

NOTES

TO: Honorable Mayor and City Council Members

FROM: Ann E. Wall, City Manager

DATE: February 17, 2021

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Byron Hayes, Director of Financial Services, regarding an Incubate to Accelerate Initiative update
2. A memo from Kevin Mulligan, Public Works Director, regarding the pavement crack sealing program
3. Chart outlining building permits issued during January for new residential and commercial construction
4. Monthly Inspections Division report for January

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Attachments

Memorandum

To: Ann E. Wall, City Manager
From: Byron Hayes, Director of Financial Services
Date: February 17, 2021
Subject: Incubate to Accelerate (MWBE) Update

The MWBE Program would like to extend congratulations to Ronald Dixon of Flight Café for receiving the first MWBE Enterprise Loan. Mr. Dixon was awarded a \$15,000 cash infusion, underwritten by the Business Expansion Funding Corporation (BEFCOR), to support the business with working capital, purchase of inventory, and assistance with marketing and delivery of services. As a bonus, the loan closing received valuable media attention for the restaurant with an article in The Daily Reflector, interviews with other local news outlets, and social media buzz. The City closed on the loan on December 22.

In the new year, MWBE has accelerated its marketing efforts with the creation of a dedicated webpage launched at the end of January to describe the Incubate to Accelerate (IA) initiative. The webpage starts with a television-ready marketing video and provides opportunity for firms to express their interest in any of the available service offerings. Staff evaluates eligibility and moves all eligible firms to the application process. The marketing video is on regular rotation on the City's television channel – GTV9 and spotlighted on the City's home webpage. The IA webpage is located at the following link under the "Incubate to Accelerate" tab:

www.mwbe.greenvillenc.gov

Just as any business is encouraged to do, the City has also recently completed an Incubate to Accelerate Business Plan. This Plan provides:

- Program marketing strategy
- Management structure and organization discussion
- Risk mitigation, a financial plan, and measures of success.

Concurrently, the City was able to put together a Program Manual for internal operational use by staff based on the business plan. The Manual includes applications, checklists, sample agreements, and monitoring reports. These projects were completed in the months of November and December by a consultant with director and managerial level experience in real estate brokerage, business consulting, and lending.

In less than 30 days of marketing, approximately 20 businesses have reached out to the MWBE Office to learn more about the program. Some businesses are newly formed and need additional business planning support to qualify for the initiative. The City has entered into an agreement with the Small Business Technology Development Center (SBTDC) to provide a sufficiency review of business plans and to provide additional counseling, if needed. We look forward to engaging other resources such as the Pitt Community College Small Business Center and ECU's Miller School as interest grows.



Find yourself in good company

Memorandum

To: Ann E. Wall, City Manager

From: Kevin Mulligan, PE, Director of Public Works 

Date: February 16, 2021

Subject: Public Works Department Pavement Crack Sealing Program

In an effort to preserve the condition of city roadway infrastructure, Public Works – Street Division will perform pavement crack and joint sealing in selected areas beginning next month as weather allows.

The goal of crack sealing is to fill significant cracks/joints in the road surface with a hot-applied asphalt sealant. The application of the sealant will protect the roadway base and surface. This will extend the life of the road. Cracks in the pavement allow moisture infiltration from rain, snow and/or ice. The infiltration of water will lead to the contraction and expansion of the road layers as well as to the erosion of the base layer under the road surface. Water infiltration will lead to potholes and eventually roadway failure.

