# **NOTES**

TO:

Honorable Mayor and City Council Members

FROM:

Ann E. Wall City Manager

DATE:

November 3, 2021

SUBJECT:

Materials for Your Information

Please find attached the following materials for your information:

- 1. A memo from Kevin Mulligan, Director of Public Works, regarding solid waste study for City of Greenville's Uptown District and rates
- 2. The November 9, 2021 Police Community Relations Committee agenda and minutes from the October 12, 2021 meeting
- 3. A memo from Kevin Mulligan, Director of Public Works, regarding 2021 loose leaf collection season
- 4. Chart outlining building permits issued during September for new residential and commercial construction
- 5. Monthly inspections division report for September

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Attachments



## Find yourself in good company Memorandum

To: Ann E. Wall, City Manager

From: Kevin Mulligan, PE, Director of Public Works

Date: November 2, 2021

**Subject:** Solid Waste Study for City of Greenville's Uptown and Rates

To better serve commercial establishments within the Uptown area, the Public Works Department is contracting with a consultant that specializes in solid waste practices. The consultant will work with City staff and local businesses to improve the collection of commercial solid waste in the uptown area. The study is needed to identify solid waste collection practices that are designed to benefit and foster continued growth and investment in the Uptown District while improving the appearance of the dumpster areas, equity of fees and rate of collection.

During the past year, numerous complaints have been received concerning privately owned dumpsters located in the City owned Hodges, Merchant and Roses parking lots. The complaints were related to the dumpster's unsightly appearance, overflowing trash, service schedule, odor, pest, and un-authorized users.

The solid waste evaluation will focus on two main aspects. The first phase is to specifically address options associated with the collection of Uptown commercial solid waste. The City's Code will need to mirror and support all changes made to the City's solid waste services. The Public Works Department anticipates the start phase one in November 2021.

The second part of the study will begin in early 2022. It will involve reviewing the current fee structure of the Public Works Sanitation Enterprise Fund. The study will also provide rate information that maintains a sustainable, customer service oriented and cost efficient solid waste service for the residents of the City of Greenville for the next five years.

The Public Works' Sanitation Division currently provides solid waste services for garbage, recycling, yard waste, bulky item collection, mosquito control, special services, curbside cart and dumpster services.

Attachment

### **Uptown Private Dumpsters in City Parking Lots**









### POLICE COMMUNITY RELATIONS COMMITTEE

### AGENDA

Tuesday, November 9th, 2021, 6:00 pm Virtual Zoom meeting

- Call to Order
- Roll Call
- Approval of the Agenda- November 9th, 2021
- Approval of Minutes- October 12th, 2021
   September 14<sup>th</sup>, 2021 (due to not having a quorum in October)
- State briefly the Mission of the Committee and purpose of the meeting
- Topic Board members' topic of choice
- Committee members Expression and Questions
- Adjourn

NOTE: To maintain order of the board and clarity of recording, please allow one person to speak at a time.

The Police Committee Relations Committee Mission Statement: Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

# SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE

October 12th, 2021

Sgt. Staffelbach called the Police Community Relations Committee meeting to order at 6:00 p.m., at the Greenville Police Department. Since the meeting was held virtually, Sgt. Staffelbach was the only attendee present. All other attendees were participating virtually.

### **INTRODUCTION OF COMMITTEE MEMBERS**

Donald called roll call of the committee members.

### Committee members present:

Kevon Gainer, District #1 Robert Cherry, District #4 Carol Ann Bass, District #5

### **City Staff Members present:**

Sgt. Michael Staffelbach
Billie Jo Viverette
Donald K. Phillips
Chief Holtzman
Camillia Smith, City Clerk's office
Council Member Will Bell
Devinder Culver
Officer Officer Whaley Whaley

### Absent

Betsy Ray, Mayoral

Sgt. Staffelbach welcomed everyone to the meeting. Donald Phillips called roll call, even though only 3 members were in attendance. Present were: Kevon Gainer, Robert Cherry, and Carol Ann Bass.

Camillia Smith, City Clerk's office staff member stated that there should be information coming soon on new members.

Sgt. Staffelbach started a discussion with Donald Phillips about whether to continue with the meeting because there wasn't a quorum. There also was discussion about if Officer Whaley should go ahead with his presentation, or move it to another meeting date. The committee agreed to let Officer Whaley go ahead with a short presentation.

