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PUBLIC WORKS

November 18, 2014

Debra G. Collins, Director  
Public Transportation Division  
NC Department of Transportation  
1550 Mail Service Center  
Raleigh, NC 27699-1550

Dear Ms. Collins:

The Greenville Urban Area Unified Planning Work Program (UPWP) for FY2016 has been submitted into the PMPO Grants sharepoint teamsite. The UPWP also serves as the urban area's Metropolitan Planning Program grant application requesting Federal Transit Administration Section 5303 planning funds. A complete description and budget of planning activities is included in the UPWP/PWP.

The Federal Transit Administration (FTA) grant amount requested is our full allocation of \$42,300.

The local match will be provided by the City of Greenville. The City of Greenville is the designated grant recipient for Section 5303 grant funds.

Sincerely,



Allen M. Thomas, Chairman  
Transportation Advisory Committee  
Greenville Urban Area MPO

# Greenville Urban Area Metropolitan Planning Organization UNIFIED PLANNING WORK PROGRAM (UPWP) -FY16

**July 1, 2015 to June 30, 2016**

## Introduction

The Unified Planning Work Program (UPWP) outlines transportation planning tasks to be conducted during the fiscal year. The UPWP sets the budget for these items and identifies the funding sources. MPO staff is responsible for ensuring completion of the planning tasks identified in the UPWP. The MPO Staff and the North Carolina Department of Transportation are the responsible agencies for many of the tasks in the UPWP. Some planning tasks are carried out by outside consultants.

The categories for planning tasks in the UPWP are based on planning requirements contained in Federal legislation that authorizes transportation funding. The adopted Prospectus for Continuing Transportation Planning provides detailed descriptions for these tasks. The UPWP must be programmed according to the Prospectus.

## Funding Summary FY 2015-2016 (Total funds programmed in PWP, including Transit funds)

Federal Highway Administration		\$617,840
Local Match		\$150,230
State Match (for Transit items)		\$4,230
<b>Total</b>		<b>\$772,300</b>

## Program Summary for MPO Planning and Administration (PL Funds)

II-A Data and Planning Support	\$ 84,000	14.38%
II-B Planning Process	\$ 64,000	10.96%
<i>(II-B Special Study)</i>	\$ 168,000	28.77%
III-A Planning Work Program	\$ 48,000	8.22%
III-B Transp. Improvement Plan	\$ 68,000	11.64%
III-C Cvl Rgts. Cmp./Otr .Reg. Reqs.	\$ 32,000	5.48%
III-D Statewide and Extra-Regional Planning	\$ 40,000	6.85%
III-E Management Ops, Program Support Admin	\$ 80,000	13.70%
<b>TOTAL PL Funds</b>	<b>\$ 584,000</b>	<b>100.00%</b>

## **GREENVILLE URBAN AREA MPO'S TITLE VI NOTICE TO PUBLIC**

U.S. Department of Justice regulations, 28 Code of Federal Regulations, Section 42.405, Public Dissemination of Title VI Information, require recipients of Federal financial assistance to publish or broadcast program information in the news media. Advertisements must state that the program is an equal opportunity program and/or indicate that Federal law prohibits discrimination. Additionally, reasonable steps shall be taken to publish information in languages understood by the population eligible to be served or likely to be directly affected by transportation projects.

The Greenville Urban Area MPO hereby gives public notice that it's the policy of the MPO to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 *Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations*, Executive Order 13166 *Improving Access to Services for Persons with Limited English Proficiency*, and related nondiscrimination statutes and regulations in all programs and services. It is the MPO's policy that no person in the United States shall, on the grounds of race, color, sex, age, income status, national origin, or disabilities be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, activities, or services for which the MPO receives Federal financial assistance.

Any person who believes they have been mistreated by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with the Greenville Urban Area MPO. Any such complaint must be in writing or in person to the City of Greenville, Public Works--Engineering, MPO Title VI Coordinator, 1500 Beatty St, Greenville, NC 27834, within one hundred eighty (180) days following the date of the alleged discrimination occurrence. Title VI Discrimination Complaint forms may be obtained from the above address at no cost, or via internet at [www.greenvillenc.gov](http://www.greenvillenc.gov).

## **GREENVILLE URBAN AREA MPO'S TÍTULO VI COMUNICACIÓN PÚBLICA**

El Departamento de Justicia de regulaciones de EU, Código 28 de Regulaciones Federales, Sección 42.405, Difusión Pública del Título VI de la información, exigen que el beneficiario de la ayuda financiera del gobierno federal publique o difunda la información del programa a los medios de comunicación. Los anuncios deben indicar que el programa es un programa de igualdad de oportunidades y / o indicar que la ley federal prohíbe la discriminación. Además, deben tomarse pasos razonables para publicar la información en los idiomas de la población a la cual servirán, o que puedan ser directamente afectadas por los proyectos de transporte.

La Organización Metropolitana de Planificación de Greenville (Greenville Urban Area MPO) notifica públicamente que es política del MPO asegurar el pleno cumplimiento del Título VI del Acta de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987, la Orden Ejecutiva 12898 Dirección Federal de Acciones para la Justicia Ambiental en Poblaciones minoritarias y poblaciones de bajos ingresos, la Orden Ejecutiva 13166 Mejorar el acceso a los Servicios para Personas con Inglés Limitado, y de los estatutos y reglamentos relacionados con la no discriminación en todos los programas y servicios. El MPO está comprometido a ofrecer oportunidades de participación significativa en sus programas, servicios y actividades a las minorías, poblaciones de bajos recursos y personas que no dominan bien el idioma Inglés. Además, reconocemos la necesidad de evaluar el potencial de impactos a estos grupos a través del proceso de toma de decisiones, así como la obligación de evitar, minimizar y mitigar impactos adversos en los que son desproporcionadamente altos. Es política del MPO que ninguna persona en los Estados Unidos, por motivos de raza, color, sexo, edad, nivel de ingresos, origen nacional o discapacidad sea excluido de la participación en, sea negado los beneficios de, o sea de otra manera sujeto a discriminación bajo cualquier programa, actividades o servicios para los que el MPO recibe asistencia financiera federal.

Cualquier persona que crea haber sido maltratada por una práctica discriminatoria ilegal en virtud del Título VI tiene derecho a presentar una queja formal con NCDOT. Cualquier queja debe ser por escrito o en persona con el Ciudad de Greenville, Public Works--Engineering, MPO Title VI Coordinator, 1500 Beatty St, Greenville, NC 27834, dentro de los ciento ochenta (180) días siguientes a la fecha en que ocurrió la supuesta discriminación. Los formatos de quejas por discriminación del Título VI pueden obtenerse en la Oficina de Public Works sin costo alguno o, o a través de Internet en [www.greenvillenc.gov](http://www.greenvillenc.gov).

## **Explanation of Funding Sources in the UPWP**

### **Overview**

There are three major funding sources that make up the UPWP. All three of these sources come from the federal government and involve either local or state matching funds. The disbursement of all the funds is managed by the North Carolina Department of Transportation. All three of the funding sources are displayed in the UPWP that is approved by the Greenville Urban Area MPO.

### **Metropolitan Planning Funds**

Commonly known as "PL" (short for Public Law) funds, these funds are the primary source of funding for MPO Planning and Administration. The MPO Lead Planning Agency and MPO staff administer the funds. The Federal Highway Administration provides 80% of the funding, and local governments of the Greenville Urban Area MPO provide the 20% local match. In some cases, funds are sub-allocated to other agencies to perform special studies. This is not a grant program, but rather a reimbursement program. In other words, valid expenditures for transportation planning are reimbursed at a rate of 80%. The MPO Staff submits quarterly invoices to the NCDOT for reimbursement.

