


NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager 

DATE: August 12, 2015

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A letter from me to Koinonia Christian Center Church, and a memo from Sgt. Mike Broadwell, Greenville Police Department, regarding National Night Out
2. Minutes from the May 5, 2015, and June 2, 2015, Redevelopment Commission Meetings
3. A copy of the Recreation and Parks Department monthly report for August

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk



City of Greenville
North Carolina
P.O. Box 7207 - Greenville, NC 27835-7207

August 12, 2015

Ms. Veronica S. Grice
Chief Operating Officer
Koinonia Christian Center Church
1405 SW Greenville Blvd.
Greenville, NC 27834

Dear Ms. Grice:

I want to thank the Koinonia Christian Center Church family and Bishop O'Neal for the donation to the 2015 National Night Out. As you can see from the enclosed memo from Sgt. Mike Broadwell with the Greenville Police Department, the \$8,000 contribution helped to fund many of the activities in neighborhoods throughout the city.

I am happy to share there were 18 different events throughout the city that evening sponsored by Koinonia. It was a very enjoyable experience for adults and children alike. Thank you again for your thoughtful donation which allowed Greenville residents to "find themselves in good company" during the many National Night Out festivities.

Sincerely,

Barbara Lipscomb
City Manager

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Enclosure

Memorandum

To: Ted Sauls
Interim Chief

From: Mike Broadwell
Sgt. Community Outreach Division

Date: August 10, 2015

Subject: National Night Out Budget

I am submitting this memorandum to outline the budget used for the 2015 National Night Out. This year's event was funded by Koinonia Christian Center Church. They donated \$8000 for this event and were the only funding utilized.

Overall the feedback from the community has been extremely positive. There were 18 separate events throughout the City of Greenville. Each event was planned and implemented by the community leader for the civic group or neighborhood. Each event location planned activities that fit the needs of the community that attended. These events included pizza parties, inflatable jump houses, slides, hotdog cookouts, ice cream socials, pot luck dinners, and community walks. The events ranged from extremely large events with well over 3000 people attending in Uptown Greenville, to small social gatherings of 30 people in small neighborhoods. Officers from the Greenville Police Department attended every event in the City. The small events had two officers and some of the larger events had six or more officers. Members of the Command Staff and City Council rotated throughout the different events and were able to attend most of them.

The budget was \$8000 to cover all of these 18 events. This included paying for advertising signs, flyers, food, and entertainment. This was accomplished two different ways. Some groups funded their own event out of pocket and are sending reimbursement requests along with receipts. These will come to me and I will submit them through finance for a reimbursement check to be sent. I also met with several neighborhood leaders at various stores to purchase their items prior to the event.

After event costs for signs and advertising including the three city sponsored events were paid, each neighborhood was allotted \$300 to pay for their event. This budget will put the event at the \$8000 mark. I cannot provide a hard number for the exact amount of money spent at this time, due to reimbursement requests and invoices that have not been received yet.

This money donated provided the City of Greenville with a great National Night Out. I anticipate next year will be even larger than this year due to the huge turn outs at each event location.

**Redevelopment Commission
Meeting Minutes
Tuesday, May 5, 2015
Greenville, North Carolina**

Present:

<input checked="" type="checkbox"/> Angela Marshall	<input checked="" type="checkbox"/> Mark Woodson	<input checked="" type="checkbox"/> Sharif Hatoum
<input checked="" type="checkbox"/> Jeremy King	<input checked="" type="checkbox"/> Patricia Dunn	
<input checked="" type="checkbox"/> Judy Siguaw	<input checked="" type="checkbox"/> Richard Patterson	

Absent:

<input type="checkbox"/> Angela Marshall	<input type="checkbox"/> Mark Woodson	<input type="checkbox"/> Sharif Hatoum
<input type="checkbox"/> Jeremy King	<input type="checkbox"/> Patricia Dunn	
<input type="checkbox"/> Judy Siguaw	<input type="checkbox"/> Richard Patterson	

Staff:

<input checked="" type="checkbox"/> Merrill Flood	<input checked="" type="checkbox"/> Steve Hawley
<input type="checkbox"/> Kandie Smith (City Council Liaison)	<input type="checkbox"/> Casey Verburg
<input checked="" type="checkbox"/> Tom Wisemiller	<input type="checkbox"/> Christian Lockamy
<input checked="" type="checkbox"/> Betty Moseley	

I. Welcome

II. Roll Call

III. Approval of Minutes – March 3, 2015

Mr. Woodson asked for a motion to delete agenda item V. Consideration of the Amended Small Business Plan Competition Guidelines and remand it to the Small Business Plan Subcommittee for public view and recommendations.

Motion was made by Mr. King and seconded by Mr. Patterson to remand agenda item V. Consideration of the Amended Small Business Plan Competition Guidelines to the Small Business Plan Subcommittee and have recommendations and a report from the subcommittee before further action is taken.

Mr. King stated that one of three suggestions is to expand the Small Business Plan. The Redevelopment Commission jurisdiction was established by City ordinance and the committee might not have the ability to expand the 45-Block with City Council's approval. He prefers to hear a report from the subcommittee and staff to see if this is something the committee is authorized to do. Secondly, he would like to know if the RDC has ever given anybody a grant in excess of 1.5 million dollars net income. The third suggestion, he doesn't know what the training is or why it is being requested. He leaves that to the Small Business Committee.

Motion carried unanimously.

