

**Basic Motions**

Motion  
*Calls for Action*  
Debatable  
Simple Majority

Motion to Amend  
*Changes Original*  
Debatable  
Simple Majority

**Other Motions**

Table  
*Postpone Vote*  
No Discussion  
Simple Majority

Close Debate  
*End Debate & Vote*  
No Discussion  
2/3 Majority

Reconsider  
*Change Prior Decision*  
Voted in Majority  
Within One Meeting  
Debatable  
2/3 Majority

Recess  
*Take a Short Break*  
No Discussion  
Simple Majority

Consensus Process  
*If 1-Vote Majority*  
Debatable  
3 Votes to Pass

Adjourn  
*End the Meeting*  
No Discussion  
Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4<sup>th</sup> would be out of order). Most recent motion is considered first.

**☐ Convene meeting + Reminder: Turn off Cell Phone**

**I. Roll Call/Quorum \_\_\_\_\_ Board Members (quorum = 4)**

**II. Pledge of Allegiance**

**III. Additions/Deletions/Approval of Agenda**

**IV. Approval of March 3, 2016 Minutes (Attachment A)**

**V. Announcements**

**VI. Public Comment Period**

Public Comment Period is a period reserved for comments by the public. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes each. The Public Comment Period will be closed once the allocated time has been reached.

**VII. New Business**

- a. Watershed Master Plan Update (10 mins) – L. Kirby
- b. Greenville Bicycle & Pedestrian Commission Update (10 mins) – E. Kane
- c. Planning & Zoning Commission Update (10 mins) – J. Weaver

**VIII. Old Business**

- a. 2016-2017 EAC Grant Updates (5 mins) – L. Kirby
- b. Earth Week Subcommittee Update (10 mins) – J. Weaver/D. Ames

**IX. Other – FYI**

- a. Quarterly UST Report (Attachment B)
- b. Recycling Report (Attachment C)

**X. Proposed Agenda Items – May 5, 2016**

- a. FROGGS Update
- b. Earth Week Subcommittee Recap
- c. Public Transportation & Parking Commission Update (A. Maxwell)
- d. Community Appearance Commission Update (D. Ames)

**XI. Adjourn**

**Items for Future Consideration**

_____	_____
_____	_____
_____	_____

Board Members

**Chair**

1. Durk Tyson

**Commission Members**

2. David Ames
3. Emilie Kane (Vice-Chair)
4. Ann Maxwell
5. Jon Weaver
6. Vacant
7. Vacant

**Ex-officio**

Kevin Mulligan  
(Public Works)

**Staff Liaison**

Lisa Kirby  
(Public Works)

**City Council Liaison**

McLean Godley

**Environmental Advisory Commission Mission:**

*The Environmental Advisory Commission is hereby created for the primary purpose of recommending matters of environmental concern and serve as technical advisory to the City Council.*

**Environmental Advisory Commission Purpose:**

- Inventory and review, on a continuing basis, the condition of and threats to the environmental resources of the City; and as technical advisors, to report all needs for improvement and corrective actions to the City Council.
- To be advisory to the City Council. The commission will recommend to the City Council matters of city-wide environmental concern and shall serve as technical advisors to the City Council on environmental matters. In addition, it will review Environmental Impact Statements required by the City on major development projects.

# **ATTACHMENT A**

**(March 3, 2016 Minutes)**

*Action:* For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE  
ENVIRONMENTAL ADVISORY COMMISSION  
March 3, 2016**

**CALL TO ORDER**

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the Council Chambers, City Hall. Mr. Durk Tyson, Chairperson, called the meeting to order and welcomed all those present. The following attended the meeting:

**1. ROLL CALL**

**MEMBERS:**

David Ames  
Ann Maxwell  
Jon Weaver

Emilie Kane  
Durk Tyson

**OTHERS PRESENT:**

Lisa Kirby, City of Greenville  
Amanda Braddy, City of Greenville  
Lynn Raynor, City of Greenville

**2. PLEDGE OF ALLEGIANCE**

**3. ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**4. APPROVAL OF FEBRUARY 4, 2016 MINUTES**

Dr. Kane asked that it be noted in the February 4, 2016 minutes in New Business Item C that Mrs. Maxell had presented the EAC with a Letter of Support for the Plastics Resolution from the Neighborhood Advisory Board. Dr. Kane also requested the Chairperson in Call to Order be corrected to reflect Mr. Durk Tyson. A motion was made by Dr. Ames to approve the February 4, 2016 minutes as amended. The motion was seconded by Dr. Kane and passed unanimously.

**5. ANNOUNCEMENTS**

There were no announcements

**6. PUBLIC COMMENT PERIOD**

There were no public comments.

