

**PROPOSED AGENDA**  
**PUBLIC TRANSPORTATION & PARKING COMMISSION**

June 19, 2019

(9:15 a.m.)

G. K. Butterfield Transportation Center  
Conference Room

- |       |   |                |
|-------|---|----------------|
| I.    | Call to Order/Welcome                             | Charles Moore  |
| II.   | Roll Call/Establish Quorum                        | Charles Moore  |
| III.  | Additions/Deletions to the Agenda                 | Charles Moore  |
| IV.   | Approval of March 20, 2019 Minutes (Attachment A) | Charles Moore  |
| V.    | Public Comments                                   | Charles Moore  |
| VI.   | New Business (Attachment B)                       |                |
|       | 1. Introduction of Senior Parking Control Officer | Jimmie Tyrrell |
|       | 2. New Bus Delivery                               | Lamont Jackson |
|       | 3. Trolley Acquisition                            | Lamont Jackson |
|       | 4. Olli Autonomous Bus Acquisition                | Ryan Purtle    |
|       | 5. Parking Update                                 | TBD            |
| VII.  | Old Business                                      | Charles Moore  |
|       | 1. GKBTC  | Lamont Jackson |
|       | 2. Uptown Parking                                 | (No Updates)   |
| VIII. | Other - FYI                                       |                |
|       | 1. GREAT Monthly Report (Attachment C)            | Reggie Elbert  |
| IX.   | Proposed Agenda Items for August 21, 2019         | Charles Moore  |
| X.    | Adjourn Meeting                                   | Charles Moore  |

# **ATTACHMENT A**

Minutes

March 20, 2019

## **PUBLIC TRANSPORTATION & PARKING COMISSION MINUTES**

### **MARCH 20, 2019**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the G.K. Butterfield Transportation Center.

Members Present:      Mr. Charles Moore      Mr. Andrew Denton      Dr. Dee Dinsdale  
                                 Mrs. Bianca Shoneman      Mrs. Jessica Harley      Ms. Deb Garfi

Staff Present:              Mr. Lamont Jackson      Mrs. Jennifer Cranford      Mr. Reggie Elbert  
                                 Mr. Ryan Purtle              Mr. Jordan Anders              Mrs. Rachel Manning

Guests:

**I. WELCOME**

Mr. Moore called the meeting to order.

**II. ROLL CALL/ESTABLISH QUORUM**

Mr. Moore established a quorum.

**III. ADDITIONS/DELETIONS TO THE AGENDA**

Dr. Dinsdale added two new items to New Business.

1. Stand Up for Eastern North Carolina
2. Bus Stop Request

**IV. APPROVAL OF OCTOBER 17, 2019 MINUTES**

A motion was made by Dr. Dinsdale to approve the minutes as presented. The motion was seconded by Mr. Denton and passed unanimously.

**V. PUBLIC COMMENTS**

There were no public comments.

**VI. NEW BUSINESS**

1. Mr. Purtle gave an update on uptown parking. He announced that on street parking, as well as a bike lane, will be added to Greene Street. Construction should begin within the next week. Also, the Dickinson Avenue lot, beside Tony's Garage, is nearing completion. It will bring forty-two new available spaces to the Uptown area.
2. Mr. Elbert introduced himself, as well as Jennifer Cranford, to the board. They hold the supervisor positions within the Transit Division.
3. Mr. Elbert gave information on the new buses that were delivered in January. They are completely black and pleasing to the eyes. However, they have not yet been put into service.

4. Dr. Dinsdale presented info on Stand Up for Eastern North Carolina. She explained how this relates to healthcare and not flood victims like most assume. The proposal the State made will bring huge cuts to healthcare funding. She wanted to make the board aware of the effect it will have on the City of Greenville, as well as the impact it will make on the community.
5. Dr. Dinsdale requested that a GREAT bus stop be placed at the VA. She explained that sometimes the bus doesn't stop, and veterans are being bypassed. Although there is pick up at the VA, there isn't a designated stop for people to wait by. Mr. Elbert advised that a sign would be placed in a timely manner.

