

NOTES

TO: Honorable Mayor and City Council Members
FROM: Ann E. Wall, City Manager
DATE: November 7, 2018
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. An agenda for the November 13, 2018 meeting of the Police Community Relations Committee and minutes from the October 9, 2018 meeting
2. A memo from Thomas Barnett, Community Development Director, regarding the GAME P.L.A.Y. event on November 14th from 5:00-7:30 p.m. at the South Greenville Recreation Center
3. A memo from Gary Fenton, Recreation and Parks Director, regarding the ribbon-cutting ceremony for the Town Common Canoe and Kayak Launch to be held at 3:30 p.m. on November 15th
4. A memo from Gary Fenton, Recreation and Parks Director, regarding development of a new "Action Park"
5. A memo from Gary Fenton, Recreation and Parks Director, providing an update on a private development initiative at the Town Common
6. A memo from Mark Holtzman, Chief of Police, regarding the Community Outreach Report for October
7. A memo from Les Everett, Chief Building Inspector, regarding building permits issued during October for new residential and commercial construction
8. Monthly Report from the Inspections Division for October
9. A letter from George Kasperek commending City staff who recently worked near his home on a tributary of Green Mill Run (City staff involved were Ronnie Donley, Pablo Manuel, Ryan Johnson, Jamie Ingram, Demond Joyner, Matthew Braddy, Nathaniel Coltrain, and Terrence Reid)

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Attachments



**Greenville Police Department
Police Community Relations Committee**

**Policing: Challenges and Rewards,
Greenville Police Application Process &
Total Benefits Compensation**

Tuesday, Nov.13, 2018 at 6:30 PM

Speakers:

Chris Burack, Tyler Whaley
Greenville Police Department

- **GPD Application Process:** Educational Requirements, Physical Fitness, GPD Interview, Polygraph Examination, Psychological Examination, ECU Human Performance Lab Exam, NC Mandated Background, Firearms Qualification
- **Total Benefits Compensation:** Patrol Vehicles, Personal Equipment, Technology, Health Care, Retirement

Pitt County Community College, Law Enforcement Center
2096 Central Park Dr. (between John Deere East Coast Equipment and
ABC Store)
Winterville, NC

Question and Answer Period after Presentations



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POLICE COMMUNITY RELATIONS COMMITTEE

A G E N D A

Tuesday, November 13th, 2018, 6:30 PM
Pitt Community College
Law Enforcement Center

2096 Central Park Drive
Winterville, NC

- 1) Call to Order – Greg Rubel, Chair
- 2) Roll Call
- 3) Approval of the Agenda –November 13th, 2018
- 4) Approval of Minutes – Oct 9th, 2018
- 5) State briefly the mission of committee and purpose of meeting
- 6) Topic: Policing: Challenges and Rewards, Greenville Police Application Process & Total Benefits Compensation

Speakers: Sgt. Chris Burack
Greenville Police Department

Officer Tyler Whaley
Greenville Police Department

7) Public Expression and Questions

8) ADJOURN

NOTE:

To maintain order of the board and clarity of recording, please allow one person to speak at a time.
Thank you.

The Police Committee Relations Committee Mission Statement

Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE

October 9th, 2018

Chairperson Diane Kulik called the Police Community Relations Committee meeting to order at 6:30 p.m., at Jarvis Memorial United Methodist Church in Greenville, NC.

INTRODUCTION OF COMMITTEE MEMBERS

Chairperson Diane Kulik asked each committee member and city staff to introduce themselves.

Committee members present:

Greg Rubel, District 3
Carol Bass, District 5
Scott Snyder, District 4
Diane Kulik, Chairperson

City Staff Members present:

Sgt. Dale Mills
Capt. Robert Williams
Lt. David Anderson
Officer S. Paldino
Officer A. Blackmon
Council Member Rick Smiley
Devinder Culver
Kristen Hunter
Billie Jo Viverette
Officer C. Bowen
Officer B. Neague
Officer B. Nunnery

APPROVAL OF THE AGENDA

Chairperson Diane Kulik asked for a motion for approval of the agenda. A motion was made and seconded. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES

Chairperson Diane Kulik asked for a motion for approval of the June 12th, 2018 Minutes. There weren't any minutes for the September meeting since it was cancelled due to Hurricane Florence. A motion was made and seconded. The minutes were unanimously approved by the committee.