The MPO uses the PL funds to carry out tasks identified in the Planning Work Program. Some of the funds are used to pay staff salaries for time spent on transportation planning activities and for administration of the MPO. Some of the funds are used to pay outside consultants for special planning studies. All planning activities and special studies conducted during the year must be a part of the approved Planning Work Program. Occasionally funds are reimbursed to other local agencies that complete tasks identified in the PWP.

### **State Planning and Research (SPR) Funds**

Known as SPR funds, these funds are administered by the North Carolina Department of Transportation, Transportation Planning Branch. The funds are primarily used to pay NCDOT staff salaries for time spent on transportation planning for the Greenville Urban Area. The Federal Highway Administration provides 80% of the funds, and the State of North Carolina provides the remaining 20%. These are not shown as part of the UPWP.

### **Section 5303 Funds**

These are funds from the Federal Transit Administration (FTA) that are designated exclusively for transit planning. The funds are currently administered by the City of Greenville as a Direct Recipient of federal transit funds. The funds are primarily used to pay staff salaries for time spent on transit planning. The FTA provides 80% of the funds. The state provides 10% and the City of Greenville provides 10%.

# Greenville Urban Area Metropolitan Planning Organization

## TRANSPORTATION ADVISORY COMMITTEE MEMBERS

*Allen Thomas, Mayor  
City of Greenville  
Chairman*

*Jimmy Garris  
Commissioner  
Pitt County*

*Steve Tripp, Mayor  
Town of Ayden  
Vice Chairman*

*Doug Jackson, Mayor  
Town of Winterville*

*David C. Boyd, Jr., Mayor  
Village of Simpson*

*Ferrell Blount  
Board of Transportation  
NCDOT*

*John F. Sullivan III  
Federal Highway Administration  
(non-voting)*

## TECHNICAL COORDINATING COMMITTEE MEMBERS

*Kevin Mulligan  
Director of Public Works  
City of Greenville  
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*Merrill Flood  
Director of  
Community Development  
City of Greenville*

*Steven Mancuso  
Transit Manager  
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*Scott P.M. Godefroy, P.E.  
City Engineer  
City of Greenville*

*Richard DiCesare, P.E., PTOE  
City Traffic Engineer  
City of Greenville*

*Barbara Lipscomb  
City Manager  
City of Greenville*

*James Rhodes, AICP  
Planning Director  
Pitt County*

*Jonas Hill  
Planner  
Pitt County*

*Alan Lilley  
Planning Director  
Town of Winterville  
Vice Chairman*

*Terri Parker  
Town Manager  
Town of Winterville*

*Brandon Holland  
Town Manager  
Town of Ayden*

*Stephen Smith  
Community & Economic Planner  
Town of Ayden*

*David C. Boyd, Jr.  
Mayor  
Village of Simpson*

*John Rouse, PE  
Division Engineer  
NCDOT*

*Steve Hamilton, PE  
Division Traffic Engineer  
NCDOT*

*Michael Taylor  
Assistant County Manager  
Pitt Area Transit*

*Reza Jafari PhD, P.E., PTOE  
Greenville MPO Coordinator  
Transportation Planning Branch  
NCDOT*

*Haywood Daughtry, PE, CPM  
Eastern Region Mobility & Safety  
Field Operations Engineer  
NCDOT*

*Jeff Cabaniss, PE  
Division Planning Engineer  
NCDOT*

*Bryant Buck  
Planning Director  
Mid-East Commission*

*William Bagnell  
Associate Vice Chancellor  
Campus Operations  
East Carolina University*

*(non-voting)--Bill Marley  
Community Planner  
Federal Highway Administration*

*(non-voting)--Representative  
Public Transportation Division  
NCDOT*

*(non-voting)--Representative  
Mid-East RPO*

**Membership as of September 2, 2014**

## Greenville Urban Area 2015-2016 PWP Narrative

### UPWP Overview

## Greenville Urban Area Metropolitan Planning Organization PLANNING WORK PROGRAM (PWP) for FY16

July 1, 2015 to June 30, 2016

### Introduction

The Unified Planning Work Program (UPWP) outlines transportation planning tasks to be conducted during the fiscal year. The UPWP sets the budget for these items and identifies the funding sources. MPO staff is responsible for ensuring completion of the planning tasks identified in the UPWP. The MPO Staff and the North Carolina Department of Transportation are the responsible agencies for many of the tasks in the UPWP. Some planning tasks are carried out by outside consultants.

The categories for planning tasks in the UPWP are based on planning requirements contained in Federal legislation that authorizes transportation funding. The adopted Prospectus for Continuing Transportation Planning provides detailed descriptions for these tasks. The UPWP must be programmed according to the Prospectus.

This Unified Planning Work Program (UPWP) for the Greenville Urban Area Metropolitan Planning Organization (MPO) documents the transportation planning activities and related tasks to be accomplished during the federal fiscal year 2015-2016 (from July 1, 2015 through June 30, 2016). The goal of the MPO is to ensure a continuing, cooperative, and comprehensive ("3-C") approach for transportation planning for the metropolitan area, both short and long-range, with proper coordination among:

- Local and regional MPO member governments and agencies
- North Carolina Department of Transportation (NCDOT)
- Federal Highway Administration (FHWA), and
- Federal Transit Administration (FTA)

This document outlines metropolitan planning requirements and issues; then presents a work program of planning activities to address them during the fiscal years 2015-2016.

### Federal Requirements

SAFETEA-LU in concert with the Clean Air Act as Amended, envisions a transportation system that maximizes mobility and accessibility and protects the human and natural environments. This is achieved through a Continuing, Cooperative, and Comprehensive (3-C) transportation planning process that results in a long-range plan and short-range program of projects.

A metropolitan planning organization is required to develop a long-range plan and a short-range transportation improvement program that provide for the development and integrated management and operation of transportation systems and facilities (including accessible pedestrian walkways and bicycle transportation facilities) that will function as an intermodal transportation system for the planning area and as an integral part of the intermodal transportation system for North Carolina. The federally-required major components that feed into the development of the long range plan and short range program are listed below.

#### Metropolitan Planning Factors & Federal Requirements

The Moving Ahead for Progress in the 21st Century (MAP-21), federal transportation legislation passed by U.S. Congress and signed by the President in 2012, defines specific planning factors to be considered when developing transportation plans and programs in a metropolitan area. Current legislation calls for MPOs to conduct planning that:

- Supports the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency
- Increases the safety of the transportation system for motorized and non-motorized users
- Increases the security of the transportation system for motorized and non-motorized users
- Increase the accessibility and mobility options available to people and for freight
- Protects and enhances the environment, promotes energy conservation, and improves quality of life, and promotes consistency between transportation improvements and state and local planned growth and economic development patterns
- Enhances the integration and connectivity of the transportation system, across and between modes, for people and freight
- Promotes efficient system management and operation
- Emphasizes the preservation of the existing transportation system

These factors are addressed through various work program tasks selected for fiscal year 2015-2016.

## **Public Participation and Title VI**

Federal legislation requires MPOs to include provisions in the planning process to ensure the involvement of the public in the development of transportation plans and programs including the Metropolitan Transportation Plan, the short-term Transportation Improvement Program, and the annual Unified Planning Work Program. Effective public involvement will result in opportunities for the public to participate in the planning process.

The Greenville Urban Area MPO's Public Involvement Plan (PIP) requires that the draft Planning Work Program (PWP) is reviewed by the Technical Coordinating Committee (TCC). The TCC meetings are open to the public and public comments can be provided. The TCC then endorses a draft PWP and forwards the document to the TAC. The draft PWP is then reviewed by the TAC and, if in agreement, a motion for adoption is considered. TAC for approval. Upon TAC approval, the PWP is then forwarded on to the State and FHWA/FTA.