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**VII. OLD BUSINESS**

1. There were no updates on the G.K. Butterfield Transportation Center.

**VIII. OTHER – FYI**

1. Mr. Elbert presented the GREAT monthly report for February. He reported an increase in ridership for year to date. There were few complaints, and expenses are remaining under budget.

**IX. PROPOSED AGENDA ITEMS FOR APRIL 17, 2019**

1. Naming of New Buses – Bianca Shoneman

**X. ADJOURN MEETING**

With no further business to discuss, a motion was made by Mrs. Cranford to adjourn the meeting. A second was made by Mr. Denton and passed unanimously. The next meeting is scheduled for April 17, 2019 at 9:00 a.m. in the G.K. Butterfield Transportation Center Conference Room.

Respectfully submitted,

Rachel Manning, Secretary  
Public Transportation & Parking Commission

# **ATTACHMENT B**

Bus Delivery Schedule

Olli Bus Image

Customer	Serial #	#	Of	Start Date	Tentative End/Ship Date
Greenville, NC	189615	1	4	12/27/2018	1/14/2019
Greenville, NC	189616	2	4	1/2/2019	1/16/2019
Greenville, NC	189617	3	4	1/3/2019	1/17/2019
Greenville, NC	189618	4	4	1/4/2019	1/18/2019

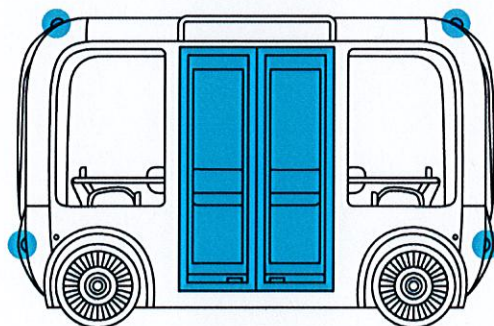
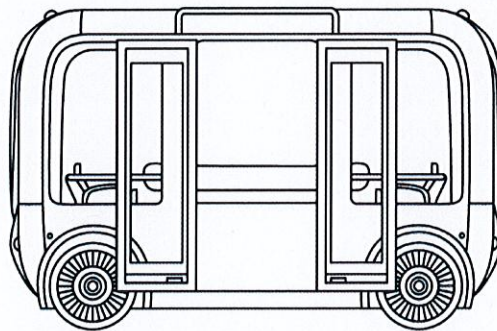


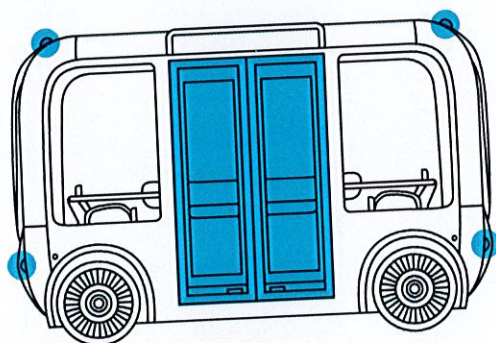
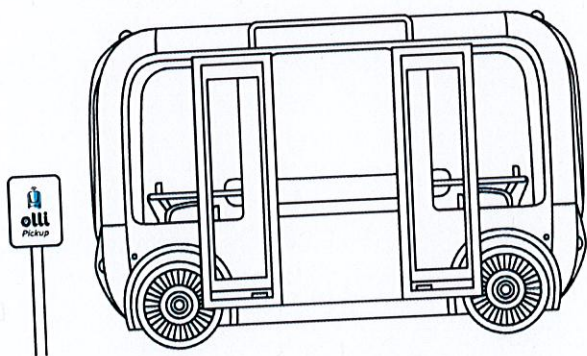
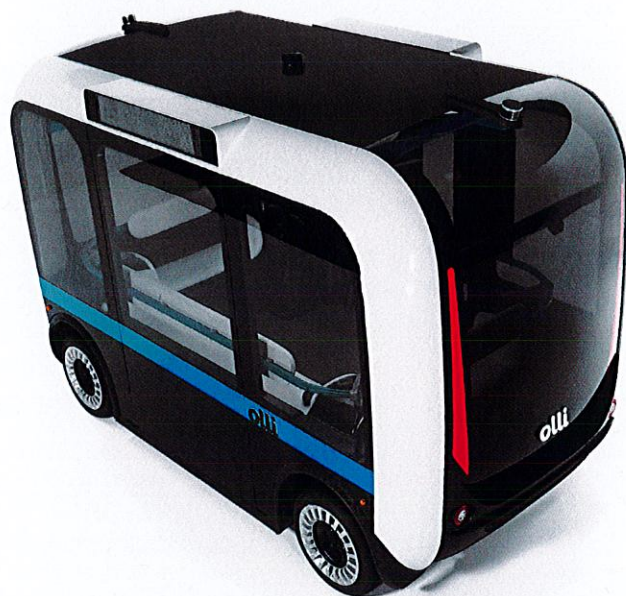
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**ATTACHMENT C**  
**GREAT MONTHLY REPORT**  
May 2019

