



Request for Proposal (RFP) for a Video Management System & Dash Cameras

City of Greenville Police Department

500 South Greene St.

P.O. Box 7207

Greenville, North Carolina 27835

Response Due Date: April 20, 2018 @ 2:00PM

RFP# 17-18-35

Questions:

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Request for Proposals
Video Management System & Dash Cameras

15. Project. The City of Greenville (City) desires to procure a video management system and in car cameras, contingent upon complete integrations with body worn cameras (BWC) to be purchased at a future date. The vendor shall propose a Video Management System Environment of which the components include in car cameras, body cameras, digital file management system, server hardware, and storage for the associated audio/video (a/v) files, installation services, and maintenance, that will allow for the capture and preservation of interactions between police officers and the public. Critical to the project is to minimally impact officers' time required for entering data into the system related to an event type or case number, and the time required to transfer digital files from the Dash Cameras and BWC to the a/v management system.

20. Scope of Work. The following section details the scope of work and requirements of the City. Please respond to all applicable requirements in your response. Any additional materials and/or documentation can be referenced and attached with your submission.

1. The City's functional requirements for a BWC shall or should include but are not limited to:

- Size: Less than 2.5 inches wide, less than 3 inches length
- Recording Battery Life: 12+ Hours with 30 second pre-event in HD
- Video Quality: 720p, 1080p, +
- Low Light Recording: .1 Lux min.
- Record Motion: Single tap or swipe
- Mounting Options: No Motion Attachment, MOLLE, Screw-In etc.
- Pre-Event Options: 30 Second Pre-event with video, no audio
- GPS: Video GPS as well as Camera GPS (should be able to locate the camera if lost)
- Customizable Indicators: Options for LED when recording, battery levels, connectivity
- Bluetooth/Wi-Fi Connectivity: Connectivity to the Dash Camera and Smartphone(optional)
- Recording Triggers: Dash Camera can trigger BWC activation
- Smartphone/Mobile App: Smartphone app for tagging and labeling videos (preferred) that links the camera to the smartphone.
- Wireless Uploading Capability: Camera should feature a quick wireless upload capability
- Charging Options: Camera should charge in less than 5 hours
- Durability: Waterproof IP67
- Camera Storage: 64GB + of Non-Removable storage
- The BWC shall record video and audio, day and night high definition 720 or better, 120 or better degree field of view, {30 to 60 frames per second, H.264 or MPEG 4 AVC or better}
- The BWC shall provide internal memory/storage for 12 hours of HD 30 FPS a/v
- The BWC shall have a battery life that will support a 12 hour shift (minimum of approximately five total hours of recording time)
- The BWC a/v files shall automatically record date/time and officer ID
- The BWC shall be associated with an officer so that a search can be performed on a/v files based on officer name or ID
- The BWC shall securely attach to the Police Department's uniforms
- The start/stop recording shall be easily activated
- The start/stop recording should provide protection from inadvertent recording
- The BWC should be light weight

- The BWC should include any activity in the metadata file such as viewing, copying, etc. accurate chain of custody with reports
 - The BWC should include LEDs and/or other indicators for notifications of recording activation, low battery, and low storage space
 - The BWC should be waterproof and ruggedized
2. The City's functional requirements for an In Camera system shall or should include but are not limited to:
- Installation: Installation should not require stripping the vehicle to connect wires.
 - Dash Camera Monitor should not obstruct the view in the vehicle. The monitor should have a small form factor.
 - Bluetooth/Wi-Fi Connectivity: Connection to the BWC
 - Wireless Upload: Automatic wireless upload when in range 330 feet of the Access Point
 - Integration with BWC: BWCs can be tagged and labeled from Dash Camera Software
 - Camera Positions: External Camera View Front view and Cabinet(Back seat) View w/ Audio (optional 360 degree view)
 - Microphone Options: BWC can act as microphone for dash camera (separate equipment not preferred)
 - Activation Options: Blue Lights, Siren auto activation,
 - FailSafe: video redundancy is required
FailSafe will ensure recordings will be preserved via a backup memory in case the vehicle is wrecked or damaged in any way.
 - 64GB+ Removable Storage
 - 64GB+FailSafe Drive
 - 16GB+ Internal OS Drive
3. Functional objectives for managing a/v files prior to off-loading a/v files from the Dash Cameras and BWC shall include but are not limited to:
- Ability to view video while in the field
 - Ability to tag video while in the field for event type, associated with file retention and automatic purging
 - Ability to enter case number and suspect name in searchable fields
 - Ability to scrub (fast forward/rewind) video during playback
 - Access to videos shall be secure, by authorized users only
 - A user other than an administrator shall not have the ability to delete a video
4. Functional objectives include off-loading a/v files from the Dash Cameras and BWC to the long-term digital file storage system. Off-loading shall include but is not limited to:
- Secure transfer from end-to-end
 - No ability to delete or modify files
 - Minimal impact on officers' time to transfer files from Dash Cameras and BWC to file management system/ Files
 - Automatic Wireless upload via in-car equipment (BWC should integrate with the Dash Camera for uploads) within 330 feet of the Access Point
 - Docking units located at district stations are an required (7 Locations)

