

NOTES

TO: Honorable Mayor and City Council Members
FROM: Ann E. Wall, City Manager
DATE: July 22, 2020
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Kevin Mulligan, Director of Public Works, regarding CSX rail upgrades and road closures
2. A memo from Gary Fenton, Director of Recreation and Parks, regarding the new community pool public input planning process
3. A memo from Tom Barnett, Director of Planning and Development Services, regarding a Lincoln Park update
4. A memo from Gary Fenton, Director of Recreation and Parks, regarding naming of the Adventure Park
5. A memo from Eric Griffin, Fire/Rescue Chief, regarding the new Fire/Rescue engine
6. A memo from Leah Futrell, Director of Human Resources, regarding donations made by Pierce Insurance on behalf of the City of Greenville
7. A memo from Tom Barnett, Director of Planning and Development Services, regarding the Community Ratings System Annual Progress Report for 2020

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Attachments

Memorandum

To: Ann E. Wall, City Manager
From: Kevin Mulligan, PE, Director of Public Works
Date: July 20, 2020
Subject: CSX Rail Upgrades and Road Closures

CSX through their consultant Southern Commercial, has contacted the City to inform us of planned track maintenance work they will be conducting at the end of this month. The maintenance involves the replacement of sections of track as well as railroad ties. CSX will dedicate approximately 50 personnel to work on the tracks during the week of July 27th. The maintenance will include track work across roadways that will result in the closure of various roads for several days. CSX has indicated that the typical closure period for roadways impacted during these improvements will be approximately three (3) to five (5) days. Due to the volume of work and impacted roadways, the CSX work will lead to extensive traffic delays throughout the City.

The following table indicates the locations of track maintenance work that will be performed within the City limits:

Parmele T1				Road Closures	
MilePoint	City	State	Street	Exp. Close Date	Exp. Open Date
AA 145.25	GREENVILLE	NC	NC 903	27-Jul	7/29 or 7/30
AA 145.61	GREENVILLE	NC	DSM Facility Entrance	28-Jul	7/30 or 7/31
AA 145.85	GREENVILLE	NC	PRIVATE	SKIP	SKIP
AA 146.41	GREENVILLE	NC	STATON ROAD	28-Jul	7/30 or 7/31
AA 146.76	GREENVILLE	NC	GREENE STREET	28-Jul	7/30 or 7/31
AA 147.39	GREENVILLE	NC	BELVOIR ROAD	29-Jul	7/31 or 8/3
AA 147.67	GREENVILLE	NC	PRIVATE ROAD	29-Jul	7/31 or 8/3
AA 147.93	GREENVILLE	NC	AIRPORT ROAD	29-Jul	7/31 or 8/3
AA 149.01	GREENVILLE	NC	PRIVATE ROAD	29-Jul	7/31 or 8/3
AA 149.16	GREENVILLE	NC	THIRD STREET	30-Jul	8/3 or 8/4
AA 149.23	GREENVILLE	NC	FOURTH STREET	30-Jul	8/3 or 8/4
AA 149.3	GREENVILLE	NC	FIFTH STREET	30-Jul	8/3 or 8/4
AA 149.64	GREENVILLE	NC	DICKINSON STREET	SKIP	SKIP
AA 149.96	GREENVILLE	NC	FOURTEENTH STREET	SKIP	SKIP
AA 150.2	GREENVILLE	NC	HOWELL STREET	30-Jul	8/3 or 8/4
AA 150.71	GREENVILLE	NC	ARLINGTON BOULEVARD	30-Jul	8/3 or 8/4

There are thirteen (13) roadways (City, NCDOT and private) that will be impacted by the track maintenance that CSX will be performing. CSX will be establishing detours during this maintenance period but motorists should expect significant traffic delays during this week.

Per the City's request, CSX has been coordinating their track maintenance with the City so that they can minimize the service interruptions on Arlington Blvd and W 5th St. The City has requested that the maintenance on these locations be conducted within a 24-36 hour period so that traffic may resume as quickly as possible on these roadways.