Motion was made by Mr. King and seconded by Ms. Marshall to approve the meeting minutes from March 3, 2015 as presented. Motion carried unanimously.

IV. Update on Wayfinding Signs: New Branding

Mr. Flood stated that the City is requesting approval in incorporate the new logo on the Wayfinding signs. The signs pre-date incorporation of the new log. At the time a logo was being considered with the intentions to replace all other City logos and seal. The City Manager's Office has funds to cover the cost. They are working with the vendor to provide a decal that will withstand heat or cold and be visible at night. The request is to work towards incorporating the logo onto all the Wayfinding signs.

Mr. King asked which (logo) was the new one.

Mr. Flood stated that the G with the leaf was the old one and the G in the diamond was the new one.

Ms. Siguaw asked if it will be replaced by decal.

Mr. Flood replied that it is an adhesive decal made especially for these signs. \$10,000 has been set aside in the City Manager's budget to change for all signs.

Mr. Hatoum asked if the whole sign was being changed or just the logo.

Mr. Flood replied just the logo.

Ms. Marshall asked why this was being done.

Mr. Flood replied that the idea was to adopt the new City logo on all City products and displays.

Mr. Hatoum asked how many signs the City had.

Mr. Flood replied about 178 signs. Not all of the signs have a logo on them.

Mr. King asked to verify that the funds were not coming out of RDC budget.

Mr. Flood replied correct, the funds are being provided by the City Manager's Office.

Ms. Dunn asked what the expected life span was for the logos.

Mr. Flood replied the same life span as the signs, which is ten years.

The RDC committee gave unanimous consensus to proceed with the project.

V. Public comment Period

No comments were received.

VI. Update on the Uptown Theatre

- Mr. Wisemiller stated that there were several new activities since the last meeting. One of those items was the adoption of the City zoning ordinance that will allow live performance theatres in the CD zoning district. That ordinance revision was in response to input from RDC and the potential buyer. Provisions were made for recorded music; increased size of theatres; added a permanent stage requirement; and stipulated that theaters would close at 1:00 a.m. This enables the potential buyer to move forward but will weed out other uses.

Ms. Dunn asked if they could be required to close at 1:00 a.m. if they have an alcohol license. The alcohol license allows businesses to sale alcohol until 2:00 a.m.

Mr. Flood replied that the alcohol license does allow the sale of alcohol up until 2:00 a.m.; however operational city standards supersede that ordinance and allow the City to require them to close at 1:00 a.m.

Mr. Hatoum asked what the reason was for closing early.

Mr. Flood replied that Council did not want the use to be viewed as a private/public club. The operators were concerned that 12:00 would not allow enough time for performance to finish up, so 1:00 a.m. was the middle ground.

Mr. Hatoum stated that all theatres across the country normally close at 11 or 12 o'clock. They usually open around seven or eight o'clock. By closing at one o'clock, it puts the theatre in the genre of private clubs. What kind of shows will they be putting on, and what demographic will be out at one o'clock.

Mr. Flood reminded the committee that during the discussion of prerecorded music, that was one of the tradeoffs to be financially feasible.

Mr. Hatoum stated that there are other businesses in the uptown district that rely on live performances. To have a business of this size letting out at one o'clock, it will hinder those businesses' ability to be successful. By letting out at one o'clock, the other businesses will not reap the benefit of bringing a large crowd to the uptown district. The theatre should be closed by 12 o'clock to allow those businesses at least two hours to benefit from the theatre.

Ms. Siguaw asked if the time was set in case a performance was running late. The goal is to close earlier, but this gives them so leeway.

Mr. Flood replied yes, that is the goal.

Mr. King stated that he supports adapted use of the theatre; however, he did think that the local businesses would benefit from the earlier closing. While he would have voted for a one o'clock closing, he would have preferred 12 o'clock.

Ms. Dunn asked if the decision had been made to close at one o'clock.

Mr. Flood replied yes, it has been approved by City Council. The committee will have the option to review the business operations once the developer submits a proposal.

Ms. Dunn stated that the idea was to differentiate from other entertainment. To have a diversity of people in the downtown district, then there needed to be a diversity of entertainment.

Mr. Patterson stated that there were some changes made when it went to City Council. By closing at one o'clock it is a de facto night club.

Mr. Flood stated that for these reasons the original proposal exclude certain types of activities. During discussions it was decided to find some middle ground.

Mr. Hatoum asked if staff had researched other theatres and their closing times.

Mr. Flood replied yes.

Ms. Marshall stated that one o'clock is the absolute latest time they can close. It is not the time suggested for closing. While there may be an occasion to go up to the one o'clock hour that is not recommended. Like with anything we need to be flexible, but this is not a standard.

Mr. Flood replied that recorded music performances be limited to thirty percent per year. While clubs may close at two o'clock, they don't have to; they only need to stop serving alcohol at two o'clock.

Ms. Marshall stated that many people will go to dinner first, so the closing still won't be eliminating extra business uptown.

Ms. Siguaw stated that the ordinance can be reviewed at a later time.

Mr. Wisemiller stated that the RDC has \$180,000 in the theatre account to contribute towards selective demolition and pre-sale site improvements.

Mr. Woodson asked if the potential buyers were going to perform demolition at that site.