- Files may be offloaded temporarily at district stations, but then must efficiently move across the City's local area network, without interrupting other business processes, to centralized storage at the City's data center
 - When off-loading, should have ability to manage security and chain of custody including if the process requires copying files to the desktop
5. Functional objectives include managing the a/v files once they have been off-loaded from the Dash Cameras and BWC to the video management system. Functions shall include but are not limited to:
- Create user accounts and manage users rights – Active Directory integration is preferred
 - When making DVD copies, it is preferable to have the ability to do so directly from video management system without a requirement to first copy to desktop
 - Maintain log and/or chain-of-custody of any activity related to a/v files
 - Automatically purge or delete a/v files based on event type with associated file retention
 - Search for video based on date, time, officer ID, case number, event type
 - Scrub (fast forward/rewind) video during playback
 - Provide video integrity checking
 - Current Retention Policy: 90 Days for "Other," 3 Years for Misdemeanors, Indefinite for Felonies.
 - The video management system shall have the option to integrate with CAD/RMS, which is the dispatch software and records management.
 - Video sharing with the DA's office shall be user friendly and accessed via links in RMS or electronic courier service.
6. The Dash Cameras and BWC System hardware, software and file transfer methods shall be comprised of proven packages which are fully developed, tested, and supported. It shall be compatible with the Police Department's system hardware, and shall meet the functional requirements specified.
7. The Dash Cameras and Video Management System shall be installed on the City's network.
8. The Dash Cameras and Video Management System shall meet the Police Department's IT standards for Windows Server 2012 R2 (or later), VmWare 6.0 virtual environment, the database shall be Microsoft SQL 2012 (or later). The Video Management System shall run on the configured server in the City's virtual production data center environment. The candidate will specify the server requirements based on the short term as well as long term needs. Storage components shall be sized in a manner to allow for incremental additions over a 2 year period without requiring expansion shelf purchases.
9. A/V files shall be stored in a SAN (storage area network). Local Storage is preferred. Hybrid (Local/Cloud) storage is an option as well as cloud storage.
10. The client operating system is Windows 7. The clients will not be dedicated to the Dash Camera and Body Worn Cameras, but will also have other systems operating on them. If the system is browser based, the Video Management System Client will be compatible with previous and current versions of Internet Explorer, Chrome or Firefox.
11. The candidate's Dash Cameras and Body Worn Cameras and Video Management System (Server and Client applications) shall remain compatible with Microsoft's supported operating system upgrade processes.

12. The candidate shall provide a list of law enforcement agencies, and contact names, that are using the Video Management System the candidate is proposing.

13. Depending on overall project funding level and cost of solution, the City intends to purchase between 30-60 Dash Cameras & 0 BWC's. Selected candidate must be able to deliver cameras within 1 month of order placement.

30. Product Support

A. Technical Support

1. The candidate shall provide support for all hardware and software products included under the proposed contract. Prior to Final Acceptance, the candidates' support staff shall respond within four hours to all support calls placed during normal business hours. Support calls placed after normal business hours shall be responded to within four hours on the first regular business day following notification.

2. One year of software support shall be provided under the proposed contract with an option for an extended support contract.

3. The candidate shall provide a toll-free number for unlimited support calls.

B. Upgrades/Fixes

1. Functional fixes to the software shall be provided as they are released at no extra cost. Supporting documentation reflecting modifications shall be supplied, when necessary, at no extra cost.

2. For as long as the Police Department maintains an active support agreement, upgrades and enhancements to the software shall be provided automatically at no additional costs. Supporting documentation for software reflecting upgrades and enhancements shall be supplied at no extra cost.

3. Software service packs should be available for download from the vendor's website. Upgrades should pull in any new features that were added to the BWC System.

4. Equipment repairs shall not take longer than 2 months and shall be easily tracked. If equipment is not repairable, the candidate shall replace the camera with the same make and model or upgraded make/model that is compatible with the software or management system.

C. Documentation

1. The Police Department shall have full access to the Dash Cameras and BWC System user manuals in hard copy and/or electronic pdf copy.

2. The candidate shall provide complete hard and/or soft documentation for the Dash Cameras, Body Worn Cameras and Video Management System installation instructions, system administration and maintenance, technical reference and user manuals.

3. A simple step-by-step user's manual shall be provided for the end users and administrators during on-site training.

40. Training

1. The selected candidate shall train personnel in the use of all Dash Cameras, Body Cameras, and Video Management System hardware and software. Initial training shall be conducted on-site at the Police Department. Follow-up training can be provided on-site or on-line.

2. At a minimum, required courses are as follows:

- Officer Training – provide training sessions on-site that instructs at a minimum 10 trainers in the use and operation of the Dash Cameras, Body Cameras and Video Management System. The training shall include operating the Dash Cameras and Body Cameras for the purpose of obtaining audio/video files, event tagging the file, and transferring the files into and from the Video Management System. Training shall also include using the Video Management System to search for and view a/v files.
- System Administrator Training – Provide training on-site for two designated personnel who will act as system administrators for the Video Management System computer configuration and applications. The training shall include Video Management System administration tasks, software management functions and computer security. The training shall also include file management utilities and system procedures.
- Course outlines for officer training and administrators training are to be submitted.

