

# NOTES

TO: Honorable Mayor and City Council Members

FROM: Merrill Flood, Assistant City Manager



DATE: November 4, 2015

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Bernita Demery, Financial Services Director, regarding the Local Government Commission's Notice of Approval for the General Obligation Bonds
2. A memo from Police Chief Mark Holtzman providing an update on body worn cameras
3. Notice of "Chat with the Chiefs" scheduled for November 10, 2015, coordinated through the Police Community Relations Committee
4. A memo from Gary Fenton, Recreation and Parks Director, providing an update on Beatrice Maye Park
5. A memo from Gary Fenton, Recreation and Parks Director, regarding the upcoming Eppes Recreation Forum, scheduled for November 17, 2015
6. A memo from Les Everett, Chief Building Inspector, regarding permits issued in October for new residential and commercial construction
7. A report from the Inspections Division for October
8. A flyer regarding the Holiday Art Sale at Jaycee Park on November 7, 2015


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Attachments

cc: Dave Holec, City Attorney  
Carol Barwick, City Clerk

## Memorandum

**To:** Barbara Lipscomb, City Manager

**From:** Bernita W. Demery, Director of Financial Services 

**Date:** October 21, 2015

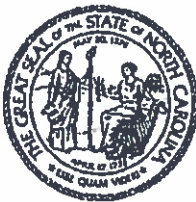
**Subject:** General Obligation Bonds - \$15.85M Notice of Approval

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Attached is a letter from the Local Government Commission (LGC) informing the City of the General Obligation Bond's approval. The LGC met on October 6, 2015 at which time the issuance of the proposed bonds was formally approved. In addition, the Schedule of Financing Costs is attached and we will proceed with filling this form out and submitting it within 30 days of closing. Let me know if you have questions.

Attachment

cc: David Holec, City Attorney



NORTH CAROLINA  
DEPARTMENT OF STATE TREASURER  
STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
AND THE LOCAL GOVERNMENT COMMISSION

JANET COWELL  
TREASURER

GREGORY C. GASKINS  
DEPUTY TREASURER

October 7, 2015

The Honorable Mayor  
City of Greenville  
c/o Bernita W. Demery  
Director of Financial Services  
PO Box 7207  
Greenville, North Carolina 27835-7207

Re: City of Greenville – General Obligation Street & Pedestrian Transportation Bonds  
Amount not to exceed: \$15,850,000

Dear Mayor:

The application requesting Local Government Commission approval of issuance of the proposed bonds of the above-referenced unit was formally approved by the Local Government Commission on October 6, 2015.

Also enclosed is the Schedule of Financing Costs to be completed and returned within 30 days of closing. Instructions for completion are on the reverse side of the form.

We are pleased to have had this opportunity to serve you.

Sincerely,

A handwritten signature in black ink that reads "Greg C. Gaskins".

Greg C. Gaskins, Secretary  
Local Government Commission

GCG/jlm

cc: Bernita W. Demery  
Director of Financial Services

Eric Hebert, Esquire  
Sidley Austin, LLP

3200 ATLANTIC AVENUE, RALEIGH, NORTH CAROLINA 27604  
LONGLEAF BUILDING  
Courier #56-20-45 Telephone (919) 814-4300 Fax (919) 855-5812  
Website: [www.nctreasurer.com](http://www.nctreasurer.com)

NORTH CAROLINA DEPARTMENT OF STATE TREASURER  
STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
SCHEDULE OF FINANCING COSTS  
GENERAL OBLIGATION BOND

Unit: \_\_\_\_\_ Issue Amount: \$ \_\_\_\_\_  
Project: \_\_\_\_\_ Date of Closing: \_\_\_\_\_  
Refunding: YES ☐ NO ☐ Refunding Amount: \$ \_\_\_\_\_  
Bond Counsel: \_\_\_\_\_

