INVITATION TO BID
Informal Bid #21-22-40

Generator/Transfer Switch Replacement
Public Works Administration & Municipal Building

CITY OF GREENVILLE
NORTH CAROLINA

Greenville
NORTH CAROLINA
Find yourself in good company

PRE-BID MEETING: **THURSDAY, MARCH 24, 2022 @ 2:00 PM**
PUBLIC WORKS
1500 BEATTY STREET, GREENVILLE, NC

BID DUE: **THURSDAY, APRIL 7, 2022 @ 2:00 PM**
PUBLIC WORKS
1500 BEATTY STREET, GREENVILLE, NC 27834

CONTACT PERSONS:

QUESTIONS REGARDING THE BID PACKAGE:
Ms. Angelene E. Brinkley
Purchasing Manager
Telephone: (252) 329-4862
Email: aebrinkley@greenvillenc.gov

QUESTIONS REGARDING THE SPECIFICATIONS:
Mr. Ross Peterson
Building and Grounds Supervisor
Telephone: (252) 329-4921
Email: rpeterson@greenvillenc.gov

CITY OF GREENVILLE
ADVERTISEMENT FOR PROPOSALS
"Generator/Transfer Switch Replacement – Public Works Administration & Municipal Building"

The City of Greenville, NC is requesting proposals for the "Generator/Transfer Switch Replacement– Public Works Administration & Municipal Building" located at the 1500 Beatty Street, Greenville, NC. The scope of work shall include but is not limited to the removal of the existing generators and transfer switches, installation of new generators and transfer switches, all electrical, startup & testing, 4 hour load bank, 4 hour owner training, and other associated items.

This is a turn-key project.

A mandatory pre-bid meeting and site visit will be held at Public Works located at 1500 Beatty Street, Greenville, NC on Thursday, March 24, 2022 @ 2:00 PM.

A site visit is mandatory that will be available following the pre-bid meeting and the alternate date for those that attend mandatory pre-bid will be available upon request by emailing Ross Peterson at rpeterson@greenvillenc.gov.

Sealed proposals will be received by the City of Greenville until Thursday, April 7, 2022 by 2:00 PM at the Public Works Reception Desk located at 1500 Beatty Street, Greenville, NC 27834.

Mailed or email bids must be delivered to 1500 Beatty Street, Greenville, NC 27834 on or before Thursday, April 7 2022 @ 2:00 PM and addressed to Mr. Ross Peterson, Building and Grounds Supervisor, with the words *Bid Enclosed*, *Generator/Transfer Switch Replacement– Public Works Administration & Municipal Building* on the outside of the mail carrier envelope or by email to rpeterson@greenvillenc.gov, subject line *Generator/Transfer Switch Replacement.* Bids received after the deadline will not be opened.

All bids will be marked with the date and time they are received by reception staff. Bids will NOT be opened and read aloud. Bids will be open and reviewed by city staff. A bid tabulation will be available upon request once the contract is awarded to the successful bidder.

The City of Greenville reserves the right to reject any or all bids, waive any informality and award contracts that appear to be in its best interest. The right is reserved to hold any or all proposals for a period of sixty (60) days from the bid opening thereof.

From the date of this advertisement until the date of opening the proposals, the plans and specifications of the proposed work and/or a complete description of the apparatus, supplies, materials or equipment are and will continue to be on file in the office of the City of Greenville Purchasing Manager, 201 W. 5th Street, Greenville, NC 27834, during regular business hours, and available to prospective bidders. Inquiries should be directed to the Purchasing Manager at the above address --- Telephone (252) 329-4862. Minority/Women owned business are encouraged to submit proposals.

INSTRUCTIONS TO BIDDERS

Proposal to Provide
Generator/Transfer Switch Replacement – Public Works Administration & Municipal Building
1500 Beatty Street, Greenville, NC 27834

1. **Contractor is to provide verification to the City that the company's employees are covered under worker's compensation insurance coverage.**

2. **It is expressly understood by the contractor offering a proposal after a written notice of award by the City, a purchase order will be required to be executed and will serve together with this proposal, these instructions, and any detailed specifications as the entire form of contract between the parties.**

3. **Each Contractor submitting a proposal is affirming that no official or employee of the City is directly or indirectly interested in this proposal for any reason of personal gain.**

4. **Sales taxes may be listed on the proposal, but as a separate item. No charge will be allowed for Federal Excise and Transportation Tax from which the City is exempt.**

5. **Questions regarding any procedure for submission of a proposal for the Generator/Transfer Switch Replacement shall be directed by email to Ross Peterson, Building and Grounds Supervisor, @ rpeterson@greenvillenc.gov. If an addendum is provided it must be indicated by initialing on bid form. Addendums will be provide through email.**

6. **If the Contractor is unable to provide a proposal for any reason, please send an email with an explanation to rpeterson@greenvillenc.gov.**

7. **By submitting a proposal for Generator/Transfer Switch Replacement – Public Works Administration & Municipal Building, the Contractor attests that it is in compliance with all items listed in the bid/proposal instructions. Furthermore, the Contractor attests that the City of Greenville accepts no responsibility for any injuries to the firm's employees, while on City property performing their duties.**

8. **Contractor must comply with all OSHA requirements associated with the work within this contract.**

9. **It is expected that work would begin upon availability and delivery of generator and transfer switch.**

10. **No work will be performed at any time without proper supervision. Names and experience of supervisors shall be provided.**

11. **Parking and staging areas for equipment and materials can be arranged on site during the pre-construction meeting conducted prior to the work starting.**

12. **Project can be scheduled during normal business hours but any power outages must be scheduled for after hours and/or weekend. Any power outage deemed necessary to complete project must be scheduled with the City's project manager and Greenville Utilities Commission. Power shall be return by 5:00 AM next business day if work is performed after hours during normal work week and/or by 5:00 AM Monday morning after weekend work.**

13. **The Contractor shall accompany a designated representative(s) of the City on inspections of work at any time during the contract period. The City reserves the right to make determinations as to whether service is performed satisfactorily. Deficiencies in work performance must be corrected immediately.**

SPECIFICATIONS

1.0 SCOPE:

The scope of work shall include, but is not limited to:

1.1 The Contractor shall provide all labor, equipment, crane, materials and insurance necessary to remove the existing Public Works Administration generator and transfer switch and replace it with a Cummins C200D6d, Diesel Genset, 60Hz, 200kW generator, a OTECSED, OTEC Service Entrance Transfer Switch-Electronic Control: 800A/1000A, a kit enclosure, and a kit fuel system as well as removing the existing Municipal Building generator and transfer switch and replace it with a Cummins C60N6, Standby, Natural Gas Genset, 60Hz, 60kW generator, a OTCEB, OTEC Transfer Switch-Electronic Control: 150A/225A/260A, a sound level 2 Baffle, and all necessary work to complete installation per the attached equipment specifications labeled as Exhibit "B".

1.2 New generators and transfer switches shall be manufactured by Cummins. No other manufacture will be accepted.

1.3 Include extended comprehensive warranty of 5 years 2500 hour to include parts, labor, and travel for generators and transfer switches.

1.4 Start up and commissioning shall be performed by Cummins authorized representative.

1.5 4 hour Load Bank shall be performed by Cummins authorized representative.

1.6 4 hour owner training shall be performed by Cummins authorized representative.

1.7 Existing diesel fuel shall be filter and transfer into new tank.

1.8 Sound level 2 required for both generators.

1.9 Existing pad for Public Works Administration can be used but if additional concrete is needed contractor is to provide.

1.10 Contractor shall provide (1) emergency stop button in weatherproof enclosure, located in site of generator mounted on building.

1.11 Obtain all permits from the City of Greenville at no cost.

1.12 Provide two sets for each generator of close out documents to include contractor information, manuals, warranties, and test results.

1.13 Once bid is awarded a pre-construction will be held to determine project time line.

2.0 PAYMENT AND BID:

2.1 Bidders will comply with all local, state, and federal laws and ordinances governing said work including the Occupational Safety and Health Act of 1970.

2.2 By submitting a proposal, the firm is attesting that they are an Equal Opportunity Employer.

2.3 The City of Greenville has adopted an Affirmative Action Program. Firms submitting a proposal are attesting that they also have taken affirmative action to ensure equality of opportunity in all aspects of employment.

2.4 Minority and/or Women Business Enterprise (MWBE) Program: Exhibit C

It is the policy of the City of Greenville to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to, construction projects, supplies and materials purchases, and professional and personal service contracts. In accordance with this policy, the City has adopted a Minority and Women Business Enterprise (M/WBE) Plan and subsequent program, outlining verifiable goals.

The City has established a 10% Minority Business Enterprise (MBE) and 6% Women Business Enterprise (WBE) goal for the participation of MWBE firms in supplying goods and services for the completion of this project. All firms submitting bids agree to utilize minority and women-owned firms whenever possible.

Refer to Exhibit "C" for all Minority and/or Woman Business Enterprise (MWBE) requirements.

Questions regarding the City's M/WBE Program should be directed to Tish Williams in the M/WBE Office at (252) 329-4462.

2.5 The City of Greenville reserves the right to reject any and all bids, to waive any informalities and to accept the bid if seems most advantages to the City. Any bid submitted will be binding for sixty (60) days after the date of the bid opening.

2.6 Equal Employment Opportunity Clause:

The City has adopted an Equal Employment Opportunity Clause, which is incorporated into all specifications, purchase orders, and contracts, whereby a vendor agrees not to discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, national origin or ancestry. A copy of this clause may be obtained at the City Clerk's Office, City Hall, Greenville, NC. By submitting qualifications and/or proposals, the firm is attesting that they are an Equal Opportunity Employer. Federal law (Rehabilitation Act and ADA) prohibits handicapped discrimination by all governmental units. By submitting a proposal, the vendor is attesting to its policy of nondiscrimination regarding the handicapped.

2.7 Iran Divestment Act Certification:

The CONTRACTOR hereby certifies that, it is not on the Iran Final Divestment List created by the North Carolina State Treasurer pursuant to N.C.G.S. 147-86.58. The CONTRACTOR shall not utilize in the performance of the Agreement any subcontractor that is identified on the Iran Final Divestment List.

2.8 E-Verify Compliance: Exhibit D

The CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statues. Further if the CONTRACTOR utilizes a subcontractor, the CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statues. The CONTRACTOR represents that the CONTRACTOR and its subcontractors are in compliance with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.

2.9 If necessary, the contractor must complete a new vendor application and associated documents as required upon acceptance of this contract.

2.10 The contractor will develop a lump sum bid; that will include, but is not limited to all work, equipment, parts, and labor specified herein.

3.0 WORKERS COMPENSATION AND INSURANCE:

3.1 The contractor must maintain during the life of this contract, Worker's Compensation Insurance for all employees working at the project site under this contract, or as otherwise required by North Carolina General Statutes.

3.2 The Contractor shall have in place for the life of this contract public liability and property damage insurance and shall protect the City of Greenville from claims for damage or personal injury, which may arise from operations under this contract. The amounts of such insurance shall not be less than $500,000 for injuries subject to the same limit per person and $1,000,000 for property damage or otherwise needed to protect the interests of the owner. The Contractor awarded this contract is to provide a Certificate of Insurance showing the City of Greenville named as an additionally insured on all coverage. All insurance must be maintained during the duration of the contract.

3.3 OTHER INSURANCE:

The contractor shall furnish such additional insurance as may be required by the General Statues of North Carolina, including motor vehicle insurance in amounts not less than statutory limits.

4.0 CANCELLATION:

4.1 Each certificate of insurance shall bear the provision that the policy cannot be altered or canceled in less than ten (10) days after mailing written notice to the assured of such alteration or cancellation, sent registered mail.

4.2 The contractor shall furnish the owner with satisfactory proof of insurance required before written approval of such insurance is granted by the owner.
Executed contract documents, insurance certifications, invoices and other information requested, are to be sent to:

Ross Peterson, Building and Grounds Supervisor
City of Greenville
1500 Beatty Street
Greenville, N.C. 27834
Email: rpeterson@greenvillenc.gov

5.0 DAMAGE TO CONTRACTORS PROPERTY:

5.1 The City of Greenville shall be under no obligation to replace or in any way compensate the contractor for fire, theft, vandalism or any other casualty, injury or damage to equipment or property belonging to the contractor while on City property.

5.2 The successful bidder agrees to indemnify or hold harmless the City of Greenville from and against any liability, loss, cost, damage suit, claim, or expense arising occurrence on the part of the successful bidder to include its officers, servants, agents or employees arising from its

activities, operations, and performance of services while on City property and further agrees to release and discharge the City of Greenville and its Agents from all claims or liabilities arising from or caused by the successful bidder in fulfilling its obligations under this Agreement.

5.3 It is understood and agreed by the parties that the City of Greenville will assume no liability for damages, injury, or other loss to the successful bidder, its employees or property, tools or equipment, or to other persons or properties located on City facilities resulting from the successful bidder's activities and operations while performing those service enumerated herein. The successful bidder shall assume full and complete liability for any and all damages on City or private properties caused by or resulting from its activities, operations, and that of its employees, agents and officers.

6.0 ADDENDUM

6.1 Addendum: Any changes to the specifications will be issued as a written addendum. No oral statements, explanations, or commitments by whosoever shall be of any effect. Questions in writing through email will be received till 5:00pm Thursday March 31, 2022. Answers to questions will be provide through an addendum on Monday April 4, 2022 at 5:00pm. Addendums will be emailed to pre-bid sign in sheet as well as posted on City web site. Contractor must acknowledge receiving addendum on bid sheet.

6.2 Amendment: The contract may be amended from time to time through written agreement by both parties.

7.0 REFERENCE INFORMATION

All bidders must provide a list of three (3) client references of similar work. The reference information must include the company's name, a contact person's name with his or her title and their telephone number. Contractor must provide the information below with their bid sheet. Contractor must be experienced in projects of similar construction.