Mr. Wisemiller replied no, not demolition, selective demolition of the fly loft and cleanup; not the entire structure. In addition to RDC funds, the City could apply to use Brownfields revolving loan funds for environmental cleanup. This is a partnership between the City of Greenville and Wilson involving a three county region. The City could get a subgrant for as much as \$100,000 for removal of materials (including fly loft walls), asbestos abatement, lead-based paint removal, and bird decontamination.

Mr. King stated that he would not be in favor of putting in money until the buyer committed. He wants to have a definitive plan, not just hopes and aspirations. This would be a good use of Brownfield funds.

VII. Update on Remediation of Imperial Site

Mr. Woodson asked if this agenda item was referring to Brownfield funds.

Mr. Wisemiller replied yes. This fund is a \$400,000 cleanup grant and is site specific to the Imperial site, while the revolving loan fund would be any qualifying Pitt County property.

We are currently completing the public comment period and beginning the cleanup planning. Specifically, we are planning what the crews will do when they go in to remove tanks, debris and chemical spots.

A new problem that has come up is a railroad right-of-way issue on the west side of the property. It is possible that this issue could delay the cleanup; however, we are currently on schedule. On site remediation is scheduled for mid-summer 2015, and post-cleanup activities are scheduled for fall/winter 2015.

Mr. King asked if the railroad was inactive and how wide was the right-of-way.

Mr. Wisemiller replied that it was a thirty foot section where an underground storage tank was originally located. There was some right-of-way deeded over the years and it was never an issue between the parties. Now, if we try to pull out the tank, we are under their right-of-way.

Mr. King asked if there were any plans for demolition of the smaller building.

Mr. Wisemiller replied that staff will try to find ways to preserve it.

Ms. Dunn stated that staff could not remove the tank until permission is granted from the railroad.

Mr. Wisemiller replied yes.

Ms. Dunn asked how long that would take.

Mr. Wisemiller replied maybe a couple of months. There was a standard form for these types of situations. Staff is hopefully that this will move along quickly.

VIII. Update on Property Acquisitions

Mr. Wisemiller gave the update on open property acquisitions. 604 Clark Street was purchased from Chris Darden for \$75,000 on April 6, 2015. The 0.12 acre property was formerly rental property. The tenant was relocated with assistance. Staff will proceed with demolition on that property.

650 Atlantic Avenue and 431 Bonners Lane were vacant guardianship properties owned by Charles Plater and managed by James Oliver. This 0.62 acre property is in the last phase of court approval for guardianship and will be purchased for \$32,400.

A couple of properties on the 700 block of Pamlico are estimated to cost \$58,318 with moving, relocation and acquisition expenses.

The total for all three acquisitions was \$171,718, which was less than expected. There is a little under \$100,000 remaining for acquisitions.

Mr. King asked if the property acquisitions came in at \$100,000 under budget.

Mr. Wisemiller replied no, there are other properties pending. After those acquisitions, there may be about \$30,000 left.

Mr. King stated that he appreciated all the hard work in acquiring the property and in taking care of the tenants.

Mr. Woodson stated that 432 Evans Street looks good. He asked if there was a status update for South Dickinson Avenue since there was a significant investment on that street.

Mr. Flood replied that they are getting close to finishing. Staff should have a ribbon cutting date soon.

IX. Report from Secretary

a. Monthly Financial Report

Mr. Flood gave the monthly financial report.

Redevelopment Commission Budget FY 2014-2015

Center City Bond Funds

Evans Gateway		
Date	Beginning balance:	\$159,000.00
7/10/2014	Rivers & Associates, Inc.	\$1,480.00
8/5/2014	Rivers & Associates, Inc.	\$2,020.00
8/28/2014	Rivers & Associates, Inc.	\$1,900.00
11/12/2014	Rivers & Associates, Inc., Evans Street Gateway	\$3,500.00
11/18/2014	Rivers & Associates, Inc., Evans Street Gateway	\$690.00
12/9/2014	Rivers & Associates, Inc., Evans Street Gateway	\$1,750.00
1/6/2015	Transfer to Evans Street Accessway	\$88,420.00
1/13/2015	Rivers & Associates, Inc., Evans Street Gateway	\$8,550.00
4/7/2015	Rivers & Associates, Inc. Phase Progress 423 Evans Street	\$4,400.00
4/15/2015	J & H Studios (encumbrance) (drawn \$12,500.00)	\$50,000.00
Total Spent in Account:		\$112,710.00
Total Remaining in Account:		\$46,290.00

Uptown Theatre Repairs		
Date	Beginning balance:	\$254,000.00
12/9/2014	RPA Engineering, Chimney Evaluation	\$1,000.00
12/23/2014	Enviro Assessments East, Inc., Asbestos Abatement	\$4,175.00
1/6/2015	Transfer to Evans Street Accessway	\$63,500.00
Total Spent in Account:		\$68,675.00
Total Remaining in Account:		\$185,325.00

Evans Street Accessway		
Date	Beginning balance:	\$233,000.00
7/28/2014	Walker Parking Consultants, Uptown Parking Deck	\$3,600.00
9/9/2014	Rivers & Associates, Inc., Evans Gateway Project	\$14,000.00
10/7/2014	Rivers & Associates, Inc.	\$12,250.00
10/9/2014	Rivers & Associates, Inc.	\$460.00
10/28/2014	Seegars Fence Company, Inc., Temporary Fence 120 West 5th Street	\$873.00
1/6/2015	Transferred from Uptown Theatre Repairs	-\$63,500.00
1/6/2015	Transferred from Evans Gateway	-\$88,420.00
2/16/2015	Barnhill Contracting (encumbrance) (drawn \$118,943.09)	\$189,460.07
3/11/2015	Barnhill Contracting - walkways around parking deck	\$110,500.00
3/11/2015	Barnhill Contracting (encumbrance) (drawn \$13,306.42)	\$50,000.00
Total Spent in Account:		\$229,223.07
Total Remaining in Account:		\$176.93

