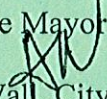


NOTES

TO: Honorable Mayor  and City Council Members
FROM: Ann E. Wall, City Manager
DATE: April 3, 2019
SUBJECT: Materials for Your Information


Please find attached the following materials for your information:

1. A memo from Gary Fenton, Recreation and Parks Director, regarding teen programming initiatives
2. A memo from Gary Fenton, Recreation and Parks Director, regarding upcoming special events
3. A memo from Kevin Mulligan, Public Works Director, regarding 2019 Spring Clean-up starting April 6th-April 13th
4. An agenda for the April 9, 2019 meeting of the Police Community Relations committee and minutes from the February 12, 2019 meeting
5. A memo from Kevin Mulligan, Public Works Director, regarding West 5th Street gateway phase 2
6. A memo from Kevin Mulligan, Public Works Director, regarding the mosquito control program
7. A memo from Gary Fenton, Recreation and Parks Director, regarding beach volleyball project update

mc

Attachments

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: April 3, 2019
Re: Teen Programming Initiatives

Recreation staff have been planning, organizing and implementing various teen events throughout the GRPD. To date these programs and events have taken place at South Greenville Recreation Center (SGRC) and Eppes Recreation Center (ERC). Future programs are planned at other recreation facilities as well.

Programs are organized to keep young teens active and healthy in a safe environment where they can socialize and create new friendships. Some of the programs staff have planned are listed below, along with some other upcoming initiatives.

- **Tuesday, Started March 5 – *Get Fit, Get Strong: Teen Fitness Program:***
This program allows youth 12-17 to get training on the correct way to use equipment in the fitness room at SGRC. Meets Tuesdays and Thursdays for eight weeks.
- **Friday, Started March 15 – *Teen Night held at Eppes Recreation Center:***
Youth 11-16, were able to play various board games, basketball, and ping pong and interact with Recreation staff. Food and drinks were provided for the 20+ kids attending the first meeting. Staff planning to host this program twice monthly.
- **Wednesday, April 9 – Thursday, April 11 – *I Need A Job Workshop:***
This 3-day teen program will provide 30 participants, 16-18, the opportunity to develop a resume, learn interview techniques and put into practice what they have learned through mock interviews with local businesses looking to hire. The program runs from 6:00pm – 8:00pm each day.
- **Teen Lounge at SGRC:**
The final pieces of a teen lounge are being put in place by staff at SGRC. The lounge, located in one of the multi-purpose rooms, will give teens a place to socialize with friends while playing various games and activities. It includes an entertainment center which will house a Playstation 4 and Nintendo Switch game console as well as give staff an option for hosting “movie nights.” iPads will also be provided for use. The area will be supervised by GRPD staff at all times, but will allow teens the freedom to enjoy the company of friends. We anticipate the lounge to be fully operational by early May.

- **Teen Lounge at ERC:**

With the help of a donation from Koinonia Christian Center, staff plan to organize a teen lounge at ERC as well. There are several “logistical improvements” needed at ERC for a teen lounge to be implemented, but staff are looking into options now. We will keep Council Members updated on the progress of this project.

These are just a few of the initiatives planned by staff. Other programs are now being planned for later this spring, the upcoming summer and next fall. We look forward to sharing these opportunities for teens in the near future.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks *GF*
Date: April 3, 2019
Re: Upcoming Special Events


GRPD staff are busy planning and supporting multiple events that will be held in the next few weeks. Listed below are some of those events, offered in addition to other leisure activities being planned and implemented by GRPD staff. As always, Council Members and employees are welcomed at each of these great events, if schedules permit.