All MPO plans and programs comply with the public involvement provisions of Title VI:

"No person in the United States shall, on the grounds of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities under any program or activity receiving federal financial assistance." The MPO has an adopted Title VI plan that provides further analysis.

## **Metropolitan Transportation Plan**

The Greenville Urban Area MPO is responsible for developing the Metropolitan Transportation Plan. The Metropolitan Transportation Plan (MTP) includes the following:

- Identification of transportation facilities (including major roadways, transit, multimodal and intermodal facilities and intermodal connectors ) that function as an integrated metropolitan transportation system
- A discussion of types of potential environmental mitigation activities and potential areas to carry out these activities
- A financial plan that demonstrates how the adopted transportation plan can be implemented
- Operations and management strategies to improve the performance of existing transportation facilities to relieve vehicular congestion and maximize the safety and mobility of people and goods
- Capital investment and other strategies to preserve the existing and projected future metropolitan transportation infrastructure and provide for multimodal capacity increases based on regional priorities and needs.
- Proposed transportation and transit enhancement activities.

The metropolitan Transportation Improvement Program (TIP) must include the following:

- A priority list of proposed federally supported projects and strategies to be carried out within the TIP period
- A financial plan that demonstrates how the TIP can be implemented
- Descriptions of each project in the TIP

## **Air Quality Conformity Process**

Currently, the Greenville MPO area is considered in attainment of the National Ambient Air Quality Standards. Should the Greenville Urban Area Metropolitan Planning Organization (GUAMPO) become designated as non-attainment for air quality, and become required to make conformity determination on its Transportation Plan, the following shall apply: the North Carolina Department of Transportation (NCDOT) would assist the MPO in making a conformity determination by performing a systems level conformity analysis on the highway portion of the fiscally constrained long range transportation plan (LRTP). The Metropolitan Transportation Improvement Program is a subset of the Transportation Plan and is therefore covered by the conformity analysis.

## **II-A Data and Planning Support**

*This section covers data and processes used to support transportation planning related to transportation infrastructure.*

### **II-A-1 Networks and Support Systems**

- **Traffic Volume Counts**
  - **Vehicle Miles of Travel (VMT)**
  - **Street System Changes**
  - **Traffic Crashes**
  - **Transit System Data**
  - **Air Travel**
  - **Central Area Parking Inventory**
  - **Bike/Ped Facilities Inventory**
  - **Collection of Network Data**
  - **Capacity Deficiency Analysis**
  - **Mapping**
- 
- The Greenville Urban Area MPO will create and maintain spatial data, metadata, and data catalog created from Python script (inclusive of member governments municipal boundaries, zoning, facilities, physical and environmental features, orthophotography, etc.) for the MPO planning area and immediately adjacent areas.
  - AADT mapping and analysis in support of planning needs. Update the GIS Street Database as needed.
  - Perform both tube and turning movement counts using in-house and contracted resources throughout the urban area for ongoing transportation planning purposes. Purchase of transportation data-collection equipment, including those devices using radar, magnetic detection, motion sensor technology, and/or greenway/pedestrian/bicycle counters.
  - Conduct parking inventory, establish count areas, Prepare field procedures / personnel as necessary. On and off street parking data collection may include parking policies, ownership and rates.
  - Review VMT data provided by NCDOT as needed. Receive countywide estimates and review as needed.
  - Update local street centerline GIS data. MPO geographical area will be updated as needed, with metadata verified or created.
  - Update GIS data for fixed routes, deviated fixed routes, service areas, and ridership for transit providers in the region.
  - Maintain the project inventory geospatial and tabular data related to transit, bike, pedestrian, and other travel modes' changes in CTP projects, Priority Needs List projects, LRTP, and STIP/MTIP projects.
  - Maintain a GIS inventory of existing data from local, state, and federal partners related to bicycle and pedestrian transportation facilities. Obtain updated sidewalk, bike facility, and greenways data from local partners. Continue collection of missing attributes or data for those data sets in need of updating or creation.

## **II-A-2 Travelers and Behaviour**

- **Dwelling Unit, Population and Employment Changes**
- **Collection of Base Year Data**
- **Travel Surveys**
- **Vehicle Occupancy Rates (Counts)**
- **Travel Time Studies**

- Updates of baseline data or census information that may be used in various transportation plans or planning activities. Identify and evaluate changes in population and development throughout the MPO. Obtain, identify, and analysis of Census data, local parcel, zoning, and tax data records.
- Collection of the following variables, by traffic zone: 1) population, 2) housing units, and 3) employment. Update GIS database used to maintain housing and land use information.
- Updates to the 2010 Census baseline population and dwelling unit data with pertinent American Community Survey variables as they become available. Including those related to Title VI issues and include data formerly in the Census Summary File 3 taken from the long form sample in 2000.
- Assist NCDOT TPB as needed with follow up or clarifications about travel behavior related to the survey.
- Vehicle occupancy rate and travel time studies, as needed.
- Conduct surveys to attain information such as origins and destinations, travel behavior, transit ridership, workplace commuting, etc. Purchase of wireless signaling/digital mobility data from consultants who can collect mobile device signals and develop meaningful location data, travel patterns, and transportation trends.

## **II-A-3 Transportation Modeling**

- **Travel Model Update**
- **Forecast of Data to Horizon Year**
- **Forecast of Future Travel Patterns**
- **Financial Planning**

- Assist NCDOT TPB with model updates as needed. Update socioeconomic, roadway, and travel data. review the model for any network and coding inconsistencies. Database update or other travel demand modeling work associated with keeping the model up-to-date. Some of this work to be performed by NCDOT's Transportation Planning Branch along with use of consultant effort.
- Assist with model updates and scenario runs by coordinating and supplying data about the network as needed. Test alternative roadway network scenarios.
- Review major land use changes and modify the travel demand model's TAZ files accordingly.
- Assist NCDOT TPB and the model team as needed with follow up or clarifications about SE Data forecasts or travel patterns. Drafting of any required documentation.
- Maintain fiscal model of the 2014-2040 MTP. Develop project cost estimates and identify funding sources available throughout the forecast years for the LRTP. Identify new and alternative funding sources.
- Update ongoing research about funding sources and refinement of long-range financial plan as needed.
- Create project-level cost estimates where SPOT, TIP, or other NCDOT-sanctioned estimates are not available.

*Tasks within this category are related to the development of the MPO Long Range Transportation Plan and Comprehensive Transportation Plan. Federal regulations require each MPO to have a fiscally-constrained long range transportation plan looking out at least 20 years. The plan must be updated every five years. The MPO also participates in the development of Comprehensive Transportation Plan (CTP) for the region. The plan is developed jointly with NCDOT and reflects the vision and long term needs of the transportation system. In addition, the MPO is responsible for a number of ongoing long-range planning activities such as corridor studies, congestion management monitoring and air quality planning.*

## **II-B Planning Process**

### **II-B-1 Targeted Planning**

- **Air Quality Planning/Conformity Analysis**
- **Alternative Fuels/Vehicles**
- **Hazard Mitigation and Disaster Planning**
- **Congestion Management Strategies**
- **Freight Movement/Mobility Planning**

• Develop strategies to address and manage congestion by increasing transportation system supply, reducing demand by application of alternative mode solutions and transportation system management strategies. Provide documentation of the process to be used in updating the LRTP. Tasks also include planning strategies associated with Transportation Demand Management, Access Control and Management, Traffic Operations Improvements, Incident Management and Growth Management.

• Coordinate with private freight carriers in the region to identify major shipping lanes in and out of the region and potential projects where NCDOT/GUAMPO can facilitate cooperation; incorporate applicable projects into the MTP and prepare update of the freight element of the MTP. Identify freight movement deficiencies, priorities, and proposed improvement solutions and strategies.

