

# NOTES

TO: Honorable Mayor and City Council Members  
FROM: Ann E. Wall, City Manager  
DATE: March 2, 2022  
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Kevin Mulligan, Director of Public Works, regarding the solid waste study for City of Greenville's Uptown commercial collection
2. A memo from Carson Sanders, Fire/Rescue Chief, regarding the new Greenville Fire/Rescue logo
3. A memo from Don Octigan, Director of Recreation and Parks, regarding Wildwood Park project updates
4. The March 8, 2022 Police Community Relations Committee agenda and minutes from the February 8, 2022 meeting

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Attachments

## Memorandum

**To:** Ann E. Wall, City Manager  
**From:** Kevin Mulligan, P.E., Public Works Director  
**Date:** March 2, 2022  
**Subject:** RE: Solid Waste Study for City of Greenville's Uptown Commercial Collection

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The Public Works Department, by City ordinance, is responsible for the collection of all residential waste within the City limits. Public Works currently provides solid waste services for garbage, recycling, yard waste, bulky item collection, mosquito control, electronic recycling, special services, curb side cart and dumpster services.

Currently, the City does not collect solid waste from commercial establishments within the city. During the past several years, the city has received multiple requests to include commercial collection as a service. In particular, the city has received complaints concerning collection timing and overall cleanliness of the dumpsters located in the City owned Hodges, Merchant and Roses parking lots. Each of these lots are located in the Uptown district. The complaints were all related to the dumpster's unsightly appearance, overflowing trash, service schedule, odor, pests and un-authorized users.

As a follow-up to the November 3rd, 2021 Notes-to-Council on this subject, the City has selected the consulting firm Raftelis to perform a solid waste rate study and to identify viable solid waste collection options for the Uptown commercial businesses. Raftelis will evaluate commercial solid waste collection options within the Uptown District. The goal will be to improve the reliability, efficiency as well as the overall cleanliness within the Uptown district as it relates to solid waste collection. Raftelis will analyze the business types in the uptown district so that an equitable collection fee is included with any of the study recommendations.

Public Works and the Raftelis team will be on-site in mid-March, 2022. The Raftelis employees will be here for site visits, interviews, and to gather general information for the study. This will include input from Uptown area property owners, business owners, stakeholders and City staff.

The solid waste study will have two (2) phases. The first phase of the solid waste study will address concerns with the solid waste collection with the Uptown district and any corresponding City Codes that will be impacted, should the city get involved with the collection of commercial solid waste. The City's Code will need to mirror and support all changes made to the City's solid waste services.

Phase II of the study will begin in the fall of 2022. It is planned to review the current fee structure of the Enterprise Fund. Their study will also provide proposed rate information that helps the City of Greenville maintain a sustainable, customer service oriented and cost efficient solid waste service for the residents of the City of Greenville. The study will contain five year projections.

# Memorandum



**To:** Ann E. Wall, City Manager  
**From:** Carson Sanders, Fire/Rescue Chief *CS*  
**Date:** March 2, 2022  
**Subject:** Greenville Fire/Rescue Logo

I would like to formally introduce Greenville Fire/Rescue's new logo and explain its significance. The first thing you will notice is the Maltese cross, which is the universal symbol of the fire service. Its beginnings trace back to Malta and the original protection company of Malta. The points of the cross are symbolic. There are 8 points to the cross and each one stands for a different trait of the fire service. These are gallantry, perseverance, sympathy, loyalty, tact, keen observation, dexterity, and explicitness. These traits define the backbone of the Fire/Rescue service and add to our mission to the citizens, as well as to each other.



You will notice items inside each part of the cross. The top pays honor to the State of North Carolina and to the great City of Greenville, utilizing the compass to denote us on the map. The bottom denotes the date 1884, which defines the first known fire company in Greenville known as "Rough and Ready".

Today's modern service is the result of years of evolution of Greenville and the Fire Department. The left and right portions of the cross represent Fire on one side and Rescue/EMS on the other. The last piece of the cross is the centerpiece. This is known as a Fire Service Scramble and is another historic piece of the fire service. Originally, these scrambles were made up of the tools of the trade and, going back even to the middle ages, the Maltese cross and the scramble were worn by the Crusaders as a symbol that they were willing to lay down their life for you. This led to fire services picking up the symbolism and carrying it forward.

