

<b>GREENVILLE POLICE DEPARTMENT POLICY AND PROCEDURES MANUAL</b>		
<b>Chapter 2</b>	<b>Agency Jurisdiction, Mutual Aid, Regional Services, and Contractual Agreements for Law Enforcement Services</b>	
<b>Date Initially Effective: 11/15/94</b>	<b>By the Order Of:</b> <b>Mark Holtzman, Chief of Police</b>	
<b>Date Revised: 05/14/17</b>	<b>Date Reissued: 07/05/17</b>	<b>Page 1 of 4</b>

The Greenville Police Department shall provide mutual aid assistance to neighboring law enforcement agencies in accordance with North Carolina General Statute 160A-288, and shall participate equally in mutual aid agreements with other law enforcement agencies throughout the local area and region.

### **2.1.1 GEOGRAPHICAL BOUNDARIES**

CALEA Standard: 2.1.1
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The Greenville Police Department shall provide police services to the incorporated boundaries and limits of the City of Greenville and to the extraterritorial jurisdictional boundaries as designated by North Carolina General Statute 160A-285 and 160A-286 and to all property owned by or leased to the City wherever located.

Current maps illustrating the incorporated boundaries and limits of the City of Greenville and the extraterritorial jurisdictional boundaries shall be maintained within the Greenville Police Department Communications Center. When a question of jurisdiction exists, police officers should request confirmation of jurisdictional boundaries from the Communications Center or from their immediate supervisor.

### **2.1.2 CONCURRENT JURISDICTION AND RESPONSIBILITIES**

CALEA Standard: 2.1.2
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The Greenville Police Department acknowledges that other law enforcement agencies have concurrent jurisdiction within the City Limits of Greenville. To the extent such agencies have concurrent jurisdiction, the responsibility for primary law enforcement in these areas, to include but not be limited to: East Carolina University, Vidant Hospital and unincorporated areas of Pitt County lying within the City's extraterritorial jurisdiction and certain County-owned property, shall be primarily enforced by the East Carolina Campus Police, Vidant Health Company Police, and the Pitt County Sheriff's Office respectively. Such primary enforcement responsibilities shall lie with these named agencies unless the Greenville Police Department and these named agencies have entered into a mutual aid agreement to the contrary. In those situations, the Mutual Aid Agreement shall take precedence over any directive described in this section.

The Greenville Police Department has primary jurisdiction to enforce the ordinances of the City of Greenville and the laws of the State of North Carolina, and to carry out all duties and responsibilities assigned to the Department, except as provided by state or federal law.

### 2.1.3 MUTUAL AID AGREEMENTS

CALEA Standard: 2.1.3

#### Controlling Legislation

General Statute 160A-288 is the controlling legislation governing cooperation between law enforcement agencies in North Carolina. The Greenville Police Department has entered into mutual aid agreements in accordance with N.C.G.S. 160A-288 and Title 5, Chapter 1, Section 21 of the Code of Ordinances of the City of Greenville. In accordance with this legislation, the Greenville Police Department:

- Maintains a document titled PITT COUNTY INTERAGENCY MUTUAL AID AGREEMENT signed by the heads of law enforcement agencies in Pitt County.
- Participates in the Statewide Emergency Management Mutual Aid and Assistance Agreement.
- May enter into agreements with other agencies in North Carolina as deemed appropriate by the Chief of Police and authorized by Greenville City ordinances.

#### General Provisions

Request for mutual aid shall be met in accordance with all official agreements, legislation, and with the following general provisions:

- The Chief of Police shall determine the available resources and answer the request accordingly, provided the law enforcement obligations to the City of Greenville are fully upheld.
- In emergency situations, the on-duty Field Operations Bureau supervisor shall have the authority to assign police officers to assist neighboring law enforcement agencies in Pitt County, provided the law enforcement obligations to the City of Greenville are fully upheld.
- Mutual aid requests from law enforcement agencies outside Pitt County must be put in writing and the conditions agreed upon prior to the assignment of police officers from the Greenville Police Department. The Chief of Police must approve such requests.
- Personnel from other law enforcement agencies assisting the Greenville Police Department during emergency situations, special events, and at other times shall work under the supervision of Greenville Police Officers.