Cotanche to Reade Alley Improvements		
Date	Beginning balance:	\$252,000.00
9/2/2014	Transfer of funds from Uptown Alley Improvements	-\$5,500.00
11/18/2014	Dunn & Dalton Architects	\$1,008.50
12/12/2014	Carolina Earth Movers	\$14,409.41

1/15/2015	East Carolina Communications, LLC, Install Cable in new CVB	\$3,467.68
2/9/2015	Green Town Properties, Inc., Elevator Usage Fee	\$100,000.00
3/9/2015	Carolina Earth Movers (encumbrance) (drawn \$74,318.04)	\$103,207.55
3/17/2015	A3 Communications Network Cameras	\$2,290.70
4/10/2015	East Carolina Communications, LLC, Install Cable in new CVB	\$600.00
Total Spent in Account:		\$218,883.84
Total Remaining in Account:		\$33,116.16

Uptown Alley Improvements		
Date	Beginning balance:	\$49,000.00
9/2/2014	Transfer of funds to Cotanche to Reade Alley Improvements	\$5,500.00
Total Spent in Account:		\$5,500.00
Total Remaining in Account:		\$43,500.00

Total of all Center City Bond accounts **\$308,408.09**

West Greenville Bond Funds

West 5th Streetscape, Phase II design		
Date	Beginning balance:	\$58,000.00
7/10/2014	Rivers & Associates, Inc.	\$7,245.00
8/5/2014	Rivers & Associates, Inc.	\$5,040.00
9/9/2014	Rivers & Associates, Inc., West 5th Street Streetscape Phase II	\$945.00
11/12/2014	Rivers & Associates, Inc.	\$8,530.00
12/9/2014	Rivers & Associates, Inc., West 5th Street Streetscape Phase II	\$31,600.00
Total Spent in Account:		\$53,360.00
Total Remaining in Account:		\$4,640.00

Acquisition		
Date	Beginning balance:	\$270,000.00
7/17/2014	Moore and Piner LLC, Appraisals	\$1,600.00
9/4/2014	Avery, E. Cordell, Title examination 604 Clark Street	\$250.00
9/4/2014	Avery, E. Cordell, Title examination 606 Clark Street	\$250.00
9/4/2014	Avery, E. Cordell, Title examination 650 Atlantic Avenue	\$550.00
10/1/2014	The Appraisal Group, Appraisals 604 Clark Street	\$500.00
11/4/2014	Avery, E. Cordell, 650 Atlantic Avenue	\$100.00
11/4/2014	The Appraisal Group, 606 Clark Street	\$650.00
11/5/2014	Avery, E. Cordell, 604 Clark Street	\$500.00
11/5/2014	Avery, E. Cordell, 650 Atlantic Avenue	\$500.00
1/13/2015	Parker and Associates Land Surveying, Inc., 650 Atlantic Avenue	\$1,200.00
1/13/2015	Parker and Associates Land Surveying, Inc., 604 Clark Street	\$700.00
3/25/2015	Dunklee & Dunham Environmental Site Assessment	\$2,500.00
3/26/2015	Avery, E. Cordell 604 Clark Street	\$74,133.63
4/9/2015	Darden Properties 605A Clark Street	\$600.00
4/9/2015	Icerlene King 605A Clark Street	\$1,050.00
4/9/2015	Icerlene King 605A Clark Street	\$2,129.79
Total Spent in Account:		\$121,941.09
Total Remaining in Account:		\$148,058.91

Total of all West Greenville Bond accounts

\$152,698.91

X. Comments from Commission Members

Mr. King commented that he enjoyed the time on Evans Street property with the drum circle. Also, he thanked Mr. Carl Rees for his service and wished him well in his new endeavors.

Ms. Dunn stated that the committee should send Mr. Rees a thank you note.

Mr. Woodson expressed his thanks to Mr. Rees and to staff for the work, time and effort. He stated that his term will end in October.

XI. Adjournment

Motion was made by Ms. Dunn and seconded by Mr. King to adjourn the RDC meeting at 6:11 p.m. Motion carried unanimously.

Respectfully submitted,

Signature on file

Thomas G. Wisemiller,
The Economic Development Project Coordinator
City of Greenville Community Development Department

**Redevelopment Commission
Meeting Minutes
Tuesday, June 2, 2015
Greenville, North Carolina**

Present:

- | | | |
|---|---|--|
| <input type="checkbox"/> Angela Marshall | <input checked="" type="checkbox"/> Mark Woodson | <input type="checkbox"/> Sharif Hatoum |
| <input checked="" type="checkbox"/> Jeremy King | <input checked="" type="checkbox"/> Patricia Dunn | |
| <input type="checkbox"/> Judy Siguaw | <input checked="" type="checkbox"/> Richard Patterson | |

Absent:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Angela Marshall | <input type="checkbox"/> Mark Woodson | <input checked="" type="checkbox"/> Sharif Hatoum |
| <input type="checkbox"/> Jeremy King | <input type="checkbox"/> Patricia Dunn | |
| <input checked="" type="checkbox"/> Judy Siguaw | <input type="checkbox"/> Richard Patterson | |

Staff:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Merrill Flood | <input checked="" type="checkbox"/> Betty Moseley |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Jonathan Edwards |
| <input type="checkbox"/> Kandie Smith (City Council Liaison) | <input type="checkbox"/> Casey Verburg |
| <input checked="" type="checkbox"/> Niki Jones | <input type="checkbox"/> Christian Lockamy |
| <input type="checkbox"/> Tom Wisemiller | |
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I. Welcome

II. Roll Call

III. Approval of Minutes – May 5, 2015

Approval of the May 5, 2015 meeting minutes was deferred to the next meeting.

