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Historic Preservation Commission A G E N D A

Tuesday, November 26, 2019, 6:00 PM
City Council Chambers

200 West Fifth Street
Greenville, NC 27835

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- I. Call to Order
 - II. Roll Call
 - III. Additions/Deletions to Agenda
 - IV. Approval of Meeting Minutes
 1. September 24, 2019
 - V. Old Business
 1. Review amended Survey and Research Report for the Frank Wilson Store located at 401 Evans Street.
 - VI. New Business
 1. Major Works COAs
 - 2019-0022: 402 S Eastern Street, College View Historic District
Applicant: Lynnmarie LLC
Project: After-the-fact application for the replacement of windows.
 - 2019-0023: 403 Maple Street, Local landmark
Applicant: Dr. William Wooten & Erin Wooten
Project: Relocation of outbuilding from another parcel
 2. Minor Works COAs
 - 2019-0020: 403 Maple Street, Local landmark
Applicant: Dr. William Wooten & Erin Wooten
Project: Tree removal
 - 2019-0021: 213 S Library Street, College View Historic District
Applicant: Brown & Brown of Carolina LLC
Project: Replace missing shingles, repaint exterior with the same color, and replace missing fence panels.
 - 2019-0024: 403 Maple Street, Local landmark
Applicant: Dr. William Wooten & Erin Wooten
Project: Repair damaged wooden shutters and replace missing shutters
 - 2019-0025: 407 S Rotary Avenue, College View Historic District
Applicant: Southeast Foundation Repair
Project: Foundation Stabilization.

3. Review HPC Work Plan

- VII. Public Comment Period – Refer to page 2 of agenda for public comment guidelines
- VIII. Committee Reports
 - 1. Design Review Committee
 - 2. Publicity Committee
 - 3. Selection Committee
- IX. Approved COA/MWCOA Staff Update
- X. Announcements / Other
- XI. Adjournment

Public Comment Period Guidelines

1. **An individual wishing to address the Commission during the Public Comment Period shall register with the Secretary of the Commission prior to the opening of the meeting by signing his or her name, address and short description of his or her topic on a sign-up sheet provided by the Secretary to the Commission.**
2. The Public Comment Period shall not exceed a total of thirty minutes, unless the Commission, by majority vote, extends this limit.
3. Each individual will be allowed no more than three minutes for comments, unless the Commission, by a majority vote, extends this time.
4. Any item which is the subject of a public hearing conducted at the same meeting shall not be discussed during the Public Comment Period.
5. If the thirty minutes allocated to the Public Comment Period has not expired after the individuals who have registered have spoken, individuals who have failed to register before the meeting may speak during this comment period and will speak following those who have registered in advance. If time remains the Chair will ask if any other individuals desire to address the Commission during this comment period. An individual wishing to speak shall raise his or her hand to ask to be recognized by the Chair. After being recognized by the Chair, the individual shall state his or her name, address and the topic to be addressed. If permitted to speak, the individual shall limit his or her comments to the same three minutes limit.
6. The Chair shall act as official timekeeper. When an individual has thirty seconds left in their time to speak, the Chair will state “Thirty Seconds.” The individual will need to bring their comments to a close. When time expires, the Chair will announce “Time Up.” At that point, the individual must stop talking and return to their seat or leave the meeting room. No additional comments will be permitted or accepted once time has expired.
7. No action will be taken on matters raised during the Public Comment Period. If matters discussed require action by the Commission, the Chair will request staff to review and provide a recommendation at the next meeting.