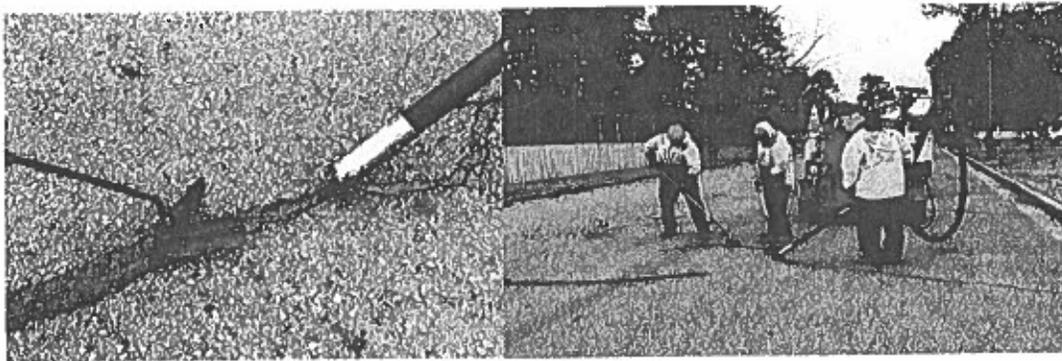
An assessment of our roadway system was completed and presented to Council. Public Works has expanded on that analysis with field verification of roads that were to be considered for a crack sealing treatment. The road segments listed below are a segment of roads that would meet the criteria for crack sealing upon completion of a thorough evaluation process:

Name	From	To
BRINKLEY RD	KIRKLAND DR	PLAZA DR
CEDARHURST RD	WESTHAVEN RD	E BAYWOOD LN
CLIFTON ST	KIRKLAND DR	EVANS ST
COTTEN RD	SLAY DR	E WRIGHT RD
E WRIGHT RD	E 10TH ST	RAGSDALE RD
HIGHLAND AV	BRINKLEY RD	GREENVILLE BV
KIMBERLEY DR	KIRKLAND DR	HIGHLAND AV
KIRKLAND DR	EVANS ST	GREENVILLE BV
RAGSDALE RD	E WRIGHT RD	E 14TH ST

Name	From	To
RED BANKS RD	CHARLES BV	E 14TH ST
CLIFTON ST	KIRKLAND DR	EVANS ST
TYLER LN	RAGSDALE RD	Street End
UMSTEAD AV	RAGSDALE RD	E WRIGHT RD
VERNON ST	KIRKLAND DR	HERITAGE ST
YORK RD	E 14 th ST	SIR RALEIGH CT
SLAY DR	RAGSDALE RD	E WRIGHT RD

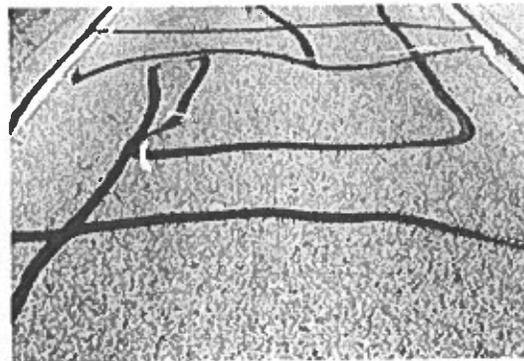
Roads in poor condition do not benefit from this treatment because they require reconstruction or repaving. Roads rated in excellent condition do not benefit from this treatment either because they have few deficiencies that need to be addressed.

Below are pictures of recent crack sealing piloting efforts as well as before and after pictures of crack sealing of roads.



Before

After



PERMITS ISSUED BY PERMIT TYPE (01/01/2021 TO 01/31/2021)

Selected Permit Type: Building Commercial, Building Commercial - Additions Alterations, Building Residential, Building Residential - Additions Alterations