In today's modern fire service, the scramble has been modified in many large cities to reflect the department's initials. The intertwining of these shows the brotherhood and sisterhood that leads every responder to stand for each other and the citizens they protect. I hope that you are as happy and proud of the final design as I am. Being a member of the fire service for 31 years, I will wear this proudly as a firefighter/paramedic and as a Chief. My department will show the pride, ownership, and service that this new logo embodies. This logo was designed by a committee made up of a diverse group of personnel with each rank, including trainee, represented.



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**To:** Ann Wall, City Manager  
**From:** Don Octigan, Director of Recreation and Parks *DO*  
**Date:** March 2, 2022  
**Re:** Wildwood Park Project Updates

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City staff have finalized the design of three impactful projects for Wildwood Park. Staff are currently soliciting construction bids for each project. Brief updates are below and include attachments highlighting two of the projects.

**Phase II – Expansion of Current Trail System:**

Staff have finalized the design of a three plus mile trail system for Wildwood Park. Construction bids are currently being solicited for the trails, boardwalks and pedestrian bridges which will provide various connections throughout the park. The project, which will be funded by public dollars, will complete the walking trail around the east side lake, connect the east parcel with the west parcel under Highway 264 Alternate and connect the west parcel of Wildwood to River Park North via a raised boardwalk system. The trail system will further increase the outdoor recreational opportunities for citizens and provide additional access to the Tar River via a pedestrian trail system.

**Phase II – Mountain Bike Trail, Pump Track and Skills Course:**

Staff have also finalized the design of a mountain bike trail, pump track and bicycle skills course. The project was designed by Nature Trails, LLC and staff began soliciting for bids on February 24<sup>th</sup>. Attached (*attachment #1*) is an overview of the mountain bike trail course, which will be finalized in early February. The course, funded by the *Eddie and Jo Allison Smith Family Foundation*, is six miles in length and will provide riders a unique experience as they ride through primitive areas of Wildwood Park.