**Costs of issuance:**

Bond and Special Counsel Fees and Expenses ..... \$ \_\_\_\_\_

Any Other Counsel Fees and Expenses <sup>1</sup> ..... \_\_\_\_\_

Fitch Rating ..... \_\_\_\_\_

Moody's Rating ..... \_\_\_\_\_

S & P Rating ..... \_\_\_\_\_

Total Cost of Ratings ..... \$ \_\_\_\_\_

Printing, Mailing & Similar Costs <sup>2</sup> ..... \_\_\_\_\_

Financial Advisor Fees and Expenses ..... \_\_\_\_\_

Other Consultant Fees and Expenses <sup>3</sup> ..... \_\_\_\_\_

Other Costs of issuance <sup>4</sup> (Attach description of any item over \$10,000) ..... \_\_\_\_\_

Total Costs of issuance ..... \$ \_\_\_\_\_

Other Financing Costs <sup>5</sup> ..... \$ \_\_\_\_\_

**Total Financing Costs** ..... \$ \_\_\_\_\_

Total Construction Bids: \$ \_\_\_\_\_ Engineer and Architect Fees: \$ \_\_\_\_\_

Signature of Preparer: \_\_\_\_\_ Phone Number: (     ) \_\_\_\_\_

**I have reviewed the information presented above and find it an accurate and complete representation of all costs associated with this transaction.**

Issuer: By: \_\_\_\_\_ Printed Name: \_\_\_\_\_

See instructions of reverse side of this page.

**NORTH CAROLINA DEPARTMENT OF STATE TREASURER  
STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
SCHEDULE OF FINANCING COSTS**

**Instructions for Completion:**

Please complete and return this form as soon as possible after closing. The schedule should be mailed to the following address:

Debt Management Section  
NC Department of State Treasurer  
3200 Atlantic Avenue  
Raleigh NC 27604

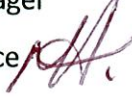
The completed schedule must be reviewed and signed by a representative of the issuer.

Indicate the actual cost in dollars (not amount per thousand) for financing costs. All financing costs must be included, whether financed by the bond issue or paid with an equity contribution of the issuer or other participant. If the actual cost for an item is not available within 30 days of closing, enter an estimated cost and enter "estimated" beside the amount.

- 1 "Any Other Counsel" includes fees and expenses paid to unit counsel, borrower counsel, trustee counsel, blue sky counsel, and any other counsel not included elsewhere. Note that there are specific line items for bond or special counsel, and underwriters' counsel.
- 2 "Printing, Mailing and Similar Costs" includes such items as cost of printing and mailing or delivery of the Official Statement, printing of bonds or certificates, cost of Internet access, advertising not elsewhere included, etc.
- 3 "Other Consultants Fees and Expenses" includes fees and expenses associated with feasibility consultants, verification services, accountants, etc.
- 4 "Other Cost of Issuance" includes title insurance fees, LGC and other governmental fees, paying agent fees, authenticating fees, depository fees, letter of credit expenses included as cost of issuance, etc. Attach a description of any item over \$10,000.
- 5 "Other Financing Costs" include such items as surety bonds, bond insurance premiums, letter of credit fees financed, liquidity facility fees, and similar items.

# Memorandum



**To:** Barbara Lipscomb, City Manager  
**From:** Mark Holtzman, Chief of Police   
**Date:** November 3, 2015  
**Subject:** **UPDATE OF BODY WORN CAMERAS PROJECT**

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The police department has 33 body worn cameras now and an order for 38 additional cameras has been placed using JAG 15 grant funds. The order was placed on October 26<sup>th</sup>, and delivery is expected within 30 to 60 days.

We intend to continue to move forward with the goal of outfitting all uniformed personnel with body worn cameras by the end of 2016. We also are looking into the possibility of using body worn cameras for Animal Protective Services personnel in the performance of their duties.

Feel free to contact me should you have further questions.

/ceh



**Greenville Police Department  
East Carolina University  
Police Community Relations Committee**

**“Chat with the Chiefs”  
Crime Prevention On & Off Campus**

**Tuesday, November 10, 2015  
6:30 pm to 8:30 pm**

**ECU Mendenhall Student Ctr, Great Rm. #3**

**Gerald Lewis, Jr., Chief of Police, ECU  
Mark Holtzman, Chief of Police, Greenville  
Lynn Roeder, Dean of Students, ECU  
Code Enforcement, Greenville Police**


- **Crime Overview, Prevention Tips & Campus Issues**
- **Code Enforcement Do's and Don'ts**
- **Sexual Assault Prevention**
- **Pedestrian Safety**

**Question and Answer Period After Presentations**



## MEMORANDUM

TO: Barbara Lipscomb, City Manager

FROM: Gary Fenton, Recreation and Parks Director 

DATE: November 3, 2015

SUBJECT: Note to Council – Beatrice Maye Park Update

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NCDOT has recently done some work along Farmville Boulevard in preparation for the 10<sup>th</sup> Street Connector project. This work included removing the old trees on the south end of Beatrice Maye Garden Park, adjacent to the boulevard.