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
Building Commercial	BLD-COM-2021-0003	Commercial	01/26/2021	2307 Memorial Dr S Greenville, NC 27834	WMCO		1,197,000.00
	BLD-COM-2020-0178	Storage/Accessory Structure	01/26/2021	1929 Memorial Dr N Greenville, NC 27834	P. West Company, Inc. DBA Custom Building Company		500,000.00
TOTAL VALUATION FOR BUILDING COMMERCIAL:							1,697,000.00
TOTAL PERMITS FOR BUILDING COMMERCIAL:							2
Building Commercial - Additions Alterations	BLD-AAC-2020-0300	Commercial Additions	01/15/2021	3292 Colony Ct Greenville, NC 27834	KEYSTONE MANAGEMENT CO		14,880.00
	BLD-AAC-2021-0008	Commercial Additions	01/15/2021	3286 Colony Ct 801 Greenville, NC 27834	KEYSTONE MANAGEMENT CO		14,880.00
	BLD-AAC-2020-0297	Commercial Additions	01/19/2021	208 Arlington Bv E Greenville, NC 27858	Aldridge & Southerland Builders Inc.		20,000.00
	BLD-AAC-2021-0005	Commercial Additions	01/19/2021	506 Mattox Rd 14 Greenville, NC 27834	CH Powell, Inc		15,000.00
	BLD-AAC-2020-0294	Commercial Alterations	01/05/2021	5900 Martin Luther King Jr Hw Greenville, NC 27834	GBA Builders		2,740,000.00
	BLD-AAC-2020-0299	Commercial Alterations	01/08/2021	1725 Arlington Bv W 102 Greenville, NC 27834	The Overton Group		80,000.00
	BLD-AAC-2021-0001	Commercial Alterations	01/11/2021	3209 Nc 43 N Greenville, NC 27834	Mosley Construction Company		79,200.00
	BLD-AAC-2020-0262	Commercial Alterations	01/13/2021	3801 Memorial Dr S Winterville, NC 28590	Rick Shipman Construction, Inc		368,830.00
	BLD-AAC-2021-0002	Commercial Alterations	01/20/2021	2600 Fire Tower Rd E Greenville, NC 27858	CareMaster LLC		29,000.00
	BLD-AAC-2021-0011	Commercial Alterations	01/20/2021	317 Greenville Bv Se Greenville, NC 27858	Cooke & Associates Construction Company, Inc.		157,905.00
	BLD-AAC-2021-0009	Commercial Alterations	01/21/2021	2315 Dickinson Av 100 Greenville, NC 27834	MILLER, R. RICHARD		123,970.00
	BLD-AAC-2020-0289	Commercial Alterations	01/27/2021	5900 Martin Luther King Jr Hw Greenville, NC 27834	Design Group Facility Solutions		1,284,317.00
	BLD-AAC-2021-0013	Commercial Alterations	01/28/2021	1701 Dickinson Av 108 Greenville, NC 27834	HARRELSON, J. CO., INC		120,000.00

PERMITS ISSUED BY PERMIT TYPE (01/01/2021 TO 01/31/2021)

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
	BLD-AAC-2021-0003	Roofing	01/20/2021	2401 Memorial Dr N Greenville, NC 27834	B&M Roofing Contractors		147,400.00
	BLD-AAC-2021-0004	Roofing	01/20/2021	3016 10Th St E Greenville, NC 27858	B&M Roofing Contractors		130,460.00
	BLD-AAC-2021-0010	Roofing	01/20/2021	911 Memorial Dr S Greenville, NC 27834	CURTIS CONSTRUCTION CO. INC		88,000.00
TOTAL VALUATION FOR BUILDING COMMERCIAL - ADDITIONS ALTERATIONS:							5,413,842.00
TOTAL PERMITS FOR BUILDING COMMERCIAL - ADDITIONS ALTERATIONS:							16
Building Residential	BLD-RES-2020-0470	Duplex/Townhome	01/26/2021	1811 Fox Den Wy 1 Greenville, NC 27858	BILL CLARK HOMES OF GREENVILLE, LLC		961,650.00
	BLD-RES-2020-0487	Single-family	01/05/2021	732 Megan Dr Greenville, NC 27834	Southern Development Group Inc.		247,650.00
	BLD-RES-2021-0004	Single-family	01/08/2021	3405 Star Hill Farm Rd Greenville, NC 27834	John Paul Corey Construction		785,000.00
	BLD-RES-2020-0440	Single-family	01/11/2021	201 Jack Pl Winterville, NC 28590	BILL CLARK HOMES OF GREENVILLE, LLC		272,850.00
	BLD-RES-2021-0005	Single-family	01/13/2021	3509 Devereux Ln Greenville, NC 27834	First Colony Construction Co		250,275.00
	BLD-RES-2021-0006	Single-family	01/13/2021	3913 Colony Woods Dr Greenville, NC 27834	First Colony Construction Co		228,600.00
	BLD-RES-2021-0001	Single-family	01/20/2021	3016 Rolston Rd Greenville, NC 27858	Tozer Builders, Inc.		830,000.00
	BLD-RES-2021-0002	Single-family	01/20/2021	730 Megan Dr Greenville, NC 27834	Spain Builders LLP		257,000.00
	BLD-RES-2021-0008	Single-family	01/20/2021	617 Knoll Ci Greenville, NC 27858	BILL CLARK HOMES OF GREENVILLE, LLC		199,950.00
	BLD-RES-2021-0010	Single-family	01/20/2021	713 Knoll Ci Greenville, NC 27858	BILL CLARK HOMES OF GREENVILLE, LLC		240,675.00
	BLD-RES-2021-0012	Single-family	01/20/2021	2040 Sedbrook Ln Greenville, NC 28590	Mark Smith LLC		343,800.00
	BLD-RES-2021-0014	Single-family	01/20/2021	237 Jack Pl Winterville, NC 28590	BILL CLARK HOMES OF GREENVILLE, LLC		265,575.00
	BLD-RES-2021-0015	Single-family	01/20/2021	2144 Moxie Ln Greenville, NC 28590	BILL CLARK HOMES OF GREENVILLE, LLC		370,200.00