1. Company name: _____

Contact person: _____

Title: _____ Phone No. _____

2. Company name:_____

Contact person: _____

Title: _____ Phone No. _____

3. Company name: _____

Contact person: _____

Title: _____ Phone No. _____

8.0 CONTRACTOR INFORMATION

Contractor must provide the information below with the bid sheet.

CITY OF GREENVILLE
NORTH CAROLINA
PROSPECTIVE CONTRACTOR DATA FORM

Company Name: _____

Address: _____

Phone Number: _____Mobile Phone Number: _____

Email: _____ Business Fax Number: _____

Tax ID# _____

NC General Contractors License#_____

Electrical Contractors License#_____

Corporation or Partnership: _____

Number of Years in Business: _____

CITY OF GREENVILLE
PUBLIC WORKS DEPARTMENT
REQUEST FOR BIDS

In compliance with the request for bids by the City of Greenville and subject to all conditions and specifications thereof, the undersigned offers and agrees to furnish all equipment, labor and work site clean-up as provided in the above mentioned specifications.

Description
Generator/Transfer Switch Replacement
Public Works Administration & Municipal Building:

Lump Sum Bid Total

$_____

Bid reviewed, prepared and submitted by-

Company Name: _____ **Addenda Received:_____**

Signed: _____

Print Name:_____

Date: _____

EXHIBIT B

Product Specifications
Diesel Generator Sets

This specification covers diesel-fueled generator sets that are rated at 200kW and operating at up to 600VAC. The codes and standards that are referenced are typical for North American applications.

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Provide a complete and operable Emergency/Standby electric generating system with digital electronic controls, including all devices and equipment specified herein, as shown on the drawings, or required for the service. Equipment shall be new, factory tested, and delivered ready for installation.

B. The requirements specified below are based upon a **Cummins Model C200D6D.** These requirements are the minimum that will be accepted, no exceptions.

1.3 DEFINITIONS

A. Emergency Standby Power (ESP): Per ISO 8528: The maximum power available during a variable electrical power sequence, under the stated operating conditions, for which a generating set is capable of delivering in the event of a utility power outage or under test conditions for up to 200 hours of operation per year with the maintenance intervals and procedures being carried out as prescribed by the manufacturers. The permissible average power output (Ppp) over 24 hours of operation shall not exceed 70 percent of the ESP unless otherwise agreed by the RIC engine manufacturer.

B. Operational Bandwidth: The total variation from the lowest to highest value of a parameter over the range of conditions indicated, expressed as a percentage of the nominal value of the parameter.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of packaged engine generator indicated. Include rated capacities, operating characteristics, and furnished specialties and accessories. In addition, include the following:

1. Thermal damage curve for generator.

2. Time-current characteristic curves for generator protective device.

3. Sound test data, based on a free field requirement.

B. Shop Drawings: Detail equipment assemblies and indicate dimensions, weights, and location and size of each field connection.

1. Dimensioned outline plan and elevation drawings of engine-generator set and other components specified.

2. Wiring Diagrams: Control interconnection, Customer connections.

C. Certifications:

1. Submit statement of compliance which states the proposed product(s) is certified to the emissions standards required by the location for EPA, stationary emergency application.

1.5 INFORMATIONAL SUBMITTALS

A. Source quality-control test reports.

1. Certified summary of prototype-unit test report. See requirements in Part 2 "Source Quality Control" Article Part A. Include statement indicating torsional compatibility of components.

2. Certified Test Report: Provide certified test report documenting factory test per the requirements of this specification, as well as certified factory test of generator set sensors per NFPA110 level 1.

3. List of factory tests to be performed on units to be shipped for this Project.

4. Report of exhaust emissions and compliance statement certifying compliance with applicable regulations.

B. Warranty:

1. Submit manufacturer’s warranty statement to be provided for this Project.

1.6 QUALITY ASSURANCE

A. Installer Qualifications: Manufacturer's authorized representative who is trained and approved for installation of units required for this Project.

B. Manufacturer Qualifications: A qualified manufacturer. The generator set manufacturer shall be certified to ISO 9001 International Quality Standard and shall have third party certification verifying quality assurance in design/development, production, installation, and service, in accordance with ISO 9001. Maintain, within XX miles of the project site, a service center capable of providing training, parts, and emergency maintenance repairs.

C. Source Limitations: Obtain packaged generator sets and auxiliary components through one source from a single manufacturer.

D. Comply with NFPA 37 (Standard for the Installation and Use of Stationary Combustion Engines and Gas Turbines).

E. Comply with NFPA 70 (National Electrical Code. Equipment shall be suitable for use in systems in compliance to Article 700, 701, and 702).

F. Comply with NFPA 110 (Emergency and Standby Power Systems) requirements for Level 1 emergency power supply system.

G. Comply with UL 2200.

1.7 PROJECT CONDITIONS

A. Environmental Conditions: Engine-generator system shall withstand the following environmental conditions without mechanical or electrical damage or degradation of performance capability:

1. Ambient Temperature: 0.0 deg C (32.0 deg F) to 40.0 deg C (104.0 deg F).

2. Relative Humidity: 0 to 95 percent.

3. Altitude: Sea level to 100.0 feet (30.0 m).

1.8 WARRANTY

A. Base Warranty: Manufacturer shall provide base warranty coverage on the material and workmanship of the generator set for a minimum of twenty-four (24) months for Standby product and twelve (12) months for Prime/Continuous product from registered commissioning and start-up.

B. Extended Warranty: Manufacturer shall offer extend coverage of 5 years parts and labor from date of registered commissioning and start-up.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: The basis for this specification is Cummins Power Generation 200kW, equipment model C200D6D. Approved equals may be considered if equipment performance is shown to meet the requirements herein.

2.2 ENGINE-GENERATOR SET

A. Factory-assembled and -tested, engine-generator set.

B. Mounting Frame: Maintain alignment of mounted components without depending on concrete foundation; and have lifting attachments.

1. Rigging Information: Indicate location of each lifting attachment, generator-set center of gravity, and total package weight in submittal drawings.

C. Capacities and Characteristics:

1. Power Output Ratings: Electrical output power rating for Standby operation of not less than 200kW, at 80 percent lagging power factor, 208V, Series Wye, Three phase, 4 -wire, 60 hertz.

2. Alternator shall be capable of accepting maximum 100.0 kVA in a single step and be capable of recovering to a minimum of 90% of rated no load voltage, following the application of the specified kVA load at near zero power factor applied to the generator set.

3. Nameplates: For each major system component to identify manufacturer's name and address, and model and serial number of component. The engine-generator nameplate shall include information of the power output rating of the equipment.

D. Generator-Set Performance:

1. Steady-State Voltage Operational Bandwidth: 0.5 percent of rated output voltage from no load to full load.

2. Transient Voltage Performance: Not more than 20 percent variation for 50 percent step-load increase or decrease. Voltage shall recover and remain within the steady-state operating band within 5 seconds. On application of a 100% load step the generator set shall recover to stable voltage within 10 seconds.

3. Steady-State Frequency Operational Bandwidth: 0.25 percent of rated frequency from no load to full load.

4. Steady-State Frequency Stability: When system is operating at any constant load within the rated load, there shall be no random speed variations outside the steady-state operational band and no hunting or surging of speed.

5. Transient Frequency Performance: Not more than 5 percent variation for 50 percent step-load increase or decrease. Frequency shall recover and remain within the steady-state operating band within 3 seconds. On application of a 100% load step the generator set shall recover to stable frequency within 10 seconds. System frequency dip shall not exceed 10 percent.

6. Output Waveform: At full load, harmonic content measured line to line or line to neutral shall not exceed 5 percent total and 3 percent for any single harmonic. Telephone influence factor, determined according to NEMA MG 1, shall not exceed 50.

7. Sustained Short-Circuit Current: For a 3-phase, bolted short circuit at system output terminals, system shall supply a minimum of 300 percent of rated full-load current for not less than 8 seconds without damage to generator system components. For a 1-phase, bolted short circuit at system output terminals, system shall regulate both voltage and current to prevent over-voltage conditions on the non-faulted phases.

8. Start Time: Comply with NFPA 110, Level 1, Type 10, system requirements.

9. Ambient Condition Performance: Engine generator shall be designed to allow operation at full rated load in an ambient temperature under site conditions, based on highest ambient condition. Ambient temperature shall be as measured at the air inlet to the engine generator for enclosed units, and at the control of the engine generator for machines installed in equipment rooms.

2.3 ENGINE

A. Fuel: ASTM D975 #2 Diesel Fuel

B. Rated Engine Speed: 1800RPM.

C. Lubrication System: The following items are mounted on engine or skid:

1. Lube oil pump: shall be positive displacement, mechanical, full pressure pump.

2. Filter and Strainer: Provided by the engine manufacturer of record to provide adequate filtration for the prime mover to be used.

3. Crankcase Drain: Arranged for complete gravity drainage to an easily removable container with no disassembly and without use of pumps, siphons, special tools, or appliances.

D. Engine Fuel System: The engine fuel system shall be installed in strict compliance to the engine manufacturer's instructions

E. Main Fuel Pump: Mounted on engine. Pump ensures adequate primary fuel flow under starting and load conditions.

F. Coolant Jacket Heater: Electric-immersion type, factory installed in coolant jacket system. Comply with NFPA 110 requirements for Level 1 equipment for heater capacity and performance.

   1. Designed for operation on a single 120 VAC, Single phase, 60Hz power connection. Heater voltage shall be shown on the project drawings.

   2. Installed with isolation valves to isolate the heater for replacement of the element without draining the engine cooling system or significant coolant loss.

   3. Provided with a 24VDC thermostat, installed at the engine thermostat housing

G. Governor: Adjustable isochronous, with speed sensing. The governing system dynamic capabilities shall be controlled as a function of engine coolant temperature to provide fast, stable operation at varying engine operating temperature conditions. The control system shall actively control the fuel rate as appropriate to the state of the engine generator. Fuel rate shall be regulated as a function of starting, accelerating to start disconnect speed, accelerating to rated speed, and operating in various isochronous states.

H. Cooling System: Closed loop, liquid cooled

   1. The generator set manufacturer shall provide prototype test data for the specific hardware proposed demonstrating that the machine will operate at rated standby load in an outdoor ambient condition of 40 deg C.

   2. Coolant: Solution of 50 percent ethylene-glycol-based antifreeze and 50 percent water, with anticorrosion additives as recommended by engine manufacturer.

   3. Size of Radiator overflow tank: Adequate to contain expansion of total system coolant from cold start to 110 percent load condition.

   4. Expansion Tank: Constructed of welded steel plate and rated to withstand maximum closed-loop coolant system pressure for engine used. Equip with gage glass and petcock.

   5. Temperature Control: Self-contained, thermostatic-control valve modulates coolant flow automatically to maintain optimum constant coolant temperature as recommended by engine manufacturer.

   6. Duct Flange: Generator sets installed indoors shall be provided with a flexible radiator duct adapter flange.

I. Muffler/Silencer: Selected with performance as required to meet sound requirements of the application, sized as recommended by engine manufacturer and selected with exhaust piping system to not exceed engine manufacturer's engine backpressure requirements. For generator sets with outdoor enclosures the silencer shall be inside the enclosure.

J. Air-Intake Filter: Engine-mounted air cleaner with replaceable dry-filter element and restriction indicator.

K. Starting System: 12 or 24V, as recommended by the engine manufacturer; electric, with negative ground.

1. Components: Sized so they will not be damaged during a full engine-cranking cycle with ambient temperature at maximum specified in Part 1 "Project Conditions" Article.

2. Cranking Cycle: As required by NFPA 110 for level 1 systems.

3. Battery Cable: Size as recommended by engine manufacturer for cable length as required. Include required interconnecting conductors and connection accessories.

4. Battery Compartment: Factory fabricated of metal with acid-resistant finish.

5. Battery-Charging Alternator: Factory mounted on engine with solid-state voltage regulation. The battery charging alternator shall have sufficient capacity to recharge the batteries with all parasitic loads connected within 4 hours after a normal engine starting sequence.

6. Battery Chargers: Unit shall comply with UL 1236, provide fully regulated, constant voltage, current limited, battery charger for each battery bank. It will include the following features:

   a. Operation: Equalizing-charging rate based on generator set manufacturer's recommendations shall be initiated automatically after battery has lost charge until an adjustable equalizing voltage is achieved at battery terminals. Unit shall then be automatically switched to a lower float-charging mode and shall continue to operate in that mode until battery is discharged again.

   b. Automatic Temperature Compensation: Adjust float and equalize voltages for variations in ambient temperature from minus 20 deg C to plus 40 deg C to prevent overcharging at high temperatures and undercharging at low temperatures.

   c. Automatic Voltage Regulation: Maintain constant output voltage regardless of input voltage variations up to plus or minus 10 percent.

   d. Safety Functions: Sense abnormally low battery voltage and close contacts providing low battery voltage indication on control and monitoring panel. Sense high battery voltage and loss of ac input or dc output of battery charger. Either condition shall close contacts that provide a battery-charger malfunction indication at system control and monitoring panel.

   e. Provide LED indication of general charger condition, including charging, faults, and modes. Provide a LCD display to indicate charge rate and battery voltage. Charger shall provide relay contacts for fault conditions as required by NFPA110.

   f. Enclosure and Mounting: NEMA, Type 1, wall-mounted cabinet.

