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NEIGHBORHOOD ADVISORY BOARD A G E N D A

Thursday, September 21, 2017 @ 6:00 PM
City Hall Conference Room 337

200 W. Fifth Street
Greenville, NC 27835

- 1) Call to Order – Betty Hines, Chair
- 2) Roll Call
- 3) Approval of the Agenda - Additions/Deletions
- 4) Approval of Minutes – August 17, 2017 Minutes
- 5) Public Comments – Limit 3 minutes each
 - THREE (3) MINUTES ALLOTTED PER SPEAKER
 - FIFTEEN (15) MINUTES ALLOTTED FOR THE PUBLIC COMMENT PERIOD
- 6) Old Business
 - 2017/2018 Strategic Work Plan Approval
 - Brief RACE Attendance Update-Ann Maxwell
- 7) New Business
 - Discuss Christmas Parade Entry
 - Discuss Having a Retreat for 2018/19 Work Plan
 - Chair and Vice Chair Elections
- 8) Announcements
- 9) Speaker 7:00pm
 - Dr. Stanley R. Riggs, ECU Department of Geological Sciences.
Topic: “Greenville and Storms: Why Do We Flood?”
- 10) Adjourn

NOTE:

To maintain order of the board and clarity of recording, please allow one person to speak at a time. Thank you.

The Neighborhood Advisory Board works to preserve and strengthen neighborhoods in the City of Greenville. It will pursue this mission by increasing citizen participation in neighborhood organization and advocacy. This includes supporting the formation of new neighborhood associations by: creating and maintaining working relationships among neighborhoods and with the City of Greenville; disseminating information to Neighborhood Associations, Homeowner's Associations and Liaisons which are important to sustain secure, healthy, and vibrant neighborhoods; and by serving as a liaison between neighborhoods and the City of Greenville.

NAB Land Use/City Services/Public Safety Committee meeting

September 7, 2017 10:00am-

Sheppard Library Study Room

Brenda Diggs, Joyce Williams, Sharon Stang, Christi Williamson, Judy Bernhardt, Misun Hur, Ann Maxwell, Betty Hines

- Brenda shared a "Daily Reflector article – Opinion" with the committee members
- **Land Use** * *Additions in red. Removal in green with strike through.*

Land Use Goal I.

Objective A:

Action Step 1.

- Dr. Stan Riggs presentation is scheduled: September NAB meeting
- Neighborhoods located the North of the river should be invited to listen his talk.

Action Step 2.

- A change in wording: "Schedule a follow up ~~report~~ **presentation** about the Storm Water Study..."
- We will come up with specific questions to ask to Lisa (for Q&A).
- Lisa Kirby made a presentation to NAB earlier
- Berry, Caroline, and Laura (District 1 board members) met Lisa Kirby again. Lisa Kirby mentioned "three things should be addressed in North of Rivers... but what are those three things were never stated."
- Neighborhoods located the North of the river should be invited to listen her talk as well.
- Add schedule: **October 2017**

Action Step 3.

- Add schedule: **November 2017**

Action Step 4.

- Ann will send the file to Christi in next couple of weeks.

Objective B:

Action Step 1.

- A written recommendation will be a recommendation and we may make a public comment but won't be on their agenda.
- People from the people of neighborhoods (flood victims) sign the written recommendation by NAB.
- Encourage people to attend the city council meeting for a public comment
- Add schedule: **February 2018**

Action Step 2.

- Add schedule: **September 2017 through on-going**
- Those identified neighborhoods should be invited to Sept. and Oct. NAB meetings for the scheduled presentations.

- Christi will send an invitation to all liaisons with agenda but whole board members should invite them personally as well.
- Christi have already reserved the gallery with additional chairs for the September meeting.
- Ann will write a short bio/agenda about the presenter → Christi will send an email to Liaisons with a catch wording. For example, "Why Greenville Flooded!"
- We board members will also send out an invitation to neighborhoods in our district.
- If Dr. Riggs uses a visual ppt, Christi will request the necessary equipment.

Land Use Goal II. To strongly support the Horizons 2026 Plan

Objective. To recommend city council to require a super majority when deviating from Horizons Plan recommendations.

Action Step 1. Present recommendation to the NAB Board. Schedule: June 2018

Action Step 2. If approved by the NAB Board, send the written recommendations to the City Council. Schedule: June 2018

• **City Services:**
Goal.