- **Thursday, April 4 – Sunday, April 6 – Aquatics & Fitness Center Open House**
 - This open house gives the community an opportunity to tour the facility, interact with staff, and sample the center's services. Various specials will be available and visitors will have the opportunity to experience firsthand the benefits of GAFC membership, such as participation in fitness programs, playing basketball or pickleball, or swimming in our indoor heated pool.
 - GAFC's Hours of operation:
 - Monday – Thursday 5:30 AM – 9:00 PM
 - Friday 5:30 AM – 8:00 PM
 - Saturday 8:00 AM – 4:00 PM
 - Sunday 1:00 PM – 6:00 PM
- **Friday, April 5 – Special Olympics Pitt County Spring Games**
 - This annual track and field event for Special Olympics Pitt County will kick off with Opening Ceremonies beginning at 9:45am at J.H. Rose High School, and will feature approximately 400 athletes. Our Specialized Recreation staff coordinate this wonderful event with the support of nearly 700 volunteers. A great example of community partnerships and something to see!
- **Friday, April 5 – Greenville Little Leagues (GLL) Opening Ceremonies**
 - Opening Ceremonies kick off the 2019 GLL regular season, and take place at the beautiful Stallings Stadium in Elm Street Park. Beginning at 6pm, the event will include introduction of the 16 teams within GLL's Major League Division.
- **Friday, April 13 – Saturday, April 14 – PirateFest**
 - Recreation and Parks staff will assist both days of PirateFest in various capacities. Responsibilities include staffing a GRPD informational tent, working the arts and crafts table (*Jaycee Park Center for Arts & Crafts*), managing an entertainment stage on 4th Street and providing maintenance/entertainment support at Town Common.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager

Memorandum

To: Ann E. Wall, City Manager
From: Kevin Mulligan, PE, Public Works Director 
Date: 3/26/19
Subject: Spring Clean-Up 2019

Spring Clean-Up 2019

The Public Works Department and Code Enforcement Division have partnered together to assist with Greenville's Spring Clean-Up event. The annual event will be held April 6th through 13th, 2019.

This is an excellent opportunity for citizens to dispose of items that are no longer any use to them. The City will accept car batteries and tires during Spring Clean-Up week. Residents can discard bulky items at the curbside. Residents should contact Public Works to schedule pick up of bulky items. These items should be placed curbside after pick up has been scheduled.

Spring Clean-Up week is also a great chance for organizations and groups to clean up areas around the city that need beautification. An invitation was sent to all Adopt A Street groups, inviting them to partner with the city in this event and do their litter collections during Spring Clean-Up week.

Information pertaining to our Spring Clean-Up event has been posted on all of Greenville's social media accounts and will be advertised on G-TV 9, and the Daily Reflector City page. Flyers will be distributed throughout the City, including local businesses and churches. The City's Advisory Boards and Commissions have been contacted via e-mail about participating in this event. City employees will be notified about this event via City email.

To volunteer, group leaders are asked to call the Public Works Department and register the area they wish to clean or to be assigned an area to clean. Over 100 areas across the City have been identified as potential sections to be cleaned.

Supplies and t-shirts are available for all participants. These items can be picked up at Public Works thru April 12th, 2019. On April 13th, beginning at 8 a.m. supplies will be available at the Lucille Gorham Intergenerational Center located at the corner of White Street and Ward Street.

Keep Greenville Beautiful will be participating in Spring Clean-Up week by addressing the Public Works compost area and cleaning the 24 hour drop off recycling center located at the Public Works.

The week-long event will conclude with a celebration, on April 13th at the Lucille W. Gorham Intergenerational Center. There will be food, door prizes, health screenings, a fire truck showcase, live music, and over 30 vendors.

Attachment



Find yourself in good company®



Spring Clean-Up Week

April 6–13, 2019

*Volunteer this spring and make
a difference in your community!*

VOLUNTEER DAY & CELEBRATION

April 13, 2019 • 8:00 AM

At the Lucille W. Gorham
Inter-Generational Community Center
1100 Ward St, Greenville, NC

Free Food, Door Prizes, Free Health
Screenings, a Fire Truck Showcase,
Live Music, and over 30 Vendors!

Co-sponsored by the Lucille W. Gorham
Inter-Generational Community Center

For information, or to volunteer, please
contact the City of Greenville Public Works
Department at (252) 329-4522, or sign up
online at greenvillenc.gov



Spring Clean-Up Week

April 6–13, 2019

Collection Items

The City WILL collect:

Car tires/batteries	Stoves
Couches	Televisions
Tables and chairs	Computers
Bed frames	Copiers
Dressers	Fax machines
Recliners	Speakers
Box springs	VCRs
Mattresses	Computer monitors
Refrigerators	Toys
Washers and Dryers	Bicycles
Hot water heaters	Grills (no propane tanks)
Dishwashers	Lawn furniture
Freezers	Dried paint (lid removed)

The City WILL NOT collect:

Carpet	Fencing
Pallets	Toilets
Liquid paint	Sinks
Pesticides	Windows/doors
Fuels	Concrete/bricks
Diesel	Dirt
Motor oil	Sheetrock
Kerosene	Paint
Household wastes	Landscape timbers
Cleaning liquids	Scrap lumber
Lumber/plywood	Windshields
Doors	Vehicle motors

Please DO NOT place items on sidewalk!