# GREENVILLE AREA TRANSIT

Data Report      May      2019

PASSENGERS	May 2019	May 2018	YTD FY 2018	YTD FY 2017
GREAT Trips	37,272	33,051	406,756	367,305
Paratransit Trips	1,243	1,039	11,788	9,851
<b>Subtotal</b>	<b>38,515</b>	<b>34,090</b>	<b>418,544</b>	<b>377,156</b>
Tour Bus Trips	0	0	0	0
<b>Total</b>	<b>38,515</b>	<b>34,090</b>	<b>418,544</b>	<b>377,156</b>
PATS/GREAT Connector	485	362	11,030	362
<b>Days of Service</b>	<b>27</b>	<b>27</b>	<b>281</b>	<b>280</b>
Passengers Per Day	1,426	1,263	16,371	14,829
<b>Hours of Service</b>	<b>1,893</b>	<b>1,893</b>	<b>19,472</b>	<b>19,301</b>
Passengers Per Hour	20.3	18.0	236.6	215.2
<b>Miles of Service</b>	<b>27,135</b>	<b>27,135</b>	<b>280,588</b>	<b>279,195</b>
Passengers Per Mile	1.4	1.3	16.4	14.9

FIXED ROUTE SERVICE ONLY	Month FY 17 Actual	Month FY 17 Budget	YTD FY 17 Actual	YTD FY 17 Budget	YTD \$ Variance	YTD % Actual vs Budget
<b>TOTAL EXPENSES</b>	\$ 201,100.29	\$ 227,806.17	\$ 1,819,978.62	\$ 2,505,867.83	\$ (685,889.21)	66.58%
<b>TOTAL REVENUE</b>	\$ 35,992.09	\$ 31,667.83	\$ 198,331.66	\$ 348,346.17	\$ (150,014.51)	7.26%
<b>NET COST</b>	\$ 165,108.20	\$ 196,138.33	\$ 1,621,646.96	\$ 2,157,521.67	\$ (535,874.71)	68.9%
Net Cost Per Passenger	4.429818631	\$ 5.47	\$ 3.99	\$ 5.47	\$ (1.48)	
Net Cost Per Hour	\$ 87.22	\$ 102.49	\$ 83.28	\$ 102.49	\$ (19.21)	
Net Cost Per Mile	\$ 6.08	\$ 7.10	\$ 5.78	\$ 7.10	\$ (1.32)	

**PASSENGERS FOR STATE OPS STATS REPORT FOR  
GREAT May 2019**

Ridership	GREAT	PATS	TOTAL
Weekdays	33744	1154	34898
Saturdays	3528	89	3617
	37,272	1,243	38,515

