



OFFICE OF THE MAYOR, CITY OF GREENVILLE

Proclamation

WHEREAS, Administrative Professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations;

WHEREAS, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities;

WHEREAS, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals® (IAAP);

WHEREAS, the Administrative Professionals Week theme for the 2012 Administrative Professionals Day is: “*Admins, The Pulse of the Office*”. The Pulse of the Office encompasses everything about administrative professionals and their values. As administrators show commitment in all their work, they fully contribute to the workplace; and

WHEREAS, Administrative Professionals Week is April 22-28, with Administrative Professionals Day being officially recognized on Wednesday, April 25, saluting the valuable contributions of administrative professionals in the workplace.

NOW, THEREFORE, I, Allen M. Thomas, Mayor of the City of Greenville, North Carolina, do hereby proclaim April 22-28, 2012, as

ADMINISTRATIVE PROFESSIONALS WEEK

in Greenville, North Carolina and I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today’s business world.

This 17th day of April, 2012.

Allen M. Thomas, Mayor