As of Tuesday, the debris still remains, and, clearly, this has resulted in a dramatic change in the look of the park, and we have heard several concerns expressed regarding the park's future. However, while the 10<sup>th</sup> Street Connector will result in the park being a bit smaller than it was previously, we are confident the ultimate result will be a park of higher quality than the one we have today.

The trees that were removed were fairly mature but in severe decline and as part of the project, two - 2" caliper willow oaks will be planted in this area (approximately 14' tall at planting, 40' - 60' high with a 30' - 40' spread at maturity).

The silt fence NCDOT installed on the property indicates the approximate northern boundary of the impacted portion of the park, but that's a little misleading, because the roadway curb will only expand northward by 12 feet from its current location. It will be lawn from that point (the curb) northward to the actual parkland, with a sidewalk running east-west along the roadway. So while that lawn area won't "officially" be part of the park, it will simply appear to be a continuation of the park's lawn southward to the curb.

In addition, the east-west corridor of land going westward from the park (along what's currently Farmville Blvd) will be landscaped green space and include a "serpentine" sidewalk leading to the park. Four willow oaks will also be planted along this corridor.

I am currently working with a group from the Chamber of Commerce's *Leadership Institute* on a park improvement project that will likely include some additional landscaping, and a "little library" -- Mrs. Maye was a librarian and loved and promoted reading. Specific details are yet to be pinned down (my first meeting w/ them was just last week), but once they are established, we will be sharing any plans with Mrs. Maye's daughter, Mamie Bryan, before we move forward.


Staff is ordering a new sign for the park, following the new signage design standards. For the time-being, it will be installed at the north end of the park, but will be placed roadside once the connector project is complete.

Please let me know if you have any questions.



## MEMORANDUM

TO: Barbara Lipscomb, City Manager

FROM: Gary Fenton, Recreation and Parks Director 

DATE: November 4, 2015

SUBJECT: Note to Council – Eppes Recreation Forum

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Recreation and Parks staff will be hosting a “Recreation Forum” at the Eppes Recreation Center on Tuesday, November 17<sup>th</sup> from 6:00-8:00 p.m. A flyer regarding this event is attached.

Recent staff changes at the facility have prompted our new Center Supervisor, Mr. Darris Sawyer, and his “Eppes Team” to seek face-to-face communication with our public. This event will give center users, and other community members, an opportunity to meet recreation center staff, ask questions about current programs, and share their thoughts and preferences regarding future programs, events and other services they might like to see offered at the Eppes Recreation Center or within Thomas Foreman Park.

Please let me know if you have any questions regarding this effort.

Thank you.

Attachment

# Eppes Recreation Center RECREATION FORUM

Tuesday,  
November 17  
6:00 PM–8:00 PM

We're inviting the community to meet our newest Recreation & Parks staff members as well as offering the chance to give feedback on programs. Come enjoy light refreshments and share your ideas with us!

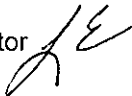
Eppes Recreation  
Center  
400 Nash Street

We want to hear from you!  
What do you want to see offered  
in your community?



Memorandum

**To:** Barbara Lipscomb, City Manager

**From:** Les Everett, Chief Building Inspector 

**Date:** November 2, 2015

**Subject:** New Building Permit Report

The following is a list of Building Permits issued for NEW Residential and Commercial construction during the month of October, 2015.