• Participate in MAP-21 related training and workshops.

• Research/investigate/analyze/report on alternative fuel vehicles, advanced transportation technologies, infrastructure, fueling/recharging stations, related equipment, and alt fuels technology, including public transit and transportation corridors.

• Assist with conformity determination analysis, interagency consultation process, and coordination with State and Federal agencies in developing and maintaining mobile source emission inventories. Attending air quality-related trainings/briefings/coordination meetings.

### **II-B-2 Regional Planning**

- **Community Goals and Objectives**
- **Highway Element of the CTP/MTP**
- **Transit Element of the CTP/MTP**
- **Bicycle and Pedestrian Element of CTP/MTP**
- **Airport/Air Travel Element of CTP/MTP**
- **Collector Street Element of CTP/MTP**
- **Rail, Waterway, or other Mode of the CTP/MTP**

• Assist NCDOT TPB as needed with follow up or clarifications about travel patterns.

• Establish regional goals, objectives, and policies.

• Work with stakeholders, NCDOT, etc to develop system plans, MTP/CTP updates.

• Work with NCDOT PTD to update 5-year capital plans (as needed) for MPO transit providers in the region and assist providers with any changes in federal or state funding programs.

• Coordinate Bike/Ped projects. LPA staff will also provide coordination with "Safe Route to Schools" programs. Coordinate with Greenville Bicycle and Pedestrian Commission, sub-committees and other community organizations interested in non-motorized travel, develop agendas and presentations, respond to commission and community requests, research best practices for related policies, and perform related work. Coordinate updates and/or implementation of the bicycle/pedestrian/greenway master plan.

• Coordinate with the Pitt-Greenville Airport and Federal Aviation Administration on future airport needs and travel patterns; incorporate connections for passenger and freight needs coming to/leaving the airport into the MTP update.

• Mapping in support of TIP, Merger, Long Range Planning, Prioritization, and Complete Streets Subcommittee including project packet maps detailing existing and future land use, zoning, EJ demographics, planning context, and natural environment.

• Coordinate with private rail companies and ports in the region and potential projects where NCDOT/GUAMPO can facilitate cooperation.

### **II-B-3 Special Studies**

- GUAMPO staff will assist subgrantee members with reporting requirements and maintain the budgets for projects funded through this UPWP category. Projects may be developed and/or amended as the year progresses.

- o **Pitt County - SW Bypass Corridor/Small Area Study**--Conduct a study of the proposed Southwest Bypass corridor and its impacts to the surrounding area including reconfigured transportation facilities. Develop a small area/corridor plan with specific goals and objectives for maintaining optimum traffic circulation and to ensure appropriate development occurs along the corridor. The study area will encompass an approximate one-mile buffer on each side of the highway corridor with particular emphasis on proposed interchanges as well as any new or realigned roadways. (\$25,000 Total --\$20k Federal, \$5k local)

- o **Pitt County - Community Transportation Plan for the Pitt Area Transit System (PATS)** - The plan will identify, evaluate, develop, recommend and implement strategies that provide planning elements for meaningful mobility options for the general public and targeted populations. Pitt County will develop this plan and is anticipated to be performed by a consultant. (\$25,000 -- \$20k Federal, \$5k local)

- o **Greenville MPO Non-motorized Transportation Plan** \$160,000 federal/\$32,000 local  
The City of Greenville plans to develop an integrated non-motorized transportation plan which will update the existing bike/ped plan, and will include greenways, to expand the scope of greenways throughout the MPO. A single combined bike/ped/greenway master plan will save in update costs over the years. Integrate these plans into a comprehensive multi-modal transportation plan that will include these modes of transportation, plus the consideration of automobile and freight traffic. The Multi-Modal Transportation Plan study will draw from existing transportation plans, but also involve gathering new information through data collection and public involvement. The resulting plan will identify key destinations throughout the MPO, and determine the best non-motorized transportation connections between these destinations, identify specific corridor improvements. MPO staff projects that the total cost of the non-motorized transportation plan will be \$140,000. An additional \$20,000 is programmed for MPO-staff project management.

### **III-A Unified Planning Work Program**

*This category relates to the preparation and monitoring of the MPO Unified Planning Work Program, and preparation of quarterly reports, the annual report, and requests for reimbursement. MAP-21 mandated performance measure reporting requirements are also a part of this work task-group.*

#### **III-A-1 Planning Work Program**

- The Greenville Urban Area MPO will develop a Planning Work Program (PWP) with the guidance of the Technical Coordinating Committee (TCC) and MPO Board; Present the PWP for approval to the Transportation Advisory Committee and submit to the NCDOT Transportation Planning Branch.
- Actively manage the progress of consultants engaged in completing UPWP tasks.
- Develop the FY 5-year Planning Work Program Calendar.

#### **III-A-2 Metrics and Performance Management**

- Update the UPWP, MTP, etc to address MAP-21 Performance Measure tracking and reporting.
- Prepare quarterly reports, the annual report, and requests for reimbursement.
- Work on establishing/developing/refinement/updating of performance measures/targets.
- Update plans (CTP/MTP/TIP), as required, to meet MAP21 performance measure requirements.

### **III-B Transportation Improvement Program**

*This category relates directly to the identification and prioritization of transportation improvement projects within the MPO area on an on-going basis, coordination of the MTIP with the STIP and SPOT processes, the development of the MTIP, and processing of MTIP amendments.*

#### **III-B-1 Prioritization**

- Maintenance of a prioritized needs list (the SPOT list) of potential STIP projects across modes. Develop purposes and needs statements, as appropriate/needed.
- Work to update and improve local prioritization process for SPOT projects.
- Data, Maps and Resolutions for STIP Project Recommendations as needed.
- Attendance of any STIP- or SPOT-related meetings.
- Gathering and entry of data required for SPOT ranking of projects.
- Evaluate transportation projects. Review scoring methodology and score transportation projects, as requested by NCDOT.
- Attend SPOT-related workgroup/policy-development/planning workgroups or related meetings at a local, regional, or Statewide level.
- Meet/work with local government entities to assist with prioritization or project development/refinement.

#### **III-B-2 Metropolitan TIP**

- Work cooperatively with NCDOT and other partner agencies to review and comment on Draft STIP and Work cooperatively with NCDOT and other partner agencies to review final STIP and review and adopt the corresponding metropolitan area TIP.
- Review and refine schedules and descriptions for TIP projects in the Draft TIP.
- Coordinate meaningful public involvement in the TIP process and in review of the TIP.
- Review design issues for TIP Projects and provide comments to appropriate agencies.
- Participate in the environmental study process for TIP projects and provide an MPO representative on NEPA/404 Merger Teams.
- Monitor the public involvement process for TIP projects and ensure adequate community input; assist PDEA as requested.
- Continue participation in project-specific workgroup meetings, as needed.
- Continue to facilitate dialog between NCDOT and MPO-member communities.
- Continue to participate on scoping meetings, public input, and merger meetings
- Work associated with development or amendments to the TIP.

### **III-C. Civil Rights Compliance (Title VI) and Other Regulatory Requirements**

Tasks within this category relate to the goal of integrating public involvement and context sensitivity into every aspect of the MPO transportation planning process.

#### **III-C-1 Title VI Compliance**

- Conduct ongoing analysis of all MPO planning activities for compliance with Title VI of the Civil Rights Act of 1964; 49 CFR part 21.
- Development and updates to Title VI and Limited English Proficiency Plans, and related tasks needed for compliance with associated Federal regulations.

#### **III-C-2 Environmental Justice**

- On a continuing basis, update maps used for transit planning with ACS data from the US Census, as available, to include Low-Mod Income, English as second language, elderly, young, and no-car populations.
- Program and/or specific project-related work regarding compliance with environmental justice goals and regulations.
- Development and updates to Title VI and Limited English Proficiency Plans, and related tasks needed for compliance with associated Federal regulations.