**7. NEW BUSINESS**

**A. Greenways Update**

Mr. Raynor was present to give an update on the greenway projects within the City. Mr. Raynor reported the Green Mill Run Greenway Phase 2 from Charles to ECU property/Stratford Neighborhood with outlets at Evans Street and Arlington Boulevard has been under construction for approximately 8 months. The project is behind in construction due to rain delays; however it is currently 70% complete and is anticipated to be complete by July 2016. Mr. Tyson questioned the connectivity of the greenway with the completion of this section. Mr. Raynor stated it would tie the current greenway connecting Green Springs Park to Evans Street Park as well as connecting to the South Tar River Greenway along the South Tar River to Town Commons.

Mr. Raynor also updated the EAC on the South Tar River Greenway Phase 3 project. Mr. Raynor stated the project was originally scoped from Pitt Street to Moye Boulevard. Due to budget constraints related to subsurface soil conditions, wetland areas, and construction under the CSX bridge, the project scope was reduced to begin at Pitt Street and Town Commons and continue to

the east side of Memorial Drive ending at Nash Street. The easement acquisition is complete and the 90% construction plan comments have been provided to the consultant. The 100% plans are anticipated with construction authorization from North Carolina Department of Transportation (NCDOT) to be complete within the next two months.

Mrs. Maxwell asked if Vidant had been approached to partner with the City to extend the greenway to the hospital. Mr. Raynor responded that he is not aware of any contact between the City and Vidant to partner together at this time. Mr. Raynor did state the section from Memorial Drive to Moye Boulevard has been submitted to North Carolina Department of Transportation as a part of the Transportation Improvement Plan for funding. The final decision on funding will be determined at the end of the year.

Dr. Kane asked how much difference there was in the original scope of the project versus the amended scope. Mr. Raynor commented the amended scope was about half of the original scope. Dr. Kane also commented on the appearance of the bridge at Canterbury Road in Stratford and stated it was beautiful.

#### **B. Greenville Utilities Commission Update**

Mr. Tyson gave a PowerPoint presentation on the energy conservation efforts by Greenville Utilities for environmental stewardship. The presentation will be available with the March 3, 2016 meeting minutes.

The presentation detailed:

1. Energy Service services such as free onsite evaluations, and energy surveys;
2. Water Resources energy efficiency initiatives, and solar powered mixer;
3. Wastewater Treatment Plant's programs to protect natural resources by using ultra violet disinfection; the dewatering facility; and pump station projects;
4. Electric Department spotlighting solar power sites within Greenville;
5. Gas Department's Compressed Natural Gas Fueling Facility as well as Greenville Utilities alternative fuel vehicles.

#### **C. Planning & Zoning Commission**

Mr. Weaver is continuing to work on the update.

### **8. OLD BUSINESS**

#### **A. 2016-2017 EAC Grant Updates**

Mr. Tyson informed members that Staff has mailed information to the youth organizations identified and asked that members make contact with these groups to promote the grant. Mrs. Maxwell stated she has been in contact with South Central High School as well as Wahl-Coates Elementary School and distributed the grant forms.

Dr. Kane also stated she had been in contact with Sound Rivers and they may have interest in the grant. Dr. Kane asked if anyone had contact information for Girl Scouts troops. Mrs. Kirby stated the regional chapter is the North Carolina Coastal Pines and staff would forward the information to this group.

Mrs. Maxwell noted that the Correctional Enterprise would allow State employees to purchase rain barrels and stated this could be a potential project idea for organizations that may apply for the grant.

**B. Earth Week Subcommittee Update**

Mr. Weaver reported the Sierra Club and the EAC would be co-hosting a forum on greenhouse gas emissions and renewable energy on Tuesday, April 19, 2016 during the Earth Week events at River Park North. Dr. Ames and Mr. Weaver are working with City staff to solidify details such as presenters, and logistics and will provide a follow-up to the EAC with final plans. Mrs. Kirby asked Mr. Tyson if he could identify a contact with Greenville Utilities that could highlight their efforts to become more energy efficient.

**C. Plastics Resolution Presentation Updates**

Dr. Ames noted the change in the title of the resolution to reflect “grocery/shopping” bag designations. Dr. Kane stated she attended the Keep Greenville Beautiful meeting and received a unanimous vote for a Letter of Support for the EAC’s resolution.

Mr. Tyson stated that he had been interviewed by the local media regarding the plastic resolution and stated the EAC had adopted the resolution and the resolution will be forwarded to City Council for consideration through Notes to Council. It will be at the discretion of City Council to place on a future agenda. Mr. Tyson reiterated the options for consideration in the resolution. Tyson asked for a motion by EAC members to forward the current resolution to City Council. A motion was made by Mrs. Maxwell to forward the resolution to City Council in Notes to Council for their consideration. The motion was seconded by Dr. Kane and approved unanimously.

