

NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager *BL*

DATE: March 30, 2016

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from me regarding resumption of Equitable Sharing Payments (Asset Forfeiture Funds)
2. A memo from me regarding Fire Inspections
3. A memo from Bernita Demery, Financial Services Director, regarding the General Obligation Refunding Bond, Series 2016
4. A memo from Merrill Flood, Assistant City Manager, regarding public input meetings for the 2016-2017 Annual Action Plan
5. A memo from Kevin Mulligan, Public Works Director, regarding GREAT "Free Ride Day" on Saturday, April 9, 2016
6. A flyer announcing the upcoming Inter-Generational Community Center Day, scheduled for April 16, 2016

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk



Find yourself in good company

Memorandum

To: Honorable Mayor and City Council Members
From: Barbara Lipscomb, City Manager *BL*
Date: March 30, 2016
Subject: Resumption of Equitable Sharing Payments (Asset Forfeiture Funds)

The Federal Government has advised governmental entities that they will be resuming making forfeiture payments. Late last year, this program's payments were rescinded due to federal budget concerns. Attached is information on program resumption. The City of Greenville has completed and submitted audit findings and we are awaiting a response on reinstitution of payments to the City of Greenville.

Attachment

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U.S. Department of Justice

Criminal Division

Washington, D.C. 20530

March 28, 2016

To State, Local and Tribal Law Enforcement Agencies:

The Department of Justice is pleased to announce that, effective immediately, the Department is resuming Equitable Sharing payments to State, local, and tribal law enforcement agencies. As you know, the Bipartisan Budget Act of 2015 included a \$746 million permanent reduction, or "rescission," that, when combined with the additional rescission of \$458 million contained in the Consolidated Appropriations Act signed into law in December 2015, reduced Asset Forfeiture Program funds by \$1.2 billion. Those rescissions threatened the financial solvency of the Assets Forfeiture Fund, and forced the Department to take cost-cutting steps across all discretionary programs, including on December 21, 2015, the deferral of Equitable Sharing payments.

It's worth repeating that we did not make the decision to defer Equitable Sharing payments lightly, and it was always our intent to resume payments as soon as it became financially feasible. Thus, in the months since we had to make that difficult decision, we explored alternative options, while also keeping a close eye on incoming receipts. And now, we are finally at a point where it is no longer necessary to continue the deferral. Therefore, effective immediately, we are resuming payments and agencies will receive the full amount of their share of any approved Equitable Sharing payments.

In order to help answer any questions you may have, I have attached a fact sheet explaining the resumption of Equitable Sharing payments. As always, the Department is available if you have additional specific questions or comments not addressed in this fact sheet. Please direct any correspondence to afmls.communications@usdoj.gov.

The Department is grateful to our partners for standing by us on our federal law enforcement task forces while the deferral was in effect. We understand this deferral has been difficult for many of you, as you depend on these resources for your critical law enforcement efforts to disrupt and dismantle criminal activity. The Department appreciates all the support and patience that you have afforded to the Department while we worked through this unfortunate, but necessary response to financial circumstances that were beyond our control.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Kendall Day", is positioned above the typed name.

M. Kendall Day, Chief
Asset Forfeiture and
Money Laundering Section

Attachment – Fact Sheet

Memorandum

To: Honorable Mayor and City Council Members
From: Barbara Lipscomb, City Manager *ml*
Date: March 30, 2016
Subject: Fire Inspections

Chief Griffin and I have recently been discussing required fire code inspections. North Carolina requires annual inspections of certain facilities such as child care facilities, nursing homes, etc. Recently, the Fire/Rescue Department has been updating its lists of establishments within the community (somewhat more difficult now since there is no business registration process anymore), and cross referencing the list with recent inspections activity. During that process, it was determined that a new effort needs to be made to complete required fire inspections. Please see the attached memo outlining upcoming activity to support fire inspections.

Attachment

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Memorandum



FIRE-RESCUE

To: Eric Griffin, Fire/Rescue Chief
From: Bryant Beddard, Battalion Chief/Fire Marshal
Date: 3/28/16
Subject: Fire Prevention Inspections Update

After a thorough analysis of data regarding fire prevention inspections, it has been determined that a shortfall exists between the number of inspections completed and the number of occupancies we are required to inspect.

Section 106 of the North Carolina Fire Prevention Code establishes a minimum inspection schedule for the purposes of identifying activities and conditions in buildings, structures and premises that pose dangers of fire, explosion or related hazards.

In 2014, 3 fire prevention staff members completed 1,665 fire inspections and 1,805 were completed in 2015. It is projected that 3,500 inspections will need to be completed each year in order to meet the minimum code standards. These numbers do not account for requested inspections related to construction projects or licensing.


In an effort to meet the minimum inspection schedule established by the fire code, the following actions are being taken:

- Officers assigned to the fire engine will complete company level fire inspections in low hazard occupancies. Training will be conducted in early May to prepare 21 officers, which are certified Level 1 inspectors, for the inspections. Topics will include identifying common life safety hazards, emergency planning and customer service.
- Our public awareness campaign will begin in late April. This will include a self-assessment tool that will be sent to businesses with a checklist for common hazards found during an inspection. This will allow business owners to identify and correct violations prior to their inspection. Public service announcements and social media will be used to enhance this campaign.

Data will continue to be analyzed to ensure compliance is gained regarding the minimum inspection schedule. In order to improve the effectiveness and efficiency of this division, additional measures are being analyzed to include restructuring of the division and increasing the staffing level.