Mutual aid agreements shall be written in accordance with controlling legislation and shall contain language to address at least the following elements:

- Legal status of agencies and agency personnel responding to mutual aid request
- Procedures for vesting provider agency personnel with the legal authority to act within the receiver agency's jurisdiction
- Procedures for requesting mutual aid
- Identify those persons authorized to request mutual aid
- Identify persons to whom outside personnel are to report
- Procedures for maintaining radio communication with outside personnel
- Expenditures, if any, which should be borne by the receiver agency to compensate for the use of the provider agency's resources
- Procedure for review and revision

#### Pitt County Interagency Mutual Aid Agreement

In accordance with the Pitt County Law Enforcement Mutual Aid Agreement, Greenville Police Officers shall be responsible for, and take the leading role in, all situations and actions occurring in the jurisdiction of the City of Greenville.

### **2.1.4 EMERGENCY ASSISTANCE**

CALEA Standard: 2.1.4

The Greenville Police Department has access to the Statewide Law Enforcement Mutual Aid radio system through the North Carolina VIPER radio system.

#### **Emergency Federal Law Enforcement Assistance**

The Chief of Police or a designee is authorized to request assistance from federal authorities in emergency situations. Requests for Federal Law Enforcement Assistance will be coordinated with the Emergency Management Coordinator for the City of Greenville.

#### **Emergency National Guard Assistance**

Requests for North Carolina National Guard emergency assistance to the City of Greenville can be made only through the office of the Mayor of Greenville.

#### **Statewide Criminal Information Systems**

The Greenville Police Department participates in the North Carolina Division of Criminal Information system. The Greenville Police Department participates in the Uniform Crime Reporting System. The Greenville Police Department has access to a centralized multi-area fingerprint identification system.

The Greenville Police Department, at the direction of the Chief of Police and with the approval of the City Council, may enter into contracts for the provision of law enforcement services.

### **2.1.5 WRITTEN AGREEMENTS GOVERNING CONTRACTUAL LAW ENFORCEMENT SERVICES**

CALEA Standard: 3.1.1

A written agreement shall govern the provision of contracted law enforcement services by the Greenville Police Department. The Chief of Police or a designee will review the written agreement annually.

#### **Statement of Services**

Any contract entered into by the Greenville Police Department for the provision of law enforcement services shall contain a statement of the specific services to be provided.

#### **Financial Agreements**

Any contract entered into by the Greenville Police Department for the provision of law enforcement services shall contain specific language dealing with the financial agreement between parties to include at a minimum:

- Salaries
- Fringe benefits
- Support services
- Worker's compensation coverage
- Legal liability

#### **Records**

Any contract entered into by the Greenville Police Department for the provision of law enforcement services shall specify the records to be maintained by the Department concerning the performance of services by police department personnel.

#### **Contract Parameters**

Any contract entered into by the Greenville Police Department for the provision of law enforcement services shall contain language dealing with the duration, modification, and termination of the contract.

**Contract Legal Contingencies**

Any contract entered into by the Greenville Police Department for the provision of law enforcement services shall contain specific language dealing with legal contingencies.

**Personnel**

Any contract entered into by the Greenville Police Department for the provision of law enforcement services shall stipulate that the Greenville Police Department will maintain control over its personnel.

**Provisions for Equipment**

Any contract entered into by the Greenville Police Department for the provision of law enforcement services shall provide specific arrangements for the use of equipment and facilities.

**Review and Revision**

When necessary to provide for the appropriate and legal discharge of contracted services between the Greenville Police Department and an outside agency, such written contract shall be reviewed by the Assistant City Attorney to ensure it complies with all applicable legal standards.

**2.1.6 EMPLOYMENT RIGHTS**

CALEA Standard: 3.1.2

Employment rights of Greenville Police Department personnel assigned to provide law enforcement services to another entity under a contract agreement shall not be abridged by the provider agency.