#### **III-C-3 Minority Business Enterprise Planning**

- Activities to encourage the participation of minority-owned business enterprises in contractual and supply opportunities on an ongoing basis.

#### **III-C-4 Planning for the Elderly**

- Provide efforts focusing on complying with the key provisions of the ADA. Plan transportation facilities and services that can be utilized by persons with limited mobility.
- Coordinate with community stakeholders to identify relevant aging issues.

#### **III-C-5 Safety and Drug Control Planning**

- Performing safety audits, developing safety/security improvements, and developing policies and planning for safety, security, and emergency preparedness issues.

#### **III-C-6 Public Involvement**

- Develop outreach efforts for effectively communicating with the community about transportation planning and projects **including all MTP/CTP/TIP-related outreach.**
- Update website, social media, and outreach materials to make them more useful, including translation of documents and materials as needed.
- Place advertisements in media outlets as required by Public Participation Plan.
- Respond to interview and data requests from the media & public.
- Ensure compliance with North Carolina general statutes regarding open meetings and public records.
- Support of Citizens' Advisory Committee for the MTP and related issues.
- Expand ability to provide data to member governments and the public.
- Update the Public Involvement Plan, as needed.

#### **III-C-7 Private Sector Participation**

- Activities to encourage private sector participation in planning and project activities.

### **III-D Statewide and Extra-Regional Planning**

- Coordinate with other regional, state and federal agencies involved in transportation planning activities; monitor federal and state legislation.
- Coordinate with neighboring RPO's, transit-providers, and other agencies.
- Participate in the North Carolina Association of MPOs and attend ongoing statewide meetings to discuss transportation planning issues.
- Participate in working groups, subcommittees, or task forces associated with NCDOT or other government agencies or statewide or regional professional associations such as the Working Group for Roads and Transportation (WGRT) of the North Carolina Geographic Information Coordinating Council (NCGICC), NCSITE, NCURISA, NCAPA, Eastern Carolina MPO/RPO Coalition, et cetera.
- Attend regional, statewide, national, and/or other planning initiatives, meetings, or conferences.

### **III-E. Management and Operations**

*This category relates to the on-going administrative responsibilities related to the MPO, including support of both the Transportation Coordinating Committee and the Transportation Advisory Committee.*

#### **III-E Management Operations and Program Support Administration**

- Provide direct support to the MPO Governing Board and Technical Coordinating Committee (TCC), including agenda preparation and circulation, preparation of minutes, and scheduling, notification, venue setup and breakdown, and facilitation of meetings.
  - Procure supplies related to transportation planning activities.
  - Support staff training and development.
  - Cover direct costs associated with MPO administration.
  - Maintain adequate files and records for the MPO.
  - Tracking the status of transportation projects, status reports to the TCC, TAC, and interested persons.
  - Staying up to date with transportation issues (RPOs, air quality, census, environmental justice, 'smart growth", etc.). Finding, researching, and disseminating relevant transportation information for local officials, public, and MPO members.
  - Staying up to date on transportation-related bills and regulations.
  - Presentations at local association meetings, regular briefings of legislators and local officials.
  - Consistent public/media information. Examples include press releases, web page updates etc.
  - Innovative and successful public involvement (two-way communication).
  - Grant writing.
  - Preparing press releases, web page updates, etc.
  - Presentations at local association meetings, regular briefings of legislators and local officials.
- This task provides for the Lead Planning Agency to perform necessary activities in order to continue a cooperative, comprehensive, and continuing transportation planning process for the urbanized area. Funds will allow for performance of required ongoing administrative and operational tasks to support MPO committees and reporting requirements.

FTA CODE	TASK CODE	TASK DESCRIPTION	MPO Planning and Admin - PL104			Transit Planning - 5303				Transit-SECTION 5307				Task Funding Summary			
			Local 20%	Federal 80%	TOTAL	Local (10%)	State (10%)	Federal (80%)	Fund Total	Local	State	FTA 80%	5307 Total	Local	State	Federal	TOTAL
	<b>II-A</b>	<b>Data and Planning Support</b>	\$ 21,000	\$ 84,000	\$ 105,000	\$0	\$0	\$0	\$0					\$ 21,000	\$0	\$ 84,000	\$ 105,000
44.24.00	II-A-1	Networks and Support Systems	\$ 12,000	\$ 48,000	\$ 60,000	\$0	\$0	\$0	\$0					\$ 12,000	\$0	\$ 48,000	\$ 60,000
44.23.01	II-A-2	Travelers and Behavior	\$ 3,000	\$ 12,000	\$ 15,000	\$0	\$0	\$0	\$0					\$ 3,000	\$0	\$ 12,000	\$ 15,000
44.23.02	II-A-3	Transportation Modeling	\$ 6,000	\$ 24,000	\$ 30,000	\$0	\$0	\$0	\$0					\$ 6,000	\$0	\$ 24,000	\$ 30,000
	<b>II-B</b>	<b>Planning Process</b>	\$ 58,000	\$ 232,000	\$ 290,000	\$200	\$200	\$1,600	\$2,000					\$ 58,200	\$200	\$ 233,600	\$ 292,000
44.23.02	II-B-1	Targeted Planning	\$ 3,000	\$ 12,000	\$ 15,000	\$0	\$0	\$0	\$0					\$ 3,000	\$0	\$ 12,000	\$ 15,000
44.23.01	II-B-2	Regional Planning (CTP, MTP, etc)	\$ 13,000	\$ 52,000	\$ 65,000	\$200	\$200	\$1,600	\$2,000					\$ 13,200	\$200	\$ 53,600	\$ 67,000
44.27.00	II-B-3	Special Studies	\$ -	\$ -		\$0	\$0	\$0	\$0					\$ -	\$0	\$ -	\$ -
		SW Bypass corridor/small area plan	\$ 5,000	\$ 20,000	\$ 25,000									\$ 5,000	\$0	\$ 20,000	\$ 25,000
		PATS Community Transportation Plan	\$ 5,000	\$ 20,000	\$ 25,000									\$ 5,000		\$ 20,000	\$ 25,000
		Bike/Ped/Greenway Master Plan	\$ 32,000	\$ 128,000	\$ 160,000									\$ 32,000	\$0	\$ 128,000	\$ 160,000
	<b>III-A</b>	<b>Planning Work Program</b>	\$ 12,000	\$ 48,000	\$ 60,000	\$0	\$0	\$0	\$0					\$ 12,000	\$0	\$ 48,000	\$ 60,000
44.21.00	III-A-1	Planning Work Program	\$ 5,000	\$ 20,000	\$ 25,000	\$0	\$0	\$0	\$0					\$ 5,000	\$0	\$ 20,000	\$ 25,000
44.24.00	III-A-2	Metrics and Performance Measures	\$ 7,000	\$ 28,000	\$ 35,000	\$0	\$0	\$0	\$0					\$ 7,000	\$0	\$ 28,000	\$ 35,000
	<b>III-B</b>	<b>Transp. Improvement Plan</b>	\$ 17,000	\$ 68,000	\$ 85,000	\$200	\$200	\$1,600	\$2,000					\$ 17,200	\$200	\$ 69,600	\$ 87,000
44.25.00	III-B-1	Prioritization	\$ 6,000	\$ 24,000	\$ 30,000	\$0	\$0	\$0	\$0					\$ 6,000	\$0	\$ 24,000	\$ 30,000
44.25.00	III-B-2	Metropolitan TIP	\$ 6,000	\$ 24,000	\$ 30,000	\$200	\$200	\$1,600	\$2,000					\$ 6,200	\$200	\$ 25,600	\$ 32,000
44.25.00	III-B-3	Merger/Project Development	\$ 5,000	\$ 20,000	\$ 25,000	\$0	\$0	\$0	\$0					\$ 5,000	\$0	\$ 20,000	\$ 25,000
	<b>III-C</b>	<b>Cvl Rgts. Cmp./Otr .Reg. Reqs.</b>	\$ 8,000	\$ 32,000	\$ 40,000	\$200	\$200	\$1,600	\$2,000					\$ 8,200	\$200	\$ 33,600	\$ 42,000
44.27.00	III-C-1	Title VI Compliance	\$ 2,000	\$ 8,000	\$ 10,000	\$0.0	\$0.0	\$0	\$0					\$ 2,000	\$0	\$ 8,000	\$ 10,000
44.27.00	III-C-2	Environmental Justice	\$ 2,000	\$ 8,000	\$ 10,000	\$0.0	\$0.0	\$0	\$0					\$ 2,000	\$0	\$ 8,000	\$ 10,000
44.27.00	III-C-3	Minority Business Enterprise Planning	\$0	\$0	\$0	\$0.0	\$0.0	\$0	\$0					\$0	\$0	\$0	\$0
44.27.00	III-C-4	Planning for the Elderly	\$0	\$0	\$0	\$0.0	\$0.0	\$0	\$0					\$0	\$0	\$0	\$0
44.27.00	III-C-5	Safety/Drug Control Planning	\$0	\$0	\$0	\$200.0	\$200.0	\$1,600	\$2,000					\$200	\$200	\$1,600	\$2,000
44.27.00	III-C-6	Public Involvement	\$4,000	\$16,000	\$20,000	\$0.0	\$0.0	\$0	\$0					\$4,000	\$0	\$16,000	\$20,000
44.27.00	III-C-7	Private Sector Participation	\$0	\$0	\$0	\$0.0	\$0.0	\$0	\$0					\$0	\$0	\$0	\$0
44.27.00	<b>III-D</b>	<b>Statewide &amp; Extra-Regional Planning</b>	\$ 10,000	\$ 40,000	\$ 50,000	\$0.0	\$0.0	\$0	\$0					\$ 10,000	\$0	\$ 40,000	\$ 50,000
44.27.00	<b>III-E</b>	<b>Management Ops, Program Suppt Admir</b>	\$20,000	\$80,000	\$100,000	\$3,630.0	\$3,630.0	\$29,040	\$36,300	\$0.0	\$0.0	\$0	\$0	\$ 23,630	\$3,630	\$ 109,040	\$ 136,300
		<b>TOTALS</b>	\$ 146,000	\$ 584,000	\$ 730,000	\$4,230	\$4,230	\$33,840	\$42,300	\$0	\$0	\$0	\$0	\$150,230	\$4,230	\$617,840	\$772,300