50. Installation Services

A. Services

1. The candidate shall provide installation and startup services including loading required software on the Dash Cameras, Body Cameras and Video Management System server and client applications.

2. Candidate shall coordinate all services with any authorized service center.

55. Schedule. Candidate shall provide a schedule to include delivery of a minimum of 30-60 Dash Cameras and 0 Body Worn Cameras, Video Management System, hardware and software installation services, and training services.

60. City IT Standards. The City has Information Technology Standards for governance and regulatory compliance for applications within its portfolio. The Police Department datacenter requirements are outlined below:

Server & Storage Hardware	Cisco UCS, NetApp
Server & Client OS	Windows Server 2012 r2 or Later, VmWare 6, Windows 7 Enterprise
Database	SQL Server 2012 (64)
Enterprise Network Equipment Standard	Avaya
Firewall Standards	Checkpoint Firewall, Microsoft Endpoint

70. Compensation Amount and Schedule. The timing of the payment or payments will be determined by a contract based on the project scope of work and budget. Provide separate pricing for the following, regardless of whether the items will be bundled:

Hardware costs – Server and Storage, provide manufacturer model numbers

Software license costs

Initial installation, configuration, integration and set-up

Total Cost of Ownership 1 Year, 3 Years, 5 Years, 10 Years

Training costs

Travel Expenses – Lodging, Travel, Meals

Ongoing technical support/maintenance costs, by year

Additional requirements or services

Candidate will indicate which items are optional.

Purchase Quantities: The City reserves the right to purchase any quantities of items proposed without altering the unit purchase price upon award and throughout the contract period.

80. Bonds. No fidelity bond, performance bond, or payment bond is required for this contract.

90. Insurance. Contractor shall maintain at its own expense (a) Commercial General Liability Insurance in an amount not less than \$1,000,000 per occurrence for bodily injury or property damage; City of Greenville, 200 W. Fifth St. Greenville, NC 27834 shall be named as additional insured. (b) Professional Liability insurance in an amount not less than \$1,000,000 per occurrence-if providing professional services; (c) Workers Compensation Insurance as required by the general statutes of the State of North Carolina and Employer's Liability Insurance not less than \$500,000 each accident for bodily injury by accident, \$500,000 each employee for bodily injury by disease, and \$500,000 policy limit; (d) Commercial Automobile Insurance applicable to bodily injury and property damage, covering all owned, non-owned, and hired vehicles, in an amount not less than \$1,000,000 per occurrence as applicable. Certificates of Insurance shall be furnished prior to the commencement of Services.

100. Discretion of the City. The City of Greenville reserves the right to accept or reject any or all proposals, to waive any informalities, and to accept the proposal or any portion thereof that is deemed most advantageous to the City. Any proposal submitted will be binding for 90 days after the date of the submittal.

110. General Terms and Conditions

Non-Discrimination: The City of Greenville does not discriminate on the basis of race, color, sex, national origin, religion, age or disability. Any contractors or vendors who provide services, programs or goods to the City are expected to fully comply with the City's non-discrimination policy.

Non-Collusion: Respondents, by submitting a signed proposal, certify that the accompanying submission is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under North Carolina or United States law.

Payment Terms: The City agrees to pay all approved invoices Net Thirty (30) days from the date received and approved. The City does not agree to the payment of late charges or finance charges assessed by the seller or vendor for any reason. Invoices are payable in U.S. funds.

Governing Law: Any agreement, contract or purchase order resulting from this invitation to bid, request for proposals or request for qualifications or quotes, shall be governed by the laws of the State of North Carolina.

Conflict of Interest: Each proposer shall affirm that no official or employee of the City of Greenville is directly or indirectly interested in this proposal for any reason of personal gain.

Equal Employment Opportunity Clause: The City of Greenville has adopted an Equal Employment Opportunity Clause, which is incorporated into all specifications, purchase orders and contracts, whereby a vendor agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry. A copy of this clause may be obtained at the City Clerk's Office, located in City Hall-200 W. Fifth Street Greenville, NC. By submitting a proposal, the firm is attesting that they are an Equal Opportunity Employer.

MWBE Program: Minority and Women Business Enterprise (MWBE) Program

It is the policy of the City of Greenville to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to, construction projects, supplies and materials purchase, and professional and personal service contracts. In accordance with this policy, the City has adopted a Minority and Women Business Enterprise (MWBE) Plan and subsequent program, outlining verifiable goals.

The City has established a 2% Minority Business Enterprise (MBE) and 2% Women Business Enterprise (WBE) goal for the participation of M/WBE firms in supplying goods and services for the completion of this project. All firms submitting bids agree to utilize minority and women-owned suppliers and service providers whenever possible.

Questions regarding the City's M/WBE Program should be directed to the M/WBE Office at (252) 329-4862.

Federal Law: Federal law (Rehabilitation Act and ADA) prohibits handicapped discrimination by all governmental units. By submitting a proposal, the vendor is attesting to its policy of nondiscrimination regarding the handicapped.

