

MINUTES ADOPTED BY THE CITY OF GREENVILLE HISTORIC PRESERVATION COMMISSION

January 22th 2019

The Greenville Historic Preservation Commission met on the above date at 6:00 pm in Council Chambers of City Hall.

Candace Pearce - Chairperson - *

Chris Nunnally – Vice chair - *

Myron Casper - *

Troy Demers - Resigned

Justin Edwards - X

Roger Kammerer – *

Blake Belch - *

Jeremy Jordan -*

Israel Mueller -X

Scott Wells*

The members present are denoted by an * and the members absent are denoted by an X.

PLANNING STAFF: Domini Cunningham, Planner II; Chantae Gooby, Chief Planner and Camillia Smith, Secretary

OTHERS PRESENT: Donald Phillips, Assistant City Attorney and Kelvin Thomas Communication Technician

MINUTES: Motion made by Mr. Kammerer to approve the November 27rd 2018 minutes as presented, seconded by Chris Nunnally. Motion passed unanimously

OLD BUSINESS

1. Consideration of An Ordinance Amending the Zoning Ordinance of the City of Greenville, North Carolina: Title 9 Chapter 7 Section 9-7-12 by adding subsection (T)

Mr. Cunningham shared with the board that this provision allows for signs to be posted on properties that have a submitted application. This provision also addresses the previously proposed Blue Placards.

A vote is needed to forward this Ordinance Amendment to The City Council for approval.

Mr. Casper asked how long will the sign be posted.

Ms. Pearce replied until the project is completed and signed off on by

Motion made by Ms. Pearce to approve the Ordinance Amendment, seconded by Mr. Casper. Motion passed unanimously

Motion made by Mr. Jordan to send the Ordinance Amendment to The City Council for approval, seconded by Mr. Nunnally. Motion passed unanimously.

New Business

1. Major Works COAs

2018-0029: 209 S. Library Street, College View Historic District # 136

Applicant: Michael D. Metcalf

Project: Remove and replace front walkway between front porch and street curb.

Applicant requested a continuance

Motion made by Mr. Jordan to grant a continuance, seconded by Mr. Casper. Motion passed unanimously.

2. Minor Works COAs

2019-0001: 530 Evans St, National Landmark, Sheppard Memorial Library

Applicant: Greg Needham, Director

Project: Installing a gas powered generator for emergencies

Mr. Cunningham provided photos of the gas powered generator on the property from Dickerson Street.

Ms. Pearce shared that Sheppard Memorial Library is a Local Landmark and a city building. She continued to say that there are many reason that they might a need a gas powered generator.

No motion is need.

3. Review of updated Rules of Procedures for Minor Works

A review of the Design Guidelines show that the section on Minor Works has been reworded and we can either truncate the Rules of Procedure or expand the Design Guidelines to have cohesiveness between the two documents.

Mr. Nunnally read the motion to have the Design Guidelines reflect the Rules of Procedure.

4. Annual Chair/Vice-Chair Elections

Board Elections are held at the first regular meeting of the New Year.

Under the guidance of Attorney Phillips

Mr. Jordan nominated Ms. Pearce as Chair, Ms. Pearce accepted the nomination. Ms. Pearce was voted Chair of The Historic Preservation Commission.

Mr. Nunnally nominated Mr. Jordan as Vice Chair, Mr. Jordan accepted the nomination. Mr. Jordan was voted Vice Chair of The Historic Preservation Commission.

5. Preservation Month/Awards

Board discussion conclude with:

- A May 28th day for the reception (Last Tuesday in May)
- The reception will take the place of the regular committee meetings
- All committees outside of the DRC will be involved
- A room is needed for the event

II. Public Comment Period – Refer to page 2 of agenda for public comment guidelines

No Public Comments

III. Committee Reports

1. Design Review Committee – Met, however but no applications were completed for Façade Improvement Grants
2. Publicity Committee – A postcard to Local Landmarks and the Overlay Community was decided
3. Selection Committee – Compiled a list of Historical Significant buildings

IV. Approved COA/MWCOA Staff Update

1. 200 S. Eastern St- Deck not yet completed
2. 707 East 4th St - Work is still in progress. Home not approve to have occupants on the second floor.
3. 508 West 5th St – Shingles replaced and painted, project completed.
4. 401 Evans St – Western side updated, store front façade only outstanding portion of project.
- 5.

V. Announcements / Other

No Announcements

VI. Adjournment

Motion made to adjourn by Mr. Kammerer, seconded by Mr. Casper.

Meeting Adjourn at 6:22 pm

Respectfully submitted

**Domini Cunningham
Historic Preservation Officer**