

## **Purpose**

The City of Greenville Board of Adjustment is a quasi-judicial body that conducts evidentiary hearings on requests for special use permits, variances, interpretations, reasonable accommodations and appeals of administrative decisions regarding the City's zoning ordinance. Its decisions are final and may be appealed to superior court by writ of certiorari.

## **How to Participate in a Virtual Board of Adjustment Meeting**

*Due to the increase in positive infections of the COVID-19 Delta variant virus, the City of Greenville has amended its State of Emergency proclamation. All city appointed boards shall cease in-person meetings and instead conduct electronic meetings until further notice.*

### **VIRTUAL MEETING FORMAT**

The virtual Board of Adjustment Meeting will be conducted using the Zoom Meeting platform. You can participate in this virtual meeting using a computer, tablet, or telephone. Participation on Zoom is only required if you are going to make public comments during the public hearing. Otherwise, you can view the meeting streamed live on GTV9 [http://greenville.granicus.com/mediaplayer.php?publish\\_id=13](http://greenville.granicus.com/mediaplayer.php?publish_id=13) or Channel 9 on the local Suddenlink cable line up on your television.

### **LIVE CALL-IN OPTION**

Anyone wishing to call in live to the Board of Adjustment meeting can following the instructions below

**Dial** 1 929 205 6099

Enter **Meeting ID:** 830 2985 4508

**Passcode:** 197724

### **PROCESS FOR SPEAKING**

Speakers will be given access to speak at the appropriate time during the meeting.

## STEPS TO JOIN THE MEETING

### To Join by Computer:

1. Click the meeting link <https://us06web.zoom.us/j/83029854508?pwd=TEQzYnRxb0xqYW9KMkRMUmJnYUVnZz09> or open the Zoom app (if you have downloaded it to your computer, tablet or smart phone).
2. Join a meeting using one of these methods:
  - Click Join a meeting if you want to join without signing in OR
  - Sign in to Zoom then click Join.
3. Enter the meeting ID number and your display name.
  - If you are signed in, make sure your name is displayed correctly
  - If you are not signed in, enter a display name.
4. Select if you would like to connect audio and/or video and click Join.

### To Join by Telephone:

1. On your phone, dial the teleconferencing number provided.
2. Enter the meeting ID number and password when prompted using your dial pad.
3. Phone controls for participants: The following command can be entered using your phone's dial pad while in a Zoom meeting/webinar:

\*6 – Toggle mute/unmute

\*9 – Raise hand

## How to Watch the Meeting

- Watch live on the City's GTV9 [http://greenville.granicus.com/mediaplayer.php?publish\\_id=13](http://greenville.granicus.com/mediaplayer.php?publish_id=13)
- Channel 9 on local Suddenlink cable television lineup

## Meeting Agenda and Packet

<https://www.greenvillenc.gov/government/city-council/streaming-board-of-adjustments-meetings>

If you have any questions about participating or would like more information about the December 16, 2021 Board of Adjustment Meeting, please contact Elizabeth Blount at [ebblount@greenvillenc.gov](mailto:ebblount@greenvillenc.gov) (252) 329-4608 as soon as possible but no later than Monday, December 13, 2021.