PERMITS ISSUED BY PERMIT TYPE (01/01/2021 TO 01/31/2021)

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
	BLD-RES-2021-0017	Single-family	01/26/2021	3813 Alma Lee Dr Greenville, NC 28590	BILL CLARK HOMES OF GREENVILLE, LLC		203,100.00
TOTAL VALUATION FOR BUILDING RESIDENTIAL:							5,456,326.00
TOTAL PERMITS FOR BUILDING RESIDENTIAL:							14
Building Residential - Additions Alterations	BLD-AAR-2021-0019	Duplex Alterations	01/15/2021	608 Hudson St A Greenville, NC 27834	Eastern Structural Renovations		60,500.00
	BLD-AAR-2021-0020	Duplex Alterations	01/15/2021	608 Hudson St B Greenville, NC 27834	Eastern Structural Renovations		60,500.00
	BLD-AAR-2020-0251	Residential Additions	01/04/2021	3112 Rolston Rd 17 Greenville, NC 27858	B&j home improvement		24,000.00
	BLD-AAR-2020-0256	Residential Additions	01/05/2021	3038 Dartmouth Dr Greenville, NC 27858	A Elks Construction, Inc.		68,000.00
	BLD-AAR-2021-0004	Residential Additions	01/14/2021	407 Lancelot Dr Greenville, NC 27858	AG's Home Solutions, LLC		27,700.00
	BLD-AAR-2021-0012	Residential Additions	01/15/2021	3103 Merewood Ln 20 Greenville, NC 27834	The Meeks Group, Inc.		250,000.00
	BLD-AAR-2021-0018	Residential Additions	01/15/2021	1980 Old River Rd 3 Greenville, NC 27834	Dudley Construction, Inc.		4,937.19
	BLD-AAR-2020-0217	Residential Additions	01/20/2021	115 Wilkshire Dr Greenville, NC 27858			15,000.00
	BLD-AAR-2021-0008	Residential Additions	01/22/2021	508 Mary Lee Ct Winterville, NC 28590	Carolina East Home Improvements, LLC		15,000.00
	BLD-AAR-2020-0250	Residential Alterations	01/05/2021	601 Chesapeake Pl 25 Greenville, NC 27858	Tozer Builders, Inc.		357,500.00
	BLD-AAR-2021-0001	Residential Alterations	01/06/2021	217 Meath Dr W 4 Winterville, NC 28590	Carolina Home Exteriors		19,000.00
	BLD-AAR-2021-0002	Residential Alterations	01/08/2021	3802 Sheffield Ct Greenville, NC 27834	Yes Solar Solutions		253,330.00
	BLD-AAR-2021-0005	Residential Alterations	01/08/2021	312 Scottish Ct Greenville, NC 27858	NO LIMIT CONTRACTING & DESIGN		38,875.00
	BLD-AAR-2021-0013	Residential Alterations	01/12/2021	3457 Westgate Dr C-46B Greenville, NC 27834	CareMaster LLC		82,280.00
BLD-AAR-2021-0015	Residential Alterations	01/14/2021	1510 Hammersmith Dr 492 Winterville, NC 28590	Regional Waterproofing Inc.		78,100.00	