Taxes: Sales taxes may be listed on the proposal, but as a separate item. No charge will be allowed for Federal Excise and Transportation tax from which the City is exempt.

Withdrawal of Proposals: No bid/proposal may be changed or withdrawn after the stated time and date for submittal. Bids/proposals submitted shall be binding for ninety (90) days after the date of submittal.

Services Performed: All services rendered under this agreement will be performed at the Seller's own risk and the Seller expressly agrees to indemnify and hold harmless The City of Greenville, its officers, agents, and employees from any and all liability, loss or damage that they may suffer as a result of claims, demands, actions, damages or injuries of any kind or nature whatsoever by or to any and all persons or property.

Independent Contractor: It is mutually understood and agreed the Seller is an independent contractor and not an agent of the City of Greenville, and as such, Seller, his or her agents and employees shall not be entitled to any City employment benefits, such as but not limited to vacation, sick leave, insurance, workers's compensation, pension or retirement benefits.

Verbal Agreement: The City will not be bound by any verbal agreements.

E-Verify Compliance: BIDDER (PROPOSER) acknowledges that compliance with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes is required by the Contractor and its Subcontractors by North Carolina law and the provisions of the Contract Documents. The BIDDER (PROPOSER) represents that the BIDDER (PROPOSER) and its Subcontractors are in compliance with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.

Article 2 of Chapter 64 of the North Carolina General Statutes requires employers, that transact business in the State of North Carolina and employ 25 or more employees in the State of North Carolina, to electronically verify the legal employment status of an employee through the federal E-Verify program after hiring the employee to work in the State of North Carolina.

Iran Divestment Act: Vendor certifies that; (i) it is not identified on the Final Divestment List or any other list of prohibited investments created by the NC State Treasurer pursuant to N.C.G.S. 143-6A-4; (ii) it will not take any actions causing it to appear on any such list during the terms of this contract, and (iii) it will not utilize any subcontractor to provide goods and services hereunder that is identified on any list. A certification form is included with this package. This certification form should be signed and returned with your proposal.

120. Special Conditions

No Obligation by the Federal Government.

(1) The City and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the City, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

(2) The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

Program Fraud and False or Fraudulent Statements or Related Acts.

(1) The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil

Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.

(2) The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

(3) The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

Access to Records

The following access to records requirements apply to this Contract:

1. Where the City is not a State but a local government and is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 49 C.F.R. 18.36(i), the Contractor agrees to provide the City, the FTA Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions. Contractor also agrees, pursuant to 49 C.F.R. 633.17 to provide the FTA Administrator or his authorized representatives including any PMO Contractor access to Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311.

2. Where the City which is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 49 U.S.C. 5325(a) enters into a contract for a capital project or improvement (defined at 49 U.S.C. 5302(a)1) through other than competitive bidding, the Contractor shall make available records related to the contract to the Purchaser, the Secretary of Transportation and the Comptroller General or any authorized officer or employee of any of them for the purposes of conducting an audit and inspection.

3. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
4. The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the City, the FTA Administrator, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 49 CFR 18.39(i)(11).

Federal Changes

Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between the City and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

Termination for Convenience (General Provision)

The City may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the Government's best interest. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to the City to be paid the Contractor. If the Contractor has any property in its possession belonging to the City, the Contractor will account for the same, and dispose of it in the manner the City directs.

Termination for Default [Breach or Cause] (General Provision)

If the Contractor does not deliver supplies in accordance with the contract delivery schedule, or, if the contract is for services, the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, the City may terminate this contract for default. Termination shall be effected by serving a notice of termination on the contractor setting forth the manner in which the Contractor is in default. The contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract.

If it is later determined by the City that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, the City, after setting up a new delivery of performance schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

Opportunity to Cure (General Provision)

The City in its sole discretion may, in the case of a termination for breach or default, allow the Contractor ten (10) calendar days in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions

If Contractor fails to remedy to the City's satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within ten (10) calendar after receipt by Contractor of written notice from the City setting forth the nature of said breach or default, the City shall have the right to terminate the Contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to preclude the City from also pursuing all available remedies against Contractor and its sureties for said breach or default.

Waiver of Remedies for any Breach

In the event that the City elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Contract, such waiver by the City shall not limit the City's remedies for any succeeding breach of that or of any other term, covenant, or condition of this Contract.

Civil Rights

The following requirements apply to the underlying contract:

(1) Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

(2) Equal Employment Opportunity - The following equal employment opportunity requirements apply to the underlying contract:

(a) Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 *et seq.*, (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(3) The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

Disadvantaged Business Enterprises

This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, *Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs*. The national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%. The City's overall goal for DBE participation is 8.39%. A separate contract goal has not been established for this contract.

The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the City deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (*see* 49 CFR 26.13(b)).

The successful bidder/offeror will be required to report its DBE participation obtained through race-neutral means throughout the period of performance.

The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from the City. In addition, the contractor may not hold retainage from its subcontractors. The contractor must promptly notify the City whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the City.

Incorporation of Federal Transit Administration (FTA) Terms

The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1E, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any City requests which would cause City to be in violation of the FTA terms and conditions.