MISSION AND PURPOSE OF MEETING

Chairperson Diane Kulik read the Police Community Relations Committee mission statement.

Diane introduced K9 Officer Neague, K9 Officer Bowen, and K9 Officer Nunnery. The officers gave a detailed presentation on the training and duties of K9 officers. They discussed the training that K9s go through before being assigned to an officer. A short demonstration was conducted to show how a K9 searches for evidence. The newest K9 was introduced to everyone and it was explained that this new K9 was purchased due to donations made in memory of Diane Kulik's deceased husband. She explained how she and husband love the

Police Department and she wanted to do something for the department and honor her husband in the process.

Jarrette Pittman was introduced and he discussed the laws and sentencing concerning drug arrests.

Motion was made and approved to adjourn the meeting.

After the meeting was adjourned, Diane asked the board members to have a short meeting concerning elections. She explained how she has fulfilled her term and that she will no longer be chairperson after this meeting. It was discussed and agreed upon by the members present to appoint Greg Rubel to be chairperson and Carol Ann Bass to be appointed as Vice Chairperson until the elections during the December meeting. Devinder Culver and Billie Jo Viverette witnessed the discussion and appointment as there were no other board members present.

After this business was discussed, the meeting was adjourned.

MEMORANDUM

TO: Ann E. Wall, City Manager

FROM: Thomas Barnett, Community Development Director 

DATE: October 24, 2018

RE: **GAME P.L.A.Y (Police, Life and Youth) Event**

The GAME P.L.A.Y Committee met Thursday, October 18th to discuss the upcoming event scheduled for **Wednesday, November 14th** at the South Greenville Recreation Center. This event has been planned for **5:00 pm – 7:30 pm**. This correspondence serves as an update.

City's Responsibilities:

- **Greenville Police Department (officers).** It has been estimated that 20-30 officers are needed for breakout sessions. Dependent on the number of students participating, approximately 8-10 students will be assigned per officer.
- **Menu.** The suggested menu is **pizza and soft drinks**. While **water, assorted chips and cookies** were not discussed, it's appropriate to provide. Staff of the City Managers' office will contact vendors for delivery and cost of menu items.
- **Electronics.** Five (5) TV's [42 inch].
- **Program.** City Manager Ann Wall or her designee will give the welcome.
- **EMS.** An EMS unit on-site in case of emergency.
- **GTV-9.** Human/Community Relations Officer will coordinate with Brock Letchworth for the recording.
- **South Greenville Center Setup:** Recreation and Parks Department Staff and GAME P.L.A.Y co-founders (Dion Dail and Gera Miles) are coordinating.
- **Volunteers.** The Human Relations Council and its committee members will participate. We also anticipate asking other organizations (sororities, fraternities, etc.).

If additional information is needed, please contact the Human Relations Office at 252-329-4494 or via e-mail: cdaniels@greenvillenc.gov.

cc: Michael Cowin, Assistant City Manager
Ken Graves, Assistant City Manager
Mark Holtzman, Chief of Police
Ken Laws, Police Captain
Gary Fenton, Recreation and Parks Director
Cassandra Daniels, Human Relations Council, Community Development

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks *GFF*
Date: November 7, 2018
Re: Canoe and Kayak Launch Ribbon Cutting

The Recreation and Parks Department is pleased to invite you to the ribbon cutting for the Canoe and Kayak Launch at the Town Common.

Though construction of this long-awaited facility was repeatedly delayed by weather challenges and the regulatory complexities of riverside construction, staff persevered and the project has finally been completed.

The ribbon cutting will be held at 3:30 p.m. on Thursday, November 15, 2018. The ceremony to officially open the new accessible launch will be held at the end of the Town Common parking lot in front of the new launch site and dock.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager

Memo



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To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks *GF*
Date: November 7, 2018
Re: NTC – “Action Park”

A recommendation of the Tar River Legacy Plan, and an associated Council priority, is to acquire riverside lake lands suitable for the development of a park/facilities that would foster a diverse array of recreational pursuits, many “river-related.” Such pursuits would include kayaking, canoeing, paddle boarding, residential camping, hiking, fishing, BMX/skateboarding, zip lining, and environmental education.