Officer Whaley briefly discussed the recruitment process with the Police Department. He then briefly discussed the B.L.E.T. program (Basic Law Enforcement Training) that is coordinated with Pitt Community College.

Donald asked Officer Whaley to further explain what B.L.E.T. stands for and give specific details. Officer Whaley explained that B.L.E.T. stands for Basic Law Enforcement Training. He stated that it's a State standardize program to train cadets to become law enforcement officers. He explained that the program is four months long; approximately 700 hours of training; and anywhere from 24 to 48 courses. He encouraged everyone to share the website, joingpdnc.com with anyone that is interested in learning more about becoming an officer.

Carol Ann thanked Officer Whaley for sharing the presentation and asked if there were any more questions. Robert Cherry thanked Officer Whaley for the presentation. He asked if the Greenville Police Department has a relationship with East Carolina University, specifically the Department of Criminal Justice, as far as offering internship opportunities to some of the graduating students. Officer Whaley stated yes, that we receive a lot of internship inquiries from East Carolina University. He stated that we also receive some interns from West Virginia concerning the forensics unit. Officer Whaley stated that we expose them to various areas in the department, while also seeing what area they are interested in most.

Sgt. Staffelbach stated that he wanted to add that ECU and Pitt Community College were working together in the internship program. He stated that the interns from ECU would attend the BLET program during their internship, which would give them a step ahead in their training. Officer Whaley stated that they are still working together in this aspect.

Chief Holtzman thanked Officer Whaley and Sgt. Staffelbach for all their hard work they do for the recruitment program. Chief Holtzman shared virtually with everyone the recruiting website for the department. He discussed how on the website it shows all the different units of the department would show new officers the various opportunities available. He also discussed how the website has streamlined the application and background process. Chief Holtzman stated that speed and marketing are very important tools in this competitive process.

Donald asked when a candidate who is not B.L.E.T. certified, who pays for this candidate to become certified. Officer Whaley discussed the process of the Greenville Police Department paying the candidates to attend the B.L.E.T. academy for certification. Chief Holtzman stated that other departments have asked how does department do this, because this is a great opportunity.

Donald asked Officer Whaley if the department is recruiting veterans. Officer Whaley stated that before covid-19 the police department was allowed on military bases for recruitment. He stated that unfortunately we have had the opportunity to do that since covid started. He stated that however a military representative contacted him just recently to explain a program that they just started. Officer Whaley stated he was told that the program was started to help soldiers make contact with potential employers once they leave the military.

Robert Cherry asked how competitive is the salary in our department compared to other departments similar in size across the state. Officer Whaley stated in comparison with other agencies in Pitt County, our department's starting salary is just over \$40,000, Pitt County Sheriff's Department and the Winterville Police Department salaries start at approximately \$43,000, and ECU Police Department salaries will soon be approximately \$44,000. Officer

Whaley stated that he and Chief Holtzman have discussed this; and he stated that he actually had a meeting today with the Human Resources Director concerning this.

Robert Cherry thanked Officer Whaley. He stated that he just had a suggestion for recruitment. He stated that maybe the recruiting process needs to start earlier in age levels. He stated for example, maybe have a junior academy at the middle school level to attract persons at an earlier age. He stated to have an introduction into this career field. Carol Ann stated that she absolutely agrees.

Chief Holtzman stated that we have tried a summer camp here and there. He stated that in his previous department there was a program for juniors and seniors where they learned about police, fire, and ems through a public safety program. He stated that he would like to have a conversation with Dr. Lenker about something similar in the Pitt County school system.

Sgt. Staffelbach asked everyone to please send out a pdf copy of the website that Chief Holtzman discussed to the community.

Carol Ann asked if anyone had any more questions or comments. Donald stated that no formal adjournment was needed since this was not an official meeting. Donald thanked everyone for attending and for the presentation.



Find yourself in good company

### Memorandum

To: Ann E. Wall, City Manager

From: Kevin Mulligan, PE, Director of Public Works

Date: November 2, 2021

**Subject:** Public Works Start of 2021 Leaf Season

Public Works is preparing for the start of the loose leaf collection season which is scheduled to commence in November and continue until March 2022. The Public Works Department will collect leaf piles that have been properly placed behind the curb or sidewalk of single family residences. During this time of year, Public Works will utilize five (5) vacuum leaf collector trucks as well as our customary contingent of seven (7) knuckle boom trucks.