2.4 FUEL OIL STORAGE

A. Comply with NFPA 30.

B. Sub Base-Mounted Fuel Oil Tank: Provide a double wall secondary containment type sub base fuel storage tank. The tank shall be constructed of corrosion resistant steel and shall be UL 142 listed and labeled. The fuel tank shall include the following features:

1. Capacity: Fuel for 72 Hour(s) continuous operation at 100 percent rated power output.

2. Tank rails and lifting eyes shall be rated for the full dry weight of the tank, genset, and enclosure.
3. Electrical stub up(s)
4. Normal & emergency vents
5. Lockable fuel fill
6. Mechanical fuel level gauge
7. High and low level switches to indicate fuel level
8. Leak detector switch
9. Sub base tank shall include a welded steel containment basin, sized at a minimum of 110% of the tank capacity to prevent escape of fuel into the environment in the event of a tank rupture.
10. Fill port with overfill prevention valve (OFPV)
11. 5 gallon fill/spill dam or bucket
12. Tank design shall meet the regional requirements for the Project location

2.5 CONTROL AND MONITORING

A. Engine generator control shall be microprocessor based and provide automatic starting, monitoring, protection and control functions for the unit.

B. Automatic Starting System Sequence of Operation: When mode-selector switch on the control and monitoring panel is in the automatic position, remote-control contacts in one or more separate automatic transfer switches initiate starting and stopping of generator set. When mode-selector switch is switched to the on position, generator set starts. The off position of same switch initiates generator-set shutdown. (Switches with different configurations but equal functions are acceptable.) When generator set is running, specified system or equipment failures or derangements automatically shut down generator set and initiate alarms. Operation of the local (generator set-mounted) and/or remote emergency-stop switch also shuts down generator set.

C. Manual Starting System Sequence of Operation: Switching on-off switch on the generator control panel to the on position starts generator set. The off position of same switch initiates generator-set shutdown. When generator set is running, specified system or equipment failures or derangements automatically shut down generator set and initiate alarms. Operation of the local (generator set-mounted) and/or remote emergency-stop switch also shuts down generator set.

D. Configuration: Operating and safety indications, protective devices, system controls, engine gages and associated equipment shall be grouped in a common control and monitoring panel. Mounting method shall isolate the control panel from generator-set vibration. AC output power circuit breakers and other output power equipment shall not be mounted in the control enclosure.

E. Indicating and Protective Devices and Controls:

1. AC voltmeter (3-phase, line to line and line to neutral values).

2. AC ammeter (3-phases).
3. AC frequency meter.
4. AC kW output (total and for each phase). Display shall indicate power flow direction.
5. AC kVA output (total and for each phase). Display shall indicate power flow direction.
6. AC Power factor (total and for each phase). Display shall indicate leading or lagging condition.
7. Ammeter-voltmeter displays shall simultaneously display conditions for all three phases.
8. Emergency Stop Switch: Switch shall be a red "mushroom head" pushbutton device complete with lock-out/tag-out provisions. Depressing switch shall cause the generator set to immediately stop the generator set and prevent it from operating.
9. Fault Reset Switch: Supply a dedicated control switch to reset/clear fault conditions.
10. DC voltmeter (alternator battery charging).
11. Engine-coolant temperature gauge.
12. Engine lubricating-oil pressure gauge.
13. Running-time meter.
14. Generator-voltage and frequency digital raise/lower switches. Rheostats for these functions are not acceptable. The control shall adjust these parameters in a range of plus or minus 5% of the voltage and frequency operating set point (not nominal voltage and frequency values.) The voltage and frequency adjustment functions shall be disabled when the paralleling breaker is closed.
15. Fuel tank derangement alarm.
16. Fuel tank high-level shutdown of fuel supply alarm.
17. AC Protective Equipment: The control system shall include over/under voltage, reverse kVAR, reverse kW, over load (kW) short circuit, over current, loss of voltage reference, and over excitation shut down protection. There shall be a ground fault alarm for generator sets rated over 1000 amps, overload warning, and overcurrent warning alarm.
18. Status LED indicating lamps to indicate remote start signal present at the control, existing shutdown condition, existing alarm condition, not in auto, and generator set running.
19. A graphical display panel with appropriate navigation devices shall be provided to view all information noted above, as well as all engine status and alarm/shutdown conditions (including those from an integrated engine emission control system). The display shall also include integrated provisions for adjustment of the gain and stability settings for the governing and voltage regulation systems.
20. Panel lighting system to allow viewing and operation of the control when the generator room or enclosure is not lighted.

21. Data Logging: The control system shall log the latest 20 different alarm and shut down conditions, the total number of times each alarm or shutdown has occurred, and the date and time the latest of these shutdown and fault conditions occurred.

22. DC control Power Monitoring: The control system shall continuously monitor DC power supply to the control and annunciate low or high voltage conditions. It shall also provide an alarm indicating imminent failure of the battery bank based on degraded voltage recover on loading (engine cranking).

23. Paralleling Breaker control switches: The control shall include manual open and close provisions for the paralleling breaker, and LED status lamps indicating whether the breaker is open or closed.

F. Remote Emergency-Stop Switch: Flush; wall mounted, unless otherwise indicated; and labeled. Push button shall be protected from accidental operation.

2.6 GENERATOR OVERCURRENT AND FAULT PROTECTION

A. Generator Overcurrent Protection: The generator set shall be provided with a UL Listed/CSA Certified protective device that is coordinated with the alternator provided to prevent damage to the generator set on any possible overload or overcurrent condition external to the machine. The protective device shall be listed as a utility grade protective device under UL category NRGU. The control system shall be subject to UL follow-up service at the manufacturing location to verify that the protective system is fully operational as manufactured. Protector shall perform the following functions:

1. Initiates a generator kW overload alarm when generator has operated at an overload equivalent to 110 percent of full-rated load for 60 seconds. Indication for this alarm is integrated with other generator-set malfunction alarms.

2. Under single phase or multiple phase fault conditions, or on overload conditions, indicates an alarm conditions when the current flow is in excess of 110% of rated current for more than 10 seconds.

3. Under single phase or multiple phase fault conditions, operates to switch off alternator excitation at the appropriate time to prevent damage to the alternator.

4. The operator panel shall indicate the nature of the fault condition as either a short circuit or an overload.

5. Senses clearing of a fault by other overcurrent devices and controls recovery of rated voltage to avoid overshoot greater than 120% of nominal voltage.

6. The protective system provided shall not include an instantaneous trip function.

2.7 GENERATOR, EXCITER, AND VOLTAGE REGULATOR

A. Comply with NEMA MG 1.

B. Drive: Generator shaft shall be directly connected to engine shaft. Exciter shall be rotated integrally with generator rotor.

C. Electrical Insulation: Class H

D. Temperature Rise: 105 degree environment.

E. Construction shall prevent mechanical, electrical, and thermal damage due to vibration, over speed up to 125 percent of rating, and heat during operation at 110 percent of rated capacity.

F. Permanent Magnet Generator (PMG) shall provide excitation power for optimum motor starting and short circuit performance.

G. Enclosure: Drip-proof.

H. Voltage Regulator: Solid-state type, separate from exciter, providing performance as specified. The voltage regulation system shall be microprocessor-controlled, 3-phase true RMS sensing, full wave rectified, and provide a pulse-width modulated signal to the exciter. No exceptions or deviations to these requirements will be permitted.

I. Windings: Two-thirds pitch stator winding and fully linked amortisseur winding.

J. Subtransient Reactance: 12 percent maximum, based on the rating of the engine generator set.

2.8 OUTDOOR GENERATOR-SET ENCLOSURE

A. Description: Sound Attenuated Aluminum housing. Multiple panels shall be lockable and provide adequate access to components requiring maintenance. Instruments, control, and battery system shall be mounted within enclosure.

B. Construction:

1. Louvers: Equipped with bird screen to permit air circulation when engine is not running while excluding birds and rodents.

2. Hinged Doors: With padlocking provisions. Restraint/Hold back hardware to prevent door to keep door open at 180 degrees during maintenance. Rain lips over all doors.

3. Exhaust System:

a. Muffler Location: Within enclosure.

4. Hardware: All hardware and hinges shall be stainless steel.

5. Wind Rating: Wind rating shall be 150 mph

6. Mounting Base: Suitable for mounting on sub-base fuel tank or housekeeping pad.

7. A weather protective enclosure shall be provided which allows the generator set to operate at full rated load with a static pressure drop equal to or less than 0.5 inches of water.

8. Inlet ducts shall include rain hoods

C. Engine Cooling Airflow through Enclosure: Housing shall provide ample airflow for engine generator operation at rated load in an ambient temperature of 40 deg C.

1. Louvers: Fixed-engine, cooling-air inlet and discharge.

D. Sound Performance: Reduce the sound level of the engine generator while operating at full rated load to a maximum of 73 dBA measured at any location 7 m from the engine generator in a free field environment.

E. Site Provisions:

1. Lifting: Complete assembly of engine generator, enclosure, and sub base fuel tank (when used) shall be designed to be lifted into place as a single unit, using spreader bars.

2.9 VIBRATION ISOLATION DEVICES

A. Vibration Isolation: Generators installed on grade shall be provided with elastomeric isolator pads integral to the generator, unless the engine manufacturer requires use of spring isolation.

2.10 FINISHES

A. Indoor and Outdoor Enclosures and Components: Powder-coated and baked over corrosion-resistant pretreatment and compatible primer. Manufacturer's standard color or as directed on the drawings.

2.11 SOURCE QUALITY CONTROL

A. Prototype Testing: Factory test engine-generator set using same engine model, constructed of identical or equivalent components and equipped with identical or equivalent accessories.

1. Tests: Comply with NFPA 110, Level 1 Energy Converters. In addition, the equipment engine, skid, cooling system, and alternator shall have been subjected to actual prototype tests to validate the capability of the design under the abnormal conditions noted in NFPA110. Calculations and testing on similar equipment which are allowed under NFPA110 are not sufficient to meet this requirement.

B. Project-Specific Equipment Tests: Before shipment, factory test engine-generator set manufactured specifically for this Project. Perform tests at rated load and power factor. Include the following tests:

1. Test engine generator set manufactured for this Project to demonstrate compatibility and functionality.

2. Full load run.

3. Maximum power.

4. Voltage regulation.

5. Steady-state governing.

6. Single-step load pickup.

7. Simulated safety shutdowns.

8. Provide 14 days' advance notice of tests and opportunity for observation of tests by Owner's representative.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Comply with packaged engine-generator manufacturers' written installation, application, and alignment instructions and with NFPA 110.

B. Equipment shall be installed by the contractor in accordance with final submittals and contract documents. Installation shall comply with applicable state and local codes as required by the authority having jurisdiction. Install equipment in accordance with manufacturer's instructions and instructions included in the listing or labeling of UL listed products.

C. Installation of equipment shall include furnishing and installing all interconnecting wiring between all major equipment provided for the on-site power system. The contractor shall also perform interconnecting wiring between equipment sections (when required), under the supervision of the equipment supplier.

D. Equipment shall be installed on concrete housekeeping pads. Equipment shall be permanently fastened to the pad in accordance with manufacturer’s instructions and seismic requirements of the site.

E. Equipment shall be initially started and operated by representatives of the manufacturer. All protective settings shall be adjusted as instructed by the consulting engineer.

F. All equipment shall be physically inspected for damage. Scratches and other installation damage shall be repaired prior to final system testing. Equipment shall be thoroughly cleaned to remove all dirt and construction debris prior to initial operation and final testing of the system.

G. On completion of the installation by the electrical contractor, the generator set supplier shall conduct a site evaluation to verify that the equipment is installed per manufacturer’s recommended practice.

3.2 ON-SITE ACCEPTANCE TEST

A. The complete installation shall be tested to verify compliance with the performance requirements of this specification following completion of all site work. Testing shall be conducted by representatives of the manufacturer, with required fuel supplied by Contractor. The Engineer shall be notified in advance and shall have the option to witness the tests. The generator set manufacturer shall provide a site test specification covering the entire system. Tests shall include:

B. Prior to start of active testing, all field connections for wiring, power conductors, and bus bar connections shall be checked for proper tightening torque.

C. Installation acceptance tests to be conducted on site shall include a "cold start" test, a two hour full load (resistive) test, and a one-step rated load pickup test in accordance with NFPA 110. Provide a resistive load bank and make temporary connections for full load test, if necessary.

D. Perform a power failure test on the entire installed system. This test shall be conducted by opening the power supply from the utility service, and observing proper operation of the system for at least 2 hours. Coordinate timing and obtain approval for start of test with site personnel.

3.3 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.

3.4 SERVICE AND SUPPORT

A. The generator set supplier shall maintain service parts inventory for the entire power system at a central location which is accessible to the service location 24 hours per day, 365 days per year. The inventory shall have a commercial value of $3 million or more. The manufacturer of the generator set shall maintain a central parts inventory to support the supplier, covering all the major components of the power system, including engines, alternators, control systems, paralleling electronics, and power transfer equipment.

B. The generator set shall be serviced by a local service organization that is trained and factory certified in generator set service. The supplier shall maintain an inventory of critical power system replacement parts in the local service location. Service vehicles shall be stocked with critical replacement parts. The service organization shall be on call 24 hours per day, 365 days per year.

C. The manufacturer shall maintain model and serial number records of each generator set provided for at least 20 years.

END OF SECTION

AUTOMATIC TRANSFER SWITCHES PUBLIC WORKS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes transfer switches rated 600 V and less, including the following:

1. Automatic transfer switches

B. Related Sections include the following:

1.3 SUBMITTALS

A. Product Data: For each type of product indicated. Include rated capacities, weights, operating characteristics, furnished specialties, and accessories.

1. Technical data on all major components of all transfer switches and other products described in this section. Data is required for the transfer switch mechanism, control system, cabinet, and protective devices specifically listed for use with each transfer switch. Include steady state and fault current ratings, weights, operating characteristics, and furnished specialties and accessories.

2. Single Line Diagram: Show connections between transfer switch, power sources and load

B. Shop Drawings: Dimensioned plans, elevations, sections, and details showing minimum clearances, conductor entry provisions, gutter space, installed features and devices, and material lists for each switch specified.

1. Dimensioned outline drawings of assembly, including elevations, sections, and details including minimal clearances, conductor entry provisions, gutter space, installed features and devices and material lists for each switch specified.