It is anticipated that some recreational components of the park could be phased in over time in cooperation and partnership with various outside organizations, friends groups, and foundations. The first elements of the park would include a BMX/skatepark facility on an upland area of the property. Staff has been in contact with representatives of the Mirra family and local BMX leadership to coordinate planning and fundraising efforts related to the BMX/skatepark component.

Some land acquisition dollars have been identified within the Recreation and Parks capital budget, and staff recently met with a representative of a local land owner to explore possibilities. An appraisal of the prospective property is being arranged, and staff anticipates discussing future acquisition of the property with Council sometime in the first quarter of 2019.

The City has contracted with Stewart Engineering to complete a conceptual park master plan for the development of an “Action Park.” The plan will be utilized in seeking outside support for the project. Future development will be contingent upon fundraising combined with identified City funding. In anticipation of applying for a North Carolina Parks and Recreation Trust Fund (PARTF) grant to support acquisition and/or development, initial meetings have been held with PARTF representatives about the 2019 grant cycle. The application deadline is May 1, 2019.

A public meeting to share concepts for the park and receive stakeholder input about possible project components is planned for Tuesday, November 27, at 6:00 p.m. in the third floor gallery at City Hall.

Staff expects to be able to share specific details of the proposed acquisition and plans for development with Council at the City Council Planning Session in January, 2019.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager

Memo

To: Ann Wall, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: November 7, 2018
Re: NTC – Private Development Initiative at Town Common

Priority 6 within City Council's Goals directs staff to "*Continue to Implement Town Common Master Plan.*" Action Step 5 under Priority 6 directs staff to "*Create and issue an RFP for a restaurant/event space to be developed in the 1.46 acre of Town Common that has no Land and Water Conservation Fund (LWCF) development restrictions.*"

Staff has sought the assistance of The East Group in developing the referenced RFP that would solicit proposals to establish a public-private partnership for the development and operation of a restaurant/event space/watercraft rentals within the eastern-most area of the Town Common. Such an amenity, compatible with the existing park and of benefit to park visitors, was envisioned in the Town Common Master Plan.

Residential, hotel, office, and similar uses will not be considered.

Staff was recently updated on The East Group's progress toward developing concept plans for the project. Those plans will include the site plan for the proposed building, site and parking lot improvements, and a boat dock.

The East Group will complete the conceptual designs for the public-private partnership and the RFP in late December 2018. As part of the RFP development process, potentially interested developers, investors, and/or businesses will be invited to individual meetings with City and East Group staff to assist in refining the details of the RFP. Input from those meetings, which are tentatively scheduled for late November and early December, will be used to finalize the RFP.

Before it is released, the RFP will be presented at a City Council Workshop or at City Council's January Planning Session.

Please let me know if there are any questions.

cc: Michael Cowin, Assistant City Manager



POLICE DEPARTMENT

Memorandum

To: Ann Wall, City Manager
From: Mark Holtzman, Chief of Police 
Date: November 5, 2018
Subject: Community Outreach Report

Attached is the Community Outreach summary report covering the month of October 2018. Please distribute and share as needed.

Attachment

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GPD Mission Statement

The Greenville Police Department exists to enhance public safety and quality of life, in partnership with ALL people in OUR community, by preventing crime with honor and integrity.

1085148

Memorandum

To: Sgt. Dale Mills, Community Outreach Division
From: Devinder Culver, Community Projects Coordinator
Date: November 1, 2018
Subject: Community Outreach Report –October 1 to October 31, 2018

October 31 is synonymous with Halloween festivities and children. For the Greenville Police Department (GPD) however, it is a time of intense preparation and coordination to ensure a safe, fun experience for all revelers. To ensure the effective, efficient use of sworn personnel, a security firm was engaged this year to staff the entrance points to the Uptown festival area.



There were two opportunities to dress up and celebrate in 2018, October 27 and October 31. Sup Dogs owner Bret Oliverio said although it may not be as wild as it once was, he still prepares for a higher-energy crowd than normal. “Events bring people downtown. Events make people want to eat a little more, drink a little more,” he said. “It’s like any other weekend, except a little more energy.”

