

NOTES

TO: Honorable Mayor and City Council Members

FROM: Ann E. Walker, City Manager

DATE: July 25, 2018

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Gary Fenton, Recreation and Parks Director, regarding the Sycamore Hill Gateway Plaza interpretive design presentation on Tuesday, July 31, 2018 from 11:00 AM-1:00 PM in City Hall Conference Room 337
2. A memo from Gary Fenton, Recreation and Parks Director, regarding upcoming ribbon cuttings for the Town Common kayak and canoe launch and Westpointe Park
3. A memo from Gary Fenton, Recreation and Parks Director, providing an update on the beach volleyball project
4. A memo from Gary Fenton, Recreation and Parks Director, providing an update on Town Common construction
5. A memo from Brock Letchworth, Public Information Officer, regarding the Law Enforcement Lip Sync Battle

mc

Attachments

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: July 25, 2018
Re: Sycamore Hill Gateway Plaza – Interpretive Design Presentation

On Tuesday, July 31, 2018, Rhodeside and Harwell and its sub-consultant Gallagher will present Design Development Documents to those attending the scheduled Sycamore Hill Advisory Group (SHAG) meeting. The meeting will be held in City Hall Conference Room 337 from 11 a.m. till 1 p.m. and lunch will be provided.

City Council Members are welcomed to attend this meeting. In addition, a follow-up Note to Council will provide Council Members with a status report on the progress of the Gateway project's interpretive design process, as well as SHAG's feedback regarding the proposed design.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: July 25, 2018
Re: Ribbon Cuttings

August will be a month of new openings for Recreation and Parks.

Kayak and Canoe Launch — On Friday, August 17th, the new accessible launch at Town Common is expected to be ready for public use. A ribbon cutting is planned for 3:00 p.m. at the Town Common boat access.

Westpointe Park — Phase 1 of Westpointe Park is nearly complete. The playground, restroom and walking trail are in place. Landscaping and some paving are under way. In order to provide time for landscape completion and for the establishing new lawn area, we have planned a ribbon cutting for Friday August 24th at 3:00 p.m.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager



RECREATION AND PARKS

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks *GJF*
Date: Wednesday, July 25, 2018
Subject: Beach Volleyball Project Update

Recreation and Parks staff have been working with members of the Greenville community on a project to construct beach volleyball courts at H. Boyd Lee Park. City staff was approached by a Greenville group interested in the development of beach volleyball courts in February. Since February, staff has held various meetings to discuss the project with supporters, as well as staff from Pitt County Schools.

Currently, Recreation and Parks has \$24,088.23 in a special donation fund for this project. The last estimated cost for the project was approximately \$89,000 in early 2018.

The next phase of the project is for GRPD staff to work with The East Group to create a design for the courts at H. Boyd Lee Park. This will be essential as a separate “parent association” is established for fundraising efforts for the project. GRPD staff are also looking at various grants which we anticipate applying for this fall. The grant proposal will be presented at the Recreation and Parks Commission Meeting in September, with the hope of Council approval in October. Grants currently being looked into are the *James J. and Mamie Richardson Perkins Trust*, *The Mildred Sheffield Wells Charitable Trust* and the *West Memorial Fund*.

Beach volleyball is a fast growing sport, particularly in Greenville. Several local families travel out of town to New Bern, Raleigh, Wilmington and other locations to participate in regional and state level tournaments. Pitt County Schools is also interested in this project as the sport continues to grow at the high school level. Several local high schools have created club teams and could potentially use this site as a “home court”, which they currently do not have.

One advantage of adding beach volleyball courts in Greenville is the ability to host regional tournaments, which would allow local families to travel less and provide an economic boost for the community. Another advantage would be the opportunity to provide new recreational programming for youth and adults in the community.

Staff will continue to meet regularly with supporters as this will truly be a community effort.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager



RECREATION AND PARKS

To: Ann E, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: July 25, 2018
Re: Town Common Construction Update

Below are updates related to three Town Common construction projects:

- **Restroom Facility:** The restroom facility is on budget and scheduled to be completed in early August, barring no delays due to weather or materials. An August 3rd substantial completion date is on target with the 90 day completion requirement included in the bid documents. The following is a summary of the progress related to the project through July 24th:
 - The exterior cement fiber board siding (“hardie board”) has been installed and painted.
 - Site work construction including fine grading, concrete paving, and utility installation has been completed.
 - Interior partitions, plumbing fixtures and electrical work have been completed.
 - Parks Maintenance staff has ordered the plant materials, and is currently completing the landscaping.

- **Floating Canoe and Kayak Launch:** The floating canoe and kayak launch is on budget and schedule based on the 90 day completion requirement associated with the construction contract. Due to weather delays and the back order for the floating dock, the City anticipates a substantial completion date of August 17th. The following is a summary of the progress related to the project through July 24th:
 - The construction of the structural footing and abutment for the gangway and control arm attachment is complete.
 - The submittals and shop drawings for the floating launch has been approved.
 - The contractor is currently installing rip-rap to stabilize the banks and preparing the area for soil lifts and plant materials.

- **Leaf Shaped Pavilion:** The new leaf shaped picnic pavilion, adjacent to the inclusive playground, is substantially complete and is open to the public for use. This amenity will soon be available for private reservation.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager



Memorandum

To: Ann Wall, City Manager

From: Brock Letchworth, Public Information Officer *KBL*

Date: July 25, 2018

Subject: Law Enforcement Lip Sync Battle

The City of Greenville Police Department recently partnered with the City's Public Information Office to produce a lip sync video as part of the Law Enforcement Lip Sync Battle, a nationwide viral video challenge that started in Texas.

Law Enforcement Lip Sync Battle videos serve to shed a positive light on law enforcement across the country and help to humanize the officers in the eyes of the public. Greenville Police officers selected the songs and came up with the concept themselves, and City videographer Kelvin Thomas helped to make their vision a reality.

Greenville's video has been well received. One of the participants, Officer Nock, was even approached by a young girl at the Umbrella Market who recognized the video and asked for his picture and autograph.

The video was posted on the Greenville Police Department Facebook page and shared by local media. So far, it has been viewed more than 300,000 times.