To schedule a pick-up, call the Public Works Department at 252-329-4522



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THE POLICE COMMUNITY RELATIONS COMMITTEE (PCRC)

In partnership with

The Greenville Police Department

Is hosting a meeting on **ARREST & RECOVERY**

What is working and what isn't.

What's changing, Systems, Courts direction.

Collaborations among Agencies.

WHERE: Moyewood Recreation and Cultural Center

1710 West 3rd Street, Greenville, NC

WHEN: APRIL 9th, 2019

6:30-7:30p.m.

Presenters/Panel: Capt. David Anderson – Greenville Police West Zone Commander

DA Faris C. Dixon - Pitt County District Attorney

Port Health and Human Services (PORT)

* Question and answer period / after the presentations.



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POLICE COMMUNITY RELATIONS COMMITTEE A G E N D A

Tuesday April 9, 2019 6:30p.m.

1710 West 3rd Street

Moyewood Recreation & Cultural Center

Greenville, NC

-
- 1) Call to Order
 - 2) Roll Call
 - 3) Approval of the Agenda –April 9, 2019
 - 4) Approval of Minutes – February 12, 2019
 - 5) State briefly the mission of committee and purpose of meeting
 - 6) Topic: Arrest and Recovery

Speakers: Capt. David Anderson (GPD - west zone commander)

DA Feris Dixon (Pitt County District Attorney)

Port Health and Human Service (PORT)

- 7) Public Expression and Questions
- 8) ADJOURN

NOTE:

To maintain order of the board and clarity of recording, please allow one person to speak at a time. Thank you.

The Police Committee Relations Committee Mission Statement

Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE

February 12th, 2019

Chairperson Greg Rubel called the Police Community Relations Committee meeting to order at 6:30 p.m., at City Council Chambers, Greenville City Hall, Greenville, NC.

INTRODUCTION OF COMMITTEE MEMBERS

Chairperson Greg Rubel asked for roll call.

Committee members present:

Greg Rubel, Chairperson, District 3
Scott Snyder, District 4
Carol Ann Bass, District 5
Gregory Barrett, District 1
Dr. Louis Warren, At-Large
Betsy Ray, Mayoral
Lennard Naipaul, District 2

City Staff Members present:

Donald K. Phillips, Assistant City attorney
Sgt. Dale Mills
Billie Jo Viverette

APPROVAL OF THE AGENDA

Scott Snyder made a motion; seconded by Louis Warren. The agenda was unanimously approved.

APPROVAL OF THE MINUTES

Motion was made by Scott Snyder; seconded by Gregory Barrett. The minutes were unanimously approved.

Greg read the mission statement. Then he introduced Chief Holtzman and said he would be discussing policy development.

Chief Holtzman thanked everyone for coming. He stated that tonight is the first night to discuss how we develop policy and to ask the community for input. He stated that if questions arise that he needs to research, then that's what this meeting is for. He stated that this would not be the only meeting for discussion and input on policy development.

He stated that this committee has done an outstanding job of having speakers and discussions in sharing information with the community.

He introduced Megan Styron, Accreditation Manager for the Police Department; and stated she would be giving a brief presentation on how policy is developed and maintained.

Megan showed everyone how to find the policies on the City of Greenville website. Chief Holtzman encouraged everyone to read the policy. He asked everyone to please contact us if you have any questions or concerns about any policy. He said it's his hope that maybe some new ideas will be brought forth and then have a joint discussion session with the public.

Megan was asked by a citizen to show everyone how to find the City of Greenville website and then how to locate the policies of the Police Department. She stated that the website is: <https://www.greenvillenc.gov/government/police>.

There was discussion on traffic issues throughout the city.

The meeting concluded after a motion was made by Betsy Ray to adjourn; seconded by Lennard Naipaul.

Memorandum

To: Ann E. Wall, City Manager
From: Kevin Mulligan, PE, Director of Public Works
Date: April 3, 2019
Subject: West 5th Street Gateway Phase 2

The West 5th Street Gateway Phase 2 project is a continuation of the streetscape improvements that currently end at Cadillac Street. The project will include improvements from Cadillac Street to approximately 100 feet east of Tyson Street. A major component of the project involves replacing the existing dog-leg intersection of West 5th Street, 14th Avenue, and Tyson Street with a roundabout.