IV. Set Just Compensation

a. 917 West 5th Street

Mr. Jones stated that 917 West Fifth Street is pivotal in the work being done on West Fifth Street. Staff has been in contact with the owners since 2008 in an attempt to purchase this property. In 2012, staff was prepared to purchase this property in a foreclosure, however, that did not work out. Today, staff is back seeking authorization to proceed with the purchase. The owners have signed documentation to sale and staff is requesting the Redevelopment Commission to set just compensation.

Mr. Jones indicated the location on a map. This area is slated to be a grocery store. The City currently owns most of the property around this location. This blighted piece of property is the location of the old transmission shop.

Ms. Dunn asked if the color blue on the map represented the property that the City owns. Mr. Jones replied yes.

Mr. King asked if the property beside it was the Little Willie Center.

Mr. Jones replied yes. Several options have been discussed with the Little Willie Center regarding the location.

Mr. Woodson asked if there were any cleanup issues since this used to be a transmission shop.

Mr. Jones replied that there was a phase II and it was clean.

Property Details:

- Address: 917 West Fifth Street
- Tax Parcel Number: 000700
- Area: 10,150 sq ft.
- Current value: \$87,084
- Appraised value \$93,000
- 20% mark-up: \$111,600

Mr. King asked if this is a property where the taxpayer is not willing to sale and we are using eminent domain.

Mr. Jones replied that this is not eminent domain. The taxpayer is willing to sale.

Mr. King asked if there were any lean issues.

Mr. Jones replied none.

Motion was made by Mr. Patterson and seconded by Ms. Dunn to set just compensation for 917 West Fifth Street at the appraised value of \$93,000. Motion carried unanimously.

Mr. King stated that this is a key piece of property and staff needs to acquire it. He would be in favor of giving more money if needed to ensure we get it.

V. Public comment Period

No comments

X. Report from Secretary

a. Monthly Financial Report

Mr. Flood gave the financial report.

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4/15/2015	J & H Studios (encumbrance) (drawn \$12,500.00)	\$50,000.00
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Total Remaining in Account:		-\$3,710.00

Uptown Theatre Repairs		
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12/9/2014	RPA Engineering, Chimney Evaluation	\$1,000.00
12/23/2014	Enviro Assessments East, Inc., Asbestos Abatement	\$4,175.00
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2/9/2015	Green Town Properties, Inc., Elevator Usage Fee	\$100,000.00
3/17/2015	A3 Communications Network Cameras	\$2,290.70
4/10/2015	East Carolina Communications, LLC, Install Cable in new CVB	\$600.00
4/27/2015	Carolina Earth Movers (encumbrance) (drawn \$78,972.03)	\$103,207.55
Total Spent in Account:		\$219,483.84
Total Remaining in Account:		\$32,516.16

Uptown Alley Improvements		
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Total of all Center City Bond accounts **\$257,808.09**

West Greenville Bond Funds

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9/4/2014	Avery, E. Cordell, Title examination 650 Atlantic Avenue		\$550.00
10/1/2014	The Appraisal Group, Appraisals 604 Clark Street		\$500.00
11/4/2014	Avery, E. Cordell, 650 Atlantic Avenue		\$100.00
11/4/2014	The Appraisal Group, 606 Clark Street		\$650.00
11/5/2014	Avery, E. Cordell, 604 Clark Street		\$500.00
11/5/2014	Avery, E. Cordell, 650 Atlantic Avenue		\$500.00
1/13/2015	Parker and Associates Land Surveying, Inc., 650 Atlantic Avenue		\$1,200.00
1/13/2015	Parker and Associates Land Surveying, Inc., 604 Clark Street		\$700.00
3/25/2015	Duncklee & Dunham Environmental Site Assessment		\$2,500.00
3/26/2015	Avery, E. Cordell, 604 Clark Street		\$74,133.63
4/9/2015	Darden Properties 605A Clark Street		\$600.00
4/9/2015	Icerlene King 605A Clark Street		\$1,050.00
4/9/2015	Icerlene King 605A Clark Street		\$2,129.79
5/7/2015	Icerlene King 605A Clark Street		\$2,729.79
5/14/2015	Avery, E. Cordell, 650 Atlantic Avenue		\$31,997.88
		Total Spent in Account:	\$121,941.09
		Total Remaining in Account:	\$148,058.91

Total of all West Greenville Bond accounts **\$152,698.91**

Mr. King asked if 650 was the vacant lot that had to go through guardianship.

Mr. Flood replied yes.

Mr. Woodson asked if there was a deficit in Evans Gateway.

Mr. Flood stated there will be a budget ordinance to clean up the accounts before the end of the fiscal year.

Ms. Dunn asked what the red numbers were.