Builder	Address	Type	Cost
Conboy & Mannion Cont.,inc	722 Sw Greenville Bv	Commercial/business (new)	950,000
Aldridge & Southerland Bldrs	3917 Nantucket Rd A	Duplex Townhome	168,000
Aldridge & Southerland Bldrs	3917 Nantucket Rd B	Duplex Townhome	0
Aldridge & Southerland Bldrs	712 Mumford Rd	Educational	0
Clark, Bill Homes Of	3408 Flora Dr	Single Family Residential (new)	198,650
Clark, Bill Homes Of	2105 Birch Hollow Dr	Single Family Residential (new)	158,900
Clark, Bill Homes Of	3405 Rounding Bend Rd	Single Family Residential (new)	160,450
Clark, Bill Homes Of	820 Emerald Park Dr	Single Family Residential (new)	101,800
Clark, Bill Homes Of	3665 Thornbrook Dr	Single Family Residential (new)	119,350
Clark, Bill Homes Of	3409 Flora Dr	Single Family Residential (new)	200,150
	Total		2,057,300

**(Previous year and month comparison of new construction)**

2015-2016

July

Residence:	17 Permits	3,505,850
Duplex T:	2 Permits	178,000
(1 Bldg/2 Units)		
Business:	2 Permits	2,388,361
Total:	21 Permits	6,072,211

August

Residence:	16 Permits	2,290,400
Duplex T:	4 Permits	345,000
(2 Bldgs/4 Units)		
Total:	20 Permits	2,635,400

2014-2015

July

Residence:	6 Permits	1,172,950
Duplex T:	2 Permits	180,000
(1 Bldgs/2 Units)		
Multi-Family:	1 Permit	873,290
Business:	6 Permits	7,382,075
Total:	15 Permits	9,608,315

August

Residence:	12 Permits	1,865,600
Total:	12 Permits	1,865,600

September

Residence:	15 Permits	2,035,650
Duplex T:	8 Permits	654,500
(4 Bldgs/8 Units)		
Business:	1 Permit	2,790,000
Total:	24 Permits	5,480,150

October

Residence:	6 Permits	939,300
Duplex T:	2 Permits	168,000
(1 Bldg/2 Units)		
Business:	1 Permit	950,000
Total:	9 Permits	2,057,300

September

Residence:	13 Permits	2,202,100
Duplex T:	4 Permits	351,550
(2 Bldgs/4 Units)		
Business:	3 Permits	5,576,995
Shell:	1 Permit	65,000
Church:	1 Permit	3,439,085
Total:	24 Permits	11,734,760

October

Residence:	15 Permits	2,202,100
Duplex T:	2 Permits	180,000
(1 Bldg/2 Units)		
Business:	2 Permits	884,020
Shell:	1 Permit	314,069
Multi-Family	4 Permits	5,978,280
(4 Bldgs/96 Units)		
Total:	24 Permits	9,558,469

F/Y Total: 74 Permits 16,245,061

F/Y Total: 75 Permits 32,767,144

Cc: Merrill Flood, Assistant City Manager

Doc: 1015029

The following is a monthly breakdown of activities of this Division as related to construction within our jurisdiction

	For Month	To Date
Building Permits	102	573
Mechanical Permits	199	718
Plumbing Permits	24	141
Electrical Permits	154	789
Total Permits	479	2221
Building Inspections	329	1349
Plumbing Inspections	158	763
Mech. Inspections	363	1350
Elect. Inspections	309	1360
Fire Inspections	4	9
Stop Work Orders	0	3
Condemnations	0	1
ABC Lic. Insp	1	8
Non- Residential Min. Code Insp.	0	4
Total Inspections	1164	4846
Commercial Plan Reviews	20	
Residential Plan Reviews	14	110
Sign Plan Reviews	13	60
Site Plan Reviews	10	58
BOA Reviews	2	9
		0
Turnover	\$43,073.96	\$220,311.50

Respectfully Submitted,

cc: Merrill Flood, Assistant City Manager



[greenvillenc.gov](http://greenvillenc.gov)

# Holiday Art Sale

***Saturday, November 7, 2015***



**10:00 AM-4:00 PM**

**Jaycee Park Center for Arts & Crafts**

*2000 Cedar Lane, Greenville NC 27858*

Multi-Artist Sale featuring one-of-a-kind pieces including pottery, baskets, illustrations, quilts, paintings, and MORE!



Please come to Jaycee Park for  
our 3rd Annual Holiday Art Sale!  
2000 Cedar Lane | 252.329.4546

November  
7th