The improvements will also include enhanced streetscaping around the intersection - landscaping, decorative lighting, and neighborhood markers consistent with those installed with Phase 1. Other intersections within the project limits will include high visibility brick crosswalks and upgraded ADA ramps, and new street and pedestrian level lighting will be installed within the project limits.

Right-of-way and easement acquisition is expected to conclude in May. There is a council agenda item next week that, upon approval, will begin the acquisition proceedings for the last land parcel – a utility easement. After Council approval, public notice would be advertised for 30 days and then the easement value if deposited with the Clerk of the Court. The City would have legal access to the easement at this time.

After the City obtains access to this parcel, the project will be advertised for construction. It is anticipated that a contract will be brought to Council for consideration of award in late summer of this year. The anticipated completion of this project would be spring/summer of 2020.

cc: Scott Godefroy, PE, City Engineer
Lynn Raynor, PE, Civil Engineer II

Memorandum

To: Ann E. Wall, City Manager
From: Kevin Mulligan, PE, Director of Public Works
Date: 04/03/19
Subject: Public Works Mosquito Control

The City of Greenville Public Works Mosquito Control Program is designed to proactively apply environmentally safe and scientific methods to reduce the mosquito population. Our control measures target reducing their role in human disease transmission, annoyance to citizenry, negative impact on outdoor activities, recreation and animals.

The climate in eastern North Carolina may facilitate active mosquito populations year round. Our most active season is between the months of March and November. The weather conditions during this period are very favorable for mosquito populations to thrive and increase.

The Public Works Department utilizes an integrated pest management program to control mosquitoes. Our program does include the use of chemical, biological and other control methods in order to minimize adverse environmental impacts when implementing best management practices. The best management practices include citizen education, pamphlets, surveillance, monitoring, trapping, citizen complaints, mapping, inspections, and source reduction.

The City's Pest Control Officer is licensed as a North Carolina pesticide applicator. The Public Works Department has three other employees who are also licensed applicators. The chemical application equipment (ULV sprayer) is calibrated, tested and certified annually.

The City of Greenville's pest control program is important and necessary to reduce mosquitoes. Mosquito-borne diseases are diseases that can be spread through the bite of mosquitoes. These diseases may be caused by a virus, also known as arboviruses, or can be caused by parasites. Some mosquito species found in North Carolina are capable of transmitting diseases to humans, horses, and other animals. Symptoms of these illnesses can range from mild to very severe.

The City's mosquito control plan has an emphasis on education for our citizens. Citizens can protect themselves by using some of the methods listed below:

Repellents

There are various brands and chemicals used to repel biting mosquitoes. One proven effective chemical used to repel mosquitoes is diethyltoluamide and is referred to as DEET. Remember to

read and follow the label's application directions. This is very important especially when repellents are used to protect children.

Clothing

Wearing long, light colored and loose fitting clothing will help avoid mosquito bites.

Timing

Outdoor activities that occur during dawn and dusk is the same time that some mosquito species are most active. Some mosquitoes bite during daylight hours.

Remove stagnant water

Mosquitoes prefer to lay their eggs in still or stagnant water or wet earth, and they only require a small bit of water to do so. In fact, for development, the immature stages of some types of mosquitoes only need a tablespoon of water to breed, an amount that can easily collect in old tires, children's wading pools, holes in trees, bird baths, saucers underneath plants—even a bottle cap.

3 "D" Mosquito control

(Mosquitoes need only one tablespoon of water to breed.)

Drain any standing water that may produce **mosquitoes**.

Defend yourself and your home by using an effective **Insect repellent** and dressing protectively when outside, and making sure screens on doors and windows are in good condition.

Discard old tires, containers, buckets, children toys to prevent mosquito breeding sites around your home.

The Public Works Department has begun its mosquito control efforts and will continue to implement them until the latter part of this year.

The Asian Tiger Mosquito Profile

SCIENTIFIC NAME: *Aedes albopictus*

APPEARANCE: Black mosquito with striking white markings on the body and legs.