**Greenville Urban Area MPO 2015-2016 PWP  
Metropolitan Planning (PL) 23 U.S.C. 104(f) Funding Summary**

FTA CODE	TASK CODE	TASK DESCRIPTION	MPO Planning and Admin - PL		
			Highway / Transit		TOTAL
			Local 20%	Federal 80%	
	<b>II-A</b>	<b>Data and Planning Support</b>	<b>\$ 21,000</b>	<b>\$ 84,000</b>	<b>\$ 105,000</b>
44.24.00	II-A-1	Networks and Support Systems <ul style="list-style-type: none"> <li>• Traffic Volume Counts</li> <li>• Vehicle Miles of Travel (VMT)</li> <li>• Street System Changes</li> <li>• Traffic Crashes</li> <li>• Transit System Data</li> <li>• Air Travel</li> <li>• Central Area Parking Inventory</li> <li>• Bike/Ped Facilities Inventory</li> <li>• Collection of Network Data</li> <li>• Capacity Deficiency Analysis</li> <li>• Mapping</li> </ul>	\$ 12,000	\$ 48,000	\$ 60,000
44.23.01	II-A-2	Travelers and Behaviour <ul style="list-style-type: none"> <li>• Dwelling Unit, Population and Employment Changes</li> <li>• Collection of Base Year Data</li> <li>• Travel Surveys</li> <li>• Vehicle Occupancy Rates (Counts)</li> <li>• Travel Time Studies</li> </ul>	\$ 3,000	\$ 12,000	\$ 15,000
44.23.02	II-A-3	Transportation Modeling <ul style="list-style-type: none"> <li>• Travel Model Update</li> <li>• Forecast of Data to Horizon Year</li> <li>• Forecast of Future Travel Patterns</li> <li>• Financial Planning</li> </ul>	\$ 6,000	\$ 24,000	\$ 30,000
	<b>II-B</b>	<b>Planning Process</b>	<b>\$ 58,000</b>	<b>\$ 232,000</b>	<b>\$ 290,000</b>
44.23.02	II-B-1	Targeted Planning <ul style="list-style-type: none"> <li>• Air Quality Planning/Conformity Analysis</li> <li>• Alternative Fuels/Vehicles</li> <li>• Hazard Mitigation and Disaster Planning</li> <li>• Congestion Management Strategies</li> <li>• Freight Movement/Mobility Planning</li> </ul>	\$ 3,000	\$ 12,000	\$ 15,000
44.23.01	II-B-2	Regional Planning <ul style="list-style-type: none"> <li>• Community Goals and Objectives</li> <li>• Highway Element of the CTP/MTP</li> <li>• Transit Element of the CTP/MTP</li> <li>• Bicycle and Pedestrian Element of CTP/MTP</li> <li>• Airport/Air Travel Element of CTP/MTP</li> <li>• Collector Street Element of CTP/MTP</li> <li>• Rail, Waterway, or other Mode of the CTP/MTP</li> </ul>	\$ 13,000	\$ 52,000	\$ 65,000
44.27.00	II-B-3	Special Studies	\$ -	\$ -	\$ -
		SW Bypass - Corridor / Small Area Plan	\$ 5,000	\$ 20,000	\$ 25,000
		Pitt County - Community Transportation Plan for the Pitt Area Transit System (PATS)	\$ 5,000	\$ 20,000	\$ 25,000
		Greenville - Bike/Ped/Greenway Master Plan	\$ 32,000	\$ 128,000	\$ 160,000
	<b>III-A</b>	<b>Planning Work Program</b>	<b>\$ 12,000</b>	<b>\$ 48,000</b>	<b>\$ 60,000</b>
44.21.00	III-A-1	Planning Work Program	\$ 5,000	\$ 20,000	\$ 25,000
44.24.00	III-A-2	Metrics and Performance Measures	\$ 7,000	\$ 28,000	\$ 35,000
	<b>III-B</b>	<b>Transp. Improvement Plan</b>	<b>\$ 17,000</b>	<b>\$ 68,000</b>	<b>\$ 85,000</b>
44.25.00	III-B-1	Prioritization	\$ 6,000	\$ 24,000	\$ 30,000
44.25.00	III-B-2	Metropolitan TIP	\$ 6,000	\$ 24,000	\$ 30,000
44.25.00	III-B-3	Merger/Project Development	\$ 5,000	\$ 20,000	\$ 25,000
	<b>III-C</b>	<b>Cvl Rgts. Cmp./Otr .Reg. Reqs.</b>	<b>\$ 8,000</b>	<b>\$ 32,000</b>	<b>\$ 40,000</b>
44.27.00	III-C-1	Title VI Compliance	\$ 2,000	\$ 8,000	\$ 10,000
44.27.00	III-C-2	Environmental Justice	\$ 2,000	\$ 8,000	\$ 10,000
44.27.00	III-C-3	Minority Business Enterprise Planning	\$ -	\$ -	\$ -
44.27.00	III-C-4	Planning for the Elderly	\$ -	\$ -	\$ -
44.27.00	III-C-5	Safety/Drug Control Planning	\$ -	\$ -	\$ -
44.27.00	III-C-6	Public Involvement	\$ 4,000	\$ 16,000	\$ 20,000
44.27.00	III-C-7	Private Sector Participation	\$ -	\$ -	\$ -
44.27.00	<b>III-D</b>	<b>Statewide and Extra-Regional Planning</b>	<b>\$ 10,000</b>	<b>\$ 40,000</b>	<b>\$ 50,000</b>
44.27.00	<b>III-E</b>	<b>Management Ops, Program Support Admin</b>	<b>\$ 20,000</b>	<b>\$ 80,000</b>	<b>\$ 100,000</b>
		<b>TOTALS</b>	<b>\$ 146,000</b>	<b>\$ 584,000</b>	<b>\$ 730,000</b>