2. Internal electrical wiring and control drawings.

3. Interconnection wiring diagrams, showing recommended conduit runs and point-to-point terminal connections to generator set.

4. Installation and mounting instructions, including information for proper installation of equipment to meet seismic requirements.

C. Manufacturer and Supplier Qualification Data

1. The transfer switch manufacturer shall be certified to ISO 9001 International Quality Standard and shall have third party certification verifying quality assurance in design/development, production, installation, and service, in accordance with ISO 9001.

2. The manufacturer of this equipment shall have produced similar equipment for a minimum period of 10 years. When requested, an acceptable list of installations with similar equipment shall be provided demonstrating compliance with this requirement.

D. Operation and Maintenance Data: For each type of product to include in emergency, operation, and maintenance manuals. In addition to items specified in Division 01 Section "Operation and Maintenance Data," include the following:

1. Features and operating sequences, both automatic and manual.

2. List of all factory settings of relays, timers and protective devices; provide setting and calibration instructions where applicable.

E. Warranty documents demonstrating compliance with the project's contract requirements.

1.4 QUALITY ASSURANCE

A. Manufacturer Qualifications: The equipment supplier shall maintain a service center capable of providing training, parts, maintenance and emergency repairs to equipment, including transfer switch generator sets and remote monitoring equipment (if applicable) at the site within a response period of less than (eight hours or appropriate time period designated for Project) from time of notification.

1. The transfer switch shall be serviced by technicians employed by, and specially trained and certified by, the generator set supplier and the supplier shall have a service organization that is factory-certified in both generator set and transfer switch service. The supplier shall maintain an inventory of critical replacement parts at the local service organization, and in-service vehicles. The service organization shall be on call 24 hours per day, 365 days per year.

2. Submit names, experience level, training certifications, and locations for technicians that will be responsible for servicing equipment at this site.

3. The manufacturer shall maintain model and serial number records of each transfer switch provided for at least 20 years.

B. Source Limitations: All transfer switches are to be obtained through one source from a single manufacturer. The generator set manufacturer shall warrant transfer switches to provide a single source of responsibility for products provided.

C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked as suitable for use in emergency, legally required or optional standby use as appropriate for the connected load.

D. The automatic transfer switch installation and application shall conform to the requirements of the following codes and standards:

1. Transfer switches and enclosures shall be UL 1008 listed and labeled as suitable for use in emergency, legally required, and optional standby applications.

2. CSA 282, Emergency Electrical Power Supply for Buildings, and CSA C22.2, No. 14-M91 Industrial Control Equipment

3. NFPA 70, National Electrical Code. Equipment shall be suitable for use in systems in compliance with Articles 700, 701 and 702.

4. Comply with NEMA ICS 10-1993 AC Automatic Transfer Switches

5. IEEE 446 – Recommended Practice for Emergency and Standby Power Systems for Commercial and Industrial Applications

6. EN55011, Class B Radiated Emissions and Class B Conducted Emissions

7. IEC 1000-4-5 (EN 61000-4-5); AC Surge Immunity

8. IEC 1000-4-4 (EN 61000-4-4) Fast Transients Immunity

9. IEC 1000-4-2 (EN 61000-4-2) Electrostatic Discharge Immunity

10. IEC 1000-4-3 (EN 61000-4-3) Radiated Field Immunity

11. IEC 1000-4-6 Conducted Field Immunity

12. IEC 1000-4-11 Voltage Dip Immunity

13. IEEE 62.41, AC Voltage Surge Immunity

14. IEEE 62.45, AC Voltage Surge Testing

E. Comply with NFPA 99 – Essential Electrical Systems for Healthcare Facilities

F. Comply with NFPA 110 – Emergency and Standby Power Systems. The transfer switch shall meet all requirements for Level 1 systems, regardless of the actual circuit level.

G. The manufacturer shall warrant the material and workmanship of the transfer switch equipment for a minimum of five (5) year from registered commissioning and start-up.

H. The warranty shall be comprehensive. No deductibles shall be allowed for travel time, service hours, repair parts cost, and etc. during the minimum noted warranty period described above.

1.5 PROJECT CONDITIONS

A. Interruption of Existing Electrical Service: Do not interrupt electrical service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary electrical service:

1. Notify City of Greenville project manager no fewer than (14) fourteen days in advance of proposed interruption of electrical service.

2. Do not proceed with interruption of electrical service without City of Greenville written permission.

3. Do not energize any new service or distribution equipment without notification and permission of the City of Greenville project manager.

1.6 COORDINATION

A. Size and location of concrete bases and anchor bolt inserts shall be coordinated. Concrete, reinforcement and formwork must meet the requirements specified in Division 03. See section "INSTALLATION" for additional information on installation

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Cummins Power Generation

B. Equipment specifications for this Project are based on automatic transfer switches manufactured by Cummins Power Generation. Switches manufactured by other manufacturers that meet the requirement of this specification are acceptable, if approved not less than two weeks before scheduled bid date. Proposals must include a line-by-line compliance statement based on this specification.

C. Transfer switches utilizing molded case circuit breakers do not meet the requirements of this specification and will not be accepted.

2.2 GENERAL TRANSFER-SWITCH PRODUCT REQUIREMENTS

A. Provide transfer switches in the number and ratings that are shown on the drawings.

B. Indicated Current Ratings: Apply as defined in UL 1008 for continuous loading and total system transfer.

C. Fault-Current Closing and Withstand Ratings: UL 1008 WCR ratings must be specifically listed as meeting the requirements for use with protective devices at installation locations, under specified fault conditions. Withstand and closing ratings shall be based on use of the same set of contacts for the withstand test and the closing test.

D. Solid-State Controls: All settings should be accurate to +/- 2% or better over an operating temperature range of - 40 to + 60 degrees C (- 40 to + 140 degrees F).

E. Resistance to Damage by Voltage Transients: Components shall meet or exceed voltage-surge withstand capability requirements when tested according to IEEE C62.41. Components shall meet or exceed voltage-impulse withstand test of NEMA ICS 1.

F. Electrical Operation: Accomplished by a non-fused, momentarily energized solenoid or electric motor operator mechanism, mechanically and electrically interlocked in both directions (except that mechanical interlock is not required for closed transition switches).

G. Switch Characteristics: Designed for continuous-duty repetitive transfer of full-rated current between active power sources.

1. Switches using molded-case switches or circuit breakers, or insulated case circuit breaker components are not acceptable.

2. Transfer switches shall be double-throw, electrically and mechanically interlocked, and mechanically held in the Source 1 and Source 2 positions.

3. Main switch contacts shall be high pressure silver alloy. Contact assemblies shall have arc chutes for positive arc extinguishing. Arc chutes shall have insulating covers to prevent inter-phase flashover.

4. Contacts shall be operated by a high-speed electrical mechanism that causes contacts to open or close within three electrical cycles from signal.

5. Transfer switch shall be provided with flame retardant transparent covers to allow viewing of switch contact operation but prevent direct contact with components that could be operating at line voltage levels.

6. The transfer switch shall include the mechanical and control provisions necessary to allow the device to be field-configured for operating speed. Transfer switch operation with motor loads shall be as is recommended in NEMA MG1.

    a. Phase angle monitoring/timing equipment is not an acceptable substitute for this functionality

7. Transfer switches designated on the drawings as “3-pole” shall have a full current-rated neutral bar with lugs.

8. Transfer switches designated on the drawings as "service entrance" switches shall meet the requirements of section "SERVICE ENTRANCE TRANSFER SWITCHES" of this specification.

H. Factory wiring: Transfer switch internal wiring shall be composed of pre-manufactured harnesses that are permanently marked for source and destination. Harnesses shall be connected to the control system by means of locking disconnect plug(s), to allow the control system to be easily disconnected and serviced without disconnecting power from the transfer switch mechanism

I. Terminals: Terminals shall be pressure type and appropriate for all field wiring. Control wiring shall be equipped with suitable lugs, for connection to terminal strips.

J. Enclosures: All enclosures shall be third-party certified for compliance to NEMA ICS 6 and UL 508, unless otherwise indicated:

1. The enclosure shall provide wire bend space in compliance to the latest version of NFPA70, regardless of the direction from which the conduit enters the enclosure.

2. Exterior cabinet doors shall provide complete protection for the system’s internal components. Doors must have permanently mounted key-type latches. Bolted covers or doors are not acceptable.

3. Transfer switches shall be provided in enclosures that are third party certified for their intended environment per NEMA requirements.

2.3 AUTOMATIC TRANSFER SWITCHES

A. Comply with requirements for Level 1 equipment according to NFPA 110.

B. Indicated current ratings:

1. Refer to the Project drawings for specifications on the sizes and types of transfer switch equipment, withstand and closing ratings, number of poles, voltage and ampere ratings, enclosure type, and accessories.

2. Main contacts shall be rated for 600 VAC minimum.

3. Transfer switches shall be rated to carry 100% of rated current continuously in the enclosure supplied, in ambient temperatures of -40 to +60 degrees C (-40 to +140 degrees F), relative humidity up to 95% (non-condensing), and altitudes up to 10,000 feet (3000 meters).

C. Relay Signal: Control shall include provisions for addition of a pre-transfer relay signal, adjustable from 0 to 60 seconds, to be provided if necessary, for elevator operation, based on equipment provided for the project.

D. Transfer switches that are designated on the drawings as 3-pole shall be provided with a neutral bus and lugs. The neutral bus shall be sized to carry 100% of the current designated on the switch rating.

E. Automatic Transfer Switch Control Features

1. The transfer switch control system shall be configurable in the field for any operating voltage level up to 600 VAC. Voltage sensing shall be monitored based on the normal voltage at the site. Systems that utilize voltage monitoring based on standard voltage conditions that are not field configurable are not acceptable.

2. All transfer switch sensing shall be configurable from an operator panel. Designs utilizing DIP switches or other electromechanical devices are not acceptable.

3. The transfer switch shall provide a relay contact signal prior to transfer or re-transfer. The time period before and after transfer shall be adjustable in a range of 0 to 60 seconds.

4. The control system shall be designed and prototype tested for operation in ambient temperatures from - 40 degrees C to + 60 degrees C (- 40 to +140 degrees F). It shall be designed and tested to comply with the requirements of the noted voltage and RFI/EMI standards.

5. The control shall have optically isolated logic inputs, high isolation transformers for AC inputs and relays on all outputs, to provide optimum protection from line voltage surges, RFI and EMI.

6. The transfer switch network monitoring equipment, when supplied, shall be provided with a battery-based auxiliary power supply to allow monitoring of the transfer switch when both AC power sources are non-operational.

7. The indicator panel LEDs shall display:

   a. Which source the load is connected to (Source 1 or Source 2)

   b. Which source or sources are available

   c. When switch is not set for automatic operation, the control is disabled

   d. When the switch is in test/exercise mode

8. The indicator shall have pushbuttons that allow the operator to activate the following functions:

   a. Activate pre-programmed test sequence

   b. Override programmed delays, and immediately go to the next operation

F. Transfer Switch Control Panel: The transfer switch shall have a microprocessor-based control with a sealed membrane panel incorporating pushbuttons for operator-controlled functions, and LED lamps for system status indicators. Panel display and indicating lamps shall include permanent labels.

G. Control Functions: Functions managed by the control shall include:

a. Engine start (prevents nuisance genset starts in the event of momentary power fluctuation): 0 to 10 seconds (default 3 sec)

b. Transfer normal to emergency (allows genset to stabilize before load is transferred): 0 to 300 seconds (default 5 sec)

c. Re-transfer emergency to normal (allows utility to stabilize before load is transferred from genset): 0 to 30 minutes (default 10 min)

d. Engine cooldown: 0 to 30 minutes (default 10 min)

e. Programmed transition: 0 to 60 seconds (default 0 sec)

2. Under frequency sensing (emergency side):

a. Pickup: 90% of nominal frequency

b. Dropout: 85% of nominal frequency

H. Control features shall include:

1. Programmable genset exerciser: A field-programmable control shall periodically start and run the generator with or without transferring the load for a preset time period, then re-transfer and shut down the generator after a preset cool-down period.

2. In event of a loss of power to the control, all control settings and the engine start-time delay setting will be retained.

I. Control Interface

1. Provide one set Form C auxiliary contacts on both sides, operated by transfer switch position, rated 10 amps 250 VAC.

J. Engine Starting Contacts

1. One isolated and normally closed pair of contacts rated 8A at 30 VDC minimum.

2.4 SERVICE ENTRANCE TRANSFER SWITCHES

A. Transfer switches must be specifically intended for service entrance applications, and labeled “Suitable for service entrance use only”

B. Transfer switch shall meet NEC requirements for emergency, legally required and standby applications as specified in UL 1008.

C. Entire transfer switch including enclosure must be listed and labeled to UL 1008; switches with only the mechanism listed are not acceptable.

D. Molded case circuit breaker must be UL 489 listed.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Design each fastener and support to carry load indicated by seismic requirements and according to seismic-restraint details. See Division 26 Section "Vibration and Seismic Controls for Electrical Systems."

B. Floor-Mounting Switch: Anchor to floor by bolting.

1. Floor-mounted transfer switches (except drawout switches supported by wheeled carriages, which must be rolled out at floor level) shall be mounted on concrete bases complying with the following requirements:

a. Concrete Bases: 4 inches (100 mm) high, reinforced, with chamfered edges. Extend base no more than 4 inches (100 mm) in all directions beyond the maximum dimensions of switch, unless otherwise indicated or unless required for seismic support. Construct concrete bases according to Division 26 Section "Hangers and Supports for Electrical Systems."

C. Annunciator Panel Mounting: Flush in wall, unless otherwise indicated.

D. Identify components according to Division 26 Section "Identification for Electrical Systems."

E. Set field-adjustable intervals and delays, relays, and engine exerciser clock.

3.2 CONNECTIONS

A. Wiring to Remote Components: Match type and number of cables and conductors to control and communication requirements of transfer switches as recommended by manufacturer. Increase raceway sizes at no additional cost to Owner if necessary to accommodate required wiring.

