

Basic Motions

Motion
Calls for Action
Debatable
Simple Majority

Motion to Amend
Changes Original
Debatable
Simple Majority

Other Motions

Table
Postpone Vote
No Discussion
Simple Majority

Close Debate
End Debate & Vote
No Discussion
2/3 Majority

Reconsider
Change Prior Decision
Voted in Majority
Within One Meeting
Debatable
2/3 Majority

Recess
Take a Short Break
No Discussion
Simple Majority

Consensus Process
If 1-Vote Majority
Debatable
3 Votes to Pass

Adjourn
End the Meeting
No Discussion
Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4th would be out of order). Most recent motion is considered first.

☐ Convene meeting + Reminder: Turn off Cell Phone

I. Roll Call/Quorum _____ Board Members (quorum = 4)

II. Pledge of Allegiance

III. Additions/Deletions/Approval of Agenda

IV. Approval of August 1, 2019 (Attachment A)

V. Announcements

VI. Public Comment Period

Public Comment Period is a period reserved for comments by the public. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes each. The Public Comment Period will be closed once the allocated time has been reached.

VII. Commission Reports

a. ECU Sustainability Report (10 mins) – C. Carwein

VIII. New Business

a. EAC Sustainability Subcommittee Update (20 mins) D. Ames

IX. Old Business

a. None

X. Other – FYI

a. Membership Roster (Attachment B)

XI. Proposed Agenda Items –September 5, 2019

a. None

XII. Adjourn

Items for Future Consideration

_____	_____
_____	_____
_____	_____

Board Members

Chair

1. Diego LLerena

Commission Members

2. Emilie Kane (Vice-Chair)
3. David Ames
4. Ann Maxwell
5. Derrick Smith
6. Robert Shaw
7. Vacant

Ex-officio

Kevin Mulligan
(Public Works)

Staff Liaison

Daryl Norris
(Public Works)

Staff Secretary

Amanda Braddy
(Public Works)

City Council Liaison

Brian Meyerhoeffer

Environmental Advisory Commission Mission:

The Environmental Advisory Commission is hereby created for the primary purpose of recommending matters of environmental concern and serve as technical advisory to the City Council.

Environmental Advisory Commission Purpose:

- Inventory and review, on a continuing basis, the condition of and threats to the environmental resources of the City; and as technical advisors, to report all needs for improvement and corrective actions to the City Council.
- To be advisory to the City Council. The commission will recommend to the City Council matters of city-wide environmental concern and shall serve as technical advisors to the City Council on environmental matters. In addition, it will review Environmental Impact Statements required by the City on major development projects.

ATTACHMENT A

(June 6, 2019 Minutes)

Action: For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE
ENVIRONMENTAL ADVISORY COMMISSION
August 1, 2019**

CALL TO ORDER

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the City Council Chambers. Diego LLerena, Chairperson, called the meeting to order and welcomed all those present. The following attended the meeting:

1. ROLL CALL

MEMBERS:

David Ames	Drake Brinkley
Diego LLerena	Ann Maxwell
Derrick Smith	

OTHERS PRESENT:

Daryl Norris, City of Greenville
Holly Parrott, City of Greenville
Chad Carwein, ECU

2. PLEDGE OF ALLEGIANCE

3. ADDITIONS/DELETIONS/APPROVAL OF AGENDA

Mrs. Maxwell requested the sustainability resolution approved by City Council be added as Old Business for discussion. A motion was made by Mr. Brinkley to amend the agenda as requested. The motion was seconded by Dr. Ames and passed unanimously.

4. APPROVAL OF JUNE 6, 2019 MINUTES

Dr. Ames requested old business item for the Sierra Club resolution to be corrected to the EAC sustainability resolution. Mr. Smith made a motion to approve the June 6, 2019 minutes. The motion was seconded by Mr. Brinkley and passed unanimously.

5. ANNOUNCEMENTS

There were no announcements.

6. PUBLIC COMMENT PERIOD

There were no public comments.

