

OFFICIAL MINUTES  
CITY COUNCIL WORKSHOP  
CITY OF GREENVILLE, NORTH CAROLINA  
MONDAY, FEBRUARY 10, 2020



A workshop of the Greenville City Council was held on Monday, February 9, 2020, in Conference Room 337, located on the third floor at City Hall, with Mayor P.J. Connelly presiding. Mayor Connelly called the meeting to order at 4:10 p.m.

Those Present:

Mayor P.J. Connelly, Mayor Pro-Tem Rose Glover, Council Member Monica Daniels (arrived at 5:20 p.m.), Council Member Will Bell, Council Member Rick Smiley, and Council Member Brian Meyerhoeffer, Jr.

Those Absent:

Council Member William Litchfield, Jr.

Also Present:

City Manager Ann E. Wall, City Attorney Emanuel McGirt, City Clerk Valerie Shiuwegar, Assistant City Manager Michael Cowin, Assistant City Manager Ken Graves,

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**APPROVAL OF THE AGENDA**

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Council Member Smiley made a motion to approve the agenda as presented. Council Member Meyerhoeffer seconded the motion and it carried unanimously.

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**BRADFORD CREEK UPDATE**

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At the City Council's request, staff provided an update on the Bradford Creek Golf Course. The City contracted with Billy Casper Management in 2018 to manage Bradford Creek. Prior to the contracted agreement, the City spent an average of \$210k/year on expenses from 2015-2018. Per the agreement, the City is required to provide \$100k in contingency in the first year, reduces to \$75k the second year, and eventually reduces down to \$25k by the fifth year. Staff stated that Billy Caspar Management has requested that the City maintain its \$100k level for the second year due to performance levels that did not meet projected marks the first year. The City's investment levels for years 3, 4, and 5, would remain unchanged. The City will work with Billy Caspar Management to increase competitions at the course.

The City Council asked that staff work with Billy Caspar to market the course and reach out to area partners, such as East Carolina University, to seek opportunities to reach the students.



Council Member Rick Smiley made a motion to modify the City's contribution from \$75k for the second year to \$100k. Council Member Bell seconded the motion and it carried unanimously.

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### **TOWN CREEK CULVERT PROJECT AND POSSIBLE CHANGE ORDER**

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Engineering Director Lisa Kirby provided the City Council with an update on the Town Creek Culvert project, outlining a projected timeline of closures and completions.

- February 13<sup>th</sup> – Cotanche/Reade open
- February 15<sup>th</sup> – Evans/Reade close – 6 months
- March 2020 - West 8<sup>th</sup> Street (S. Washington to Dickinson) close – 4 months
- May 2020 – Ficklen Drive & West 9<sup>th</sup> Street close – 3 months
- Fall 2020 – Project complete

Director Kirby stated that staff has found that the 8<sup>th</sup> Street stormwater outfall is in poor condition and will need to be removed and replaced. She anticipates the total cost of the project to total \$1.3 million, including construction costs covered by the City and Greenville Utilities Commission (GUC), professional services, and contingency costs. She recommended that the City Council consider a change order to the Town Creek Culvert Drainage Improvement Projects contract to add this project in.

The City Council asked for an update on staffing in the Engineering Division.

Director Kirby stated that the Department is currently hiring for five new positions and working out the logistics of working space. She stated that the Department will be hiring noted that it has been hard to find equipment operators.

City Manager Wall stated that the request for a change order would be formally brought before the City Council in March.

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### **CITY COUNCIL GOALS AND ACTION STEPS FOR 2020-2022**

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City Manager Wall stated that staff had met to look at the Mission, Vision Statement, and Goals that were drafted at the City Council's 2020 Planning Session. The following suggestions were offered:

#### **Mission Statement**

The City of Greenville's mission is to provide **everyone** with high-quality services in an open, inclusive, professional manner, ensuring a community of excellence now and in the future.



## **Vision Statement**

The City of Greenville will be vibrant, healthy, caring, innovative and inclusive communities and neighborhoods with first-class arts, cultural, recreational and transportation opportunities, a thriving urban core, an entrepreneurial business climate, and top quality medical and educational institutions.

**Greenville is a place where people want to be.**

## **Values**

Teamwork: We will work together in a shared responsibility of service.

Integrity: We will be truthful and dependable in all actions.

Respect: We will value each person for their thoughts, opinions, and diversity.

Professionalism: We will be professional, **innovative**, and efficient in our work.

Fairness and equity: We will practice fairness and equity in all decisions.

Accountability: We will be accountable for our actions and decisions to all we serve.

Commitment to Service and Excellence: We will strive for excellence and be committed to providing high-quality services to our citizens and customers.

## **City Council Goals**

1. Enhance community engagement, safety, and health.
2. Deliver public infrastructure improvement and execute existing opportunities related to transportation networks, recreation and parks, and stormwater projects.
3. Expand the economic hub of eastern North Carolina through proactive economic development and job creation.
4. Build a thriving and attractive community by creating sustainable, vibrant neighborhoods, growing a green and clean city, and expanding artistic, cultural, and recreational opportunities.
5. Build a high-performing, diverse organization, govern with transparency and fiscal responsibility, and tell our story to the community and region.

City Manager Wall requested that the City Council review staff's draft and provide feedback. Staff will take their input, process it, and add timelines and responsible parties.



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**ADJOURNMENT**

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There being no further business before the City Council, motion was made by Council Member Smiley and seconded by Council Member Bell to adjourn the meeting. Motion carried unanimously. Mayor Connelly adjourned the meeting at 5:20 p.m.

Respectfully submitted,

*Valerie Shiuwegar*

Valerie Shiuwegar  
City Clerk