PERMITS ISSUED BY PERMIT TYPE (01/01/2021 TO 01/31/2021)

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
	BLD-AAR-2021-0011	Residential Alterations	01/15/2021	122 Wilshire Dr Greenville, NC 27858			11,000.00
	BLD-AAR-2021-0023	Residential Alterations	01/20/2021	209 Chowan Rd Greenville, NC 27858	CareMaster LLC		122,980.00
	BLD-AAR-2021-0024	Residential Alterations	01/20/2021	219 Beth St Greenville, NC 27858			113,355.00
	BLD-AAR-2021-0009	Residential Alterations	01/21/2021	501 Haw Dr Greenville, NC 27834	TW Construction llc		7,000.00
	BLD-AAR-2021-0025	Residential Alterations	01/22/2021	311 Harvey Dr Greenville, NC 27834			54,505.00
	BLD-AAR-2021-0026	Residential Alterations	01/22/2021	507 Guilder Ln J14 Greenville, NC 27858	Coltrain Construction and Remodeling, Inc.		38,000.00
	BLD-AAR-2021-0006	Roofing	01/08/2021	206 Pans Av Greenville, NC 27834			170,500.00
TOTAL VALUATION FOR BUILDING RESIDENTIAL - ADDITIONS ALTERATIONS:							1,872,062.19
TOTAL PERMITS FOR BUILDING RESIDENTIAL - ADDITIONS ALTERATIONS:							22
GRAND TOTAL OF VALUATION OF ISSUED PERMITS:							14,439,229.19
GRAND TOTAL OF ISSUED PERMITS:							54

PDS INSPECTIONS Monthly Report Information

**Current Year
2020-2021**

January

	For Month	YTD
Building Permits	71	571
Mechanical Permits	183	1346
Plumbing Permits	49	384
Electrical Permits	58	1601
Total Permits	361	3902
Building Inspections	337	2682
Plumbing Inspections	194	1578
Mech. Inspections	361	2455
Elect. Inspections	336	2667
Fire Inspections	6	34
Stop Work Orders	1	6
Condemnations	0	0
ABC Lic. Insp	2	21
Total Inspections	1237	9443
Commercial Plan Reviews	0	214
Residential Plan Reviews	35	356
Demolition Plan Reviews	1	14
Site Plan Reviews	9	54
BOA Reviews	9	39
Turnover	\$ 94,976.65	\$ 1,041,581.76
		0
Valuation	\$ 14,439,229.19	\$ 234,690,391.63