B. Field control connections shall be made on a common terminal block that is clearly and permanently labeled.

C. Transfer switch shall be provided with AL/CU mechanical lugs sized to accept the full output rating of the switch. Lugs shall be suitable for the number and size of conductors shown on the drawings.

D. Ground equipment according to Division 26 Section "Grounding and Bonding for Electrical Systems."

E. Connect wiring according to Division 26 Section "Low-Voltage Electrical Power Conductors and Cables."

3.3 SOURCE QUALITY CONTROL

A. Prior to shipping, factory shall test and inspect components, assembled switches, and associated equipment to ensure proper operation.

B. Factory shall check transfer time and voltage, frequency, and time-delay settings for compliance with specified requirements.

C. Factory shall perform dielectric strength test complying with NEMA ICS 1.

3.4 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: The supplier of the transfer switch(es) and associated equipment shall inspect, test, and adjust components, assemblies, and equipment installations, including connections, and report results in writing.

B. Manufacturer’s representative shall perform tests and inspections and prepare test reports.

C. After installing equipment and after electrical circuitry has been energized, installer shall test for compliance with requirements.

1. Perform recommended installation tests as recommended in manufacturer’s installation and service manuals.

2. After energizing circuits, demonstrate interlocking sequence and operational function for each switch.

a. Simulate power failures of normal source to automatic transfer switches and of emergency source with normal source available.

b. Verify time-delay settings.

c. Verify proper sequence and correct timing of automatic engine starting, transfer time delay, retransfer time delay on restoration of normal power, and engine cool-down and shutdown.

3.5 DEMONSTRATION

A. After generator set installation, the generator and transfer switch supplier shall conduct a complete operation, basic maintenance, and emergency service seminar covering generator set and transfer switch equipment, for up to 10 people employed by the Owner.

1. The seminar shall include instruction on operation of the transfer equipment, normal testing and exercise, adjustments to the control system, and emergency operation procedures.

2. The class duration shall be at least 4 hours in length and include practical operation with the installed equipment.

END OF SECTION

Product Specifications
Natural Gas Generator Sets

This specification covers natural gas-fueled generator sets that are rated at 60kW and operating at up to 208VAC. The codes and standards that are referenced are typical for North American applications.

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Provide a complete and operable Emergency/Standby electric generating system with digital electronic controls, including all devices and equipment specified herein, as shown on the drawings, or required for the service. Equipment shall be new, factory tested, and delivered ready for installation.

B. The requirements specified below are based upon a **Cummins Model C60N6.** These requirements are the minimum that will be accepted, no exceptions.

1.3 DEFINITIONS

A. Emergency Standby Power (ESP): Per ISO 8528: The maximum power available during a variable electrical power sequence, under the stated operating conditions, for which a generating set is capable of delivering in the event of a utility power outage or under test conditions for up to 200 hours of operation per year with the maintenance intervals and procedures being carried out as prescribed by the manufacturers. The permissible average power output (Ppp) over 24 hours of operation shall not exceed 70 percent of the ESP unless otherwise agreed by the RIC engine manufacturer.

B. Operational Bandwidth: The total variation from the lowest to highest value of a parameter over the range of conditions indicated, expressed as a percentage of the nominal value of the parameter.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of packaged engine generator indicated. Include rated capacities, operating characteristics, and furnished specialties and accessories. In addition, include the following:

1. Thermal damage curve for generator.

2. Time-current characteristic curves for generator protective device.

3. Sound test data, based on a free field requirement.

B. Shop Drawings: Detail equipment assemblies and indicate dimensions, weights, and location and size of each field connection.

1. Dimensioned outline plan and elevation drawings of engine-generator set and other components specified.

2. Wiring Diagrams: Control interconnection, Customer connections.

C. Certifications:

1. Submit statement of compliance which states the proposed product(s) is certified to the emissions standards required by the location for EPA, stationary emergency application.

1.5 INFORMATIONAL SUBMITTALS

A. Source quality-control test reports.

1. Certified summary of prototype-unit test report. See requirements in Part 2 "Source Quality Control" Article Part A. Include statement indicating torsional compatibility of components.

2. Certified Test Report: Provide certified test report documenting factory test per the requirements of this specification, as well as certified factory test of generator set sensors per NFPA110 level 1.

3. List of factory tests to be performed on units to be shipped for this Project.

4. Report of exhaust emissions and compliance statement certifying compliance with applicable regulations.

B. Warranty:

1. Submit manufacturer’s warranty statement to be provided for this Project.

1.6 QUALITY ASSURANCE

A. Installer Qualifications: Manufacturer's authorized representative who is trained and approved for installation of units required for this Project.

B. Manufacturer Qualifications: A qualified manufacturer. The generator set manufacturer shall be certified to ISO 9001 International Quality Standard and shall have third party certification verifying quality assurance in design/development, production, installation, and service, in accordance with ISO 9001. Maintain, within 100 miles of Project site, a service center capable of providing training, parts, and emergency maintenance repairs.

C. Source Limitations: Obtain packaged generator sets and auxiliary components through one source from a single manufacturer.

D. Comply with NFPA 37 (Standard for the Installation and Use of Stationary Combustion Engines and Gas Turbines).

E. Comply with NFPA 70 (National Electrical Code. Equipment shall be suitable for use in systems in compliance to Article 700, 701, and 702).

F. Comply with NFPA 110 (Emergency and Standby Power Systems) requirements for Level 1 emergency power supply system.

G. Comply with UL 2200.

1.7 PROJECT CONDITIONS

A. Environmental Conditions: Engine-generator system shall withstand the following environmental conditions without mechanical or electrical damage or degradation of performance capability:

1. Ambient Temperature: 0.0 deg C (32.0 deg F) to 40.0 deg C (104.0 deg F).

2. Relative Humidity: 0 to 95 percent.

3. Altitude: Sea level to 100.0 feet (30.0 m).

1.8 WARRANTY

A. Base Warranty: Manufacturer shall provide base warranty coverage on the material and workmanship of the generator set for a minimum of twenty-four (24) months for Standby product and twelve (12) months for Prime/Continuous product from registered commissioning and start-up.

B. Extended Warranty: Manufacturer shall offer extend coverage of 5 years parts and labor from date of registered commissioning and start-up.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: The basis for this specification is Cummins Power Generation 60kW, equipment model C60N6. Approved equals may be considered if equipment performance is shown to meet the requirements herein.

2.2 ENGINE-GENERATOR SET

A. Factory-assembled and -tested, engine-generator set.

B. Mounting Frame: Maintain alignment of mounted components without depending on concrete foundation; and have lifting attachments.

1. Rigging Information: Indicate location of each lifting attachment, generator-set center of gravity, and total package weight in submittal drawings.

C. Capacities and Characteristics:

1. Power Output Ratings: Electrical output power rating for Standby operation of not less than 60kW, at 80 percent lagging power factor, 208V, Series Wye, Three phase, 4 -wire, 60 hertz.

2. Alternator shall be capable of accepting maximum 272 kVA in a single step and be capable of recovering to a minimum of 90% of rated no load voltage, following the application of the specified kVA load at near zero power factor applied to the generator set.

3. Nameplates: For each major system component to identify manufacturer's name and address, and model and serial number of component. The engine-generator nameplate shall include information of the power output rating of the equipment.

D. Generator-Set Performance:

1. Steady-State Voltage Operational Bandwidth: 1.0 percent of rated output voltage from no load to full load.

2. Transient Voltage Performance: Not more than 20 percent variation for 50 percent step-load increase or decrease. Voltage shall recover and remain within the steady-state operating band within 2 seconds. On application of a 100% load step the generator set shall recover to stable voltage within 10 seconds.

3. Steady-State Frequency Operational Bandwidth: 0.5 percent of rated frequency from no load to full load.

4. Steady-State Frequency Stability: When system is operating at any constant load within the rated load, there shall be no random speed variations outside the steady-state operational band and no hunting or surging of speed.

5. Transient Frequency Performance: Not more than 5 percent variation for 50 percent step-load increase or decrease. Frequency shall recover and remain within the steady-state operating band within 3 seconds. On application of a 100% load step the generator set shall recover to stable frequency within 10 seconds.

6. Output Waveform: At full load, harmonic content measured line to line or line to neutral shall not exceed 5 percent total and 3 percent for any single harmonic. Telephone influence factor, determined according to NEMA MG 1, shall not exceed 50.

7. Sustained Short-Circuit Current: For a 3-phase, bolted short circuit at system output terminals, system shall supply a minimum of 300 percent of rated full-load current for not less than 8 seconds without damage to generator system components. For a 1-phase, bolted short circuit at system output terminals, system shall regulate both voltage and current to prevent over-voltage conditions on the non-faulted phases.

8. Start Time: Comply with NFPA 110, Level 1, Type 10, system requirements.

9. Ambient Condition Performance: Engine generator shall be designed to allow operation at full rated load in an ambient temperature under site conditions, based on highest ambient condition. Ambient temperature shall be as measured at the air inlet to the engine generator for enclosed units, and at the control of the engine generator for machines installed in equipment rooms.

2.3 ENGINE

A. Fuel: Natural Gas

B. Engine Displacement: 359 cubic inches

C. Rated Engine Speed: 1800RPM.

D. Lubrication System: The following items are mounted on engine or skid:

1. Lube oil pump: shall be positive displacement, mechanical, full pressure pump.

2. Filter and Strainer: Provided by the engine manufacturer of record to provide adequate filtration for the prime mover to be used.

3. Crankcase Drain: Arranged for complete gravity drainage to an easily removable container with no disassembly and without use of pumps, siphons, special tools, or appliances.

E. Engine Fuel System: The engine fuel system shall be installed in strict compliance to the engine manufacturer's instructions

F. Coolant Jacket Heater: Electric-immersion type, factory installed in coolant jacket system. Comply with NFPA 110 requirements for Level 1 equipment for heater capacity and performance.

1. Designed for operation on a single 120 VAC, Single phase, 60Hz power connection. Heater voltage shall be shown on the project drawings.

2. Installed with isolation valves to isolate the heater for replacement of the element without draining the engine cooling system or significant coolant loss.

3. Provided with a 24VDC thermostat, installed at the engine thermostat housing

G. Governor: Adjustable isochronous, with speed sensing. The governing system dynamic capabilities shall be controlled as a function of engine coolant temperature to provide fast, stable operation at varying engine operating temperature conditions. The control system shall actively control the fuel rate as appropriate to the state of the engine generator. Fuel rate shall be regulated as a function of starting, accelerating to start disconnect speed, accelerating to rated speed, and operating in various isochronous states.

H. Cooling System: Closed loop, liquid cooled

1. The generator set manufacturer shall provide prototype test data for the specific hardware proposed demonstrating that the machine will operate at rated standby load in an outdoor ambient condition of 40 deg C.

2. Coolant: Solution of 50 percent ethylene-glycol-based antifreeze and 50 percent water, with anticorrosion additives as recommended by engine manufacturer.

3. Size of Radiator overflow tank: Adequate to contain expansion of total system coolant from cold start to 110 percent load condition.

4. Expansion Tank: Constructed of welded steel plate and rated to withstand maximum closed-loop coolant system pressure for engine used. Equip with gage glass and petcock.

5. Temperature Control: Self-contained, thermostatic-control valve modulates coolant flow automatically to maintain optimum constant coolant temperature as recommended by engine manufacturer.

6. Duct Flange: Generator sets installed indoors shall be provided with a flexible radiator duct adapter flange.

I. Muffler/Silencer: Selected with performance as required to meet sound requirements of the application, sized as recommended by engine manufacturer and selected with exhaust piping system to not exceed engine manufacturer's engine backpressure requirements. For generator sets with outdoor enclosures the silencer shall be inside the enclosure.

J. Air-Intake Filter: Engine-mounted air cleaner with replaceable dry-filter element and restriction indicator.

K. Starting System: 12 or 24V, as recommended by the engine manufacturer; electric, with negative ground.

1. Components: Sized so they will not be damaged during a full engine-cranking cycle with ambient temperature at maximum specified in Part 1 "Project Conditions" Article.

2. Cranking Cycle: As required by NFPA 110 for level 1 systems.

3. Battery Cable: Size as recommended by engine manufacturer for cable length as required. Include required interconnecting conductors and connection accessories.

4. Battery Compartment: Factory fabricated of metal with acid-resistant finish.

5. Battery-Charging Alternator: Factory mounted on engine with solid-state voltage regulation. The battery charging alternator shall have sufficient capacity to recharge the batteries with all parasitic loads connected within 4 hours after a normal engine starting sequence.

6. Battery Chargers: Unit shall comply with UL 1236, provide fully regulated, constant voltage, current limited, battery charger for each battery bank. It will include the following features:

   a. Operation: Equalizing-charging rate based on generator set manufacturer's recommendations shall be initiated automatically after battery has lost charge until an adjustable equalizing voltage is achieved at battery terminals. Unit shall then be automatically switched to a lower float-charging mode and shall continue to operate in that mode until battery is discharged again.

   b. Automatic Temperature Compensation: Adjust float and equalize voltages for variations in ambient temperature from minus 20 deg C to plus 40 deg C to prevent overcharging at high temperatures and undercharging at low temperatures.

   c. Automatic Voltage Regulation: Maintain constant output voltage regardless of input voltage variations up to plus or minus 10 percent.

   d. Safety Functions: Sense abnormally low battery voltage and close contacts providing low battery voltage indication on control and monitoring panel. Sense high battery voltage and loss of ac input or dc output of battery charger. Either condition shall close contacts that provide a battery-charger malfunction indication at system control and monitoring panel.

   e. Provide LED indication of general charger condition, including charging, faults, and modes. Provide a LCD display to indicate charge rate and battery voltage. Charger shall provide relay contacts for fault conditions as required by NFPA110.

   f. Enclosure and Mounting: NEMA, Type 1, wall-mounted cabinet.