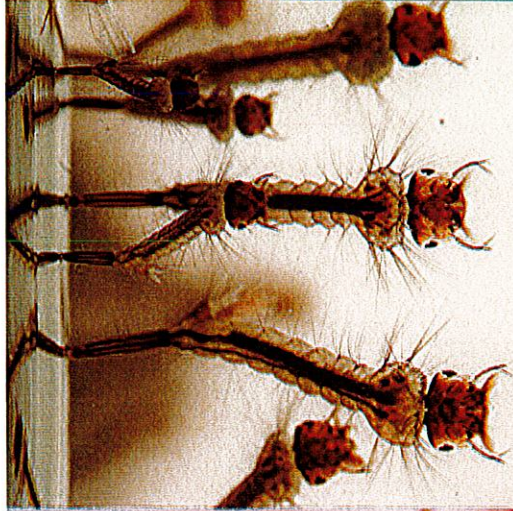
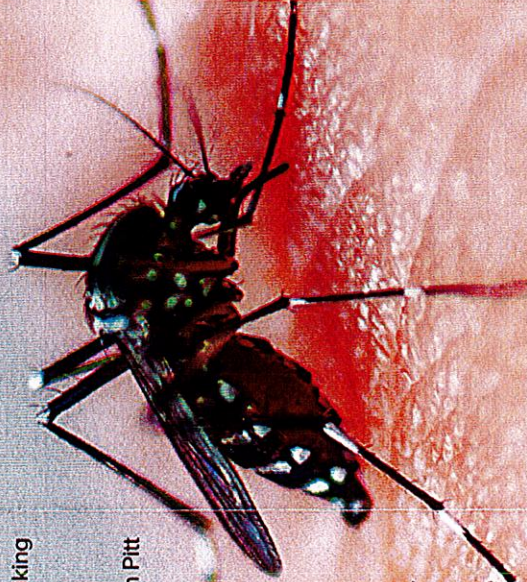
PERSONALITY: Very aggressive. Bites during the day. The primary mosquito in Pitt County.

PREFERRED BREEDING SITES: Artificial containers that hold water for seven days or more. These can be as big as an abandoned swimming pool or as small as a bottle cap. Other places mosquitoes may lay eggs include: tires, discarded paper cups, flower pots, and corrugated drain pipes.

DAYTIME HANGOUTS: Anywhere cool and shady. Ivy, azaleas, and bushes are among the favorite resting places.

HEALTH RISK: While the Asian tiger mosquito may play a role in West Nile and Zika virus transmission in the U.S., surveillance data indicates that risk of infection from this mosquito exists in Pitt County.

ADDITIONAL COMMENTS: Asian tiger mosquitoes are not strong flyers and typically will not travel far from their breeding habitats. However, females searching for a blood meal will fly from house to house within a neighborhood. Asian tiger mosquitoes do not respect property borders or garden fences.



Stop Mosquitoes Where They Start



Greenville
NORTH CAROLINA

PUBLIC WORKS

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greenvillenc.gov



[Greenville_PWD](#)



[CityofGreenvilleNC](#)



Greenville
NORTH CAROLINA

PUBLIC WORKS



How to Eliminate Mosquito Larvae Around Your Home

Every Week

- Remove standing water from containers such as flowerpot saucers, watering cans, and buckets.
- Change the water and clean bird baths.
- Empty water that collects in folds of tarps used to cover woodpiles, boats, etc.
- Position corrugated drain pipes to ensure drainage or dump the water out.

Once a Month

- Apply larvicide (an insecticide applied to water to kill mosquito larvae) such as Mosquito Dunks® to standing water that cannot be tipped and tossed or drained.

As Necessary

- Clear debris to allow water to flow freely from drainage ditches and culverts.
- Clean leaves and debris from roof gutters.
- Recycle old tires. Call (252) 329-4522 for disposal information.
- Filter or aerate ornamental ponds using a circulation pump, or stock the pond with fish.
- Drain or fill in puddles and areas of your yard that remain wet and soggy for more than a week.
- Check windows and door screens, repair as needed to ensure that mosquitoes cannot enter.
- Organize a neighborhood clean-up.

Protect Yourself From Bites

- Wear long, light-colored, and loose-fitting clothing to avoid mosquito bites.
- Apply an insect repellent to exposed skin when outdoors.
- The Centers for Disease Control and Prevention recommends products containing the active ingredients DEET, picaridin, or oil of lemon eucalyptus.
- Make sure you choose — and use — the repellent that works best for you.
- Do not allow young children to apply insect repellent to themselves. Always have an adult help them.
- Remember to read and follow the label instructions when using insect repellents.


