symphony's *Ovations Pre-Concert Series*, at the Duke Energy Center in Raleigh, on Friday, May 13, 2016. The Eppes Ensemble will present "An Evening of Rieding, Beethoven, and Bach."

The North Carolina Symphony hosts *Ovations* on Classical Series concert nights, from 7:15 p.m. - 7:45 p.m. These pre-concert performances are an opportunity for student and community groups to play for North Carolina Symphony audiences, in an effort to give them a chance to perform their chosen musical work.



The Eppes Ensemble's performance will precede the 8:00 p.m. *Grant Conducts Mahler* Concert, featuring Conductor Grant Llewellyn and the orchestra performing Austrian Composer Gustav Mahler's 7<sup>th</sup> Symphony. Eppes participants include: Karen Amado, violin; Lucas Mebane, violin; Jay Mebane, cello (all from J.H. Rose High School); and, Richard Patterson, Jr., violin (from E.B. Aycock Middle School). The Eppes Recreation Center Music Instructor, Austen Land, will also accompany and play with the group.

The Recreation and Parks Department will provide bus service to the concert, and welcomes the performers, their parents, City staff, and City Council Members to ride along. The bus, with a capacity of 22, will depart the Eppes Recreation Center at 4:00 p.m. the day of the performance. Council members wishing to accompany the group should notify me at 329-4567 no later than May 1, 2016. (Since on-site tuning is not permitted, participants will be tuning their instruments on the bus in route to the concert.)

Please do not hesitate to contact me if additional information is needed.

APRIL 2016

## DIRECTOR

1. Visited Emergent Tower and Canopy Walk at Holden Arboretum during recent visit to family in Ohio. These are examples of possible elements within a potential future adventure park in Greenville. 
2. Garden Project at Thomas Foreman Park/Eppes Recreation Center is evolving into a truly impactful program. We have made land available for this gardening project – at Thomas Foreman AND at Dream Park - for numerous years.
3. Signage has been installed at city parks with parking lots to promote air quality by encouraging people to turn off their engines because “kids breathe here.” The program is sponsored by the NC Department of Natural Resources, Division of Air Quality, who provided the signs to the GRPD at no cost to us. The division’s website notes “Unnecessary idling contributes to air pollution and has been linked to negative health effects.”
4. The pergola project and other improvements are near completion at Beatrice Maye Park. This is a voluntary project by a group from the Chamber’s 2016 Leadership Institute program. A dedication and ribbon cutting for this project, which includes a park bench, “little library,” and landscaping, is scheduled for 10:00 AM, Saturday, 5/7. Mrs. Maye’s daughter, Mamie Bryan, who resides in Nebraska, plans to attend.
5. New signage has been developed to direct people to the appropriate entrances at the Eppes Recreation Center. Eventually, we hope to redesign a hallway and create permanent signage which will clearly indicate the center’s “main entrance” to our visitors. 



## In April and May. . .

1. 4/2 Youth Arts Festival at ECU Campus (GRPD Arts Services represented).
2. 4/2 Adult Softball began at H. Boyd Lee and Evans Parks.
3. 4/4 WITN presentation during 5:00 PM broadcast promoting GAFC’s Senior Health Fair on April 6.
4. 4/5 Flowers & Bugs in Clay began at Arts Center.
5. 4/6 ABC’s of Painting, The Painter’s Studio, and Addicted to Drawing began.
6. 4/6 COG/GUC Blood Drive at Barnes-Ebron-Taft (BET) Building.
7. 4/6 Future Stars Soccer player clinics with ECU Women’s Soccer team at Bradford Creek Soccer Complex.
8. 4/6 GAFC Senior Health Fair; free screenings include BP’s, cholesterol, blood sugar, and dental.
9. 4/7 Young Potter’s Wheel and “For the Birds” Clay Creations began.
10. 4/8 Opening Ceremonies for Greenville Little Leagues 2016 season, Elm Street Park.
11. 4/8-9 PirateFest at Town Common and Uptown Greenville.
12. 4/9 Specialized Recreation Prom at Drew Steele Center.
13. 4/9 Jackie Robinson Baseball League registration day at Eppes Recreation Center (ERC).
14. 4/9 Mother’s Day Clay Workshop began.
15. 4/11-25 Lifeguard Training Class
16. 4/12 Learn to Throw evening class began.
17. 4/13 Live Healthy America Banquet at GAFC.
18. 4/13 Basic Acrylic Painting begins.
19. 4/14 Learn to Throw morning class begins.
20. 4/14 Adult Futsal concludes.
21. 4/15 Pitt County Special Olympics Spring Games at J.H. Rose High School.
22. 4/16-17 Big Fry Baseball Skills Assessments at Jaycee Park.