Suspension and Debarment

This Contract is a covered transaction for purposes of 49 CFR Part 29. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting its bid or proposal, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by the City. If it is later determined that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to the City, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

ADA Access

The Contractor shall comply with 49 USC 5301(d), stating Federal policy that the elderly and persons with disabilities have the same rights as other persons to use mass transportation services and facilities and that special efforts shall be made in planning and designing those services and facilities to implement that policy. Contractor shall also comply with all applicable requirements of Sec. 504 of the Rehabilitation Act (1973), as amended, 29 USC 794, which prohibits discrimination on the basis of handicaps, and the Americans with Disabilities Act of 1990 (ADA), as amended, 42 USC 12101 et seq., which requires that accessible facilities and services be made available to persons with disabilities, including any subsequent amendments thereto.

Buy America

The Contractor agrees to comply with 49 U.S.C. 5323(j) and 49 C.F.R. Part 661, which provide that Federal funds may not be obligated unless steel, iron, and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 C.F.R. 661.7, and include final assembly in the United States for 15 passenger vans and 15 passenger wagons produced by Chrysler Corporation, and microcomputer equipment and software. Separate requirements for rolling stock are set out at 49 U.S.C. 5323(j)(2)(C) and 49 C.F.R. 661.11. Rolling stock must be assembled in the United States and have a 60 percent domestic content.

A bidder or offeror must submit to the City the appropriate Buy America certification (below) with all bids or offers on FTA-funded Contracts, except those subject to a general waiver. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive. This requirement does not apply to lower tier sub Contractors.

Certification Requirement for Procurement of Steel, Iron, or Manufactured Products.

Certificate of Compliance with 49 U.S.C. 5323(j)(1)

The bidder or offeror hereby certifies that it will meet the requirements of 49 U.S.C. 5323(j)(1) and the applicable regulations in 49 C.F.R. Part 661.5.

Date _____

Signature _____

Company Name _____

Title _____

Certificate of Non-Compliance with 49 U.S.C. 5323(j)(1)

The bidder or offeror hereby certifies that it cannot comply with the requirements of 49 U.S.C. 5323(j)(1) and 49 C.F.R. 661.5, but it may qualify for an exception pursuant to 49 U.S.C. 5323(j)(2)(A), 5323(j)(2)(B), or 5323(j)(2)(D), and 49 C.F.R. 661.7.

Date _____

Signature _____

Company Name _____

Title _____

Resolution of Disputes

Disputes - Disputes arising in the performance of this Contract which are not resolved by agreement of the parties shall be decided in writing by the authorized representative of the Owner. This decision shall be final and conclusive unless within ten (10) days from the date of receipt of its copy, the Contractor mails or otherwise furnishes a written appeal to the authorized representative of the Owner. In connection with any such appeal, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of the authorized representative of the Owner shall be binding upon the Contractor and the Contractor shall abide by the decision.

Performance During Dispute - Unless otherwise directed by the Owner, the Contractor shall continue performance under this Contract while matters in dispute are being resolved.

Claims for Damages - Should either party to the Contract suffer injury or damage to person or property because of any act or omission of the party or of any of his employees, agents or others for whose acts he is legally liable, a claim for damages therefor shall be made in writing to such other party within a reasonable time after the first observance of such injury or damage.

Remedies - Unless this contract provides otherwise, all claims, counterclaims, disputes and other matters in question between the Owner and the Contractor arising out of or relating to this agreement or its breach will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction within the State in which the Owner is located.

Rights and Remedies - The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by the Owner, Architect or

Contractor shall constitute a waiver of any right or duty afforded any of them under the Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

Byrd Anti-Lobbying Amendment, 31 U.S.C. 1352, as amended by the Lobbying Disclosure Act of 1995, P.L. 104-65 [to be codified at 2 U.S.C. § 1601, et seq.]

Contractors who apply or bid for an award of \$100,000 or more shall file the certification required by 49 CFR part 20, "New Restrictions on Lobbying." Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal Contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal Contract, grant or award covered by 31 U.S.C. 1352. Such disclosures are forwarded from tier to tier up to the recipient.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subContracts, subgrants, and Contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

_____ Signature of Contractor's Authorized Official

_____ Name and Title of Contractor's Authorized Official

_____ Date

Clean Air Act

- (1) The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. Sect. 7401 et seq. The Contractor agrees to report each violation to the Purchaser and understands and agrees that the Purchaser will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office.
- (2) The Contractor also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal Assistance provided by FTA.

Clean Water

- (1) The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. Sect. 1251 et seq. The Contractor agrees to report each violation as required to assure notification to FTA and the appropriate EPA Regional Office.
- (2) The Contractor also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by FTA.