Memorandum

To: Barbara Lipscomb, City Manager
Michael Cowin, Assistant City Manager

From: Bernita W. Demery, Director of Financial Services 

Date: March 30, 2016

Subject: General Obligation Refunding Bond, Series 2016 - \$10,500,000

Attached is the confirmation of receipt of the application requesting approval of the Local Government Commission (LGC) for the issuance of the Series 2016 Refunding Bonds and the Statement of Total Estimated Interest. The City is issuing an amount not to exceed \$10,500,000 in General Obligation Bonds to refinance the Series 2003 and 2006 General Obligation Bonds. The bonds issued in 2003 were for a 2/3rds refunding on 1993 General Obligation Bonds, and the bonds issued in 2006 were to fund revitalization and stormwater projects within the City of Greenville. The terms of this refinancing indicate a savings of approximately \$1.5 million over the next 10 years. This item is scheduled to be on the LGC's agenda for their upcoming meeting on April 5, 2016. The sale date is scheduled for April 12, 2016.

Thank you,

Bernita Demery



NORTH CAROLINA
DEPARTMENT OF STATE TREASURER
STATE AND LOCAL GOVERNMENT FINANCE DIVISION
AND THE LOCAL GOVERNMENT COMMISSION

JANET COWELL
TREASURER

GREGORY C. GASKINS
DEPUTY TREASURER

March 21, 2016

The Honorable Mayor
City of Greenville
c/o Bernita W. Demery, CPA, MBA
Director of Financial Services
PO Box 7207
Greenville, North Carolina 27835-

Re: City of Greenville - Refunding of General Obligation Bonds, Series 2016
Amount not to exceed: \$10,500,000

Dear Mayor:

In accordance with G.S. 159-51, the application requesting approval of the Local Government Commission for the issuance of bonds as described above is recorded in this office as having been filed on March 18, 2016 and accepted for submission to the Commission. We also acknowledge receipt of your State of Total Estimated Interest.

We are pleased to have had this opportunity to serve you.

Sincerely,

A handwritten signature in black ink that reads "Greg C. Gaskins".

Greg C. Gaskins, Secretary
Local Government Commission

GCG/jlm

cc: Bernita W. Demery, CPA, MBA
Director of Financial Services

Eric Herbert, Esquire
Sidley Austin, LLP



Find yourself in good company

TO: Barbara Lipscomb, City Manager

FROM: Merrill Flood, Assistant City Manager

DATE: March 30, 2016

SUBJECT: Public Input Meetings for Annual Plan Completion

I have attached a copy of the public notice for the upcoming meetings for public input for the Annual Plan for CDBG and HOME grant activities. The first public hearing with City Council for the upcoming Annual Plan was held at the January 14, 2016 City Council meeting. The Annual Plan identifies how CDBG and HOME funds will be allocated in the 2016-17 Fiscal Year program.

The public input meetings are April 4, 2016, 6:00 PM at the Sheppard Memorial Library at 530 Evans Street and April 7, 2016, 6:00 PM at the Carver Library at 618 W. 14th Street.

Please consider including this in the Notes to Council packet.

**NOTICE OF COMMUNITY MEETING TO RECEIVE COMMENTS ON THE
2016-2017 FISCAL YEAR DRAFT ANNUAL ACTION PLAN**

Pursuant to the National Affordable Housing Act, the City of Greenville is advertising two (2) community meetings. Staff wishes to receive comments on activities being considered for the DRAFT 2016–2017 Annual Action Plan.

The first public meeting will be held on Monday, April 4, at 6:00 p.m. in the Sheppard Memorial Library, Room A, 530 Evans Street, Greenville, NC, 27834. The second public meeting will be held on Thursday, April 7, at 6:00 p.m. in the George Washington Carver Library, 618 West 14th Avenue, Greenville, NC 27834.


The purpose of the meetings is to receive comments from the community and stakeholders for the allocation of resources and funds provided through the Community Development Block Grant and HOME Investment Partnerships Program funds from U.S. Department of Housing and Urban Development. The following are the proposed projects:

- **Planning & Administration**
- **Owner-Occupied Rehabilitation**
- **Acquisition of Substandard Properties**
- **Relocation Assistance**
- **Clearance/Demolition**
- **Public Service**
- **Public Facilities Improvement**
- **Community Housing Development Organizations (CHDO)**
- **Economic Development**

Anyone with questions should contact Merrill Flood, Assistant City Manager at (252) 329-4432 or the Housing Division at (252) 329-4481.

MEMORANDUM

TO: Barbara Lipscomb, City Manager

FROM: Kevin Mulligan, PE, Director of Public Works 

DATE: March 28, 2016


RE: GREAT "Free Ride Day"

This year, PirateFest will be held on Friday, April 8, and Saturday, April 9, 2016. GREAT plans to offer a "Free Ride Day" on Saturday, April 9th, to encourage attendance at the festival as well as to promote ridership on the bus system. GREAT has offered a free ride day for this event since it began several years ago. PirateFest is popular and free rides on the bus give everyone an opportunity to participate. Bus ridership has more than doubled for these "Free Ride" days in the past.

If this meets with your approval, please sign below.

cc: Kenneth Jackson, Operations Manager
Lamont Jackson, Transit Manager

Approved/Disapproved


Barbara Lipscomb, City Manager



JOIN US FOR OUR 9TH IGCC DAY ANNIVERSARY

**The Lucille W. Gorham Inter-Generational Community Center
(IGCC)**

celebrates

**9 years of service to the West Greenville Community
and surrounding Pitt County areas**

on

April 16th, from 10:00 am until 3:00 pm.

**IGCC Day is designed to bring the community together and
show our appreciation for allowing us to serve. It is a day
filled with fun, food, activities for the youth, music, dancing
and much more.**

Please come out and help us celebrate.

**For additional information or to make a donation contact
Vanessa Smith or Shauna Ventress**

at

(252) 328-5800