23. 4/16-17 ASA Softball Tournament at H. Boyd Lee Park.
24. 4/17 *Baseball Coaching Clinic* with Ronald Vincent at The Sports Connection.
25. 4/17 *Adult Kickball* concludes.
26. 4/18 *Small Fry Baseball* practices begin.
27. 4/23 Senior Trip to see *Cabaret: The Musical*; 20 participants.
28. 4/29 *Relay for Life* at H. Boyd Lee Park.
29. 4/29 Eppes Recreation Center quarterly community event.
30. 4/30 *Couch to 5k* concludes.
31. 5/7 Dedication of Pergola project at the Beatrice Maye Garden Park at 10:00AM

## **PARKS DIVISION**

### **PARK SUPERINTENDENT**

1. The Parks Division was asked to increase its amount of support to PirateFest greatly this year. This in part is due to the large crowd expected to attend the Smash Mouth concert (held at the amphitheater) and a beer garden being located in First Street (between Evans and Cotanche). It is a City ordinance that alcohol is not allowed on the Town Common. To prevent this from happening, Park crews will install approximately 1,700 linear feet of barrier fencing around the amphitheater and event area. This will provide four security controlled entrances into the Town Common during the activities/concert on 4/9.

### **PARKS COORDINATOR**

1. Received bids for three Facility Improvement Plan (FIP) roof projects. Bids for the GAFC roof replacement received on 4/1; H. Boyd Lee Park roof replacement was received on 4/5; and the Eppes Recreation Center roof replacement bids received on 4/7. The construction for these projects is scheduled to start in May and be completed by August. The work on the buildings will have little or no impact on daily operations.
2. Preparing for PirateFest.

### **PARKS MAINTENANCE**

1. Landscape crews – ball field daily maintenance scheduled and active (baseball, kickball, softball, and soccer); mowing operations active; regraded, seed and straw drainage at Elm Street Tennis courts; and graded and site prep for Greenville Little Leagues new storage building.
2. Custodial crews – cleaning service and litter collection.
3. Technician crews – Smaller projects include: installation of donated park benches on greenway and at Elm Street Park; new signs at The Sports Connection; “No Idle” signs at all parks and facilities with parking areas; restored water sources at all facilities; replaced playground border at Elm Street Park; and inspected and repaired all scoreboards and ball field lights.
4. Set up and support for Exceptional Community Baseball League Opening Ceremonies at Elm Street Park, preseason tournament for Jackie Robinson Baseball League at Thomas Foreman Park, and Quiz Bowl at the Drew Steele Center.
5. Completed reference checks, interviews, and orientations for seasonal hires. Still trying to fill vacancies.
6. Facilities Improvement Plan active. Bids received for Eppes drainage, H. Boyd Lee Park plaza, and greenway bridge projects.

### **RIVER PARK NORTH (RPN)**

#### ● **March Activities**

1. 5 public programs; total attendance 557 (*Kids Fest, One Fish/Two Fish, Spring Break Camp, Preschool Story Hour, Holi Festival*). →
2. 9 private/group programs; total attendance 441 (Birthday Parties (2), Reptile Program for Girl Scouts of America/Boys Scouts of America, GR Whitfield Career Day, etc.).
3. 2 large/1 small shelter reservations; total attendance 65(L)/ 40 (S).
4. 8 drive-to campsite reservations; total attendance - 18.





- **March Highlights**

1. RPN Summer Camps are 75% filled as of 3/30.
2. Community Development hosted a day long community workshop in the RPN Theater on 3/23.

- **Coming in April**

1. 19 public programs (*Earth Week Symposium, Film Festival, Family Science Night, Pond Play, BioBlitz, Festival of Flight, LAST 5k, PirateFest, Environmental Advisory Commission Open House, etc.*).
2. 7 private/group programs; expected attendance - 216 (Wellcome Middle School, Birthday Party, Girl Scouts of America Kayak Class).
3. 4 large/2 small shelter reservations; expected attendance 220(L)/45(S).
4. 2 drive-to/1 group campsite reservations; expected attendance 12(S)/40(G).
5. Annual Easter Egg Hunt rescheduled due to rain, new date is on 4/16 at 1:30 PM.
6. One of two pier replacements completed on 4/6. 100% of the cost was covered by North Carolina Wildlife Resource Commission.
7. Camping platform construction expected to begin mid-April, completion in 2-3 weeks.
8. Greenville Tourism Ambassador Program visited RPN on 4/7.
9. Earth Week and NC Science Festival programming will run 4/16-22. Programs every day, public and private. Highlights include *Festival of Flight/iNaturalist BioBlitz* on 4/16, *Environmental Symposium* on 4/18, *Environmental Advisory Commission Open House* on 4/19, *Shark Film Festival* on 4/20, and *Family Science Night* on 4/22.