Fly America

Contractor shall comply with 49 USC 40118 (the "Fly America" Act) in accordance with General Services Administration regulations 41 CFR 301-10, stating that recipients and subrecipients of Federal funds and their contractors are required to use US Flag air carriers for US Government-financed international air travel and transportation of their personal effects or property, to the extent such service is available, unless travel by foreign air carrier is a matter of necessity, as defined by the Fly America Act. Contractor shall submit, if a foreign air carrier was used, an appropriate certification or memorandum adequately explaining why service by a US flag air carrier was not available or why it was necessary to use a foreign air carrier and shall, in any event, provide a certificate of compliance with the Fly America requirements. Contractor shall include the requirements of this section in all subcontracts that may involve international air transportation.

Cargo Preference

Contractor shall: a. use privately owned US-Flag commercial vessels to ship at least 50% of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners and tankers) involved, whenever shipping any equipment, material or commodities pursuant to the underlying contract to the extent such vessels are available at fair and reasonable rates for US flag commercial vessels; b. furnish within 20 working days following the loading date of shipments originating within the US or within 30 working days following the loading date of shipments originating outside the US, a legible copy of a rated, "on-board" commercial bill-of-lading in English for each shipment of cargo described herein to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590 and to the recipient (through contractor in the case of a subcontractor's bill-of-lading.); c. include these requirements in all subcontracts issued pursuant to this contract when the subcontract involves the transport of equipment, material or commodities by ocean vessel.

Energy Conservation

The Contractor agrees to comply with mandatory standards and policies relating to energy efficiency that are contained in the state energy conservation plans issued in compliance with the Energy Policy and Conservation Act, 42 U.S.C. Sect. 6321 et seq.

Recycled Products

The Recycled Products requirement applies to all contracts for items designated by the EPA, when the purchaser or contractor procures \$10,000 or more of one of these items during the fiscal year, or has procured \$10,000 or more of such items in the previous fiscal year, using Federal funds. New requirements for "recovered materials" will become effective May 1, 1996. These regulations apply to all procurement actions involving items designated by the EPA, where the procuring agency purchases \$10,000 or more of one of these items in a fiscal year, or when the cost of such items purchased during the previous fiscal year was \$10,000. These requirements flow down to all to all contractor and subcontractor tiers.

The contractor agrees to comply with all the requirements of Section 6002 of the Resource Conservation and Recovery Act (RCRA), as amended (42 U.S.C. 6962), including but not limited to the regulatory provisions of 40 CFR Part 247, and Executive Order 12873, as they apply to the procurement of the items designated in Subpart B of 40 CFR Part 247. These items include:

Paper and paper products, excluding building and construction paper grades.

Vehicular products:

- (a) Lubricating oils containing re-refined oil, including engine lubricating oils, hydraulic fluids, and gear oils, excluding marine and aviation oils;
- (b) Tires, excluding airplane tires;
- (c) Reclaimed engine coolants, excluding coolants used in non-vehicular applications.

Construction products:

- (a) Building insulation products, including the following items:
 - (1) Loose-fill insulation, including but not limited to cellulose fiber, mineral fibers (fiberglass and rock wool), vermiculite, and perlite;
 - (2) Blanket and batt insulation, including but not limited to mineral fibers (fiberglass and rock wool);
 - (3) Board (sheathing, roof decking, wall panel) insulation, including but not limited to structural fiberboard and laminated paperboard products, perlite composite board, polyurethane, polyisocyanurate, polystyrene, phenolics, and composites; and
 - (4) Spray-in-place insulation, including but not limited to foam-in-place polyurethane and polyisocyanurate, and spray-on cellulose.
- (b) Structural fiberboard and laminated paperboard products for applications other than building insulation, including building board, sheathing, shingle backer, sound deadening board, roof insulating board, insulating wallboard, acoustical and non-acoustical ceiling tile, acoustical and non-acoustical lay-in panels, floor underlayments, and roof overlay (coverboard).
- (c) Cement and concrete, including concrete products such as pipe and block, containing coal fly ash or ground granulated blast furnace (GGBF) slag.
- (d) Carpet made of polyester fiber for use in low- and medium-wear applications.
- (e) Floor tiles and patio blocks containing recovered rubber or plastic.

Transportation products:

- (a) Traffic barricades and traffic cones used in controlling or restricting vehicular traffic.

Park and recreation products:

- (a) Playground surfaces and running tracks containing recovered rubber or plastic.

Landscaping products:

- (a) Hydraulic mulch products containing recovered paper or recovered wood used for hydroseeding and as an over-spray for straw mulch in landscaping, erosion control, and soil reclamation;

- (b) Compost made from yard trimmings, leaves, and/or grass clippings for use in landscaping, seeding of grass or other plants on roadsides and embankments, as a nutritious mulch under trees and shrubs, and in erosion control and soil reclamation.

Non-paper office products:

- (a) Office recycling containers and office waste receptacles;
- (b) Plastic desktop accessories;
- (c) Toner cartridges;
- (d) Binders; and
- (e) Plastic trash bags.

130. Schedule.

Task	Date
Solicitation of Proposals	04/03/2018
Deadline for Questions	04/13/2018 by 4:00pm
Questions Posted to the City's Website	04/16/2018 by 5:00pm
RFP Submittal	04/20/2018 by 2:00pm
Contract Negotiations and Award	By April 30, 2018

140. Deadline to Submit Proposals. Candidates should see that their proposals are received at the following address by April 20, 2018 at 2:00 p.m. ET.