**9. OTHER– FYI**

**A. Keep Greenville Beautiful Update**

**B. Recycling Report**

**10. PROPOSED AGENDA ITEMS**

The following items are proposed for the April 7, 2016 meeting:

**A. 2016-2017 EAC Grant – Review & discuss applications**

**B. Earth Week Subcommittee Update**

**C. Watershed Master Plan – Final Report**

**D. Greenville Bike & Pedestrian Commission Update**

**E. Quarterly UST Report**

**11. Adjournment** –There being no further business to discuss, Dr. Ames made a motion to adjourn. The motion was seconded by Mrs. Maxwell and passed unanimously.

# ***ATTACHMENT B***

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***(Quarterly UST Report)***

Action: For your information.

Date Occurred	Incident Name	Address	Close Out	Contamination	COMMENT
12/2/2015	HERMAN LEE ALLEN TRUST	206 HARMONY STREET	1/11/2016	GW	
11/17/2015	PANTRY #3419	2200 SOUTH EVANS ST.		SL	SOIL ABOVE DETECTION LIMIT BUT LESS THAN ACTION LIMIT OF 10 PPM TPH///// As groundwater was encountered, it needs to be sampled. Requesting IAA. ////
9/23/2015	COLTRAIN PROPERTY	204 ADAMS BLVD.	12/8/2015	GW	
9/23/2015	M & S PROPERTIES	112 S. PITT ST.		GW	RANKED LOW RISK PER SL 2015-241
7/29/2015	TAFT RESIDENCE (JOE & CAMILLA)	106 KENILWORTH ROAD	12/8/2015	GW	(1) 550-GAL HOME HEATING OIL UST REMOVED 7/29/2015. RANKED LOW PURSUANT TO SESSION LAW 2015-241. NO WSWs W/IN 150 FT.
6/30/2015	STRATHY RESIDENCE (WALTER & DIANE)	1610 CANTEBURY ROAD	12/7/2015	SL	270 GALLON HEATING OIL UST REMOVED. SOIL EXCEEDS RES. MSCCS AT FOUNDATION SIDEWALL AND BASE OF EXCAVATION. IAA/LSA REQUIRED. ///// REC'D LSA. GW SAMPLED BELOW 2L. NRP FOR SOIL ONLY.///
6/9/2015	SCHULTZ RESIDENCE (MARTIN & SUSANA)	1404 EVERGREEN DRIVE	1/11/2016	GW	(1) 280-GAL HEATING OIL UST REMOVED 6/9/2015. GW ENCOUNTERED. SIDEWALL SOIL SAMPLES ABOVE RESIDENTIAL. REQUETING IAA.///// Ranked low per SL 2015-241
12/9/2014	CROSIER PROPERTY (JIM)	2013 PINECREST DRIVE		GW	(1) 550-GAL HEATING OIL UST WAS CLOSED IN PLACE 12/4/2014. MW1 WAS INSTALLED. FREE PRODUCT MEASURING A THICKNESS OF 0.31 FT IN WELL ON 1/6/1015. AFVR EVENT WILL BE PERFORMED AT SITE. RESULTS TO BE INCLUDED IN IAA./// AFVR EVENT PERFORMED 3/10/15. FP REMAINS. REQUESTED LSA 4/21/2015./// LSA REC'D. SOIL ABOVE RESIDENTIAL. GW CONTINUES TO HAVE FREE PRODUCT. RANKED INTERMEDIATE. SENT STOP FUNDING LTR.///

Date Occurred	Incident Name	Address	Close Out	Contamination	COMMENT
9/15/2014	HOLLOMAN PROPERTY - NCDOT - PARCEL 49	1401 W. FOURTEENTH AVENUE		NO	9/15/2014 ATC CONTRACTED A&D ENVIRONMENTAL SERVICES TO PERFORM SEARCH, EXCAVATION AND REMOVAL OF THE POSSIBLE OR KNOWN USTs. EXCAVATION WAS 8FT WIDE X 8FT LONG X 8FT DEEP. CONCRETE & SMALL DEBRIS WAS ENCOUNTERED BUT NO USTs. (1) KNOWN HEATING OIL UST ON PROPERTY LINE ADJACENT TO PARCEL 170 THAT IS BEING USED WAS LEFT IN PLACE. THERE WERE NO USTs DISCOVERED DURING SEARCH/EXCAVATION ACTIVITIES ON THIS PARCEL #49. SENT REPORT RECEIPT TO NCDOT & ATC.
6/3/2014	EZEE MART 1	300 SW GREENVILLE BLVD.		GW	PROPERTY TRANSFER GW CONTAMINATION. 7/23/2014 TANK AND LINE TIGHTNESS TEST - PASSED. VIA EMAIL REQUESTED IAA AND DIG TOWARD PUMP ISLAND W/ POSSIBILITY OF REMOVAL OF PUMP ISLAND. CONSULTANT REQUESTED TO DO A SITE CHECK PRIOR TO IAA. REQUESTED SITE CHECK 8/14/2014.

# ***ATTACHMENT C***

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***(Recycling Report)***

Action: For your information.

## Percentage of the Recycled Material from Total Refuse Collected by Tons 2011-2016