### PARKS PLANNING

1. South Greenville Recreation Center
  - a. The general contractor, Stocks & Taylor Construction, Inc. has completed the installation of underground utilities, site grading, and the foundation work and concrete footings for the new wing of the building. Structural steel has been erected for the building frame.
2. Town Common
  - a. The East Group, PA, in conjunction with Rhodeside & Harwell, Inc. has completed the site plans for the inclusive playground; plans have been submitted to the Planning Division for review and permitting. Design-build contracts have been executed with Landscape Structures, Inc.
  - b. Rhodeside & Harwell, Inc. has completed the schematic design alternatives for the Town Common Phase I Design Development. The schematic alternatives will be presented to City Council on 4/14.
3. Tar River Legacy Plan
  - a. The Memorandum of Understanding and Lease Agreements with Sound Rivers, Inc. for camping platforms have been executed. Sound Rivers will apply for building permits and mobilize for construction in April.
  - b. City staff met with Rise Design Adventure Parks to discuss public/private partnerships in developing an adventure park in Greenville. Staff conducted a tour of two potential sites for the park.
  - c. The City has executed a contract with Outdoor Adventures to conduct a business feasibility analysis to convert the Mumford lands (previously Pinecrest Mobile Home Park) into an adventure park.



### BRADFORD CREEK PUBLIC GOLF COURSE

1. March Revenues: \$55,542 Target: \$58,862
2. Rounds of Golf: 1,569
3. Weather or Maintenance Effected Days: 7
4. FootGolf Rounds: 64 Revenue: \$626
5. Total Revenue for Short Course/FootGolf fiscal year-to-date: \$4,504.
6. **March Highlights:**
  - a. 3/6 Junior Golf Parent Meeting; 60 parents attended.
  - b. 3/7-8 Greens Aerification – 9 holes each day.
  - c. 3/19 Clubhouse rental, wedding reception; 120 in attendance.

- d. 3/21-24 *PGA Get Golf Ready* beginner clinic; 4 participants.
- 7. **Coming in April:**
  - a. 4/3 *PGA Junior Golf League* practices and matches; 60 youth attended.
  - b. 4/5 Trinity Christian School Golf Match
  - c. 4/6 ECU Risk Management seminar and golf tournament; 100 attended; 60-80 played golf.
  - d. 4/9 *VIP Appreciation Spring Kickoff with the Masters Golf Tournament*; 40-60 golfers attended.
  - e. 4/10 *PGA Junior Golf League* practices and matches; 60 youth attended.
  - f. 4/11 John Paul II High School Golf Match
  - g. 4/12 *Ladies Nine and Wine*, 5:30 – 8:30 PM; 20 ladies participated.
  - h. 4/15 *SNAG Junior Golf Clinic*; 10–15 youth expected.
  - i. 4/16 Kappa Sigma Alumni Tournament; 50-80 golfers expected.
  - j. 4/17 *PGA Junior Golf League* practices and matches; 60 youth expected.
  - k. 4/19 St. Peters Middle School Golf Match; 30 youth expected.
  - l. 4/22 Clubhouse rental; 60-100 people expected.
  - m. 4/22 *SNAG Junior Golf Clinic*; 10 – 15 youth expected.
  - n. 4/23 *FROGGS Friendraiser Event*
  - o. 4/24 *PGA Junior Golf League* practices and matches; 60 youth expected.
  - p. 4/28 *Senior Games Golf Tournament*; 20-30 golfers expected.
  - q. 4/30 Hero's Hospice Golf Tournament; 60-80 golfers expected.

## RECREATION DIVISION

### AQUATICS & FITNESS CENTER (GAFC)

- 1. 3/6 First *IntraSquad* swim meet had 27 swimmers.
- 2. 3/28 – 4/1 *Spring Break Camp*
- 3. March *Lifeguard Class* and Re-certification completed; 9 participants.
- 4. 20 GAFC members participated in the *Waist Removal* program.
- 5. Received 61 new memberships in March.

### COG/GUC WELLNESS

- 1. 3/16 Nutrition information, samples, and recipes provided at Nutrition Kiosks throughout City; over 200 employees participated.
- 2. *Fitness.Performance.Life.* for COG/GUC employees, participants reported losing 3-11 pounds and some dropping 2 sizes in clothing.
- 3. *Live Healthy America* exercise program finished with 148 participants.

### SPORTS CONNECTION


- 1. 3,153 tokens sold vs 4,089 in March 2015.
- 2. Attendance: 3,751 vs 2,891 in March 2015.
- 3. 24 cage rentals.
- 4. Two birthday parties held.