Attn: Denisha Harris
City of Greenville
Purchasing Division
201 West 5th Street
Greenville, NC 27834

GETTING MORE INFORMATION ON THE PROJECT AND RFP PROCESS

150. Questions. Questions about the RFP and the RFP process should be submitted to the Purchasing Manager identified at the beginning of this RFP.

160. Updates and revisions to RFP. This RFP and addendums are posted on the city's website, on the Purchasing Division's webpage, at <http://www.greenvillenc.gov/government/financial-services/current-bid-opportunities>. Check that webpage to see that you have received all addenda.

170. Demonstrations

Vendors may submit video demos of their products and services.

EVALUATION CRITERIA

180. Evaluation Criteria. If an award is made, it is expected that the City's award will be to the candidate that agrees to meet the needs of the City. A number of relevant matters will be considered, including qualifications and cost.

CONTENTS OF PROPOSAL

190. Contents of Proposal.

The proposal should include sections, numbered as follows:

1. **Contact information.** Include the candidate's name and address, and the contact information (name, mailing address, email address, fax number, and telephone number) of the person whom the City should contact regarding the proposal.
2. **Legal Status of the Candidate and Signers.** State the full, exact name of the candidate. State whether the candidate is an individual, corporation, limited partnership, general partnership, limited liability company, professional corporation, professional association, etc. If it is anything other than an individual or general partnership, specify the State under which the entity is organized. If the State under which the entity is organized is not North Carolina, specify whether the candidate has received a certificate of authority from the N. C. Secretary of State to transact business in North Carolina. State whether the entity is in existence at the time the proposal is submitted, and if not, whether and when the candidate intends to officially form the entity. State the names and titles of the individuals who will sign the contract with the City.
3. **Qualifications, References, and Licenses.** This part should include the candidate's experience on similar projects and include references and how to contact them.

List the candidate's current licenses that are pertinent to this project.

4. **Project Team, Location of Work, and Subcontracting.** State the names and qualifications of the individuals who will have responsibility for this project.
5. **Methods and Procedures.** Include the work break down structure for this project.
6. **Compensation.** Explain the entire compensation arrangement that you propose. Provide pricing broken out by:
 - i. Equipment
 - ii. Initial configuration and set-up
 - iii. Yearly maintenance or licensing fees
 - iv. Training
 - v. Ongoing technical support
 - vi. Additional requirements or services

See section 70 for the complete Compensation Amount and Schedule.

7. **Assumptions regarding City's Actions and Participation.** If your proposal assumes that the City will take certain actions, provide facilities, or do anything else, you should state these assumptions explicitly.

10. **Conflict of Interest.** If the candidate has any grounds to believe there could be a conflict of interest, such as that a City employee who is involved in awarding the contract has a connection with the candidate, please explain.

11. **Non-collusion.** The RFP constitutes an invitation to bid or propose. Sign the attached Non-Collusion Affidavit (Exhibit C) and include it with your response.

12. **Required Certifications.** Include completed certifications required per the Special Conditions section.

COVER LETTER WITH PROPOSAL

200. Cover letter. The proposal should contain a cover letter, signed by a principal of the candidate. The cover letter should contain the following statement:

The undersigned, whose title and position with the candidate are stated next to or beneath his or her signature, has the authority to submit this proposal (including this cover letter) on behalf of the candidate in response to the City's Request for Proposals.

Unless otherwise clearly stated in this response to the RFP, our proposal accepts the terms and conditions stated in the RFP, including the description of services to be performed and the provisions of the contract to be signed.

210. Addendums. *The cover letter should list the last addendum that the City issues for this RFP, with a statement such as the undersigned candidate has read all the addendums issued by the City for this RFP, through and including Addendum No. _____. In that blank the candidate should list the number of the last addendum.*

HOW TO SUBMIT A PROPOSAL

220. How to submit a proposal. The person, firm or corporation submitting a proposal shall submit it to the Purchasing Manager or her duly designated representative at one of the following:

Hand Delivered/or Carrier:

City of Greenville
Attn: Denisha Harris, Purchasing
201 W. Fifth Street
Greenville, NC 27835

Postal Mail:

City of Greenville
Attn: Denisha Harris,
Purchasing
P.O. Box 7207
Greenville, NC 27835

Email

Denisha Harris
dharris@greenvillenc.gov

This is a Request for Proposals and all proposals will be received at stated day/time, however, no public bid opening will be held. Proposals will be reviewed and evaluated by staff at a later time and an award will be made at the earliest possible date. Proposal results will be made available after award and by written request.

Each proposal submitted must be clearly marked “**Request For Proposals- Video Management System & Dash Cameras**” along with Proposer’s name and address. Proposals may be submitted via hand delivery, Carrier or Postal Delivery, or Email. NO BIDS WILL BE ACCEPTED BY FAX.

PLEASE NOTE: IT IS THE PROPOSER’S RESPONSIBILITY TO ENSURE THAT PROPOSALS ARE RECEIVED BY THE PURCHASING BY THE STATED DAY/TIME. **No late proposals will be accepted.**

All proposals must be signed by an authorized official of the firm.