During periods of heavy leaf accumulation and frequent residential raking, the collection schedule may be adversely impacted. During the peak of the leaf season, the weekly collection schedule may be impacted. There have been periods where the leaf volume has limited staff to bi-weekly collection. This typically occurs during November and/or December.

In order to expedite the loose leaf collection during November and December, Public Works may collect leaves six (6) days per week and utilize 10-hour work days.

Residents are asked not to mix limbs and other debris with leaf piles as this slows the collection process. Debris has to be manually removed from piles before the leaves are collected by the leaf vacuum trucks.

# PERMITS ISSUED BY PERMIT TYPE (09/01/2021 TO 09/30/2021)

Selected Permit Type: Building Commercial, Building Commercial - Additions Alterations, Building Residential, Building Residential - Additions Alterations

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner Value	
Building Commerci	Building Commercial BLD-COM-2021-0201	Commercial	09/13/2021	601 Dickinson Av Greenville, NC 27834	Monteith Construction	24	242,516.00
	BLD-COM-2021-0194	Garage/Carport	09/14/2021	911 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company		136,500.00
	BLD-COM-2021-0195	Garage/Carport	09/14/2021	915 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company		136,500.00
	BLD-COM-2021-0193	Garage/Carport	09/14/2021	907 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company		136,500.00
	BLD-COM-2021-0192	Garage/Carport	09/14/2021	903 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company		136,500.00
	BLD-COM-2021-0196	Garage/Carport	09/14/2021	919 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company		136,500.00
	BLD-COM-2021-0199	Garage/Carport	09/14/2021	933 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company	19	136,500.00
	BLD-COM-2021-0198	Garage/Carport	09/14/2021	927 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company	13	136,500.00
	BLD-COM-2021-0197	Garage/Carport	09/14/2021	925 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company	131	136,500.00
	BLD-COM-2021-0143	Multi-family	09/09/2021	3862 Dunhagan Rd Greenville, NC 27858	Everly Building Company, LLC	2,73:	2,732,560.00
	BLD-COM-2021-0144	Multi-family	09/09/2021	3866 Dunhagan Rd Greenville, NC 27858	Everly Building Company, LLC	2,73:	2,732,560.00
	BLD-COM-2021-0145	Multi-family	09/09/2021	3858 Dunhagan Rd Greenville, NC 27858	Everly Building Company, LLC	1,90	1,906,240.00
	BLD-COM-2021-0177	Multi-family	09/14/2021	913 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company	2,47;	2,472,240.00
	BLD-COM-2021-0176	Multi-family	09/14/2021	909 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company	2,690	2,696,000.00
	BLD-COM-2021-0178	Multi-family	09/14/2021	917 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company	2,696	2,696,000.00
	BLD-COM-2021-0182	Multi-family	09/14/2021	921 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company	2,47:	2,472,240.00
	BLD-COM-2021-0190	Multi-family	09/14/2021	929 Gabriel Dr Greenville, NC 27834	Caviness & Cates Bldg and Development Company	2,696	2,696,000.00