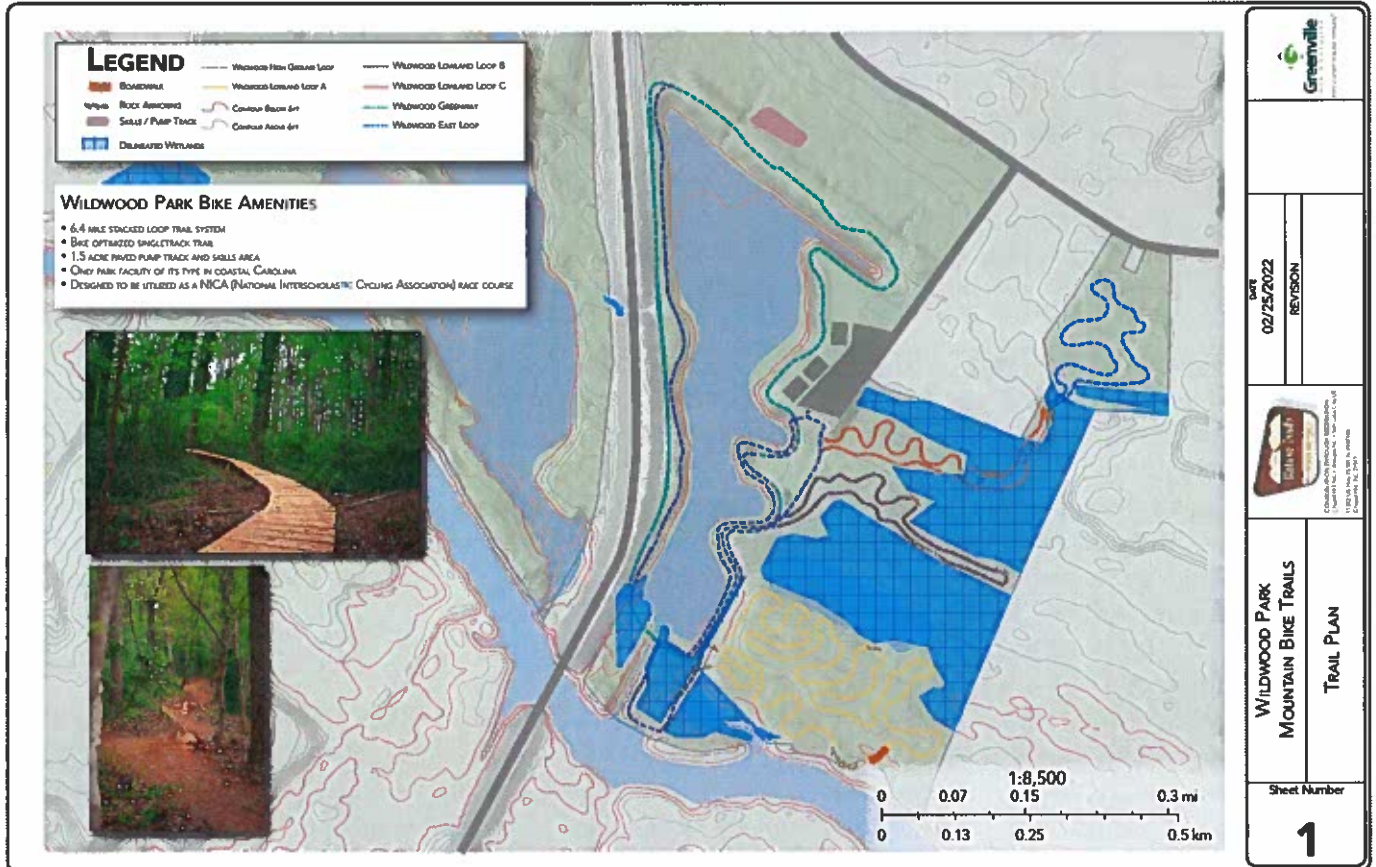
The pump track and bicycle skills course is also part of the construction bid documents being published. Both amenities were included in the Wildwood Park Development Plan and will be located north of the east side lake, shown in purple on the attached map. The pump track (*attachment #2*) will be paved and will accommodate a diverse group of users to include bikers, skaters and others.

Staff plan to bring construction agreements for City Council consideration in May. Construction will begin after the agreements are finalized and all permits have been approved. Construction will not impact park operations or the development of other projects.

Please let me know if there are any questions.

cc: Michael Cowin, Deputy City Manager  
Mark Nottingham, Parks Planner

**Attachment #1 – Mountain Bike Trail Overview**



Attachment #2: Proposed Pump Track and Bicycle Skills Course



LEGEND		
	Wooded Area - Shaded Area	Wooded Area - Layer B
	Wooded Area - Layer A	Wooded Area - Layer C
	Dropouts	Wooded Area - Layer D
	Trail Alignment	Wooded Area - Layer E
	Pump Track	Wooded Area - Layer F
	Existing Features	Wooded Area - Layer G
	Dashed Wooded	Wooded Area - Layer H

	
DATE	REVISION
02/25/2022	REVISION
	
WILDWOOD PARK MOUNTAIN BIKE TRAILS SKILLS PARK / PUMP TRACK	
Sheet Number	
<b>2</b>	



	
DATE	REVISION
02/25/2022	REVISION
	
WILDWOOD PARK MOUNTAIN BIKE TRAILS SKILLS PARK / PUMP TRACK	
Sheet Number	
<b>3</b>	





## **POLICE COMMUNITY RELATIONS COMMITTEE**

### **A G E N D A**

Tuesday, March 8<sup>th</sup>, 2022, 6:00 pm  
Greenville Police Department  
500 S. Greene Street  
Greenville, NC 27835

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- Call to Order
- Roll Call
- Approval of the Agenda- March 8th, 2022
- Approval of Minutes- February 8<sup>th</sup>, 2022
- State briefly the Mission of the Committee and purpose of the meeting
- Introduction of new Greenville Police Department Liaison – Devinder Culver
- Topic – Teen Dating  
Detective R. Signs  
Greenville Police Dept. Special Victims Unit
- Committee members Expression and Questions
- Adjourn

**NOTE:** To maintain order of the board and clarity of recording, please allow one person to speak at a time.

**The Police Committee Relations Committee Mission Statement:**

Serve as a liaison between the community and the police. To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police. To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department. To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

# SUMMARY MINUTES FOR THE POLICE COMMUNITY RELATIONS COMMITTEE

February 8<sup>th</sup>, 2022

All attendees were participating virtually.