Mr. Flood replied that they were transfers and overages.

XI. Comments from Commission Members

No comments

XII. Adjournment

Motion was made by Ms. Dunn and seconded by Mr. King to adjourn the Redevelopment Commission meeting at 6:00pm. Motion carried unanimously.

Respectfully submitted,

Signature on file

Thomas G. Wisemiller,
The Economic Development Project Coordinator
City of Greenville Community Development Department

AUGUST 2015

DIRECTOR

1. Long time Park Ranger Bennie Pilgreen recently stepped into retirement, with 7/30 being his last day on the job. Mr. Pilgreen had a monumentally positive impact on the department and the people it serves, and while he certainly has earned his retirement, we hate to see him go.
2. This has been the summer for high quality baseball, with two age divisions of the Little League Tournament of State Champions taking place at Elm Street Park, and the 13 year old Babe Ruth Southeast Regional Championship taking place at Guy Smith Stadium. All three events brought visitors to Greenville from all over the Southeast US, and had significant economic impact on our community.
3. Magnolia Arts Center productions at the Perkins Complex continue to grow in popularity, and every performance in the group's most recent production, *Godspell*, sold out. Upcoming productions include "On Golden Pond," (10/16-18 and 10/22-24) and "A Tuna Christmas," (12/4-6 and 12/10-12).



In August. . .

1. 8/1-5 Greenville Little Leagues and Elm Street Park hosting 10-11 year old Tournament of State Champions.
2. 8/2 *Spare Change at Sunday In the Park*
3. 8/4 *National Night Out* at Dream Park, and other City locations
4. 8/6 GRPD Volunteer Appreciation Picnic at River Park North
5. 8/8 Quilting Workshop at Jaycee Park Center for Arts & Crafts
6. 8/8 *Greenville Area Summer Swim League* (GASSL) Championship at Community Pool
7. 8/9 *Built for Comfort at Sunday In the Park*
8. 8/10-20 Free *Swim Lessons* for COG/GUC employees; class size will be 6 participants (max allowed)
9. 8/12 COG/GUC Blood Drive at Barnes Ebron Taft building
10. 8/12 Ask *CIGNA Day Lunch and Learn – Weight Management*
11. 8/15 *Doggie Pool Party* at the Community Pool
12. 8/16 *The Pizzazz Band at Sunday In the Park* (season finale)
13. 8/18 Kathleen Shank teaching "Dealing with Stress" class for City employees
14. 8/18 & 25 *Summer Dining Series* for Active Adults
15. 8/19 Active Adult South Dakota Trip
16. 8/26 Ask *CIGNA Day Lunch and Learn – Healthy Meal Planning*
17. 8/27 Registration for Adult Fall Softball and Adult Flag Football concludes
18. 8/27 Pickleball Mix Doubles Tournament; 9:30AM – 12:00PM, Aquatics and Fitness Center
19. 8/29 Specialized Recreation hosting *Welcome Back Cookout* at the Drew Steele Center
20. 8/29 Low back *MELT Workshop* at GAFC

PARKS DIVISION

INTERIM PARKS SUPERINTENDENT

1. The Park Ranger position (full-time) has been posted for internal recruitment only. The closing date for applications is 8/8. A panel interview process will be offered to qualified candidates; anticipate having the position filled by the end of September.

PARKS MAINTENANCE

1. Landscape crews – ball field maintenance, mowing schedules, landscape enhancements at Thomas Foreman Park and Elm Street Park, field turf repairs underway at Bradford Creek Soccer Complex, split rail fence repairs completed at Thomas Foreman Park, Elm Street Park, Peppermint Park and the greenway.
2. Custodial crews – cleaning service and litter collection. Removed vandalism at Jaycee Park and at Marvin's Mini Mart restrooms in Elm Street Park.
3. Technician crews – repaired sports lighting at River Birch Tennis Center; smaller projects included removing trash receptacles from Town Common, installed trash receptacles at Hillsdale Park, replaced belt swings at playgrounds; constructed TETRIS play element (based on the video game TETRIS), repaired irrigation line at Matthew Lewis Park at West Meadowbrook, repaired and wired irrigation pump at H. Boyd Lee Park, and installed carpet for STEAM lab at Eppes Recreation Center.
4. Weekend Support crew – set up and support for *Sunday In the Park* plus litter collection and shelter service.
5. Set up and support for *Sunday In the Park* at Town Common, baseball tournaments at Elm Street Park and Guy Smith Stadium, July 4th celebration at the Town Common and Eppes Alumni weekend at Eppes Recreation Center.

RIVER PARK NORTH (RPN)

• July Activities

1. 11 public programs; total attendance 254 (*Zombie Camp, Forts and Hideouts, Reptile Hike, 80's Party, etc.*)
2. 24 private/group programs; total attendance 785 (summer camp guided tours)
3. 4 large/2 small shelter reservations; total attendance 145/L, 27/S
4. 7 drive-to campsite reservations; attendance 7



• July Highlights

1. *Love A Sea Turtle* hosted 1,000+ campers (at no charge to campers) so far this summer on the undeveloped RPN Westside acreage
2. Great coverage of the 80's Retro night celebration:
Daily Reflector: <http://reflector.com/slideshow/scene-around-80s-retro-party-july-24-2015-2938869>
WITN: <http://www.witn.com/home/headlines/Greenville-celebrates-Parks-Rec-month-retro-style-318509371.html>

• Coming in August

1. 7 public programs (*Evening Family Fishing, Build a Bat-house, Kayak Demo Night, etc.*)
2. 10 private/group programs; expected attendance 512 (Birthday party, summer camp guided tours, etc.)
3. 5 large/1 small shelter reservations; anticipated attendance 230.
4. Parkers Creek Trail is undergoing maintenance as part of an Eagle Scout Project; project includes bridge repair, trail rerouting, and trail armoring (to help prevent erosion and muddy areas on the trail).