**Prior Year
2019-2020**

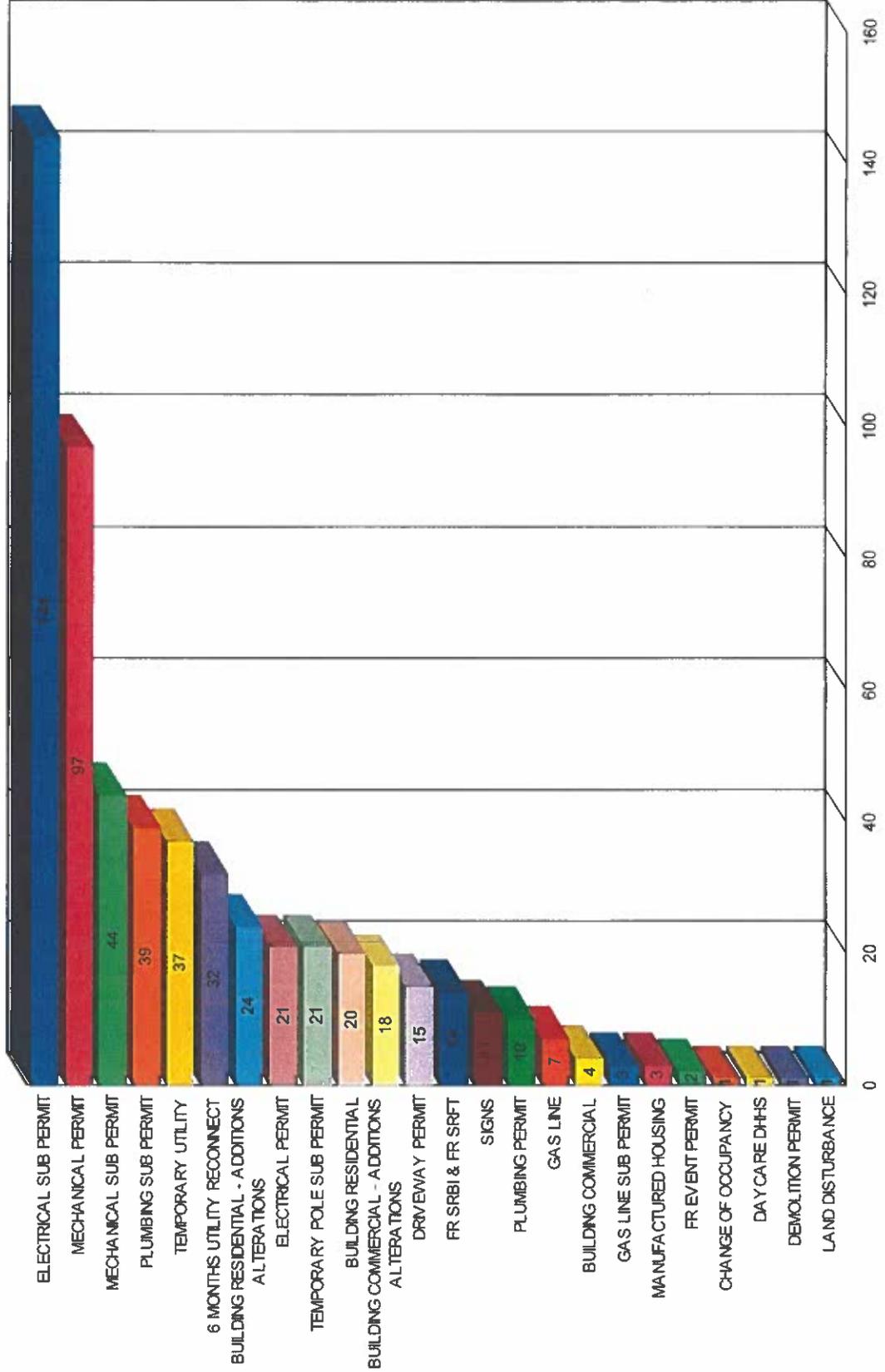
January

	For Month	YTD
	62	592
	163	1444
	50	398
	151	1690
	426	4124
	238	2113
	139	1307
	307	2120
	294	2422
	2	22
	7	11
	0	9
	1	16
	988	8020
	26	159
	21	332
	0	0
	1	46
	0	15
	\$ 53,739.39	\$ 977,604.23
	\$ 4,751,261.19	\$ 169,702,367.83



Find yourself a good neighbor

PERMITS ISSUED BY TYPE (01/01/2021 TO 01/31/2021) FOR GREENVILLE, NC



COMPLETED INSPECTIONS BY ACTUAL START DATE BY INSPECTION TYPE (01/01/2021 TO 01/31/2021)
FOR GREENVILLE, NC