October 04, 2021

# PERMITS ISSUED BY PERMIT TYPE (09/01/2021 TO 09/30/2021)

18,000.00	Mosley Construction Company	537 Spring Forest Rd C Greenville, NC 27834	09/28/2021	Multi-family Alterations	BLD-AAC-2021-0203	
Bi-phonology (Control of the Control	Empire Corporation of Tennessee, Inc.	600 Glen Dale Dr Bldg 23 Greenville, NC 27834	09/28/2021	Multi-family Alterations	BLD-AAC-2021-0201	
	Macallan Construction	2573 Stantonsburg Rd A Greenville, NC 27834	09/28/2021	Commercial Alterations	BLD-AAC-2021-0095	
	T.D. Goodwin Construction, LLC	620 Red Banks Rd F Greenville, NC 27858	09/28/2021	Commercial Alterations	BLD-AAC-2021-0198	
	Avery General Contracting Inc	3040 Evans St 121 Greenville, NC 27834	09/17/2021	Commercial Alterations	BLD-AAC-2021-0186	
	Outback Construction Company	102 Wade St Greenville, NC 27834	09/15/2021	Commercial Alterations	BLD-AAC-2021-0191	
	MB Construction	103 Eastbrook Dr Greenville, NC 27858	09/14/2021	Commercial Alterations	BLD-AAC-2021-0184	
	Double Seven Development, LLC	913 Moye Bv Greenville, NC 27834	09/13/2021	Commercial Alterations	BLD-AAC-2021-0105	
1,646,095.00	1377	3040 Evans St 120 Greenville, NC 27834	09/01/2021	Commercial Alterations	BLD-AAC-2021-0185	
	Berry Building Group, Inc.	2610 Stantonsburg Rd Greenville, NC 27834	09/01/2021	Commercial Alterations	BLD-AAC-2021-0182	
2,500,000.00	WIMCO	1925 Turnbury Dr Greenville, NC 27858	09/16/2021	Commercial Additions	BLD-AAC-2021-0148	Chalandia
		2850 Gateway Dr Greenville, NC 27834	09/10/2021	Commercial Additions	Building Commercial BLD-AAC-2021-0193 - Additions Alterations	Building Commerc - Additions Alterations
	TOTAL PERMITS FOR BUILDING COMMERCIAL:					
24,690,826.00	TOTAL VALUATION FOR BUILDING COMMERCIAL:					
	Schumaker Construction LLC	245 Commerce St Greenville, NC 27858	09/30/2021	Storage/Accessory Structure	BLD-COM-2021-0208	
	Everly Building Company, LLC	3866 Dunhagan Rd Greenville, NC 27858	09/14/2021	Storage/Accessory Structure	BLD-COM-2021-0146	
	Everly Building Company, LLC	3862 Dunhagan Rd Greenville, NC 27858	09/10/2021	Storage/Accessory Structure	BLD-COM-2021-0147	
2,696,000.00	Caviness & Cates Bldg and Development Company	925 Gabriel Dr Greenville, NC 27834	09/14/2021	Multi-family	BLD-COM-2021-0188	
Value	Contractor Owner	Address	Issue Date	Work Class	Permit Number	Permit Type

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Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner V	Value
	BLD-AAC-2021-0183	Roofing	09/01/2021	1301 Arlington Bv E Greenville, NC 27858	Service Roofing & Sheet Metal Co.		55,000.00
	BLD-AAC-2021-0190	Roofing	09/01/2021	5900 Martin Luther King Jr Hw Greenville, NC 27834	SIMON ROOFING AND SHEET METAL CORP		1,653,358.18
				TOTAL VALUATION FOR BUI	FOR BUILDING COMMERCIAL - ADDITIONS ALTERATIONS:	ITIONS ALTERATIONS:	9,240,961.18
				TOTAL PERMITS FOR BUI	FOR BUILDING COMMERCIAL - ADDITIONS ALTERATIONS:	ITIONS ALTERATIONS:	14
Building Residential	BLD-RES-2021-0298	Duplex/Townhome	09/13/2021	602 Spring Forest Rd A & B Greenville, NC 27834	Porter Building Co LLC	-	287,775.00
	BLD-RES-2021-0335	Duplex/Townhome	09/21/2021	3953 Sedona Dr A Winterville, NC 28590	JC HAZELTON		210,000.00
	BLD-RES-2021-0352	Duplex/Townhome	09/30/2021	1500 Pine Brook Ct A Greenville, NC 27858	JC HAZELTON		245,000.00
	BLD-RES-2021-0343	Garage/Carport	09/27/2021	148 Longmeadow Rd S Greenville, NC 27858	Hamel Builders Inc		312,900.00
	BLD-RES-2021-0341	Single-family	09/07/2021	2293 Birch Hollow Dr Greenville, NC 28590	BILL CLARK HOMES OF GREENVILLE, LLC		238,050.00
	BLD-RES-2021-0345	Single-family	09/13/2021	2325 Charity Ln Winterville, NC 28590	BILL CLARK HOMES OF GREENVILLE, LLC		253,350.00
	BLD-RES-2021-0348	Single-family	09/13/2021	1912 Belles Ferry Ct Greenville, NC 28590	Porter Building Co LLC		276,300.00
	BLD-RES-2021-0347	Single-family	09/13/2021	3101 Camille Dr Greenville, NC 28590	Porter Building Co LLC		267,675.00
	BLD-RES-2021-0346	Single-family	09/15/2021	836 Knoll Ci Greenville, NC 27858	BILL CLARK HOMES OF GREENVILLE, LLC		252,075.00
	BLD-RES-2021-0351	Single-family	09/16/2021	2513 Charity Ln Winterville, NC 28590	BILL CLARK HOMES OF GREENVILLE, LLC		176,100.00
	BLD-RES-2021-0361	Single-family	09/29/2021	2505 Charity Ln Winterville, NC 28590	BILL CLARK HOMES OF GREENVILLE, LLC		252,075.00
	BLD-RES-2021-0362	Single-family	09/29/2021	2524 Charity Ln Winterville, NC 28590	BILL CLARK HOMES OF GREENVILLE, LLC		202,200.00
	BLD-RES-2021-0364	Single-family	09/29/2021	3836 Baywood Ln E Greenville, NC 27834	WILL KUHN HOMES LLC		292,575.00
	BLD-RES-2021-0359	Single-family	09/29/2021	820 Rupert Dr Greenville, NC 27858	Cherry Construction Company		700,000.00