PARKS PLANNING

1. Town Common – Contracted with Moses Asphalt Repair to install concrete pads and site furniture. Installation will be complete in early August. Sawyer Residential & Marine Construction, Inc. has submitted a revised site plan for the new kayak landing and elevated pier as requested by the Corps of Engineers. They are currently awaiting permits and approvals based on the revised plans. Staff is currently generating a draft RFQ for the

design development phase of the Town Common improvements. Solicitations for design firms will be sent out via the Purchasing webpage in early August.

2. South Greenville Recreation Center Architectural Design – Hite Associates, P.C. has completed the 95% submittal of the construction documents and is currently working on the required application for LEED Certification; it is a City requirement that the new recreation center be certified LEED Silver as a minimum. Bree Associates has completed the cost analysis and recommended design alternates to bring the project within the approved budget. The City is working on its final draft of the Memorandum of Agreement with Pitt County Schools. The agreement will govern the shared funding, operation, and maintenance of the gymnasium.
3. “Tar River Park” Master Plan – Staff has developed a third concept based on comments and recommendations made at the third public input meeting. The third concept offers a compromise between disk golf course and other park users.
4. Boyd Lee Park Entrance Renovations – Gary Miller has completed the topographical survey of the study area and has generated a base plan for the design. Ark Consulting Engineers is currently preparing the design study and realignment plan for the entrance. The City anticipates getting the study and drawings for review in mid-August.
5. Tar River Legacy Plan – Implementation – The City has received a draft of the Memorandum of Understanding with Sound Rivers to construct three camping platforms and parkland along the Tar River. Construction is anticipated to begin in the late fall. Staff is also preparing an RFP for design services related to the design and construction of three decks overlooking the river. The design/engineering for the decks will begin in early September.

BRADFORD CREEK PUBLIC GOLF COURSE

1. July Revenues: \$75,398 Target: \$81,258
2. Rounds of Golf: 2,027
3. Weather or Maintenance Effectuated Days: 13
4. FootGolf Rounds: 117 Revenue: \$1,036
5. Total Revenue for Short Course/FootGolf fiscal year-to-date: \$1,260
6. Bradford Creek Junior golfers win the Division C Regular Season, again!
7. July Highlights:
 - a. 2 golf tournaments; 216 participants
 - b. 4 PGA Jr. Golf practices; 180 participants
 - c. 4 PGA Jr Golf matches; 80 participants
 - d. 3 *Practice with the Pro* Clinics; 20 participants
 - e. 1 clubhouse rental



BRADFORD CREEK MARKETING

1. Participating in ECU's Back to School Fall Vendor Fair in September.
2. Grant application for handicap cart is 90% complete.
3. Continue to work with Bradford Creek Friends for several work initiatives.
4. Promoting clubhouse to caterers for the holiday season.
5. Met with ECU Alumni to create a partnership for clubhouse rental and golf events.



RECREATION DIVISION

RECREATION SUPERINTENDENT

1. The Recreation Division will be saying “good bye” to two Recreation Supervisors on 8/7. Christen Winstead (Adult Athletics) will be joining the City of Raleigh Parks and Recreation Department. Christen has worked in our department for seven years. Priest McNair (Eppes Recreation Center) will be working closer to his home in Edenton. Priest has worked in our department for 1 ½ years. We wish them both well in their new adventures.
2. 7/24 Celebrated *National Parks and Recreation Month* with an 80's Retro Party at River Park North. The party included kayaking, hayrides, outdoor movie, fire pit hot dog roast, SNAG golf, 80's trivia, and a wide array of games and crafts.

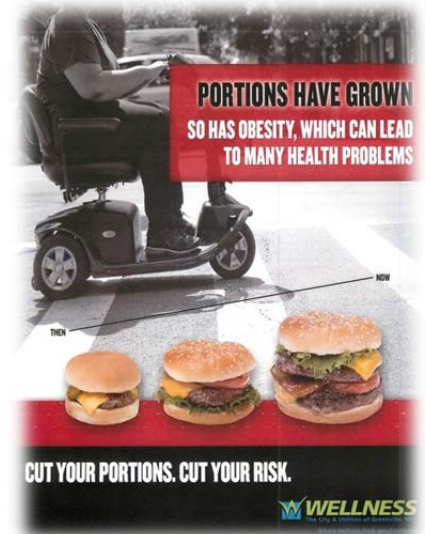
AQUATICS & FITNESS CENTER (GAFC)

1. 7/11 Belly Flop Contest held at the Community Pool in conjunction with WRNS 95.1 Radio.
2. Pickleball had 121 participants.
3. YellowFins swim team remains undefeated during summer swim season. First ever undefeated season since team started in 2009.
4. Basic Water Safety presentation on 7/14 with Junior Fire Marshall Academy. Twenty 4th-6th graders participated in simulated water safety rescues.
5. *Camp Adventure* visited Fort Macon in Atlantic Beach and Marbles Museum in Raleigh.