For the Arlington track maintenance that will close Arlington between Evans and Hooker, the City and CSX discussed performing this work at a later date so that this roadway would not be closed while Howell St, 14th St and 5th St were. CSX could perform this maintenance at a later date but could only do that with a small local crew. This was expected to have the road closed for two (2) weeks and potentially impact the start of the school year. When CSX informed the City that the track maintenance on 14th St had been delayed, a decision was made to move ahead expeditiously with the Arlington track maintenance.

To minimize the shut down time on Arlington Blvd, the City and CSX will coordinate so that city personnel are available to shut down the roadway approximately 30-minutes ahead of the start of construction activities instead of at the beginning of the work day.

The City Public Information Office will be releasing this information to the press and media so that our residents will be aware of this pending maintenance. Any alterations to CSXs work schedule will immediately be sent to the public as they are conveyed to the City.

cc: Ken A. Graves, Assistant City Manager

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: July 22, 2020
Re: New Community Pool Public Input Overview

Recreation & Parks staff have begun the planning process for the new community pool for which funding was included as part of the Fiscal Year 2020-21 Adopted Budget. The new pool is being proposed to include such amenities as a competition lap pool, a separate zero-depth entry recreation pool with a play structure, changing rooms, concessions, and shade structures. The two primary locations being considered are the following:

- Eppes Recreation Center grounds (Thomas Foreman Park)
- Vacant City-owned lot located at 714 Albemarle Ave.

The following is a summary of the community engagement activities involved in the planning process:

1. Feedback Sessions at the Current Community Pool Site: Staff solicited community feedback on the proposed locations during input sessions Wednesday, July 15th and Saturday, July 18th at the Community Pool, located at 2113 Myrtle Avenue. There were 28 responses gained during the two input sessions.

Staff will continue to gather public input at the Community Pool on July 30th, 31st, and August 2nd from 1:30-4:30 pm.

2. Online Survey: An online survey has also been posted and will remain active throughout July to allow community input on the locations. As of July 20th, there have been 348 votes cast for the location of the Community Pool via the online survey.
3. Zoom Meetings: Two Zoom meetings are also planned for July 30th to provide information on the locations and solicit feedback on which proposed location is preferred. Those Zoom meetings will be held at 12:00 noon and at 6:00 pm.

Information on how to register for the Zoom meetings will be shared via social media and on flyers which will be posted at the Community Pool, Aquatics & Fitness Center and other recreation facilities that are hosting summer programs.

Staff will also oversee a feasibility study for each site and present the results of the public input and feasibility studies to City Council at their August workshop. Once a preferred site is selected, staff will publish a Request for Qualifications (RFQ) to secure design services for this new outdoor aquatic facility.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager

MEMO

To: Ann Wall, City Manager
From: Thomas Barnett, Director of Planning and Development Services
Date: July 20, 2020
Subject: Lincoln Park New Construction

In February of this year, staff hosted a groundbreaking in the Lincoln Park neighborhood to acknowledge the start of construction by Bill Clark Homes on four new single-family units. This project is funded by the HOME Investment Partnership Program and intended to benefit low- and moderate-income families. The four units include two floor plans, both a single- and two-story option, and have appraised at \$123,000 and \$128,000, respectively. The City continues to offer gap financing to ensure affordability in the form of down payment assistance up to \$20,000 for eligible buyers. Staff engage other agencies to include additional financial resources when available.


The City has received significant public interest in this project including offers to purchase on all four units. Construction completion is scheduled for the end of July and the subsequent public hearing and approval of sales are planned for City Council in August. Program income generated from the sale of these homes will be reinvested in community development activities.

Staff is planning a walk-through of the completed units in August, as well. Council will receive an invitation once arrangements are finalized. Funds have been allocated in the Action Plan budget for continued activities in this neighborhood.

cc: Ken A. Graves, Assistant City Manager
Les Everett, Assistance Director of Planning and Development Services
Tiana Berryman, Housing Administrator

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Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: July 22, 2020
Re: Adventure Park Naming

In the Notes to Council dated July 1st, Recreation and Parks Staff provided an update to Council related to input being solicited from the community for potential names of the City's Adventure Park. At that time, the City had received over 30 responses through social media posts regarding recommended names for the park. Staff communicated that it would reach out to additional community partners to formulate a list of names that would be further publicized for consideration.