Defend Your Yard

- A permethrin barrier spray applied to your yard or garden will provide temporary relief from biting mosquitoes.
- Permethrin is an insecticide that both repels and kills mosquitoes. It has low human toxicity and is readily available in garden centers and hardware stores. When looking for permethrin products, make sure to check the labelling — permethrin is the name of the active ingredient, not the product brand name. Always read and follow the label instructions.
- Apply permethrin to ivy, shrubs, trees, ornamental grasses, and to any other plants where Asian Tiger mosquitoes are resting. Permethrin will not harm garden plants.
- Reapply as necessary depending on mosquito presence and rainfall.

Potential Egg Laying Site How to Correct

<input type="checkbox"/> Roof Gutters	Clean out leaves and debris frequently to ensure water flows freely and does not accumulate.
<input type="checkbox"/> Black corrugated pipes for downspout drainage	Grooves in plastic pipes can hold enough water to breed mosquitoes. Treat with a larvicide.
<input type="checkbox"/> Buckets, watering cans, drinking glasses, plastic cups, bottle caps, or any trash that can hold water	Store indoors or turn over. If trash, recycle or throw away.
<input type="checkbox"/> Cans and containers	Throw away, store indoors, turn upside down, drill holes in the bottom, or empty after rain showers.
<input type="checkbox"/> Old tires	Recycle or store where they won't collect rainwater. For playground use, drill water drainage holes. Call (252) 329-4522 for disposal information.
<input type="checkbox"/> Bird Baths	Change the water or flush out and clean with a garden hose at least once a week.
<input type="checkbox"/> Ornamental ponds	Stock with fish (fish eat mosquito larvae), filter/aerate the water with a recirculation pump or treat with a larvicide as needed.
<input type="checkbox"/> Potted plants with saucers	Empty saucers or flush out with a garden hose once a week.
<input type="checkbox"/> Dripping outdoor faucets and window air conditioners	If water puddles, repair faucet. Place rocks under window air conditioner to ensure water runoff.
<input type="checkbox"/> Swimming pools	If unused or abandoned, treat with Mosquito Dunks® once a month. Mosquitoes can't survive in maintained swimming pools because of the chemicals used.
<input type="checkbox"/> Children's toys	Store indoors or in a manner that prevents water accumulation. Note that some toys have inner compartments that can hold water.
<input type="checkbox"/> Tarps on woodpiles and garden equipment	Empty water that collects in folds and sagging areas. Tighten or straighten so water runs off.
<input type="checkbox"/> Wheelbarrows	Turn over when not in use.
<input type="checkbox"/> Under decks, porches, or outbuildings	Fill in depressions where water can collect. Remove any container that can collect water.
<input type="checkbox"/> Garbage cans, recycle bins, other barrels	Keep covered or drill drainage holes in bottom. Place lids on garbage cans. Store bins and barrels to allow water run off.
<input type="checkbox"/> Canoes, boats	Cover with a tight-fitting tarp or store upside down.

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: April 3, 2019
Re: Beach Volleyball Project Update

Since February 2018, Recreation and Parks staff have been working with some interested Greenville citizens to identify the best location for a beach volleyball facility within the city, as well as determine the funding sources for the project.

Beach volleyball is a fast growing sport, particularly in Greenville. Several local families travel to New Bern, Raleigh, Wilmington and other locations to participate in regional and state level tournaments. Pitt County Schools is also interested in this project as the sport continues to grow at the high school level. Several local high schools have created club teams and could potentially use this site as a “home court,” which they currently do not have. These courts would allow the city to host beach volleyball tournaments, which will provide an economic boost for the economy, as well as decrease the necessity for out of town travel for local families.

Recreation and Parks staff, along with several stakeholders, selected H. Boyd Lee Park for the location of the courts. The proposal, anticipated to cost approximately \$175,000, entails constructing four tournament-grade beach volleyball courts on the north side of the park. This is a great location due to the proximity of restrooms, water supply, parking and other park amenities already in place. This project will also activate an underutilized area of the park.

Currently, Recreation and Parks has \$20,588 in a donations account dedicated to the project. In addition, another \$100,000 will be included in the capital project budget for FY19-20. The remaining \$55,000 will be acquired through the stakeholders’ fundraising efforts and their identification of various grant opportunities. The group is targeting July 1st for completion of their fundraising campaign.

Meetings are set for this week to discuss the next phase of the project, which includes surveying the area and developing necessary construction documents. Once the project is fully funded and construction documents are complete, a bidding process, managed by department staff, will begin.

Staff will continue to meet regularly with stakeholders on this true community effort.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager