

NOTES

TO: Honorable Mayor and City Council Members

FROM: Ann E. Wall, City Manager

DATE: October 27, 2021

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Don Octigan, Recreation and Parks Director, regarding 2021 Veterans Day update
2. A memo from Thomas Barnett, Planning and Development Services Director, regarding the reopening of the Emergency Rental Assistance Program
3. A memo from Mark Holtzman, Chief of Police, providing a Traffic Safety Task Force update
4. A memo from Thomas Barnett, Planning and Development Services Director, regarding demolition of 300 Clairmont Circle

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Attachments



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To: Ann E. Wall, City Manager
From: Don Octigan, Director of Recreation & Parks *DO*
Date: October 27, 2021
Subject: 2021 Veterans Day Update

The Pitt County Veteran's Council, with support from Recreation and Parks, will host a Veterans Day Ceremony at Town Common on Nov. 11, 2021. Traditionally, the 11th hour of the 11th day of the 11th month is celebrated as Veterans Day to mark the anniversary of the end of World War I. Veterans Day celebrates the service of all U.S. military veterans.

The ceremony this year will be held at 11:00am on Thursday, November 11th to honor all local veterans. The event will take place at the Town Common near the Veteran's Memorial. Council members and the public are invited to attend the ceremony to honor the veterans in our community.

U.S. Navy and Vietnam veteran Jim Hooker is leading the Veteran's Council planning efforts for this year's ceremony. The Recreation and Parks Department is assisting with the event to help coordinate and provide support where possible. Staff will provide an update if the current plans change.

Please let me know if there are questions.

cc: Michael Cowin, Deputy City Manager
Heather White, Recreation & Parks Superintendent



PLANNING AND
DEVELOPMENT SERVICES

MEMO

To: Ann Wall, City Manager
From: Thomas Barnett, Director of Planning and Development Services
Date: October 25, 2021
Subject: Reopening of the Emergency Rental Assistance Program

TB

Under the CARES Act, the City received two rounds of Community Development Block Grant (CDBG-CV) funding specifically for Coronavirus response and recovery efforts totaling \$1,164,559. These funds have been designated in the 2020 Annual Action Plan for rental assistance, business assistance, non-profit support and related administrative costs. On Thursday, April 1, 2021 staff began accepting applications for both the Emergency Rental Assistance and Small Business Assistance Programs. After exhausting the initial budget and supporting 192 low-income households at-risk of eviction, the Rental Assistance Program closed July 30, 2021.

Due to response of the available COVID-relief programs and availability of funding, the City plans to reopen the Emergency Rental Assistance to eligible residents on November 1, 2021. The Emergency Rental Assistance Program is available for LMI renters within the city limits. This program is designed to provide up to three months of rental assistance to residents who have experienced economic hardship as a result of the COVID-19 pandemic and cannot afford to pay their rent. The program will be extended as long as resources are available.

Applications are located on the City's website under the Planning and Development Services Department Housing Division page or the Housing Division office. Staff will continue to monitor interest in the programs and may propose reallocation as necessary to meet community need and expenditure timelines imposed by HUD.

cc: Ken A. Graves, Assistant City Manager
Les Everett, Assistant Director of Planning and Development Services
Tiana Berryman, Housing Administrator



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Memorandum

To: Ann Wall, City Manager
From: Mark Holtzman, Chief of Police *mh*
Date: October 19, 2021
Subject: Traffic Safety Task Force Update

Attached is the quarterly update of the Task Force, showing items completed and in progress from July - September 2021.

Quarterly meetings have returned to in-person. As a reminder, the key partners on the task force are GPD, ECU PD, Vidant PD, Vidant Injury Prevention, DOT, and Public Works.

Attachment

**Greenville Traffic Safety Team
July-September 2021**

| Action Item | Work Completed | Work Scheduled but Not Completed | Circumstances Preventing Completion |
|--|--|---|--|
| Enforcement / Crash Reduction | | | |
| Crash Data | - Jan-Sept '20 vs. Jan-Sept '21: As Covid restrictions have decreased, there has been an anticipated climb in crashes | | |
| Crash Locations | <ul style="list-style-type: none"> - Ongoing review of top crash sites to determine if enhancements should be implemented - Focused patrolling and use of message boards around crash site intersections and in neighborhoods | | |
| Delineator Installation | | Design complete and equipment ordered for the following delineator/curbing systems locations: <ul style="list-style-type: none"> • Greenville Blvd and Kirkland • Arlington and Mulberry • Memorial and Peed | - Funding challenges and delays related to Covid-19 |
| Speed | - ECU assisting with focus on 10th St and around campus area | | |
| Bicycle & Pedestrian Safety | | | |
| Pirate Pathways | | - Logo design complete and approved | - On hold until the fall because of Covid-19 |
| Crosswalks | Crosswalk Installations/Updates: <ul style="list-style-type: none"> - Treybrooke and 5th: ECU side of sidewalk complete - 14th St between Haskett Way and Berkley Rd: Sidewalk, fence work, and RFB installed - Elm St and Greenway Crossing: paddleboards added - Kristen Dr - striping added and speed cushions installed | Crosswalk Installations/Updates: <ul style="list-style-type: none"> - Treybrooke and 5th: NCDOT coordinating Treybrooke side of sidewalk installation with apartment - Signage to be added after sidewalks | Crosswalk Installations/Updates: <ul style="list-style-type: none"> - Waiting for sidewalk install |

**Greenville Traffic Safety Team
July-September 2021**

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|--|--|---|--|
| Lighting | - Lighting installed at Treybrooke | - Orders submitted to GUC for the following locations: Kearney Park and Kristen Drive | |
| Other Accomplishments | | | |
| Publications and Presentations | <ul style="list-style-type: none"> - Traffic Safety article in International Association of Chiefs of Police magazine, co-authored by Chief Mark Holtzman and Ellen Walston, ECIPP at VMC - Traffic Safety presentation at Lifesaver's National Conference | | |
| Priorities for October-December 2021 | | | |
| <ul style="list-style-type: none"> - Obtain cost estimates for signal timing project - Develop a plan for Opticom emergency vehicle preemption equipment - Continue speed enforcement per GPD crash reduction plan - Complete the next 3 delineator installs | | | |

Planning and Development Services

MEMO

Department

TO: Ann Wall, City Manager
FROM: Thomas Barnett, Director of Planning and Development Services
DATE: October 8, 2021
SUBJECT: Notes to Council – Demolition of 300 Clairmont Circle



After presenting 300 Clairmont Circle to Council for demolition, we wanted to notify you that all actions on behalf of the City have taken place and the demolition has been completed. Asbestos testing was performed in June and the demolition began on August 6, 2021. The site was cleaned and completed on August 8, 2021

Cc: Ken Graves, Assistant City Manager
Michael Cowin, Assistant City Manager
Les Everett, Assistant Director of Planning and Development Services



