

PROPOSED AGENDA  
**PUBLIC TRANSPORTATION & PARKING COMMISSION**  
May 21, 2014  
(9:15 a.m.)

Public Works Department  
Conference Room

- |       |  |                 |
|-------|--|-----------------|
| I.    | Call to Order/Welcome                            | Marsha Wyly     |
| II.   | Roll Call/Establish Quorum                       | Marsha Wyly     |
| III.  | Additions/Deletions to the Agenda                | Marsha Wyly     |
| IV.   | Approval of April Minutes (Attachment A)         | Marsha Wyly     |
| V.    | Greenville Transportation Activity Center Update | Stephen Mancuso |
| VI.   | Public Comments                                  | Marsha Wyly     |
| VII.  | New Business                                     | Marsha Wyly     |
| VIII. | Old Business                                     | Marsha Wyly     |
|       | 1. Parking Update                                | Scott Godefroy  |
|       | 2. E-Tag Program                                 | Corey Barrett   |
|       | 3. Great Monthly Report (Attachment B)           | Stephen Mancuso |
| IX.   | Adjourn Meeting                                  |                 |

# ATTACHMENT A

Minutes – April 2014

**PUBLIC TRANSPORTATION & PARKING COMMISSION**  
**MINUTES**  
**April 16, 2014**

The Public Transportation and Parking Commission met on the above date at 9:15 am in the Conference Room of the Public Works Department.

Members Present: Ms. Marsha Wyly, Mr. Charles Moore, Ms. Jessica Faison, Mr. Dave Schwartz, and Mr. Brian Farkas

Member Absent: Mr. Bob Thompson

Staff Present: Mr. Kevin Mulligan, Director of Public Works, Mr. Stephen Mancuso, Transit Manager, and Ms. Geraldine Teel, Secretary

Council Liaison: Council Member Richard Croskery

**WELCOME:** Ms. Marsha Wyly called the meeting to order at 9:17 am and established a quorum was present.

**AGENDA:** Ms. Marsha Wyly asked if there were any additions or deletions to the agenda. There were none. Mr. Charles Moore made a motion to approve the agenda. The motion was seconded by Ms. Jessica Faison and unanimously approved.

**MINUTES:** Ms. Marsha Wyly asked if there were any additions, deletions, or corrections to the March minutes. There were none. Mr. Brian Farkas moved approval as written. The motion was seconded by Mr. Dave Schwartz and unanimously approved.

**GREENVILLE TRANSPORTATION ACTIVITY CENTER (GTAC):** Mr. Kevin Mulligan gave an update on the GTAC. He stated all funding had been received from the Federal Transit Administration (FTA) for the Greenville Transportation Activity Center. Mr. Mulligan said staff is now waiting for the State to review the report that was submitted for an environment assessment and Categorical Exclusion finding. He is expecting to hear from them within the next month. He noted he has been in contact with the FTA quite frequently. Mr. Mulligan hopes to move forward with the next phase of the project soon, which involves sending out Request for Qualification (RFQ's) for the design of the facility.

**PUBLIC COMMENTS:** Ms. Marsha Wyly asked if there were any public comments. There were none at this time.

**NEW BUSINESS:** Ms. Marsha Wyly asked if there was any new business. There was none at this time.

**OLD BUSINESS:**

**PARKING DECK UPDATE:** Mr. Kevin Mulligan gave an update on the parking deck. He stated he had been meeting with the contractors on a regular basis. He stated that the project is Construction Manager At Risk (CMAR). It increases the speed of the project and strengthens coordination between the architect/engineer and construction manager. Mr. Mulligan stated that the City hires the construction manager based on qualifications, thus better ensuring a construction manager with a strong allegiance to the client. He noted that Barnhill Contracting Company was chosen as the construction manager. The deck will be located on the existing Moseley Lot located on the corner of 4<sup>th</sup> and Cotanche Streets. Mr. Mulligan described the project design as follows: LED lighting (interior and exterior), clock tower, 240 spaces, electric car parking, bicycle parking, motorcycle parking, security cameras, and plaza improvements. Mr. Mulligan discussed the bid results. He noted 102 bids were received: 53% from east of I-95 and 22% from Pitt County. He noted the project cost (design and construction) was at \$5.2M. The City has committed \$270,000 to date he said. Mr. Mulligan discussed cost saving strategies; therefore, the revised project cost is now \$4.89M. He stated the City is seeking private donations as well. Mr. Mulligan proposed City Council approval of parking deck GMP on May 5, 2014. He anticipates a final total project deck cost of \$5M. The Local Government Commission presentation is scheduled for May 6, 2014. Further discussion was held with the Public Transportation and Parking Commission members on the parking deck issue. Mr. Charles Moore made a motion to support the current direction the City is taking with the parking deck. This was seconded by Mr. Dave Schwartz and was unanimously approved.

**GREAT DATA & RGP SERVICE REPORT:** Mr. Stephen Mancuso gave a brief update. Mr. Mancuso stated that ridership is slightly under March of last year. Mr. Mancuso said expenses were over budget for the month and revenues were over budget as well. Mr. Mancuso stated Saturday, April 12, 2014, was our annual Free Ride Day associated with Pirate Fest. He noted 1,651 passengers were transported that day, which was better than last year with approximately 1,400 passengers. A typical Saturday is usually approximately 900 passengers he stated. Mr. Kevin Mulligan stated one of the GREAT buses was on display at the Touch-A-Truck Junior Women's Association fund raiser held at the Greenville Mall. It was a giant hit especially with the children. Ms. Ruchelle Taylor, Transit Driver, was a great ambassador for the GREAT transit system Mr. Mulligan noted. Mr. Mancuso stated GREAT will be getting two new conventional diesel buses, and they are expected to be delivered in early August.

**ADJOURNMENT:** There being no further business, the meeting was adjourned. The next meeting is scheduled for May 21, 2014, at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Geraldine Teel, Secretary  
Public Transportation & Parking Commission