7. COMMISSION REPORTS

A. ECU Sustainability Report

Mr. Carwein announced the following:

- ECU received Campus USA designation.
- Mr. Carwein will be working on gathering information for the 2019 Greenhouse Gas Inventory.
- September 3, 2019 will begin the 4th Annual ECU Sustainability Film and Discussion series. The first film will be held at 6:30pm at the new student center.
- Zach Rago will be visiting Greenville and ECU will be showing Mr. Rago's documentary titled "Chasing Coral." Two events will be held on September 17 and September 18. Mr. Carwein will send out additional information to members.

- Property has been leased by ECU for a garden in the FEMA regulated area. Crops raised will be donated.

8. NEW BUSINESS

A. None

9. OLD BUSINESS

A. EAC Sustainability Resolution Council Direction Follow-up

Mr. Norris directed attention to the revised grant application. The applicant is now requesting only \$600. Mr. Brinkley made a motion to approve the revised application. The motion was seconded by Mr. Smith and passed unanimously.

Dr. Ames made a motion to work on establishing a subcommittee of EAC to be responsible for pursuing implementation of the Sustainability Resolution for the City of Greenville. The motion was seconded by Mrs. Maxwell and passed unanimously.

10. OTHER– FYI

A. UST Report

11. PROPOSED AGENDA ITEMS

The following items are proposed for the September 5, 2019 meeting:

A. EAC Sustainability Subcommittee Group Update

11. ADJOURNMENT

There being no further business to discuss, Dr. Ames made a motion to adjourn the meeting. The motion was seconded by Mrs. Maxwell and the meeting adjourned.

ATTACHMENT B

(Membership Roster)

Action: For your information.

ENVIRONMENTAL ADVISORY COMMISSION

Updated March 5, 2019

	NAME	TERM EXPIRES	CATEGORY	PHONE #
C H A I R	Diego LLerena 213 Bent Creek Drive Greenville, NC 27834 dcl0201@hotmail.com	4/2018 (Unexpired Term)	(B) Building Contractor, Land Developer or Someone Familiar with Construction Techniques	252-917-0142
V C H A I R	Emilie Kane 1706 Canterbury Road Greenville, NC 27858 ekane@suddenlink.net	4/2020 (Second Term)	(C) Member of a Local Environmental Group	355-6789 (home) 531-2743 (cell)
M E M B E R	David Ames 313 Longmeadow Rd Greenville, NC 27858 davidames1@suddenlink.net	4/2019 (First Term)	(G) At Large Member with Skills and Interest in Environmental Public Health, Safety and/or Medicine	757-1276 (home) 864-7356 (cell)
M E M B E R	Vacant		(A) Lawyer or Other Person with Knowledge of Environmental Regulations and Environmental Safety Practices	
M E M B E R	Robert Shaw 3802 Sheffield Court Greenville, NC 27834 shawr@ecu.edu	4/2022 (unexpired Term)	(D) An Educator of the Natural or Physical Sciences or Physician	355-2737 (home) 744-4653 (work)
M E M B E R	Ann Maxwell 1506 East 5th Street Greenville, NC 27858 annmax63@gmail.com	4/2020 (First Term)	(F) At Large Member from the Greenville Community	531-4426 (cell)
M E M B E R	Derrick Smith, PE 2203 Crooked Creek Rd Greenville, NC 27858 dsmith@thewootencompany.com	4/2021 (Unexpired Term)	(E) Professional Engineer	714-3034 (home) 757-1096 (work)

	NAME	TERM EXPIRES	CATEGORY	PHONE #
C O U N C I L	Council Member Brian Meyerhoeffer PO Box 7207 Greenville, NC 27835 bmeyerhoeffer@greenvillenc.gov	N/A	Council Liaison	329-4422 (city)
S T A F F	Mr. Kevin Mulligan 1500 Beatty Street Greenville, NC 27834 kmulligan@greenvillenc.gov	N/A	Ex-Oficio	329-4521 (work)
S T A F F	Mr. Daryl Norris 1500 Beatty Street Greenville, NC 27834 dnorris@greenvillenc.gov	N/A	Staff Liaison	329-4350 (work) 916-0478 (w cell) 919-868-8656 (personal cell)
S T A F F	Ms. Amanda Braddy 1500 Beatty Street Greenville, NC 27834 ajbraddy@greenvillenc.gov	N/A	Secretary	329-4467 (work) 227-3862 (cell)