Since July 1st, staff has reached out to such partners and businesses (FROGGS, EC VELO, watersports vendors, Sound Rivers, Fleet Feet, and River Park North staff) to create a preferred list. Based on this process, the following names have been identified:

- Blue Heron Park
- Emerald Riverfront Park
- Unity Park
- Wildside
- Wildwood Park

A link has been loaded on the Recreation and Parks Facebook page with a survey asking citizens for their preferred park name from among the choices above. The survey will remain active throughout the month of July. Staff will continue "reposting" this information so as to seek maximum input.

In accordance with the naming policy, the preferred name will be published on the City's website for 30 days prior to a public hearing by the Recreation and Parks Commission, who will then forward a recommendation to City Council for its park naming consideration.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager

MEMORANDUM

TO: Ann Wall, City Manager

FROM: Eric Griffin, Fire/Rescue Chief 

DATE: July 22, 2020

SUBJECT: New Fire/Rescue Engine

I am pleased to announce that the Fire/Rescue Department will take delivery of a new purple and gold fire engine during the first week of August. The production of this new engine began last year as a part of the City's vehicle replacement plan. It will replace our current purple and gold engine, which will become part of the reserve fleet.

We are especially proud of the long term collaboration that continues between the City and ECU. This partnership has again resulted in a well-designed first response apparatus that will represent our community very well.





Find yourself in good company

Memorandum

To: Ann E. Wall, City Manager
From: Leah B. Futrell, Director of Human Resources
Date: July 21, 2020
Subject: Donations made by Pierce Insurance on behalf of the City of Greenville

A handwritten signature in black ink, appearing to read 'Leah B. Futrell', is written over the 'From:' line of the memorandum.

In the wake of the financial impacts many citizens are feeling as a result of COVID-19, Pierce Insurance recently donated a total of \$5,000 to various non-profit organizations on behalf of the City and GUC to be used to assist persons who may be struggling financially. Pierce Insurance is the City's and GUC's current broker for voluntary employee benefits such as short-term disability insurance, accident insurance, critical illness insurance, and supplemental term life insurance. Pierce Insurance is located in Farmville and has been in business since 1955.

On behalf of the City, Pierce Insurance donated \$1,250 to Community Crossroads Center (Greenville's emergency shelter for the homeless) and \$1,250 to the Food Bank of Eastern and Central North Carolina. On behalf of GUC, Pierce Insurance donated \$2,500 to GUC's Neighbor to Neighbor program which, in partnership with the Pitt County Department of Social Services, assists low income families with their utility bills.

The City is most appreciative of the generous financial donations made by Pierce Insurance to positively impact the lives of others during such an unprecedented time. Please let me know if you have any questions.



PLANNING AND
DEVELOPMENT SERVICES

MEMO

To: Ann Wall, City Manager
From: Thomas Barnett, Director of Planning and Development Services *TB*
Date: July 20, 2020
Subject: Community Ratings System (CRS) Annual Progress Report for 2020

On June 15, 2020, the City Council passed a resolution to re-adopt the Neuse River Basin Regional Hazard Plan (RHMP) which is required in order for the City to be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the City. Currently, the City is waiting for FEMA to approve this plan. A Community Ratings System (CRS) Annual Progress Report is required to insure that the RHMP is in compliance with federal and state regulations and that any needed revisions or amendments to the Plan are developed and presented to the City Council for consideration. The CRS program is part of the National Flood Insurance Program (NFIP) which allows property owners in NFIP participating communities to purchase flood insurance. The CRS credits community efforts beyond minimum standards by reducing flood insurance rates. The RHMP is a regional hazard plan that covers Pitt, Greene, Wayne, Lenoir and Jones Counties and all municipalities located in those counties.

All objectives were met under the recently expired plan. The current plan has a CRS expiration date of October 1, 2023.