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2,500.00		Southeast Foundation & Crawl Space Repair	144 Longmeadow Rd S Greenville, NC 27858	09/13/2021	Residential Alterations	BLD-AAR-2021-0250	
50,000.00		EMERALD ENERGY SOLUTIONS LLC	3712 Cancion St Greenville, NC 27858	09/01/2021	Residential Alterations	BLD-AAR-2021-0249	
21,340.00	Chris Schneider		4100 Colony Woods Dr Greenville, NC 27834	09/01/2021	Residential Alterations	BLD-AAR-2021-0247	
12,481.00		Carolina East Home Improvements, LLC	2029 Cherrytree Ln Winterville, NC 28590	09/23/2021	Residential Additions	BLD-AAR-2021-0264	
45,000.00	Patrick Briley		4124 Colony Woods Dr Greenville, NC 27834	09/16/2021	Residential Additions	BLD-AAR-2021-0259	
68,000.00		Gaines Construction & Remodeling	109 Sylvan Dr S Greenville, NC 27834	09/01/2021	Residential Additions	BLD-AAR-2021-0238	Alterations
111,265.00		CareMaster LLC	2041 Cambria Dr A Greenville, NC 27834	09/01/2021	Duplex Alterations	BLD-AAR-2021-0248	Building Residential - Additions
23	TOTAL PERMITS FOR BUILDING RESIDENTIAL:	TOTAL PERMITS FOR					
5,243,475.00	TOTAL VALUATION FOR BUILDING RESIDENTIAL:	TOTAL VALUATION FOR					
82,000.00	Ö	Elite Pools & Hardscapes	308 Rolling Hills Ct Greenville, NC 27834	09/30/2021	Swimming Pools	BLD-RES-2021-0331	
64,550.00	¥	Greenville Pool & Supply Co	2036 Sedbrook Ln Greenville, NC 28590	09/29/2021	Swimming Pools	BLD-RES-2021-0363	
48,650.00	Y	Greenville Pool & Supply Co	2296 Birch Hollow Dr Greenville, NC 28590	09/20/2021	Swimming Pools	BLD-RES-2021-0344	
80,000.00		Bedrock Pools & Landscape, LLC	3202 Larkspur Ln Greenville, NC 27834	09/01/2021	Swimming Pools	BLD-RES-2021-0323	
9,600.00	Matthew Elton		213 Pearl Dr J7 Greenville, NC 27834	09/28/2021	Storage/Accessory Structure	BLD-RES-2021-0366	
7,000.00	Nashira P Rozier		3513 Lena Ln Greenville, NC 27834	09/22/2021	Storage/Accessory Structure	BLD-RES-2021-0330	
198,675.00	.C	WILL KUHN HOMES LLC	3833 Baywood Ln E Greenville, NC 27834	09/30/2021	Single-family	BLD-RES-2021-0369	
550,000.00		Cherry Construction Company	3607 Huntington Rd Greenville, NC 27858	09/30/2021	Single-family	BLD-RES-2021-0354	
236,925.00	Ö	WILL KUHN HOMES LLC	3844 Baywood Ln E Greenville, NC 27834	09/30/2021	Single-family	BLD-RES-2021-0365	
Value	Owner	Contractor	Address	Issue Date	Work Class	Permit Number	Permit Type