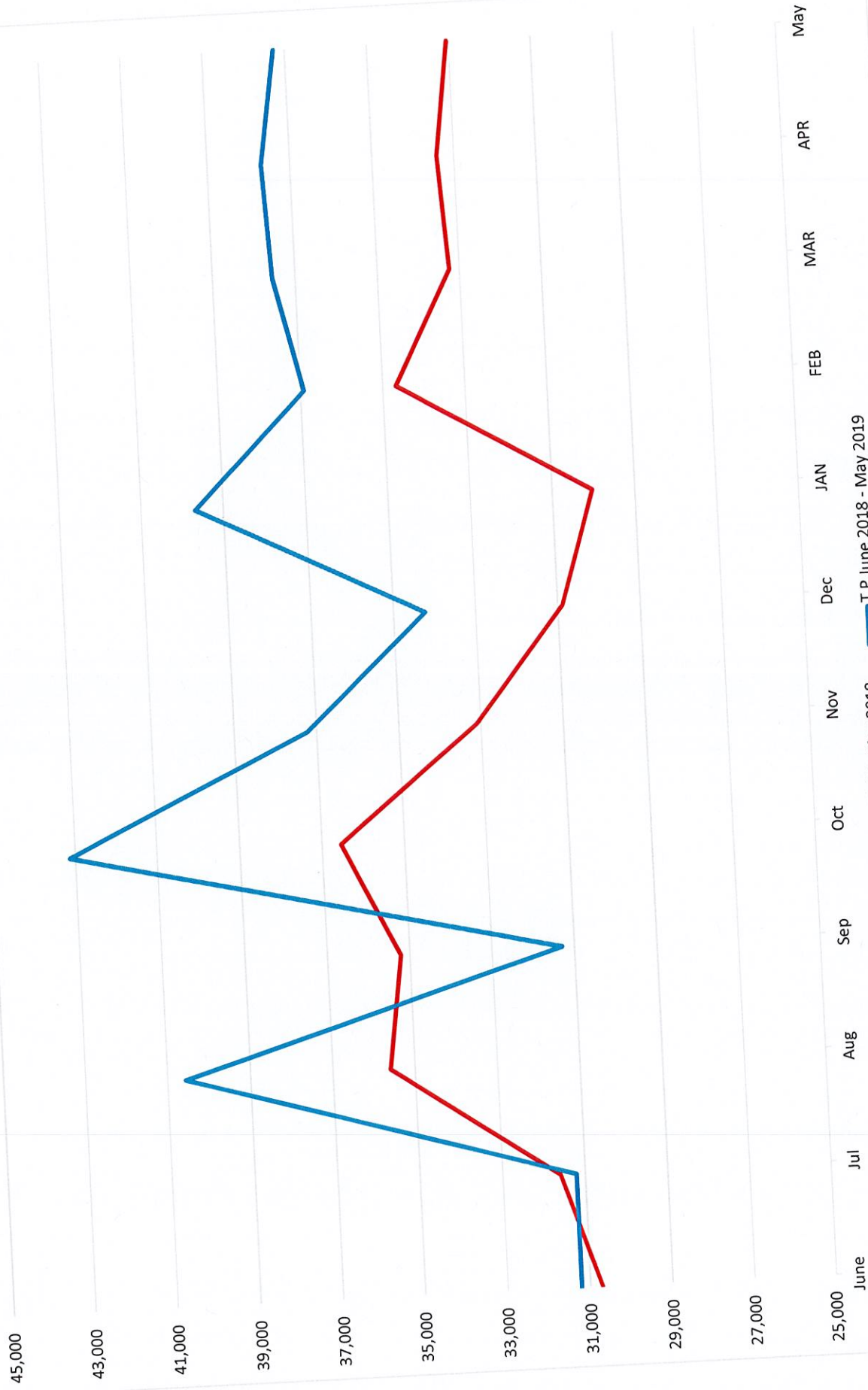
Services	GREAT			PATS	
	Days	Hours	Miles	Hours	Miles
Weekdays	23	1694.41	24265	577	5861
Saturdays	4	198.68	2869.6	44.5	543

Routes Compared	Passenger Count	Passenger Percentage	Revenue	Revenue Percentage	ACTUAL MONTHLY MILES	
					0.5	30 MINUTE PER RIDE ASSUMPTION
Route 1	5,413	15.5%	1,982.50	13.4%	5.1520515	ACTUAL MILES PER PASSENGER
Route 2	4,756	13.6%	1,986.00	13.4%		
Route 3	7,533	21.5%	3,183.50	21.5%		
Route 4	3,832	10.9%	1,643.50	11.1%		
Route 5	5,881	16.8%	2,510.50	16.9%		
Route 6	7,617	21.7%	3,523.50	23.8%		
	35,032	100.0%	14,829.50	100.0%		