Attachments: Resolution
CRS Annual Progress Report for 2020

cc: Ken A. Graves, Assistant City Manager
Les Everett, Assistance Director of Planning and Development Services
Chantae Gooby, Chief Planner
Lisa Kirby, Director of Engineering

RESOLUTION NO. 027-20
RESOLUTION OF THE CITY OF GREENVILLE, NORTH CAROLINA
ADOPTING THE NEUSE RIVER BASIN REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Pitt County, including the citizens and property within the city of Greenville, are subject to the effects of natural hazards and man-made hazard events that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of Pitt County and the city of Greenville are particularly vulnerable to flooding, high winds, and severe winter weather; and

WHEREAS, Pitt County and participating municipal jurisdictions, including the City of Greenville, desire to seek ways to mitigate the impact of identified hazard risks;

WHEREAS, the North Carolina General Assembly has in Part 6, Article 21 of Chapter 143, Parts 3, 5, and 8 of Article 19 of Chapter 160A, and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry;

WHEREAS, the North Carolina General Assembly has in North Carolina General Statute 166A-19.41(b)(2)a.3. stated that: "For a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act";

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five-year cycle;

WHEREAS, Pitt County and its participating municipal jurisdictions, including the City of Greenville, have performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and have updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management;

WHEREAS, it is the intent of the Pitt County Board of Commissioners to fulfill this obligation in order that the county will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting Pitt County;

WHEREAS, it is the intent of the City Council of the City of Greenville to fulfill this obligation in order that the City of Greenville will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the City of Greenville; and

WHEREAS, the City of Greenville actively participated in the planning process of the Neuse River Basin Regional Hazard Mitigation Plan and has fulfilled all of its part of the multi-jurisdictional planning elements required by FEMA;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville as follows:

Section 1. That the City Council of the City of Greenville does hereby adopt the Neuse River Basin Regional Hazard Mitigation Plan.

Section 2. That the City Council of the City of Greenville does hereby separately adopt the sections of the Neuse River Basin Regional Hazard Mitigation Plan that are specific to the City of Greenville.

Section 3. That the City Council of the City of Greenville does hereby repeal the Neuse River Basin Regional Hazard Mitigation Plan adopted on June 11, 2015, by Resolution Number 032-15.

Section 4. That the City Council of the City of Greenville does hereby vest the Director of Planning and Development Service or his/her designee with the responsibility, authority, and the means to:

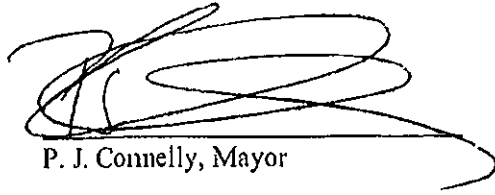
- (a) Inform all concerned parties of this action; and
- (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation of existing hazards.

Section 5. That the City Council of the City of Greenville does hereby appoint the Director of Planning and Development Services or his/her designee to assure that, in cooperation with Pitt County, the Neuse River Basin Regional Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the City of Greenville City Council for consideration.

Section 6. That the City Council of the City of Greenville does hereby agree to take such other official action as may be reasonably necessary to carry out the objectives of the Neuse River Basin Regional Hazard Mitigation Plan.

Section 7. This resolution shall become effective immediately upon adoption.

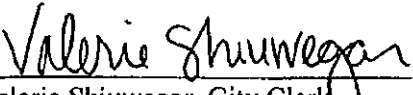
Adopted this 15th day of June, 2020.



P. J. Connelly, Mayor



ATTEST:


Valerie Shiuwegar, City Clerk

CRS Activity 510

Progress Report

Date this Report was Prepared: July 15, 2020

Name of Community: City of Greenville, North Carolina

Name of Plan: Neuse River Basin Regional Hazard Mitigation Plan (RHMP)

Date of Adoption of Plan: June 15, 2020: Adopted by Greenville City Council
Awaiting FEMA approved

5 Year CRS Expiration Date: October 1, 2023

1. How can a copy of the original plan or area analysis report be obtained:

A digital copy of the recently expired plan can be viewed at the following website address:

<https://www.greenvillenc.gov/home/showdocument?id=9524>

A digital copy of the draft plan that is awaiting final approval by FEMA can be viewed at the following website address:

<http://www.neuseriverhmp.com/>

2. Describe how this evaluation report was prepared and how it was submitted to the governing body, released to the media, and made available to the public:

These comments relate to the Neuse River Basin Regional Hazard Mitigation Plan plan that was recently adopted by City of Greenville Council on June 15, 2020 and is currently awaiting final approval from FEMA.