## INTRODUCTION OF COMMITTEE MEMBERS

### Committee members present:

Betsy Ray, Mayoral  
Diane Kulik, At-Large  
Carol Ann Naipaul, District #2  
Sonny Bass, District #5  
Gary Davis, District #3

### Absent

Kevon Gainer, District #1 (joined late)

### City Staff Members present:

Police Chief Mark Holtzman, Staff Liaison  
Sgt. Michael Staffelbach, Staff Liaison  
Billie Jo Viverette, Board Secretary  
Assistant City Attorney Donald K. Phillips  
Camillia Smith, City Clerk's office  
Det. Justin White, Greenville Police Dept.

Carol Ann Naipaul called the meeting to order. Billie Jo Viverette called the roll call. All members present except Kevon Gainer.

Carol Ann asked if any corrections were needed to the agenda. Diane Kulik made a motion to approve the agenda, seconded by Sonny Bass. Billie Jo Viverette called for the roll call vote on the approval of the agenda. Motion carried.

Carol Ann asked for a motion to approve the amended December 14, 2021 minutes, and for the January 11, 2022 minutes. Diane Kulik made the motion, seconded by Carol Ann Naipaul. Billie Jo Viverette called the roll call vote for the approval of the minutes. Motion carried.

Carol Ann Naipaul read the mission statement. She then asked Sgt. Staffelbach to introduce the guest speaker.

Sgt. Staffelbach introduced Officer Justin White, with the Gang Unit and thanked him for making time to speak with this committee.

Officer White briefly discussed the various characteristics of gang members. Betsy Ray asked if he knew how many gangs there were; and how many females were in gangs, if any. Officer White stated that they have approximately 356 files on gangs. He stated that many females

have association with gangs that are predominately men. He also stated that some females can hold a high position within gangs. There was discussion on whether gangs were more prevalent at certain schools than others; and on whether gang members actually graduate from high schools. Officer White stated that gangs are evenly spread throughout the city, and that most gang members do graduate. He then stated that some gang members even become business owners.

Sgt. Staffelbach asked him to explain how someone is validated as a gang member. Officer White stated that they classify someone as a gang member because of certain criteria; clothing, tattoos, social media posts and associations. He stated that however they look for proof such as social media documentation, photos, and in their communication content. Officer White stated that once someone is classified as a gang member, that status stays with them for 5 years.

Carol Naipaul thanked Officer White for the information that he shared with everyone. She asked what the age range is for kids in gangs. Officer White stated that the numbers for kids between the ages of 5 to 12 years old in gangs is very, very low.

Since there were no more questions, Carol Naipaul thanked Officer White for coming and presenting this information.

There was discussion on what the topic for the meeting would be. Sgt. Staffelbach stated that Detective Signs would be giving a presentation on Teen Dating. He stated that we need to come up with more topics for the rest of the year though. He encouraged everyone to meet with their communities and ask for topics they would like to see discussed. He stated that it's possible that we might be meeting in person in either March or April. Carol Naipaul stated that she sent a list of topics to Sgt. Staffelbach that we could possibly cover. Diane Kulik asked that the topics be sent to everyone on the committee to review. She stated that she would still like to do the K9 training in May, possibly at the church in her neighborhood. Sgt. Staffelbach stated that May or June would be good and that he would make contact with the K9 officers.

Diane Kulik asked Chief Holtzman if he would like to pick a topic. Chief Holtzman suggested maybe having an open mic night where the community could just ask any questions that they had.

Carol Naipaul just thanked Chief Holtzman, Sgt. Staffelbach, Donald Phillips, and Billie Jo Viverette for all the work that they put into this committee. She then asked for a motion to adjourn. Diane Kulik made the motion; Betsy Ray seconded the motion. Billie Jo Viverette called roll call for the vote to adjourn the meeting. Motion passed. Meeting adjourned.