**Greenville Urban Area MPO**  
**FY 2015-2016 Planning Work Program**  
**Transit Task Narrative**

1- MPO

2-	FTA Code	442100	442301	442500	442616	
3-	Task Code	III-E	II-B-2	III-B-2	III-C-5	Total
4-	Title of Planning Task	Program Support/Admin	Regional Planning (Transit Element of the MTP)	Transportation Improvement Program	Safety	
5-	Task Objective	Monitor and analyze the statistical and financial performance of the GREAT system so as to recommend improvements that will increase both the efficiency and effectiveness of the service provided.	Improve mobility	Develop transit needs	Maintain and improve system safety and security.	
6-	Tangible Product Expected	Prepare, publish and submit all monthly statistical and financial reports required by the local, state and federal governments. Prepare, publish and submit all recommendations for improving system performance to the appropriate governing body for review and approval.	The development of routes and schedules that can be incorporated into the LRTP.	List of transit needs	Safety meetings. Prepare and publish regular safety bulletins. Written reviews of safety related issues with recommendations for maintaining and improving safety and security in the future.	
7-	Expected Completion Date of Product(s)	6/30/2016	6/30/2016	6/30/2016	6/30/2016	
8-	Previous Work	Prepared, published and submitted all monthly statistical and financial reports required by the local, state and federal governments. Prepared, published and submitted all recommendations for improving system performance to the appropriate governing body for review and approval.	Evaluation of Short Range Transit Plan recommendations completed and preparations for service improvements were made.	2012-2018 STIP and TIP	Safety meetings. Prepared and published regular safety bulletins. Written reviews of safety related issues with recommendations for maintaining and improving safety and security in the future.	
9-	Prior FTA Funds	\$40,810	\$2,000	\$2,000	\$2,000	\$46,810
10-	Relationship To Other Activities					
11-	Agency Responsible for Task Completion	City of Greenville	City of Greenville	City of Greenville	City of Greenville	
12-	HPR - Highway - NCDOT 20%					
13-	HPR - Highway - FHWA 80%					
14-	Section 104 (f) PL Local 20%					
15-	Section 104 (f) PL FHWA 80%					
16-	Section 5303 Local 10%	\$3,630	\$200	\$200	\$200	\$4,230
17-	Section 5303 NCDOT 10%	\$3,630	\$200	\$200	\$200	\$4,230
18-	Section 5303 FTA 80%	\$29,040	\$1,600	\$1,600	\$1,600	\$33,840
	<i>Subtotal</i>	\$36,300	\$2,000	\$2,000	\$2,000	\$42,300
19-	Section 5307 Transit - Local 10%		\$0.00			\$0
20-	Section 5307 Transit - NCDOT 10%		\$0.00			\$0
21-	Section 5307 Transit - FTA 80%		\$0.00			\$0
	<i>Subtotal</i>		\$0.00			\$0
22-	Additional Funds - Local 100%					
	<b>Grand total</b>	\$36,300	\$2,000	\$2,000	\$2,000	\$42,300

**Anticipated DBE Contracting Opportunities for FY 15-16**

Name of MPO: Greenville Urban Area Metropolitan Planning Organization

Person Completing Form: Daryl Vreeland

Telephone Number: 252-329-4476

Prospectus Task Code	Prospectus Description	Name of Agency Contracting Out	Type of Contracting Opportunity	Federal funds to be Contracted Out	Total Funds to be Contracted Out
None at this time					

## Greenville Urban Area MPO Five Year Planning Program

FISCAL YEAR	ACTION		PROCESS		METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM	STIP	PRIORITIZATION
	CERTIFICATION OF PLANNING PROCESS	PWP	METROPOLITAN TRANSPORTATION PLAN (5 Year Cycle)				
			Review of MTP	Major Update			
2016	Yes	Yes	Yes		Adopt MTIP 2016-2022	Adopt STIP 2016-2022	Yes
2017	Yes	Yes	Yes		Draft MTIP		Yes
2018	Yes	Yes	Yes		Adopt MTIP 2018-2024	Adopt STIP 2018-2024	Yes
2019	Yes	Yes	Yes	Start 2045 MTP/model update	Draft MTIP		Yes
2020	Yes	Yes	Yes	Adopt 2045 MTP (Aug, 2019)	Adopt MTIP 2020-2026	Adopt STIP 2020-2026	Yes

**RESOLUTION NO. 2014-22-GUAMPO**

**APPROVING THE FY 2016 (2015-2016) UNIFIED PLANNING WORK PROGRAM OF THE GREENVILLE URBAN AREA METROPOLITAN PLANNING ORGANIZATION**

WHEREAS, the Transportation Advisory Committee has found that the Metropolitan Planning Organization is conducting a continuing, cooperative, and comprehensive transportation planning program in order to insure that funds for transportation projects are effectively allocated to the Greenville Urban Area; and

WHEREAS, the City of Greenville has been designated as the recipient of Federal Transit Administration Metropolitan Planning Program Funds; and

WHEREAS, members of the Transportation Advisory Committee for the Greenville Urban Area agree that the Planning Work Program will effectively advance transportation planning for SFY 2016; and

WHEREAS, the Transportation Plan has a planning horizon of 2040 and meets all the requirements for an adequate Transportation Plan; and

WHEREAS, the Transportation Advisory Committee for the Greenville Urban Area has certified the transportation planning process for SFY 2016 (2015-2016);

NOW THEREFORE, BE IT RESOLVED that the Transportation Advisory Committee for the Greenville Urban Area hereby approves, endorses, and adopts the Unified Planning Work Program for SFY 2016 (2015-2016) for the Greenville Urban Area Metropolitan Planning Organization on this the 18th day of November, 2014.



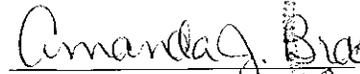
Mayor Allen Thomas, Chairperson  
Transportation Advisory Committee  
Greenville Urban Area MPO

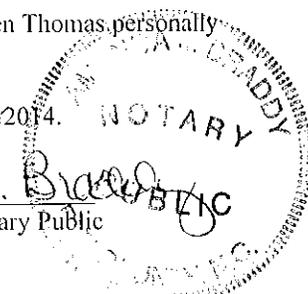
  
Amanda Braddy, Secretary

North Carolina  
Pitt County

I, Amanda J. Braddy, Notary Public for said County and State certify that Allen Thomas, personally came before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and official seal, this the 15<sup>th</sup> day of November 2014.