Objective A. To develop recommendations that NAB would support to reduce litter.

Action Step 1:

- Add schedule: **June 2018**

Action Step 2:

- Add schedule: **June 2018**

Action Step 3:

- Wordings: "Schedule a **committee** meeting with the Director..."
- Add schedule: **April 2018**

Action Step 4: Make a recommendation to Public Works and/or city council by NAB board.

- Add schedule: **August 2018**

Objective 2. To promote the establishment of city-wide clean up initiatives. – No change

Action Step 1:

- Add schedule: **May 2018**

Action Step 2: ~~To~~ Meet with the Greenville Police Chief to discuss better clean up after ~~accidents~~ **moto-vehicle crashes** within the city."

- Add schedule: **May 2018**

Action Step 3:

- Add schedule: **May 2018**

- Add **an asterisk** after the committee title on the top and also put a note on the bottom of the page: **"All work done by committee unless otherwise stated."**
- **Public Safety**
 - Goal. To decrease neighborhood crime
 - Objective. To promote neighborhood community watch through neighborhood/homeowners' associations; to educate NAs/HOAs concerning crime prevention practices; and to increase awareness.
 - Action Step 1. Invite Greenville Police Department Community Watch representative to speak to the NAB with information relative to establishing neighborhood community watch and crime deterrence strategies. April 2018.
 - Action Step 2. Prepare information packet with procedure for establishing a community watch and list some crime deterrence practices. April 2018.
 - Action Step 3. Distribute packets to liaisons for their neighborhood associations. April 2018.
 - Action Step 4. Include information in NAB welcome packet. April 2018.

Neighborhood Advisory Board
Community Building Committee
September 7, 2017 Meeting Minutes

PRESENT:

Carolyn Glast, Chair

Christi Williamson, Neighborhood Ombudsman

Betty Hines, NAB Chair

Sharon Stang, Secretary

David Douglas

Met at McDonald's on Memorial Drive and Stantonsburg Road – 1:00 PM

PURPOSE:

The Community Building subcommittee met to finalize their goals and action plans for The 2017/2018 Neighborhood Advisory Work Plan.

After much discussion the committee made the following changes and additions to the rough draft crafted at the June 22, 2017, meeting of the NAB Community Building Committee.

GOAL:

Continue to develop strategies to create or re-activate stronger connections with existing and new neighborhood/homeowner associations and to promote more inclusion and participation of neighborhood associations.

OBJECTIVE I

Update "Welcome to the Neighborhood" Bags

Completion Date: November 2017

Action Steps:

1. Review and update "Welcome to the Neighborhood" form letter
2. Review items in current "Welcome Bag".
3. Identify new items to be added to bag.
Suggestions:
 - a. Insulated lunch bag with City of Greenville Neighborhood Advisory Board embossed on bag (depending on funding from NAB budget)
 - b. Greenville Neighborhood Assistance magnet
 - c. 2017 Citizen's Handbook
 - d. Other items obtained from City Departments i.e, Police, Code Enforcement, Fire/Rescue, Recreation and Parks, Public Works
4. Neighborhood Ombudsman will distribute the bags to board members upon request.

OBJECTIVE II

Review and update current City of Greenville Directory of Active Homeowners/Neighborhood Associations

Completion Date: May 2018

Action Steps:

1. **Neighborhood Ombudsman** will compile all lists of previous contact information for Neighborhood Associations. Completion date: ??
2. **Neighborhood Ombudsman will create** a script to be used when contacting Neighborhood/Homeowners Associations to include obtaining bylaws, officers' names and contact info (Christi will type up). Completion date: ??
3. **Members of the Community Building Committee will make contact with Neighborhood Associations on the compiled list.** Completion date: ??

OBJECTIVE III

NAB Board Members from each district will make efforts to bring a new or inactive neighborhood association to the Neighborhood Advisory Board

Completion Date: On-Going

Action Steps:

1. Present this request to NAB board members Completion date: October 2017

OBJECTIVE IV

In conjunction with the bi-annual NAB "Meeting with the Liaison Members" re-emphasize who we are, our purpose and our mission.

Completion date: TBA

Action Steps:

1. Determine the date of the next "Meeting with Liaison Members" meeting

There be no further business the meeting adjourned at 2:40 p.m.

Respectively submitted,

Carolyn Glast, Chair
Community Building Subcommittee