Revenue	Estimate:	Counted:
	14,829.50	15480.62
	OKAY	

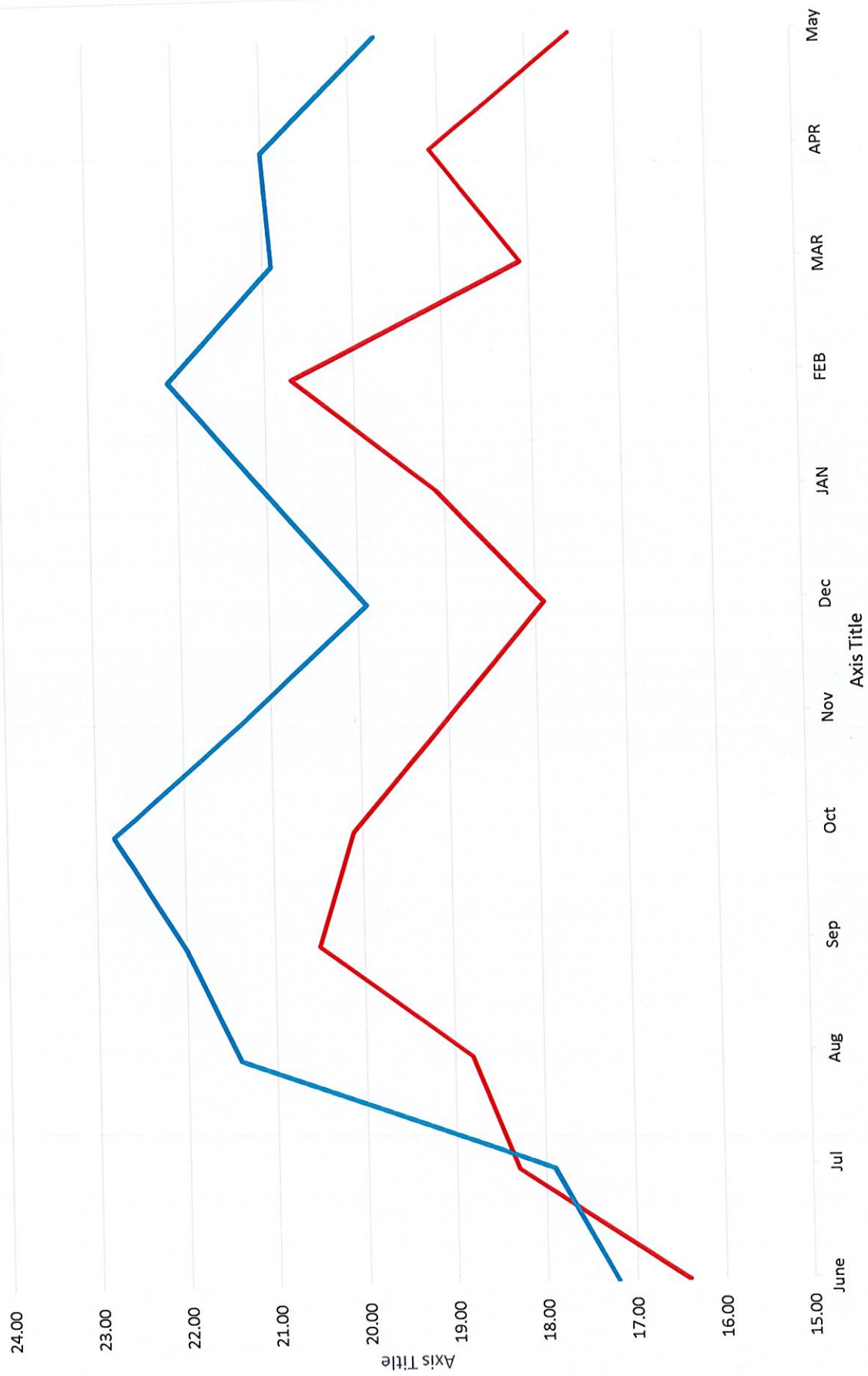
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# Total Passengers