The City of Greenville actively participated in the updating of the Neuse River Basin Regional Hazard Mitigation Plan and has fulfilled all of its part of the multijurisdictional planning elements required by FEMA. City Staff from the Engineering and Planning and Development Services Departments attended the meetings. As a participating MAC member, the City of Greenville was charged with

addressing the needs of the city and was responsible for reviewing the draft and identifying any gaps, errors, and/or omissions. This plan is for a five-county region. As part of the City Council adoption process, a newspaper advertisement was published notifying the public that the City Council would hold a public hearing and take public comments on the adoption of the plan.

This evaluation report will be sent to the City Council and released to the media via "Notes to Council" which are published on the City's website and are available for viewing by the public and the media. Notes to Council can be viewed on the City of Greenville website at the following address:

<https://www.greenvillenc.gov/government/city-manager-s-office/notes-to-council>

Printed copies of the approved plan by FEMA will be provided to the City of Greenville's Public Information Officer, Engineering and Planning and Development Services Directors.

The plan once approved by FEMA will be made available to the public on the City of Greenville Planning and Development Services Department's website.

3. Provide a review of each recommendation or action item in the action plan or area analysis report, including a statement on how much was accomplished during the previous year:

The following is a review of the recommendations and action items from the plan that expired on June 11, 2020. These are action item numbers P29 through 32 on pages 6-28 and 29. This also include statements of how much was accomplished during the previous year.

Action Item P28. *The City of Greenville will continue to update the City's Emergency Operations Plan (EOP), provide more strategies for City operations following a disaster, and ensure that the EOP is aligned with the Regional Hazard Mitigation Plan.*

Statement of Accomplishment of Action Item P28. The City of Greenville maintains an independent Emergency Operations Plan (EOP) that operates in concert with Pitt County Emergency Management. This plan is reviewed and updated on an annual basis. These efforts also include coordination and assistance in implementing the County's Continuity of Operations Plan (COOP).

Action Item P29. *The City of Greenville will revise the development standards in the Flood Damage Prevention Ordinance so that new single-family residential*

development (not just multi-family) must be elevated two (2) feet above base flood elevation, making the standards consistent with Pitt County standards.

Statement of Accomplishment of Action Item P29. The City Council amended the Flood Damage Prevention Ordinance at their May 8th, 2014 meeting establishing a two (2) foot minimum a freeboard requirement for all new structures.

Action Item P30. *The City of Greenville will avoid subdivision development that is dependent on one or few streets that are susceptible to flooding. The City's subdivision ordinance currently requires single-family residential subdivisions with 30+ units to provide two or more access points; the City will consider requiring multi-family subdivisions to also provide two or more access points.*

Statement of Accomplishment of Action Item P30. The City of Greenville takes a proactive stance toward floodplain management. These efforts are intended to include modifications to the City's land use controls, including regulations enabling cluster subdivisions.

Action Item P31. *The City of Greenville will strengthen the City's existing stormwater control ordinances to require new residential development to provide 10-year flood ponds, instead of 1-year flood ponds. The City will ensure that development complies with all stormwater regulations.*

Statement of Accomplishment of Action Item P31. The City Council amended the Stormwater Management and Control Ordinance at their October 10th, 2013 meeting requiring attenuation to the one-year, five-year and ten-year, 24 hour storm event and in areas of special risk attenuation is required for a 25-year, 24 hour storm event. The amendment became effect on April 10, 2014.

Action Item P32. *The City of Greenville will continue to establish a flood recovery center (FRC) when needed to address post disaster issues. The City will utilize existing staff and create temporary positions for the FRC.*

Statement of Accomplishment of Action Item P32.

No flooding event has taken place requiring the opening of a flood recover center since the adoption of the Neuse River Basin Regional Hazard Mitigation Plan.

4. Discuss why any objectives were not reached or why implementation is behind schedule:

All objectives were met under the recently expired plan.

5. What are the recommendations for new projects or revised recommendations?

Currently, the plan is awaiting final approval from FEMA. The City will work to meet the goals and objectives contained in the plan once it is approved by FEMA.