Ryan Webb, a board member for the Uptown Greenville a nonprofit development organization praised officials for their work in keeping the festivities safe. “I think they’ve refined how they look at controlling the crowd.” Webb said.

Pictured above is Officer C.A. Santiago with a young reveler from the Trunk or Treat event held at The Memorial Baptist Church.

Police Athletic League: The Greenville Police Department’s Police Athletic League (PAL) football teams, the Eagles 12 and Under and 8 and Under youth teams won their Super Bowl games this past Saturday, October 27, 2018 in the Eastern Carolina American Youth Football and Cheer League. The 8 and Under team will advance to the state tournament held in Winston Salem, Saturday, November 3, 2018. The 12 and Under team will be competing in the Eastern Regional tournament held in Fredericksburg, Virginia on Saturday, November 10, 2018.



Image shows the 12 and Under winners.



PAL partnered with Faith Church and the City of Greenville Recreation and Parks Department to host Halloween events at the South Greenville Gym and the Eppes Recreation Center. There were approximately 300 guests at each location.

The positive impact of the PAL initiative cannot be over emphasized as it touches hundreds of lives not only the children attending but their siblings, parents, family members and friends.

Police Community Relations Committee Meeting: Jarvis Memorial United Methodist Church – Oct. 9, 2018:

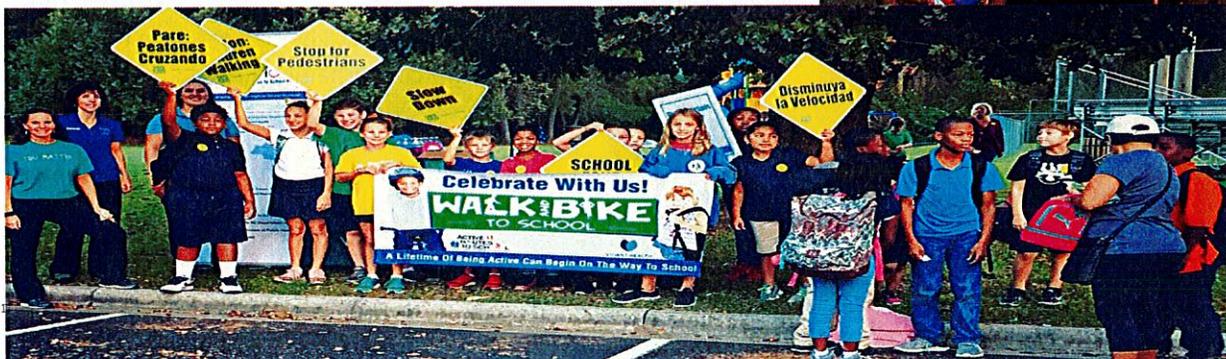
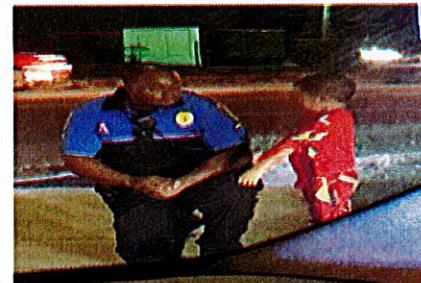


Approximately 50 individuals were in attendance. They were charmed and entranced by the K-9 Officers, Chad Bowen, Brian Neague and Bradley Flannery and their dogs, Audie, Darce and Axle. Citizens watched a demonstration of how drugs are located and officers explained the role of their dog partners in apprehending criminals and the incredible bond that grows between the partners.

At the conclusion of the meeting there were many questions and offers of help. One person wanted to purchase another dog for the GPD because she “loved everything” that she had seen.

Highlights

- **Officer T.D. Bice provides comfort after a car wreck** – Ms Ellie Bishop writes “...What an incredibly touching moment showing Officer Bice and this young fellow! You can tell the little guy is full of questions; but, the officer is on his level showing such care and compassion. Well done and thank you for making his world your top priority.”
- **Community Policing – Oct. 26, 2018** - Officer J. Argomaniz at Carolina Therapy Connection. Staff said “Thanks Officer Argo for stopping by and talking to a few of our kiddos!”
- **National Walk to School Day – Oct. 3, 2018** - Eastern Elementary School students, GPD and ECU Police walked to school to promote pedestrian safety and physical activity. The event was hosted the Vidant Medical Center.