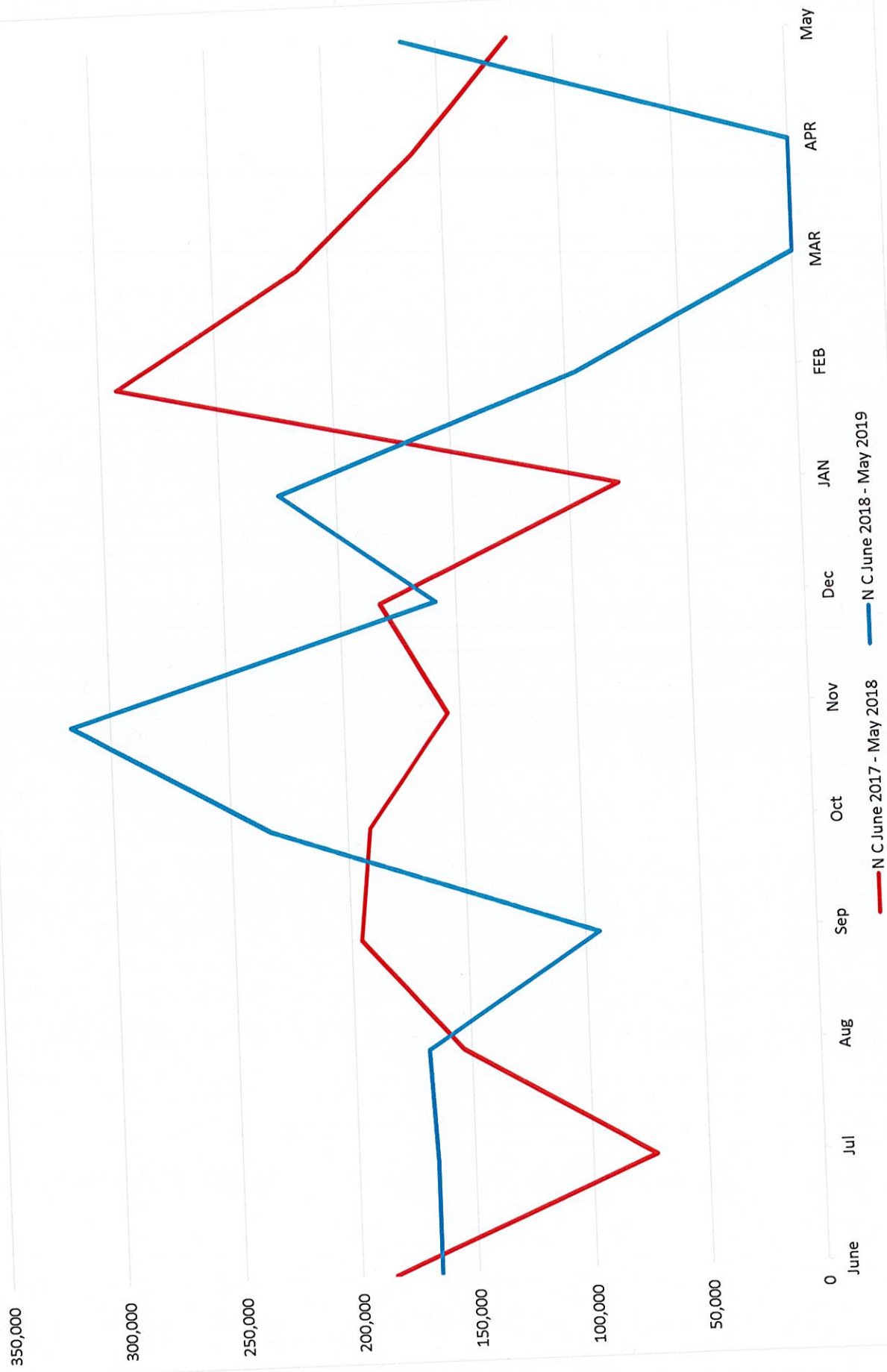


# Passengers Per Hour



— P/H June 2017 - May 2018 — P/H June 2018 - May 2019

# Net Cost



SUGGESTIONS, COMMENDATIONS, COMPLAINTS  
May-18

CODE    QUANTITY

SUGGESTIONS:

Route	S1	0
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	0
		0

COMMENDATIONS:

Driver	P1	0
Other	P2	0
		0

COMPLAINTS:

Route	C1	5
Schedule	C2	0
Bus Stop	C3	0
Shelter	C4	0
Driver	C5	0
Other	C6	0
		5