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Neighborhood Advisory Board MINUTES

Thurs. May 21, 2015 @ 6:00PM
City Hall Conf. Rm. 337

200 West Fifth Street
Greenville, NC 27835-7207

BOARD MEMBERS AND ALTERNATE MEMBERS PRESENT:

Attendance is denoted by an "*" and absentees are denoted by an "x"

NEIGHBORHOOD ADVISORY BOARD MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Carolyn Glast *	1	Kim Carney *	1
Betty Hines *	2	David Douglas *	2
Ann Maxwell *	3	Laura McKenna x	3
Blythe Tennent Vice Chair *	4	Harry Stubbs *	4
Sharon Stang *	5	Brenda Diggs, Chair x	5
NEIGHBORHOOD ADVISORY BOARD ALTERNATE MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Charlotte Smith *	1	George Hamilton - x	4
Twinnia Dennis - x	2	Misun Hur *	5
Vince Bellis - *	3		

City Staff Present: Tiana Keith, Neighborhood Liaison Ombudsman (CD), Gwen Turnage, Administrative Assistant (CD); Cpl Chris Viverette Code Enforcement Division Commander (PD):

Council Member Rick Smiley attended the meeting

1) **Call to Order** – Blythe Tennent, NAB Vice Chair

2) **Roll Call** – Gwen Turnage

3) **Approval of the Agenda**

Agenda – May 21, 2015: Motion: Harry Stubbs Second: Sharon Stang
Motion Passed

4) **Minutes – April 16, 2015:** Motion: Carolyn Glast Second: Harry Stubbs
Amendment-TRUNA provided a home and garden ticket valued at \$20
Motion passed with amendment.

5) **OLD BUSINESS**– Blythe Tennent, NAB Vice Chair

A. Symposium Debrief – the symposium overall provided great information to the general public. Some of the plusses and Deltas are listed below.

Plusses

- Well planned
- Both city staff and community members were featured in the video
- Panel response to the video
- Food was excellent
- Comradship of working with Board members
- Including students in the development of the symposium content
- People left with a lot of good information
- Young girls who helped out with the food. (In future programs these people need to be recognized)
- Important to use City Hall as a venue as it brings people into the building, making the space less uncomfortable should they choose to attend future meetings.

Deltas

- Shorten the program to half day as people want to do other things with their Saturdays
- NAB members should be available by 7:30 AM to greet participants as they arrive
- Change date to a time earlier in the spring. There were many other events happening the first Saturday in May
- Cut out breakfast
- Hold it at the Hilton as they have staff to set up and clean up the program. It would cost \$1400 if we have an audience of 90 and that includes lunch.
- Get donations earlier
- Find a topic of more interest to the public
 - Mexican Health Issues
 - Invite speakers who can speak to local history
 - Form participants by district level to brainstorm issues of concern
 - Ask neighborhoods to present a skit as part of the program. Use skit format as a format to present information
 - Ask groups to create neighborhood plans and discuss how to make them realistic. For example if neighborhoods ask for sidewalks in the plan, they should know of the homeowners responsibly in caring for that sidewalk as well as possible liabilities. This would include information on what types of requests can be realistically met by the city.
- Need to find a way to bring in people who are NOT currently involved. The Board needs to get involved with recruiting.
- Need to find a way to draw people in – maybe a keynote speaker
- In place of the symposium, sponsor a NAB picnic where community members can come together and socialize.
- Change when we have elections perhaps connected to a picnic or a skit.
- Conduct a survey to learn what topics are of interest to the community. It was discussed that this should not just be an on-line survey as many community members do not use computers. We need to use several formats to gather this data
- Look at the survey and neighborhood grants
- Review registration process and see what didn't work as many people were unable to register and others did not know if they were registered.

- Should use budget to purchase coffee and not leave it to board members to make

6) New Business

- A. **PCRC June 18, 2015** – NAB and PCRC will have a joint meeting with discussion topics to include
- B. **Report to City Council June 8, 2015** – Chairperson Brenda Diggs will be presenting the progress of the NAB to City Council on June 8th. The board is welcomed and requested to attend to show their support to the board.
- C. **District 3 Meeting** - Ann Maxwell has been making preparations to have the August or September meeting at the Cypress Glenn location. She plans to confirm the time with administrators of the facility and will bring the final arrangements to the June meeting.

A MOTION TO NOT MEET IN JULY AND TO RECOGNIZE THE MONTH OF JULY AS A VACATION MONTH:

Motion: Carolyn Glast Second: Betty Hines

Discussion:

The board voted to convene its normal meeting day and time for the August meeting.
Motion passed

7) Other

A. Member/Liaison Reports Announcements

- (1) Ann Maxwell has TRUNA tickets for sale for the Home & Garden tour for \$20. The event is May 30th @10:00am thru 3:00pm.
- (2) Merry Sandra's neighborhood qualified for speed bumps.
- (3) Betty Hines neighborhood recently had streets resurfaced.
- (4) Misun has uploaded the symposium video to youtube for public view.
- (5) Misun Hur mentioned a cover letter that was approved by Seth Laughlin for new homeowners moving in new neighborhoods. Placing this letter on the neighborhoods website would be convenient for neighborhoods

B. Staff Report – Tiana Keith

- (1) Two new neighborhood associations are being organized. They are South Greenville and Newtown.
- (2) Eight neighborhoods have shown interest in starting a neighborhood association.
- (3) Electronic and paper copies of the 2015 symposium survey will be sent to attendees that attended this year.
- (4) North River Estates will be approached to start a neighborhood association.
- (5) Brenda Diggs and Tiana will meet with the City Attorney to discuss the bylaws.

8) Public Comments - Limit 3 minutes each

THREE (3) MINUTES ALLOTTED PER SPEAKER

FIFTEEN (15) MINUTES ALLOTTED FOR THE PUBLIC COMMENT PERIOD

9) ADJOURN

MOTION TO ADJOURN

Motion: Sharon Stang **Second:** Carolyn Glast

Having no further business, the meeting adjourned at 7:30PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tiana Keith', with a long horizontal flourish extending to the right.

Tiana Keith, Neighborhood Liaison Ombudsman