WELLNESS

1. 7/13-23 Free swimming lessons offered to COG/GUC employees.
2. 7/16 Fruit Campaign – 29 baskets of peaches delivered to COG/GUC departments.
3. 7/29 *Live Healthy America Nutrition Program* offered to COG/GUC employees. Banquet held to honor the 45 participants.
4. Poster Program – Added inspirational 8 ½" x 11" posters in designated employee restrooms in City departments. Current theme – size of food portions (cheeseburgers) 20 years ago to today.
5. Wellness video created by Public Health intern to showcase Employee Wellness. Video will be available in house for employees and utilized for new employee orientations for COG/GUC employees.
6. *Active Lifestyle Challenge* completed for COG/GUC employees. Seven employees participated. All completed with four participants earning enough workouts to qualify for Wellness rewards.
7. *Fitness Performance Life* completed. Program structure: 10 weeks training with three free personal training sessions weekly. Program allows two employee participants – one from COG and GUC. GUC employee met all minimum requirements.



ADULT ATHLETICS / H. BOYD LEE PARK

1. Adult Softball concluded at Boyd Lee Park and Evans Park; 20 games played.
2. 8 picnic shelter rentals, total attendance – 305.
3. 1 birthday party held; attendance – 25.
4. 1 conference room rental; attendance – 40.
5. 4 sessions of *Sports Plus Camp* were held; total participants - 144.

YOUTH ATHLETICS

1. 7/1 Soccer registration began.
2. 7/6-9 Basketball Camp; 35 9-12 year old participants and 32 13-15 year old participants.
3. 7/14-15 Greenie League Classic player clinics at Elm Street Park.
4. 7/16-22 Greenie League Classic tournament at Elm Street Park.
5. 7/25-29 Greenville Little Leagues and Elm Street Park hosted the 9-10 year old Southeast Tournament of State Champions.
6. 7/27-30 Soccer Camp at H. Boyd Lee Park (35 U6-U8 participants and 24 U9-U14 participants).
7. 7/28-8/1 Greenville Babe Ruth and Guy Smith Park hosted the 13 year old Southeast Regional.



RIVER BIRCH TENNIS CENTER (RBTC)

1. 7/16 NCTA League Coordinators meeting and local tennis providers; 10 attended.
2. 7/17-20 12U Beginner team competed in NC Jr Team Tennis Championship in Lake Norman, NC.
3. 7/22 GRPD Senior Management meeting
4. 7/31 Summer Tennis Programs finished; 188 participants.
5. 24 individual tennis lessons given
6. 19 ball machine rentals



SPORTS CONNECTION

1. 1,406 tokens sold vs 2,014 in July 2014.
2. Attendance: 2,091 vs 1,967 in July 2014.
3. 8 cage rentals vs. 39 in June 2014.
4. One (1) birthday party held.

DREW STEELE CENTER / ELM STREET CENTER / B.E.T. BUILDING

1. 9 B.E.T. rentals; total attendance – 964.
2. 11 DSC rentals; total attendance – 1,061.
3. 2 Special Olympics programs; total attendance – 466.
4. 3 sessions of *Teen Extreme Camp* were held; total participants -40.
5. 2 sessions of Playground Program were held; total participants - 66.
6. *Late Night Hoops* basketball was held each Tuesday and Friday night.
7. Late Night Basketball: 17-24 year old, participants - 72.
8. Late Night Basketball: 10-16 year old, participants – 105.
9. Coed Adult Basketball: M-TH, 6:00-8:00PM.

CENTERS AND PROGRAMS

1. Chasity McCurdy joined the staff on 7/13 as the new Recreation Assistant for Specialized Recreation. Chasity has a Bachelor's Degree in Community and Therapeutic Recreation from the University of North Carolina at Greensboro. She has worked with the Greensboro Parks and Recreation Department since June 2013.

SOUTH GREENVILLE RECREATION CENTER

1. *Outdoor Fitness Boot Camp*; 5 adult participants.
2. *Summer Fun Enrichment Camp* at South Greenville Elementary School; 15 youth participants.
3. Basketball Clinic; 25 youth participants and two adult volunteers.
4. *Hershey's Track and Field Regionals* at Ashley High School in Wilmington; 25 youth participants.
5. PAL Football program; approximately 100 youth participants.

EPPEs RECREATION CENTER/THOMAS FOREMAN PARK

1. 7/17 Southside and Moyewood Senior Clubs attended the NCASCC State Meeting in Hillsborough; 85 participants.
2. 7/18 STEAM Lab Ribbon cutting ceremony; 45 attended.
3. 7/27 Southside and Moyewood Senior Clubs District Meeting in Tarboro.
4. 7/31 Summer basketball league concluded.
5. Summer camp continues with 25 participants each session.



SPECIALIZED RECREATION

1. *Camp Escape* continued at full capacity.

ARTS AND CRAFTS CENTER

1. *Famous Artist Camp* continued at full capacity.
2. *Young Potter's Wheel Camp* sessions 1 and 2 at full capacity.
3. *Beautiful Princess Dance Camp* session 2 at full capacity.

SENIOR ADULT SERVICES

1. 7/9 *Exercise in the Park* at the Town Common.
2. 7/21 Six seniors participated in the second summer Dinner Series at The Chef and The Farmer.

Respectfully submitted,



Gary N. Fenton, Director of Recreation and Parks



Magnolia Arts Center