  
Amanda J. Braddy, Notary Public



My commission Expires: 9/7/2016

**RESOLUTION NO. 2014-21-GUAMPO**

**CERTIFYING THE GREENVILLE URBAN AREA METROPOLITAN PLANNING ORGANIZATION'S TRANSPORTATION PLANNING PROCESS FOR FY 2015-2016**

WHEREAS, the Transportation Advisory Committee has found that the Greenville Urban Area Metropolitan Planning Organization is conducting transportation planning in a continuous, cooperative, and comprehensive manner in accordance with 23 U.S.C. 134 and 49 U.S.C. 1607; and

WHEREAS, the Transportation Advisory Committee has found the Transportation Planning Process to be in full compliance with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by each State under 23 U.S.C. 324 and 29 U.S.C. 794; and

WHEREAS, the Transportation Advisory Committee has considered how the Transportation Planning Process will affect the involvement of Disadvantaged Business Enterprises in the FHWA and the FTA funded planning projects (Sec. 105(f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23); and

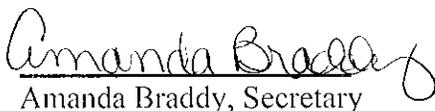
WHEREAS, the Transportation Advisory Committee has considered how the Transportation Planning Process will affect the elderly and the disabled per the provision of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S.D.O.T. implementing regulations; and

WHEREAS, the Transportation Plan has a planning horizon of 2040 and meets all the requirements for an adequate Transportation Plan;

NOW THEREFORE, BE IT RESOLVED that the Transportation Advisory Committee for the Greenville Urban Area hereby certifies the transportation planning process for the Greenville Urban Area Metropolitan Planning Organization **on this the 18th day of November, 2014.**



Mayor Allen Thomas, Chairperson  
Transportation Advisory Committee  
Greenville Urban Area MPO



Amanda Braddy, Secretary

**GREENVILLE URBAN AREA**  
**Metropolitan Planning Organization (MPO)**  
**2015-2016 Self-Certification Process + Checklist**

CFR 450.334

The State (North Carolina Department of Transportation (NCDOT)) and the MPO shall annual certify to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that the planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable requirements of:

- Section 134 of title 23 U.S.C., section 8 of the Federal Transit Act (49 U.S.C. app. 1607) and;
- Section 174 and 176 (c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d));
- Title VI of the Civil Rights Act of 1964 and Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
- Section 103 (b) of the Intermodal Surface Transportation Efficiency Act of 1991 (Public Law 102-240) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects...; and
- The provisions of the Americans with Disabilities Act of 1990 (Public Law 101-336, 104 Stat. 327, as amended) and U.S. DOT regulations “Transportation for Individuals with Disabilities” (49 CFR parts 27, 37, and 38).

In addition, the following checklist was provided by NCDOT to help guide the Greenville Urban Area MPO as they review their processes and programs for self-certification. There are several transportation acronyms that have been defined above and several more that will be used frequently below including : CFR – Code of Federal Regulations; U.S.C. – United States Code; LRTP – Long Range Transportation Plan; TIP – Transportation Improvement Program; and EO – Executive Order.

The MPO’s responses are in **bold**.

Self-Certification Checklist

1. Is the MPO properly designated by agreement between the Governor and 75% of the urbanized area, including the central city, and in accordance in procedures set forth in state and local law (if applicable)? [23 U.S.C. 134 (b); 49 U.S.C. 5303 (c); 23 CFR 450.306 (a)] **Yes**
2. Does the policy board include elected officials, major modes of transportation providers and appropriate state officials? [23 U.S.C. 134 (b); 49 U.S.C. 5303 (c); 23 CFR 450.306 (i)] **Yes The policy board for the Greenville Urban Area is comprised of the Mayors of Greenville, Winterville, Simpson and Ayden, a County Commissioner representing the unincorporated area of Pitt County and an NCDOT Board Member**
3. Does the MPO boundary encompass the existing urbanized area and the contiguous area expected to become urbanized within the 20-yr forecast period? [23 U.S.C. 134 (c), 49 U.S.C. 5303 (d); 23 CFR 450.308 (a)] **Yes.**
4. Is there a currently adopted Unified Planning Work Program (UPWP)? 23 CFR 450.314 **Yes**
  - a. Is there an adopted prospectus **Yes, adopted in 2014**
  - b. Are tasks and products clearly outlined **Yes**
  - c. Is the UPWP consistent with the LRTP **Yes**
  - d. Is the work identified in the UPWP completed in a timely fashion **Yes**
5. Does the area have a valid transportation planning process? **Yes**  
23 U.S.C. 134; 23 CFR 450
  - a. Is the transportation planning process continuous, cooperative and comprehensive **Yes, the TCC and TAC Boards meet quarterly in 2015 and are open to the public and are advertised**
  - b. Is there a valid LRTP **Yes, adopted on August 5, 2014 for years 2014-2040**
  - c. Did the LRTP have at least a 20-year horizon at the time of adoption **Yes**
  - d. Does it address the 8-planning factors **Yes**
  - e. Does it cover all modes applicable to the area **Yes**
  - f. Is it financially constrained **Yes**
  - g. Does it include funding for the maintenance and operation of the system **Yes**
  - h. Does it conform to the State Implementation Plan (SIP) (if applicable) **N/A**
  - i. Is it updated/reevaluated in a timely fashion (at least every 4 or 5 years) **Yes, next plan update scheduled for adoption in August, 2019**
6. Is there a valid TIP? 23 CFR 450.324, 326, 328, 330, 332 **Yes, 2012-2018 TIP, adopted by the MPO on August 9, 2011**
  - a. Is it consistent with the LRTP **Yes**
  - b. Is it fiscally constrained **Yes**
  - c. Is it developed cooperatively with the state and local transit operators **Yes**
  - d. Is it updated at least every 4-yrs and adopted by the MPO and the Governor **Yes, the current 2012-2018 TIP was adopted by the local TAC on August 9, 2011. The current STIP was adopted by the Board of Transportation on July 7, 2011**
7. Does the area have a valid CMP? (TMA only) 23 CFR 450.320 **N/A**
  - a. Is it consistent with the LRTP **N/A**
  - b. Was it used for the development of the TIP **N/A**
  - c. Is it monitored and reevaluated to meet the needs of the area **N/A**
8. Does the area have a process for including environmental mitigation discussions in the planning process? **Yes**
  - a. How **Environmental mitigation is discussed in the 2014-2040 LRTP**

- b. Why not N/A
9. Does the planning process meet the following requirements: Yes
- a. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
  - b. In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93; N/A
  - c. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21; Yes
  - d. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity; Yes
  - e. Section 1101(b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects; Yes
  - f. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts; Yes
  - g. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38; Yes
  - h. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance; Yes
  - i. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and Yes
  - j. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities. Yes
  - k. All other applicable provisions of Federal law. (i.e. Executive Order 12898) Yes
10. Does the area have an adopted PIP/Public Participation Plan? 23 CRR 450.316 (b)(1) Yes
- a. Did the public participate in the development of the PIP? Yes
  - b. Was the PIP made available for public review for at least 45-days prior to adoption? Yes
  - c. Is adequate notice provided for public meetings? Yes
  - d. Are meetings held at convenient times and at accessible locations? Yes, meetings are held during workdays and are held in publicly accessible locations, with sidewalk and public transit directly accessible.
  - e. Is the public given an opportunity to provide oral and/or written comments on the planning process? Yes, the public may speak at a TCC or TAC meeting regarding transportation matters and provide written comments thru email or written correspondence. Each TCC/TAC meeting has a Public Comment Period.
  - f. Is the PIP periodically reviewed and updated to ensure its effectiveness? Yes
  - g. Are plans/program documents available in an electronic accessible format, i.e. MPO website? Yes, various items are available such as the Public Involvement Plan, TCC and TAC meeting agendas and minutes, MTIP, LRTP, PWP, bicycle master plan, and priority list.
11. Does the area have a process for including environmental, state, other transportation, historical, local land use and economic development agencies in the planning process? SAFETEA-LU Yes
- a. How - Resource agency coordination is documented in Appendix A of the 2014-2040 LRTP.
  - b. Why not N/A