2.4 CONTROL AND MONITORING

A. Engine generator control shall be microprocessor based and provide automatic starting, monitoring, protection and control functions for the unit.

B. Automatic Starting System Sequence of Operation: When mode-selector switch on the control and monitoring panel is in the automatic position, remote-control contacts in one or more separate automatic transfer switches initiate starting and stopping of generator set. When mode-selector switch is switched to the on position, generator set starts. The off position of same switch initiates generator-set shutdown.

(Switches with different configurations but equal functions are acceptable.) When generator set is running, specified system or equipment failures or derangements automatically shut down generator set and initiate alarms. Operation of the local (generator set-mounted) and/or remote emergency-stop switch also shuts down generator set.

C. Manual Starting System Sequence of Operation: Switching on-off switch on the generator control panel to the on position starts generator set. The off position of same switch initiates generator-set shutdown. When generator set is running, specified system or equipment failures or derangements automatically shut down generator set and initiate alarms. Operation of the local (generator set-mounted) and/or remote emergency-stop switch also shuts down generator set.

D. Configuration: Operating and safety indications, protective devices, system controls, engine gages and associated equipment shall be grouped in a common control and monitoring panel. Mounting method shall isolate the control panel from generator-set vibration. AC output power circuit breakers and other output power equipment shall not be mounted in the control enclosure.

E. Indicating and Protective Devices and Controls:

1. AC voltmeter (3-phase, line to line and line to neutral values).
2. AC ammeter (3-phases).
3. AC frequency meter.
4. AC kVA output (total and for each phase). Display shall indicate power flow direction.
5. Ammeter-voltmeter displays shall simultaneously display conditions for all three phases.
6. Emergency Stop Switch: Switch shall be a red “mushroom head” pushbutton device, complete with lock-out/tag-out provisions. Depressing switch shall cause the generator set to immediately stop the generator set and prevent it from operating.
7. Fault Reset Switch: Supply a dedicated control switch to reset/clear fault conditions.
8. DC voltmeter (alternator battery charging).
9. Engine-coolant temperature gage.
10. Engine lubricating-oil pressure gage.
11. Running-time meter.
12. Generator-voltage and frequency digital raise/lower switches. Rheostats for these functions are not acceptable. The control shall adjustment of these parameters in a range of plus or minus 5% of the voltage and frequency operating set point (not nominal voltage and frequency values.)
13. AC Protective Equipment: The control system shall include over/under voltage, over current, short circuit, loss of voltage reference, and over excitation shut down protection. There shall be an overload warning, and overcurrent warning alarm.
14. Status LED indicating lamps to indicate remote start signal present at the control, existing alarm condition, not in auto, and generator set running.

15. A graphical display panel with appropriate navigation devices shall be provided to view all information noted above, as well as all engine status and alarm/shutdown conditions (including those from an integrated engine emission control system). The display shall also include integrated provisions for adjustment of the gain and stability settings for the governing and voltage regulation systems.

16. Panel lighting system to allow viewing and operation of the control when the generator room or enclosure is not lighted.

17. DC control Power Monitoring: The control system shall continuously monitor DC power supply to the control, and annunciate low or high voltage conditions. It shall also provide an alarm indicating imminent failure of the battery bank based on degraded voltage recover on loading (engine cranking).

F. Remote Emergency-Stop Switch: Flush; wall mounted, unless otherwise indicated; and labeled. Push button shall be protected from accidental operation.

2.5 GENERATOR OVERCURRENT AND FAULT PROTECTION

A. Generator Overcurrent Protection: The generator set shall be provided with a UL Listed/CSA Certified protective device that is coordinated with the alternator provided to prevent damage to the generator set on any possible overload or overcurrent condition external to the machine. The protective device shall be listed as a utility grade protective device under UL category NRGU. The control system shall be subject to UL follow-up service at the manufacturing location to verify that the protective system is fully operational as manufactured. Protector shall perform the following functions:

1. Initiates a generator kW overload alarm when generator has operated at an overload equivalent to 110 percent of full-rated load for 60 seconds. Indication for this alarm is integrated with other generator-set malfunction alarms.

2. Under single phase or multiple phase fault conditions, or on overload conditions, indicates an alarm conditions when the current flow is in excess of 110% of rated current for more than 10 seconds.

3. Under single phase or multiple phase fault conditions, operates to switch off alternator excitation at the appropriate time to prevent damage to the alternator.

4. The operator panel shall indicate the nature of the fault condition as either a short circuit or an overload.

5. Senses clearing of a fault by other overcurrent devices and controls recovery of rated voltage to avoid overshoot greater than 120% of nominal voltage.

6. The protective system provided shall not include an instantaneous trip function.

2.6 GENERATOR, EXCITER, AND VOLTAGE REGULATOR

A. Comply with NEMA MG 1.

B. Drive: Generator shaft shall be directly connected to engine shaft. Exciter shall be rotated integrally with generator rotor.

C. Electrical Insulation: Class H

D. Temperature Rise: 125 degree environment.

E. Construction shall prevent mechanical, electrical, and thermal damage due to vibration, over speed up to 125 percent of rating, and heat during operation at 110 percent of rated capacity.

F. Permanent Magnet Generator (PMG) shall provide excitation power for optimum motor starting and short circuit performance.

G. Enclosure: Drip-proof.

H. Voltage Regulator: Solid-state type, separate from exciter, providing performance as specified. The voltage regulation system shall be microprocessor-controlled, 3-phase true RMS sensing, full wave rectified, and provide a pulse-width modulated signal to the exciter. No exceptions or deviations to these requirements will be permitted.

I. Windings: Two-thirds pitch stator winding and fully linked amortisseur winding.

J. Subtransient Reactance: 12 percent maximum, based on the rating of the engine generator set.

2.7 OUTDOOR GENERATOR-SET ENCLOSURE

A. Description: Sound Attenuated Aluminum housing. Multiple panels shall be lockable and provide adequate access to components requiring maintenance. Instruments, control, and battery system shall be mounted within enclosure.

B. Construction:

1. Louvers: Equipped with bird screen to permit air circulation when engine is not running while excluding birds and rodents.

2. Hinged Doors: With padlocking provisions. Restraint/Hold back hardware to prevent door to keep door open at 180 degrees during maintenance. Rain lips over all doors.

3. Exhaust System:

a. Muffler Location: Within enclosure.

4. Hardware: All hardware and hinges shall be stainless steel.

5. Wind Rating: Wind rating shall be 150 mph

6. Mounting Base: Suitable for mounting on sub-base fuel tank or housekeeping pad.

7. A weather protective enclosure shall be provided which allows the generator set to operate at full rated load with a static pressure drop equal to or less than 0.5 inches of water.

8. Inlet ducts shall include rain hoods

C. Engine Cooling Airflow through Enclosure: Housing shall provide ample airflow for engine generator operation at rated load in an ambient temperature of 40 deg C.

D. Sound Performance: Reduce the sound level of the engine generator while operating at full rated load to a maximum of 69.8 dBA measured at any location 7 m from the engine generator in a free field environment.

E. Site Provisions:

1. Lifting: Complete assembly of engine generator, enclosure shall be designed to be lifted into place as a single unit, using spreader bars.

2.8 VIBRATION ISOLATION DEVICES

A. Vibration Isolation: Generators installed on grade shall be provided with elastomeric isolator pads integral to the generator, unless the engine manufacturer requires use of spring isolation.

2.9 FINISHES

A. Indoor and Outdoor Enclosures and Components: Powder-coated and baked over corrosion-resistant pretreatment and compatible primer. Manufacturer's standard color or as directed on the drawings.

2.10 SOURCE QUALITY CONTROL

A. Prototype Testing: Factory test engine-generator set using same engine model, constructed of identical or equivalent components and equipped with identical or equivalent accessories.

1. Tests: Comply with NFPA 110, Level 1 Energy Converters. In addition, the equipment engine, skid, cooling system, and alternator shall have been subjected to actual prototype tests to validate the capability of the design under the abnormal conditions noted in NFPA110. Calculations and testing on similar equipment which are allowed under NFPA110 are not sufficient to meet this requirement.

B. Project-Specific Equipment Tests: Before shipment, factory test engine-generator set manufactured specifically for this Project. Perform tests at rated load and power factor. Include the following tests:

1. Test engine generator set manufactured for this Project to demonstrate compatibility and functionality.

2. Full load run.

3. Maximum power.

4. Voltage regulation.

5. Steady-state governing.

6. Single-step load pickup.

7. Simulated safety shutdowns.

8. Provide 14 days' advance notice of tests and opportunity for observation of tests by Owner's representative.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Comply with packaged engine-generator manufacturers' written installation, application, and alignment instructions and with NFPA 110.

B. Equipment shall be installed by the contractor in accordance with final submittals and contract documents. Installation shall comply with applicable state and local codes as required by the authority having jurisdiction. Install equipment in accordance with manufacturer's instructions and instructions included in the listing or labeling of UL listed products.

C. Installation of equipment shall include furnishing and installing all interconnecting wiring between all major equipment provided for the on-site power system. The contractor shall also perform interconnecting wiring between equipment sections (when required), under the supervision of the equipment supplier.

D. Equipment shall be installed on concrete housekeeping pads. Equipment shall be permanently fastened to the pad in accordance with manufacturer's instructions and seismic requirements of the site.

E. Equipment shall be initially started and operated by representatives of the manufacturer. All protective settings shall be adjusted as instructed by the consulting engineer.

F. All equipment shall be physically inspected for damage. Scratches and other installation damage shall be repaired prior to final system testing. Equipment shall be thoroughly cleaned to remove all dirt and construction debris prior to initial operation and final testing of the system.

G. On completion of the installation by the electrical contractor, the generator set supplier shall conduct a site evaluation to verify that the equipment is installed per manufacturer's recommended practice.

3.2 ON-SITE ACCEPTANCE TEST

A. The complete installation shall be tested to verify compliance with the performance requirements of this specification following completion of all site work. Testing shall be conducted by representatives of the manufacturer, with required fuel supplied by Contractor. The Engineer shall be notified in advance and shall have the option to witness the tests. The generator set manufacturer shall provide a site test specification covering the entire system.

B. Prior to start of active testing, all field connections for wiring, power conductors, and bus bar connections shall be checked for proper tightening torque.

C. Installation acceptance tests to be conducted on site shall include a "cold start" test, a two hour full load (resistive) test, and a one-step rated load pickup test in accordance with NFPA 110. Provide a resistive load bank and make temporary connections for full load test, if necessary.

D. Perform a power failure test on the entire installed system. This test shall be conducted by opening the power supply from the utility service, and observing proper operation of the system for at least 2 hours. Coordinate timing and obtain approval for start of test with site personnel.

3.3 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.

3.4 SERVICE AND SUPPORT

A. The generator set supplier shall maintain service parts inventory for the entire power system at a central location which is accessible to the service location 24 hours per day, 365 days per year. The inventory shall have a commercial value of $3 million or more. The manufacturer of the generator set shall maintain a

central parts inventory to support the supplier, covering all the major components of the power system, including engines, alternators, control systems, paralleling electronics, and power transfer equipment.

B. The generator set shall be serviced by a local service organization that is trained and factory certified in generator set service. The supplier shall maintain an inventory of critical power system replacement parts in the local service location. Service vehicles shall be stocked with critical replacement parts. The service organization shall be on call 24 hours per day, 365 days per year.

C. The manufacturer shall maintain model and serial number records of each generator set provided for at least 20 years.

END OF SECTION

AUTOMATIC TRANSFER SWITCHES MUNICIPAL BUILDINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes transfer switches rated 600 V and less, including the following:

1. Automatic transfer switches

B. Related Sections include the following:

1.3 SUBMITTALS

A. Product Data: For each type of product indicated. Include rated capacities, weights, operating characteristics, furnished specialties, and accessories.

1. Technical data on all major components of all transfer switches and other products described in this section. Data is required for the transfer switch mechanism, control system, cabinet, and protective devices specifically listed for use with each transfer switch. Include steady state and fault current ratings, weights, operating characteristics, and furnished specialties and accessories.

2. Single Line Diagram: Show connections between transfer switch, power sources and load

B. Shop Drawings: Dimensioned plans, elevations, sections, and details showing minimum clearances, conductor entry provisions, gutter space, installed features and devices, and material lists for each switch specified.

1. Dimensioned outline drawings of assembly, including elevations, sections, and details including minimal clearances, conductor entry provisions, gutter space, installed features and devices and material lists for each switch specified.

2. Internal electrical wiring and control drawings.

3. Interconnection wiring diagrams, showing recommended conduit runs and point-to-point terminal connections to generator set.

4. Installation and mounting instructions, including information for proper installation of equipment to meet seismic requirements.

C. Manufacturer and Supplier Qualification Data

1. The transfer switch manufacturer shall be certified to ISO 9001 International Quality Standard and shall have third party certification verifying quality assurance in design/development, production, installation, and service, in accordance with ISO 9001.

2. The manufacturer of this equipment shall have produced similar equipment for a minimum period of 10 years. When requested, an acceptable list of installations with similar equipment shall be provided demonstrating compliance with this requirement.

D. Operation and Maintenance Data: For each type of product to include in emergency, operation, and maintenance manuals. In addition to items specified in Division 01 Section "Operation and Maintenance Data," include the following:

1. Features and operating sequences, both automatic and manual.

2. List of all factory settings of relays, timers and protective devices; provide setting and calibration instructions where applicable.

E. Warranty documents demonstrating compliance with the project's contract requirements.

1.4 QUALITY ASSURANCE

A. Manufacturer Qualifications: The equipment supplier shall maintain a service center capable of providing training, parts, maintenance and emergency repairs to equipment, including transfer switch generator sets and remote monitoring equipment (if applicable) at the site within a response period of less than (eight hours or appropriate time period designated for Project) from time of notification.

