



FIRE/RESCUE

## Fireworks Checklist

The City of Greenville requires that a permit be obtained for the storage, display and use of fireworks. The following shall be submitted to the Fire Marshal at least 14 days prior to the issuance of the permit:

- \$50 Application Fee**
- Certificate of Insurance** (*NC Fire Code 5601.2.4.2.*)
- Pyrotechnics Plans** (*NFPA – A set of plans shall be made in writing and submitted to the Fire Marshal with the following requirements:*
  - 1. Name of the person, group or organization sponsoring the production*
  - 2. Date and time of day of the production*
  - 3. Exact location of the production*
  - 4. Name of the person actually in charge of firing the pyrotechnics*
  - 5. Number, names, and ages of all assistants who are to be present*
  - 6. Qualifications of the pyrotechnic operator*
  - 7. Pyrotechnic experience of the operator*
  - 8. Confirmation of any applicable state and federal licenses held by operator or assistants*
  - 9. Evidence of permittee's insurance carrier or financial responsibility*
  - 10. Number and types of pyrotechnic devices and materials to be used*
  - 11. Diagram of the grounds or facilities where the production is to be held*
  - 12. Point of on-site assembly of pyrotechnic devices*
  - 13. Manner and place of storage of the pyrotechnic materials and devices*
  - 14. Material safety data sheet (MSDS) for the pyrotechnic materials to be used*
  - 15. Certification that the set, scenery and rigging materials are flame-retardant*
  - 16. Certification that all materials worn by performers in the fallout area are flame-retardant*

**For questions call (252) 329-4390**

**Dial 9-1-1 for  
Emergencies**