Memorandum

To: Ann Wall, City Manager

From: Les Everett, Chief Building Inspector *LE*

Date: November 1, 2018

Subject: New Building Permit Report

The following is a list of Building Permits issued for NEW Residential and Commercial construction for the month of October 2018

Builder	Address	Type	Cost
Hazelton Builders Llc, J.c.	1905 Old Fire Tower Rd	Commercial/business (new)	350,000
Elks, A Construction	1800 Cambria Dr A	Duplex Townhome	270,000
Elks, A Construction	1800 Cambria Dr B	Duplex Townhome	0
Elks, A Construction	1816 Cambria Dr A	Duplex Townhome	270,000
Elks, A Construction	1816 Cambria Dr B	Duplex Townhome	0
Bella Homes, Llc	610 Kings Rd	Single Family Residential (new)	706,200
Caviness & Cates Bldg &	4304 Glen Castle Wy	Single Family Residential (new)	262,500
Caviness & Cates Bldg &	4336 Glen Castle Wy	Single Family Residential (new)	235,200
Caviness & Cates Bldg &	4357 Glen Castle Wy	Single Family Residential (new)	298,125
Clark, Bill Homes Of	113 Rockland Dr	Single Family Residential (new)	202,050
Clark, Bill Homes Of	117 Rockland Dr	Single Family Residential (new)	217,125
Clark, Bill Homes Of	144 Rockland Dr	Single Family Residential (new)	179,550
Kuhn Homes, llc, Will	3849 E Baywood Ln	Single Family Residential (new)	179,100
Russell, Rocky Builders, Inc.	102 Ironwood Dr	Single Family Residential (new)	213,600
Spain Builders, Llp	1904 Signature Dr	Single Family Residential (new)	123,750
Spain Builders, Llp	1917 Chavis Ct	Single Family Residential (new)	144,450
	Total		3,651,650

(Previous year and month comparison of new construction)

2018-2019

July

Residence: 15 Permits 3,022,950
 Duplex T: 16 Permits 2,216,760
 (8 Bldgs/16 Units)
 Total: 31 Permits 5,239,710

2017-2018

July

Residence: 32 Permits 6,930,800
 Duplex T: 2 Permits 255,000
 (1 Bldg/2 Units)
 Multi-Family 21 Permits 1,562,400
 (3 Bldgs/21 Units)
 Business: 2 Permits 484,411
 Total: 57 Permits 9,232,611

August

Residence:	15 Permits	3,395,475
Duplex T:	26 Permits	3,408,422
	(13 Bldgs/26 Units)	
Multi-Family:	12 Permits	17,085,378
	(12 Bldgs/288 Units)	
Business:	1 Permit	528,692
Total:	54 Permits	24,417,967

September

Residence:	6 Permits	964,350
MF Townhomes:	36 Permits	2,516,540
	(5 Bldgs/36 Units)	
Business:	1 Permit	903,900
Total:	43 Permits	4,384,790

October

Residence:	11 Permits	2,761,650
Duplex T:	4 Permits	540,000
	(2 Bldgs/4 Units)	
Business:	1 Permit	350,000
Total:	16 Permits	3,651,650

August

Residence:	26 Permits	5,447,950
Duplex T:	14 Permits	1,897,200
	(7 Bldgs/14 Units)	
Multi-Family:	5 Permits	42,195,680
	(5 Bldgs/188 Units)	
Business:	3 Permits	4,150,000
Total:	48 Permits	53,690,830

September

Residence:	22 Permits	4,215,037
Duplex T:	6 Permits	1,550,500
	(3 Bldgs/6 Units)	
Shell:	1 Permit	564,000
Business:	2 Permits	3,109,600
Total:	31 Permits	9,439,137

October

Residence:	24 Permits	5,518,400
Duplex T:	20 Permits	2,752,175
	(10 Bldgs/20 Units)	
Business:	2 Permits	545,000
Shell:	1 Permit	557,769
Church:	1 Permit	4,250,000
Total:	48 Permits	13,623,344