1. The transfer switch shall be serviced by technicians employed by, and specially trained and certified by, the generator set supplier and the supplier shall have a service organization that is factory-certified in both generator set and transfer switch service. The supplier shall maintain an inventory of critical replacement parts at the local service organization, and in-service vehicles. The service organization shall be on call 24 hours per day, 365 days per year.

2. Submit names, experience level, training certifications, and locations for technicians that will be responsible for servicing equipment at this site.

3. The manufacturer shall maintain model and serial number records of each transfer switch provided for at least 20 years.

B. Source Limitations: All transfer switches are to be obtained through one source from a single manufacturer. The generator set manufacturer shall warrant transfer switches to provide a single source of responsibility for products provided.

C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked as suitable for use in emergency, legally required or optional standby use as appropriate for the connected load.

D. The automatic transfer switch installation and application shall conform to the requirements of the following codes and standards:

1. Transfer switches and enclosures shall be UL 1008 listed and labeled as suitable for use in emergency, legally required, and optional standby applications.

2. CSA 282, Emergency Electrical Power Supply for Buildings, and CSA C22.2, No. 14-M91 Industrial Control Equipment

3. NFPA 70, National Electrical Code. Equipment shall be suitable for use in systems in compliance with Articles 700, 701 and 702.

4. Comply with NEMA ICS 10-1993 AC Automatic Transfer Switches

5. IEEE 446 – Recommended Practice for Emergency and Standby Power Systems for Commercial and Industrial Applications

6. EN55011, Class B Radiated Emissions and Class B Conducted Emissions

7. IEC 1000-4-5 (EN 61000-4-5); AC Surge Immunity

8. IEC 1000-4-4 (EN 61000-4-4) Fast Transients Immunity

9. IEC 1000-4-2 (EN 61000-4-2) Electrostatic Discharge Immunity

10. IEC 1000-4-3 (EN 61000-4-3) Radiated Field Immunity

11. IEC 1000-4-6 Conducted Field Immunity

12. IEC 1000-4-11 Voltage Dip Immunity

13. IEEE 62.41, AC Voltage Surge Immunity

14. IEEE 62.45, AC Voltage Surge Testing

E. Comply with NFPA 99 – Essential Electrical Systems for Healthcare Facilities

F. Comply with NFPA 110 – Emergency and Standby Power Systems. The transfer switch shall meet all requirements for Level 1 systems, regardless of the actual circuit level.

G. The manufacturer shall warrant the material and workmanship of the transfer switch equipment for a minimum of five (5) year from registered commissioning and start-up.

H. The warranty shall be comprehensive. No deductibles shall be allowed for travel time, service hours, repair parts cost, and etc. during the minimum noted warranty period described above.

1.5 PROJECT CONDITIONS

A. Interruption of Existing Electrical Service: Do not interrupt electrical service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary electrical service:

1. Notify City of Greenville project manager no fewer than 14 days in advance of proposed interruption of electrical service.

2. Do not proceed with interruption of electrical service without City of Greenville project manager written permission.

3. Do not energize any new service or distribution equipment without notification and permission of the (Architect/Construction Manager/Owner).

1.6 COORDINATION

A. Size and location of concrete bases and anchor bolt inserts shall be coordinated. Concrete, reinforcement and formwork must meet the requirements specified in Division 03. See section "INSTALLATION" for additional information on installation

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Cummins Power Generation

B. Equipment specifications for this Project are based on automatic transfer switches manufactured by Cummins Power Generation. Switches manufactured by other manufacturers that meet the requirement of this specification are acceptable, if approved not less than two weeks before scheduled bid date. Proposals must include a line-by-line compliance statement based on this specification.

C. Transfer switches utilizing molded case circuit breakers do not meet the requirements of this specification and will not be accepted.

2.2 GENERAL TRANSFER-SWITCH PRODUCT REQUIREMENTS

A. Provide transfer switches in the number and ratings that are shown on the drawings.

B. Indicated Current Ratings: Apply as defined in UL 1008 for continuous loading and total system transfer.

C. Fault-Current Closing and Withstand Ratings: UL 1008 WCR ratings must be specifically listed as meeting the requirements for use with protective devices at installation locations, under specified fault conditions. Withstand and closing ratings shall be based on use of the same set of contacts for the withstand test and the closing test.

D. Solid-State Controls: All settings should be accurate to +/- 2% or better over an operating temperature range of - 40 to + 60 degrees C (- 40 to + 140 degrees F).

E. Resistance to Damage by Voltage Transients: Components shall meet or exceed voltage-surge withstand capability requirements when tested according to IEEE C62.41. Components shall meet or exceed voltage-impulse withstand test of NEMA ICS 1.

F. Electrical Operation: Accomplished by a non-fused, momentarily energized solenoid or electric motor operator mechanism, mechanically and electrically interlocked in both directions (except that mechanical interlock is not required for closed transition switches).

G. Switch Characteristics: Designed for continuous-duty repetitive transfer of full-rated current between active power sources.

1. Switches using molded-case switches or circuit breakers, or insulated case circuit breaker components are not acceptable.

2. Transfer switches shall be double-throw, electrically and mechanically interlocked, and mechanically held in the Source 1 and Source 2 positions.

3. Main switch contacts shall be high pressure silver alloy. Contact assemblies shall have arc chutes for positive arc extinguishing. Arc chutes shall have insulating covers to prevent inter-phase flashover.

4. Contacts shall be operated by a high-speed electrical mechanism that causes contacts to open or close within three electrical cycles from signal.

5. Transfer switch shall be provided with flame retardant transparent covers to allow viewing of switch contact operation but prevent direct contact with components that could be operating at line voltage levels.

6. The transfer switch shall include the mechanical and control provisions necessary to allow the device to be field-configured for operating speed. Transfer switch operation with motor loads shall be as is recommended in NEMA MG1.

    a. Phase angle monitoring/timing equipment is not an acceptable substitute for this functionality

7. Transfer switches designated on the drawings as “3-pole” shall have a full current-rated neutral bar with lugs.

H. Factory wiring: Transfer switch internal wiring shall be composed of pre-manufactured harnesses that are permanently marked for source and destination. Harnesses shall be connected to the control system by means of locking disconnect plug(s), to allow the control system to be easily disconnected and serviced without disconnecting power from the transfer switch mechanism

I. Terminals: Terminals shall be pressure type and appropriate for all field wiring. Control wiring shall be equipped with suitable lugs, for connection to terminal strips.

J. Enclosures: All enclosures shall be third-party certified for compliance to NEMA ICS 6 and UL 508, unless otherwise indicated:

1. The enclosure shall provide wire bend space in compliance to the latest version of NFPA70, regardless of the direction from which the conduit enters the enclosure.

2. Exterior cabinet doors shall provide complete protection for the system’s internal components. Doors must have permanently mounted key-type latches. Bolted covers or doors are not acceptable.

3. Transfer switches shall be provided in enclosures that are third party certified for their intended environment per NEMA requirements.

2.3 AUTOMATIC TRANSFER SWITCHES

A. Comply with requirements for Level 1 equipment according to NFPA 110.

B. Indicated current ratings:

1. Refer to the Project drawings for specifications on the sizes and types of transfer switch equipment, withstand and closing ratings, number of poles, voltage and ampere ratings, enclosure type, and accessories.

2. Main contacts shall be rated for 600 VAC minimum.

3. Transfer switches shall be rated to carry 100% of rated current continuously in the enclosure supplied, in ambient temperatures of -40 to +60 degrees C (-40 to +140 degrees F), relative humidity up to 95% (non-condensing), and altitudes up to 10,000 feet (3000 meters).

C. Relay Signal: Control shall include provisions for addition of a pre-transfer relay signal, adjustable from 0 to 60 seconds, to be provided if necessary, for elevator operation, based on equipment provided for the project.

D. Transfer switches that are designated on the drawings as 3-pole shall be provided with a neutral bus and lugs. The neutral bus shall be sized to carry 100% of the current designated on the switch rating.

E. Automatic Transfer Switch Control Features

1. The transfer switch control system shall be configurable in the field for any operating voltage level up to 600 VAC. Voltage sensing shall be monitored based on the normal voltage at the site. Systems that utilize voltage monitoring based on standard voltage conditions that are not field configurable are not acceptable.

2. All transfer switch sensing shall be configurable from an operator panel. Designs utilizing DIP switches or other electromechanical devices are not acceptable.

3. The transfer switch shall provide a relay contact signal prior to transfer or re-transfer. The time period before and after transfer shall be adjustable in a range of 0 to 60 seconds.

4. The control system shall be designed and prototype tested for operation in ambient temperatures from - 40 degrees C to + 60 degrees C (- 40 to +140 degrees F). It shall be designed and tested to comply with the requirements of the noted voltage and RFI/EMI standards.

5. The control shall have optically isolated logic inputs, high isolation transformers for AC inputs and relays on all outputs, to provide optimum protection from line voltage surges, RFI and EMI.

6. The transfer switch network monitoring equipment, when supplied, shall be provided with a battery-based auxiliary power supply to allow monitoring of the transfer switch when both AC power sources are non-operational.

7. The indicator panel LEDs shall display:

   a. Which source the load is connected to (Source 1 or Source 2)

   b. Which source or sources are available

   c. When switch is not set for automatic operation, the control is disabled

   d. When the switch is in test/exercise mode

8. The indicator shall have pushbuttons that allow the operator to activate the following functions:

   a. Activate pre-programmed test sequence

   b. Override programmed delays, and immediately go to the next operation

F. Transfer Switch Control Panel: The transfer switch shall have a microprocessor-based control with a sealed membrane panel incorporating pushbuttons for operator-controlled functions, and LED lamps for system status indicators. Panel display and indicating lamps shall include permanent labels.

G. Control Functions: Functions managed by the control shall include:

a. Engine start (prevents nuisance genset starts in the event of momentary power fluctuation): 0 to 10 seconds (default 3 sec)

b. Transfer normal to emergency (allows genset to stabilize before load is transferred): 0 to 300 seconds (default 5 sec)

c. Re-transfer emergency to normal (allows utility to stabilize before load is transferred from genset): 0 to 30 minutes (default 10 min)

d. Engine cooldown: 0 to 30 minutes (default 10 min)

e. Programmed transition: 0 to 60 seconds (default 0 sec)

2. Under frequency sensing (emergency side):

a. Pickup: 90% of nominal frequency

b. Dropout: 85% of nominal frequency

H. Control features shall include:

1. Programmable genset exerciser: A field-programmable control shall periodically start and run the generator with or without transferring the load for a preset time period, then re-transfer and shut down the generator after a preset cool-down period.

2. In event of a loss of power to the control, all control settings and the engine start-time delay setting will be retained.

I. Control Interface

1. Provide one set Form C auxiliary contacts on both sides, operated by transfer switch position, rated 10 amps 250 VAC.

J. Engine Starting Contacts

1. One isolated and normally closed pair of contacts rated 8A at 30 VDC minimum.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Design each fastener and support to carry load indicated by seismic requirements and according to seismic-restraint details. See Division 26 Section "Vibration and Seismic Controls for Electrical Systems."

B. Floor-Mounting Switch: Anchor to floor by bolting.

1. Floor-mounted transfer switches (except drawout switches supported by wheeled carriages, which must be rolled out at floor level) shall be mounted on concrete bases complying with the following requirements:

    a. Concrete Bases: 4 inches (100 mm) high, reinforced, with chamfered edges. Extend base no more than 4 inches (100 mm) in all directions beyond the maximum dimensions of switch, unless otherwise indicated or unless required for seismic support. Construct concrete bases according to Division 26 Section "Hangers and Supports for Electrical Systems."

C. Annunciator Panel Mounting: Flush in wall, unless otherwise indicated.

D. Identify components according to Division 26 Section "Identification for Electrical Systems."

E. Set field-adjustable intervals and delays, relays, and engine exerciser clock.

3.2 CONNECTIONS

A. Wiring to Remote Components: Match type and number of cables and conductors to control and communication requirements of transfer switches as recommended by manufacturer. Increase raceway sizes at no additional cost to Owner if necessary to accommodate required wiring.

B. Field control connections shall be made on a common terminal block that is clearly and permanently labeled.

C. Transfer switch shall be provided with AL/CU mechanical lugs sized to accept the full output rating of the switch. Lugs shall be suitable for the number and size of conductors shown on the drawings.

D. Ground equipment according to Division 26 Section "Grounding and Bonding for Electrical Systems."

E. Connect wiring according to Division 26 Section "Low-Voltage Electrical Power Conductors and Cables."

3.3 SOURCE QUALITY CONTROL

A. Prior to shipping, factory shall test and inspect components, assembled switches, and associated equipment to ensure proper operation.

B. Factory shall check transfer time and voltage, frequency, and time-delay settings for compliance with specified requirements.

C. Factory shall perform dielectric strength test complying with NEMA ICS 1.

3.4 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: The supplier of the transfer switch(es) and associated equipment shall inspect, test, and adjust components, assemblies, and equipment installations, including connections, and report results in writing.

B. Manufacturer’s representative shall perform tests and inspections and prepare test reports.

C. After installing equipment and after electrical circuitry has been energized, installer shall test for compliance with requirements.

1. Perform recommended installation tests as recommended in manufacturer's installation and service manuals.

2. After energizing circuits, demonstrate interlocking sequence and operational function for each switch.

    a. Simulate power failures of normal source to automatic transfer switches and of emergency source with normal source available.

    b. Verify time-delay settings.

    c. Verify proper sequence and correct timing of automatic engine starting, transfer time delay, retransfer time delay on restoration of normal power, and engine cool-down and shutdown.

3.5 DEMONSTRATION

A. After generator set installation, the generator and transfer switch supplier shall conduct a complete operation, basic maintenance, and emergency service seminar covering generator set and transfer switch equipment, for up to 10 people employed by the Owner.

