

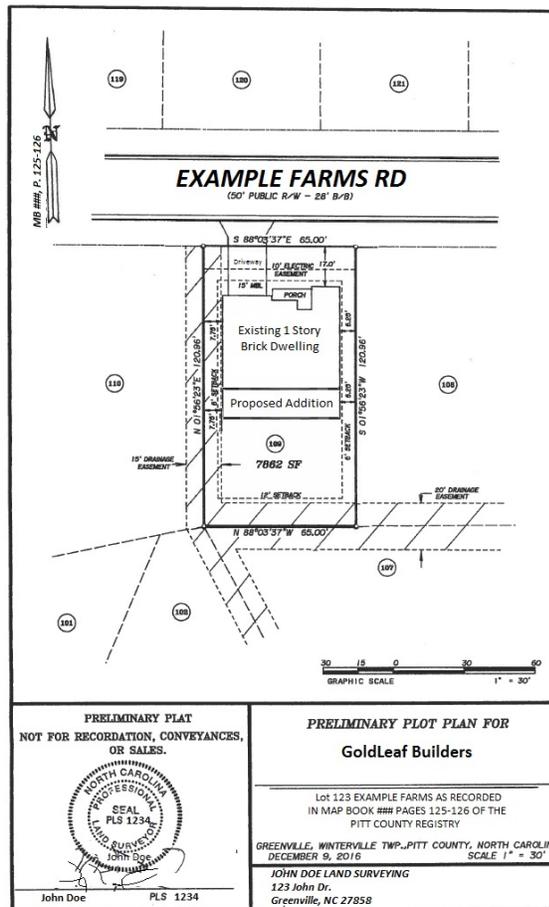
City of Greenville Plot Plan Requirements for Residential Construction

As of January 1, 2015, any residential construction that will alter the footprint (new structures and additions) requires the submittal of a professionally surveyed plot plan with the permit information. The plot plan MUST include professionally drawn existing structures to remain AND professionally drawn proposed new construction and alterations also drawn by the professional Surveyor.

Hand-drawn plans and hand-drawn sketches of new construction on professional plot plans are NOT acceptable.

Plot plans must include the following items:

o Lot number	o North arrow and graphic scale
o Property address	o Setback distances for front, side, rear, etc.
o Flood areas/zones	o Property boundary - labeled with bearings & distances
o Easements and right-of-way lines	o Distance from accessory buildings to principal dwelling
o Sheets no larger than legal size - 8.5 X 14	o Setback table (based on the zoning districts or approved FDO)
o Signed, sealed and dated by a North Carolina licensed land surveyor	o Building envelope labeling what is existing and proposed construction
o Structure(s) footprint sited on the lot (including decks, porches, bay windows, driveways, retaining walls, etc.)	



For more information, contact the Planning Division at (252)329-4498. Our office is located at 201 West 5th Street.