F/Y Total: 144 Permits 37,694,117

F/Y Total: 184 Permits 85,985,922

Cc: Ann Wall, City Manager
Doc: 1093107

Community Development Department / Inspections Division
 City of Greenville
 Oct-18

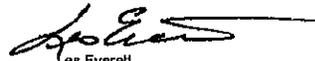
The following is a monthly breakdown of activities of this Division as related to construction within our jurisdiction

2018-2019	October	
Building Permits	# of Permits	Value
Residence	11	\$ 2,781,850.00
Residence Addition	3	\$ 52,000.00
Residence Alteration	14	\$ 403,983.00
Duplex Townhomes	4	\$ 540,000.00
Duplex Alteration	0	\$ -
Duplex Additions	0	\$ -
Multi-Family	0	\$ -
Multi-Family Townhomes	0	\$ -
Multi-Family Additions	0	\$ -
Multi-Family Alterations	2	\$ 5,725.00
Business	1	\$ 350,000.00
Cell Tower & Foundation	0	\$ -
Shell	0	\$ -
Duplex	0	\$ -
Hotel/Motel	0	\$ -
Educational	0	\$ -
Business Additions	0	\$ -
Business Alterations	11	\$ 4,324,167.00
Churches	0	\$ -
Church Addition	0	\$ -
Church Alterations	0	\$ -
Clubhouse	0	\$ -
Swimming Pool	3	\$ 119,000.00
Storage/Accessory	4	\$ 254,425.00
Garage/Carport	0	\$ -
Storage Additions	0	\$ -
Storage Alterations	0	\$ -
Garage Additions	0	\$ -
Garage Alterations	0	\$ -
Retaining Wall	0	\$ -
Foundation	0	\$ -
Signs	20	\$ 91,750.00
Roofing	0	\$ -
Family Care	0	n/a
Change of Occupancy	0	n/a
Day Care	0	n/a
Temp. Utilities	17	n/a
Mobile Homes	2	n/a
Safety Review	45	n/a
Driveway	14	n/a
Land Disturbance	14	n/a
Demolition	9	n/a
Tents	0	n/a
Total for Month	174	\$ 8,902,700.00
	<i>for month</i>	<i>to date</i>
Total Value New Construction	\$ 3,651,650.00	\$ 37,694,117.00
Total Alterations	\$ 6,251,050.00	\$ 13,541,057.00

Building Permits	174	773
Mechanical Permits	178	715
Plumbing Permits	71	257
Electrical Permits	264	806
Total Permits	677	2551
Building Inspections	438	1652
Plumbing Inspections	314	1041
Mech. Inspections	291	1065
Elect. Inspections	385	1123
Fire Inspections	4	17
Stop Work Orders	1	2
Condemnations	1	2
ABC Lic. Insp	2	10
Total Inspections	1418	4962
Commercial Plan Reviews	16	54
Residential Plan Reviews	46	143
Sign Plan Reviews	11	52
Site Plan Reviews	12	28
BOA Reviews	0	3
Turnover	\$97,963.18	\$413,461.78

doc #1057398

Respectfully Submitted,



Les Everett
 Chief Building Inspector

cc: Ann Wall, City Manager

George Kasperek
1802 Drewry Lane
Greenville, NC 27858
252-756-7469 252-902-8069
georgekasperek@suddenlink.net
11/01/2018

RECEIVED

NOV - 5 2018

CITY MANAGER'S OFFICE

Kevin Mulligan, Director of Public Works
Greenville Public Works Department
P.O. Box 7207
Greenville, NC 27835-7207

Dear Mr. Mulligan:

I would like to commend the crew that has been working of the tributary of Green Mill Run that passes between my property on Drewry Lane in the Stratford Subdivision and Stratford Villas. It has been blocked by trees falling into the creek bed on Sunday October 21 and by Tuesday, October 23, someone had come to investigate the problem. He discussed the issues and possible solutions which I really appreciated.

When the crew arrived to work on the problem this week, they were very professional and did a great job. Pablo, who was the supervisor, was extremely knowledgeable and kept me informed of what was happening. They employed some very creative solutions in opening up the creek so that water can flow freely again and prevent future flooding.

I hope you will pass along my thanks for a job well done to these dedicated city employees.

Sincerely yours,



George Kasperek

✓ C. Ann Wall, City Manager, Greenville, NC