### YOUTH ATHLETICS/ H. BOYD LEE PARK (BLP)

- 1. 3/1 *Soccer Coaching Clinic* with Rob Donnenwirth.
- 2. 3/5 *Future Stars Soccer* practices began; 107 teams, 946 participants, and 200 volunteers.
- 3. 3/11-13 *10U & 12U SWAC Basketball Sectionals* at DH Conley High School; both Greenville teams won their respective Section Tournament.
- 4. 3/18-20 *10U & 12U SWAC Basketball* teams competed in the State SWAC Tournament, 12U team was tournament champions.
- 5. 3/19 *Future Stars Soccer* games began; 55 games played.
- 6. 3/28 *Small Fry* and *Big Fry Greenie League Baseball* registration ended.



### ADULT ATHLETICS / BLP

1. 3/6 *Adult Kickball* began.
2. 3/7 *Adult Futsal* began. 
3. 24 *Adult Futsal* games played; six teams with 57 total participants.
4. 15 *Adult Kickball* games played; five teams with 70 total participants.
5. Held six adult softball umpire clinics.
6. Six picnic shelter rentals.



### RIVER BIRCH TENNIS CENTER (RBTC)

1. 3/14 *Spring Youth and Adult tennis programs* began; 125 participants.
2. 3/31 High school tennis match rental.
3. Home Adult League Matches for River Birch tennis teams; 5 matches with 48 players.
4. ECU Men's Tennis Team practice rentals - 10.
5. ECU Men's Tennis match rentals - 3.
6. 12 ball machine rentals.
7. 11 private lessons.



### DREW STEELE CENTER (DSC) / ELM STREET CENTER (ESC) / B.E.T. BUILDING

1. Nine B.E.T. rentals; total attendance – 1,185.
2. Five DSC rentals; total attendance – 1,012.
3. DSC *Coed Adult Basketball*: M-TH from 6:00-8:00 PM.
4. 3/8 *Fencing* classes, T-W from 7:15-9:00 PM.
5. 3/14 *Spring Youth Gymnastics* began.


### CENTERS AND PROGRAMS

1. Recreation Supervisor position for Specialized Recreation remains vacant. Recreation Manager Don Octigan is currently the Interim Pitt County Special Olympics Local Coordinator.
2. 3/22 Three staff (Darris Sawyer, Chasity McCurdy, and Sara Caropreso) attended a NCRPA Supervisor Workshop.

### SOUTH GREENVILLE RECREATION CENTER

1. Closed for renovation.

### EPPE'S RECREATION CENTER/THOMAS FOREMAN PARK

1. 3/8 Pitt Partners Health Group Meeting
2. 3/14 Community Garden renovations. 
3. 3/15 Primary Election Voting Site
4. 3/18 -21 *SWAC Basketball Tournament*
5. 3/26 *Jackie Robinson Baseball League* registration.
6. One shelter rental; attendance – 70.
7. 12 Multipurpose Room rentals; total attendance – 360.
8. Two Alumni Room Rentals; total attendance – 20.



### SPECIALIZED RECREATION

1. 3/13 *Special Olympics Basketball* Tournament in Kinston; 23 participants.
2. 3/19 *Special Olympics Aquatics* Meet in Wake County; 26 participants.
3. 3/22 First of three Spring Games Volunteer Orientations held; average of 25 attended.
4. 3/30 Spring Games Management Team meeting; 10 attended.
5. *Creative Oasis* met each Wednesday; program full with 20 participants.



### ARTS AND CRAFTS CENTER

1. 3/2 *Addicted to Drawing* began; 8 participants (maximum), one on waiting list.
2. 3/5 *Learn to Quilt Day*; attendance – 45.
3. 3/13 ECU Honors College Seminar Glazing Workshop; attendance – 10.
4. 3/19 ECU Honors College Seminar Glazing Workshop; attendance – 10.
5. 20 Auditorium rentals; total attendance – 640.
6. Two Glaze Room rentals; total attendance – 20.
7. Two Meeting Room rentals; total attendance – 20.
8. Five Craft Room rentals; total attendance – 60.



### SENIOR AND ACTIVE ADULT SERVICES

1. 3/10 Held Senior Preview for California Trip; attendance – 24.
2. 3/24 iPhone and iPad sessions for seniors began.
3. 3/29 Southside Senior Club trip to Edenton (Rocky Hock Theatre); attendance – 34.
4. Held Southside and Moyewood business meetings on the first Monday and third Wednesday.

Respectfully submitted,

Gary N. Fenton, Director of Recreation and Parks



*Couch to 5k participants!*



*Chamber's 2016 Leadership Institute Pergola project.*



*"Kids Breathe Here" No Idling sign placed at all recreation facilities and parks.*