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759,413.00	DITIONS ALTERATIONS:	FOR BUILDING RESIDENTIAL - ADDITIONS ALTERATIONS:	TOTAL VALUATION FOR				
12,320.00			1220 Brighton Dr Winterville, NC 28590	09/29/2021	Roofing	BLD-AAR-2021-0227	
131,230.00			213 Churchill Dr Greenville, NC 27858	ons 09/23/2021	Residential Alterations	BLD-AAR-2021-0262	
104,500.00		Carolina Foundation Repairs, inc.	1428 Forrest Acres Dr Greenville, NC 27834	ons 09/23/2021	Residential Alterations	BLD-AAR-2021-0263	
77,695.00		Power home Solar LLC	3013 Ellsworth Dr B16 Greenville, NC 27834	ons 09/16/2021	Residential Alterations	BLD-AAR-2021-0253	
59,180.00	Sade Brown		1306 Washington St S Greenville, NC 27834	ons 09/16/2021	Residential Alterations	BLD-AAR-2021-0258	
63,902.00		Marc Jones Construction LLC DBA Sunpro	2116 Coleman Dr Winterville, NC 28590	ons 09/14/2021	Residential Alterations	BLD-AAR-2021-0231	
Value	Owner	Contractor	Address	Issue Date	Work Class	Permit Number	Permit Type

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## **PDS INSPECTIONS Monthly Report Information**

**Current Year 2021-2022** 

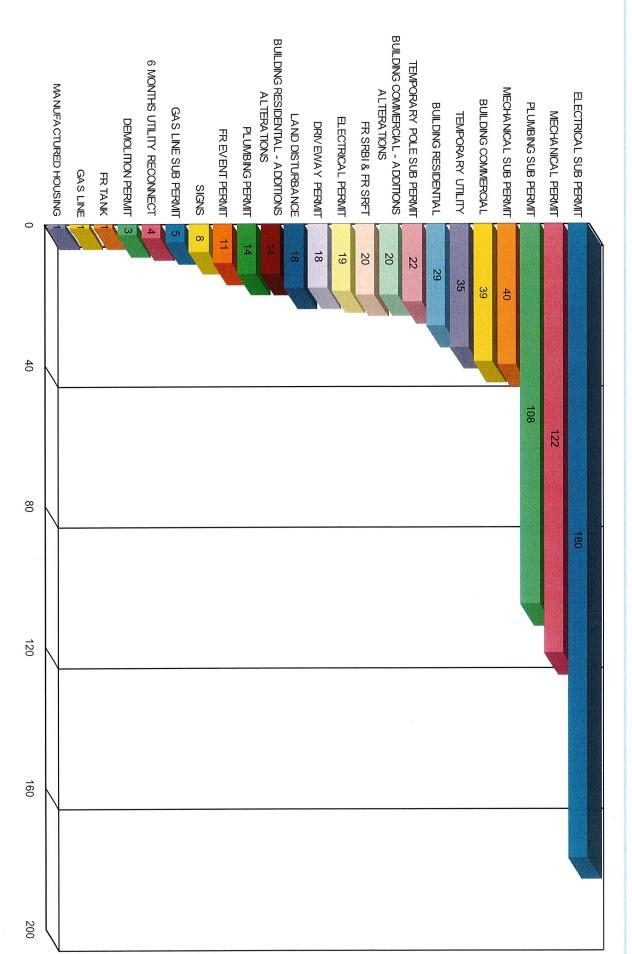
September

For Month	YTD
114	392
172	550
122	258
256	825
664	2025
460	1320
226	707
430	1128
405	1230
4	9
0	0
1	3
6	15
1532	4412
	50.00
30	171
51	158
3	10
9	23
8	28
\$ 198,464.68	\$ 445,505.02
\$ 39,934,675	\$ 96,063,829
	114 172 122 256 664 460 226 430 405 4 0 1 6 1532 30 51 3 9 8 \$ 198,464.68

Prior Year 2020-2021 September

September			
For Month	YTD		
94	259		
164	646		
49	172		
235	869		
542	1946		
375	1212		
215	687		
334	969		
395	1230		
8	15		
0	4		
0	0		
2	15		
1329	4132		
46	107		
68	168		
3	7		
6	18		
5	16		
\$ 180,602.72	\$ 506,716.68		
	0		
\$ 27,172,903	\$ 79,007,084		

# PERMITS ISSUED BY TYPE (09/01/2021 TO 09/30/2021) FOR GREENVILLE, NC



# COMPLETED INSPECTIONS BY ACTUAL START DATE BY INSPECTION TYPE (09/01/2021 TO 09/30/2021) FOR GREENVILLE, NC