1. The seminar shall include instruction on operation of the transfer equipment, normal testing and exercise, adjustments to the control system, and emergency operation procedures.

2. The class duration shall be at least 4 hours in length and include practical operation with the installed equipment.

END OF SECTION

City of Greenville/Greenville Utilities Commission
Minority and Women Business Enterprise (MWBE) Program

City of Greenville
Construction Guidelines and Affidavits
$100,000 and above

These instructions shall be included with each bid solicitation.

City of Greenville/Greenville Utilities Commission
Minority and Women Business Enterprise Program

$100,000 and Construction Guidelines for MWBE Participants

Policy Statement

It is the policy of the City of Greenville and Greenville Utilities Commission to provide minorities and women equal opportunity for participating in all aspects of the City's and Utilities' contracting and procurement programs, including but not limited to, construction projects, supplies and materials purchases, and professional and personal service contracts.

Goals and Good Faith Efforts

Bidders responding to this solicitation shall comply with the MWBE program by making Good Faith Efforts to achieve the following aspiration goals for participation.

	CITY	
	MBE	**WBE**
Construction This goal includes Construction Manager at Risk.	10%	6%

Bidders shall submit MWBE information with their bids on the forms provided. This information will be subject to verification by the City prior to contract award. **As of July 1, 2009, contractors, subcontractors, suppliers, service providers, or MWBE members of joint ventures intended to satisfy City MWBE goals shall be certified by the NC Office of Historically Underutilized Businesses (NC HUB) only.** Firms qualifying as "WBE" for City's goals must be designated as a "women-owned business" by the HUB Office. Firms qualifying as "MBE" for the City's goals must be certified in one of the other categories (i.e.: Black, Hispanic, Asian American, American Indian, Disabled, or Socially and Economically Disadvantaged). Those firms who are certified as both a "WBE" and "MBE" may only satisfy the "MBE" requirement. **Each goal must be met separately. Exceeding one goal does not satisfy requirements for the other.** A complete database of NC HUB certified firms may be found at http://www.doa.nc.gov/hub/. An internal database of firms who have expressed interest to do business with the City and GUC is available at www.greenvillenc.gov. However, the HUB status of these firms must be verified by the HUB database. The City shall accept NCDOT certified firms on federally funded projects only. Please note: A contractor may utilize any firm desired. However, for participation purposes, all MWBE vendors who wish to do business *as a minority or female* must be certified by NC HUB.

The Bidder shall make good faith efforts to encourage participation of MWBEs prior to submission of bids in order to be considered as a responsive bidder. Bidders are cautioned that even though their submittal indicates they will meet the MWBE goal, they should document their good faith efforts and be prepared to submit this information, if requested.

The MWBE's listed by the Contractor on the **Identification of Minority/Women Business Participation** which are determined by the City to be certified shall perform the work and supply the materials for which they are listed unless the Contractors receive prior authorization from the City to perform the work with other forces or to obtain materials from other sources. If a contractor is proposing to perform all elements of the work with his own forces, he must be prepared to document evidence satisfactory to the owner of similar government contracts where he has self-performed.

The Contractor shall enter into and supply copies of fully executed subcontracts with each MWBE or supply signed Letter(s) of Intent to the Project Manager after award of contract and prior to Notice to Proceed. Any amendments to subcontracts shall be submitted to the Project Manager prior to execution.

Instructions

The Bidder shall provide with the bid the following documentation:

☐ Identification of Minority/Women Business Participation
(if participation is zero, please mark zero—Blank forms will be considered nonresponsive)

☐ Affidavit A (if subcontracting)

OR

☐ Identification of Minority/Women Business Participation
(if participation is zero, please mark zero—Blank forms will be considered nonresponsive)

☐ Affidavit B (if self-performing; must attest that bidder does not customarily subcontract work on this type of project—includes supplies and materials)

Within 72 hours or 3 business days after notification of being the apparent low bidder who is subcontracting anything must provide the following information:

☐ Affidavit C (if aspirational goals are met or are exceeded)

OR

☐ Affidavit D (if aspirational goals are not met)

After award of contract and prior to issuance of notice to proceed:

☐ Letter(s) of Intent or Executed Contracts

****With each pay request, the prime contractors will submit the Proof of Payment Certification, listing payments made to MWBE subcontractors.**

*****If a change is needed in MWBE Participation, submit a Request to Change MWBE Participation Form. Good Faith Efforts to substitute with another MWBE contractor must be demonstrated.**

Minimum Compliance Requirements:

All written statements, affidavits, or intentions made by the Bidder shall become a part of the agreement between the Contractor and the City for performance of contracts. Failure to comply with any of these statements, affidavits or intentions or with the minority business guidelines shall constitute a breach of the contract. A finding by the City that any information submitted (either prior to award of the contract or during the performance of the contract) is inaccurate, false, or incomplete, shall also constitute a breach of the contract. Any such breach may result in termination of the contract in accordance with the termination provisions contained in the contract. It shall be solely at the option of the City whether to terminate the contract for breach or not. In determining whether a contractor has made Good Faith Efforts, the CITY will evaluate all efforts made by the Contractor and will determine compliance in regard to quantity, intensity, and results of these efforts.

Identification of Minority/Women Business Participation

I,_____,
(Name of Bidder)
do hereby certify that on this project, we will use the following minority/women business enterprises as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #	Work type	*MWBE Category

*MWBE categories: Black, African American (**B**), Hispanic, Latino (**L**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**S**) Disabled (**D**)

If you will not be utilizing MWBE contractors, please certify by entering zero "0"

The total value of MBE business contracting will be ($)_____.

The total value of WBE business contracting will be ($)_____.

City of Greenville AFFIDAVIT A – Listing of Good Faith Efforts

County of _____

(Name of Bidder)

Affidavit of _____

_____

_____

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- ❑ **1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- ❑ **2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- ❑ **3** – **(15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- ❑ **4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- ❑ **5** – **(10 pts)** Attended prebid meetings scheduled by the public owner.
- ❑ **6** – **(20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- ❑ **7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- ❑ **8** – **(25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- ❑ **9** – **(20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- ❑ **10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority/Women Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority/women business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date:_____Name of Authorized Officer:_____

Signature:_____

Title:_____

SEAL

State of_____, County of_____

Subscribed and sworn to before me this _____day of_____20___

Notary Public_____

My commission expires _____

City of Greenville --AFFIDAVIT B-- Intent to Perform Contract with Own Workforce.

County of _____

Affidavit of _____

_____

_____

_____

(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____

_____contract.

(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date:_____Name of Authorized Officer:_____

Signature:_____

SEAL

Title:_____

State of _____, County of_____

Subscribed and sworn to before me this _____day of _____20___

Notary Public _____

My commission expires_____

City of Greenville - AFFIDAVIT C - Portion of the Work to be Performed by MWBE Firms

County of _____

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the portion of the work to be executed by MWBE businesses as defined in GS143-128.2(g) and the COG/CITY MWBE Plan sec. III is equal to or greater than 16% of the bidders total contract price, then the bidder must complete this affidavit. This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being low bidder.

Affidavit of _____ I do hereby certify that on the
(Name of Bidder)

_____
(Project Name)

Project ID#_____ Amount of Bid $_____

I will expend a minimum of _____% of the total dollar amount of the contract with minority business enterprises and a minimum of _____% of the total dollar amount of the contract with women business enterprises. Minority/women businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below.

Attach additional sheets if required

Name and Phone Number	*MWBE Category	Work description	Dollar Value

*Minority categories: Black, African American (**B**), Hispanic or Latino (**L**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**S**) Disabled (**D**)

Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with MWBE Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date:_____ Name of Authorized Officer:_____

SEAL

Signature:_____

Title:_____

State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20_____

Notary Public_____

My commission expires_____

City of Greenville AFFIDAVIT D – Good Faith Efforts

County of _____

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the goal of 16% participation by minority/women business **is not** achieved, the Bidder shall provide the following documentation to the Owner of his good faith efforts:

Affidavit of _____I do hereby certify that on the
(Name of Bidder)

(Project Name)

Project ID#_____Amount of Bid $_____

I will expend a minimum of _____% of the total dollar amount of the contract with minority business enterprises and a minimum of % ~~of the to~~tal dollar amount of the contract with women business enterprises. Minority/women businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below. (Attach additional sheets if required)

Name and Phone Number	*MWBE Category	Work description	Dollar Value

*Minority categories: Black, African American (**B**), Hispanic or Latino (**L**), Asian American (**A**) American Indian (**I**),Female (**F**) Socially and Economically Disadvantaged (**S**) Disabled (**D**)

Examples of documentation required to demonstrate the Bidder's good faith efforts to meet the goals set forth in these provisions include, but are not necessarily limited to, the following:

A. Copies of solicitations for quotes to at least three (3) minority business firms from the source list provided by the State for each subcontract to be let under this contract (if 3 or more firms are shown on the source list). Each solicitation shall contain a specific description of the work to be subcontracted, location where bid documents can be reviewed, representative of the Prime Bidder to contact, and location, date and time when quotes must be received.

B. Copies of quotes or responses received from each firm responding to the solicitation.

C. A telephone log of follow-up calls to each firm sent a solicitation.

D. For subcontracts where a minority business firm is not considered the lowest responsible sub-bidder, copies of quotes received from all firms submitting quotes for that particular subcontract.

E. Documentation of any contacts or correspondence to minority business, community, or contractor organizations in an attempt to meet the goal.

F. Copy of pre-bid roster.

G. Letter documenting efforts to provide assistance in obtaining required bonding or insurance for minority business.

H. Letter detailing reasons for rejection of minority business due to lack of qualification.

I. Letter documenting proposed assistance offered to minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letter of credit, including waiving credit that is ordinarily required.

Failure to provide the documentation as listed in these provisions may result in rejection of the bid and award to the next lowest responsible and responsive bidder.

Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with MWBE Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date:_____Name of Authorized Officer:_____

Signature:_____

Title:_____

SEAL

State of _____, County of _____
Subscribed and sworn to before me this _____day of _____20_____
Notary Public_____
My commission expires _____

LETTER OF INTENT
MWBE Subcontractor Performance

Please submit this form or executed subcontracts with MWBE firms after award of contract and prior to issuance of notice to proceed.

PROJECT: _____
(Project Name)

TO: _____
(Name of Prime Bidder/Architect)

The undersigned intends to perform work in connection with the above project as a:

____Minority Business Enterprise _____Women Business Enterprise

The MWBE status of the undersigned is certified the NC Office of Historically Underutilized Businesses (required). ___ Yes ___ No

The undersigned is prepared to perform the following described work or provide materials or services in connection with the above project at the following dollar amount:

Work/Materials/Service Provided	Dollar Amount of Contract	Projected Start Date	Projected End Date

_____
(Date)

_____ _____
(Address) (Name & Phone No. of MWBE Firm)

_____ _____
(Name & Title of Authorized Representative of MWBE) (Signature of Authorized Representative of MWBE)

REQUEST TO CHANGE MWBE PARTICIPATION

(Submit changes only if notified as apparent lowest bidder, continuing through project completion)

Project: _____

Bidder or Prime Contractor: _____

Name & Title of Authorized Representative: _____

Address: _____ **Phone #:** _____

_____ **Email Address:** _____

Total Contract Amount (including approved change orders or amendments): $_____

Name of subcontractor: _____

Good or service provided: _____

Proposed Action:

___Replace subcontractor
___Perform work with own forces

For the above actions, you must provide one of the following reasons (Please check applicable reason):

___ The listed MBE/WBE, after having had a reasonable opportunity to do so, fails or refuses to execute a written contract.

___The listed MBE/WBE is bankrupt or insolvent.

___The listed MBE/WBE fails or refuses to perform his/her subcontract or furnish the listed materials.

___The work performed by the listed subcontractor is unsatisfactory according to industry standards and is not in accordance with the plans and specifications; or the subcontractor is substantially delaying or disrupting the progress of the work.

If replacing subcontractor:

Name of replacement subcontractor: _____

The MWBE status of the contractor is certified by the NC Office of Historically Underutilized Businesses (required). ___Yes ___No

Dollar amount of original contract $_____

Dollar amount of amended contract $ _____

Other Proposed Action:

___Increase total dollar amount of work
___Decrease total dollar amount of work
___Add additional subcontractor
___Other

Please describe reason for requested action: _____

_____

If adding additional subcontractor:*

The MWBE status of the contractor is certified by the NC Office of Historically Underutilized Businesses (required).___Yes ___No

**Please attach Letter of Intent or executed contract document*

Dollar amount of original contract $_____

Dollar amount of amended contract $ _____

Interoffice Use Only:

Approval __Y __N

Date_____

Signature

Proof of Payment Certification

MWBE Contractors, Suppliers, Service Providers

Pay Application No. _____

Purchase Order No. _____

Project Name: _____

Prime Contractor: _____

Current Contract Amount (including change orders): $_____

Requested Payment Amount for this Period: $_____

Is this the final payment? ___Yes ___No

Firm Name	MWBE Category*	Total Amount Paid from this Pay Request	Total Contract Amount (including changes)	Total Amount Remaining

*Minority categories: Black, African American (**B**), Hispanic or Latino (**L**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**S**) Disabled (**D**)

Date:_____

Certified By:_____
Name

_____
Title

_____
Signature

EXHIBIT D

STATE OF NORTH CAROLINA

AFFIDAVIT

CITY OF GREENVILLE

****

I, _____(the individual attesting below), being duly authorized by and on behalf of

_____ (the entity bidding on project hereinafter "Employer") after first being duly

sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).

2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).

3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (mark Yes or No)

a. YES _____, or

b. NO _____

4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This ____ day of _____, 20____.

_____

Signature of Affiant
Print or Type Name: _____

State of North Carolina City of Greenville

Signed and sworn to (or affirmed) before me, this the _____

day of _____, 20____.

My Commission Expires:

_____

Notary Public

(Affix Official/Notarial Seal)