No proposals may be changed or withdrawn after the time of the bid opening. Any modifications or withdrawals requested before this time shall be acceptable only when such request is made in writing to Purchasing.

Attachments

Exhibit A - Minimum Specifications

Exhibit B – Non-Collusive Affidavit

Exhibit A
SPECIFICATIONS FOR Dash Camera and BODY WORN CAMERA SYSTEM

PROPOSALS SHALL INCLUDE THE FOLLOWING INFORMATION

Notice:

Candidates shall state in the third column the specifics your product offers, indicating performance, specific size, and/or make and model of all components. Note in the right hand column if the feature can be modified, turned off, or turned on, either manually or through a setting in the software, or any other additional information. Failure to return and fill in this form will be considered sufficient reason for rejection of your offer. Literature alone is not sufficient for consideration of your offer.

All equipment must meet North Carolina and City of Greenville safety requirements. The equipment shall be the latest model and shall not have been used as a demonstrator. Candidates shall submit detailed literature on the unit they propose to furnish.

Camera system

Specification	Minimum or equivalent (if field is empty, feature is not required but may be preferred)	Offered by Candidate – yes or no, or state specification offered	Notes
Video resolution	1280x720 (HD) or Better		
Video type	color		
Recording speed	30 FPS		
Recording format	H.264, MPEG-4		
Lens field of view	120 degrees or better		
Date and time stamp	embedded on video frame		
GPS stamp	Available		
Officer ID stamp	located in meta data and searchable field		
Storage in GB	64GB Min.		
Storage space HD	12 +hours		
Low light recording (lux, IR, flashlight)	.1 Lux or Better		
Video only	During Pre-Event		
Audio only	Always		
Snapshot option	Specify		
Start Stop recording action (button, slide, switch)	Specify type of mechanism		
Other buttons (bookmarking, snapshot, flashlight)	Specify		

Other triggers to start recording (light bar)	Sirens, Light Bar, etc.		
LEDs	Recording, low battery, low disk space, uploading video, Connectivity		
Battery life in standby	12+hours Full Shift		
Battery life in recording	12+ hours		
Battery recharge time	5 hours or Less		
Battery recharging options (car charger, AC adapter, spare battery)	AC Adapter, Computer charging, Vehicle Charging		
Pre-event recording	30 Seconds		
Single unit or two piece (camera & DVR)	specify		
Mounting options – camera position, attachment	Center mass, specify other options		
Point –of-View camera option	Specify		
LCD for in-field playback	Specify		
Size of unit(s)	Small Form Factor/Specify		
Weight of unit(s)	Light Weight/Specify		
Secure access to videos while on camera from unauthorized persons	Video cannot be accessed without client, and authorized login		
Chain of custody or event logs	specify		
Cable connection type	specify		
Water testing	specify		
Drop testing	specify		
Certifications	specify		
Warranty	specify		

File Management Software System

Specification	Requirement	Offered by Candidate – yes or no, or state specification offered	Notes
Unique user accounts	specify		
Security groups	specify		
Granular security rights	specify		
Chain-of-custody/event log and for what actions	specify		
Event tagging	Other, MIS, and FEL		
File retention with automatic purge based on event type and associated retention period	Other 90 Days MIS 3 Years FEL Indefinite		
Searchable fields including date range, officer ID, report number, suspect name	specify		
Ability to scrub (fast forward/rewind) video during playback	specify		
Bookmarking and annotation	specify		
Proprietary or non- proprietary play for playback	specify		
Playback includes meta data	specify		
Create DVD copy directly from back office	specify		
Storage Per Officer	21-22GB per Officer each month (average)		

File Tagging and Transfer System

Specification	Minimum or equivalent	Offered by Candidate - yes or no, or state equivalent	
Direct connection to upload station at police sub-station	specify		
Direct connection to in- car equipment	specify		
Docking station at police sub-station	specify		

Exhibit B
NON-COLLUSION AFFIDAVIT

By executing this proposal, I certify that this proposal is submitted to the City of Greenville competitively and without collusion. I am authorized to represent the candidate both in submitting this proposal and in making this Non-collusion Affidavit. To the best of my knowledge and belief, (1) the candidate has not violated N. C. General Statute 133-24 in connection with the proposal, (2) the candidate has not entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with its proposal, and (3) the candidate intends to do the work with its own bonafide employees or subcontractors and is not bidding for the benefit of another contractor. The neuter includes the masculine and the feminine. The candidate to which this Non-Collusion Affidavit refers is:

(insert name of candidate)

(signature of individual)

ACKNOWLEDGMENT

Type or print name of the individual who signed the affidavit: _____.

Type or print the name of Notary Public signing this acknowledgement: _____.

Place where acknowledgement occurred: County of _____, State of _____

Notary's residence: County of _____, State of _____

I, the Notary Public named above, certify (1) the individual named above personally appeared before me this day, (2) I have personal knowledge, or satisfactory evidence, of the individual's identity; and (3) the individual acknowledged signing the foregoing affidavit.

This the _____ day of _____, 2018. _____

Notary Public

My Commission expires: _____