

# 2023 Fall Adult Softball Manager Contract

I, \_\_\_\_\_ (name) acknowledge and agree to the following duties while serving as Team Manager for \_\_\_\_\_ (team name) during the 2023 Fall Adult Softball League.

As a Team Manager, I understand and acknowledge my duties include the following:

- It shall be the duty of each manager to see that the official roster, player registration forms, and entry fees are delivered to the Athletic Office as stated on the Softball Deadline and Fact Sheet. Each team is required to register during assigned registration dates. Team managers are responsible for signing player registration forms to verify all players are on the correct team and of proper age.
- At the conclusion of registration, a mandatory organizational meeting and rules clinic will be scheduled by the League Director. Failure to supply a team manager or team representative will result in dismissal from the league and a refund will be granted.
- It is the responsibility of each manager to assure that all players on his/her team are eligible and understand the rules and regulations of the GRPD Softball Leagues.
- Meet with the umpire at home plate 5 minutes before the game starts. Exchange game balls with the opposing manager and review rules with the umpires. The person representing your team during this pre-game meeting will be the "designated manager" for the game and must handle any disputes.
- Managers are to see that all players are in proper uniform and stay in the dugouts; except when playing a defensive position, batting, on deck, or base coaching.
- Each manager is responsible for their team and spectators conduct at and around the park. GRPD will not tolerate abusive language, consumption of alcoholic beverages on city property, litter, or other irresponsible acts.
- It is the manager's responsibility to ensure the dugout is occupied by only players. Children and spectators are not to be in the dugout.
- Only the team manager should contact GRPD after 4pm, in case of inclement weather. Game status updates will be available by calling the weather hotline at (252) 329-4299.
- Each manager is responsible for contacting GRPD concerning the rescheduling of games.
- Notify the Athletic Office of any changes of team manager contact information.
- Managers are to see that line-ups should be turned in to the scorekeeper 10 minutes before the scheduled game time and should include first & last names of each player with their number. Failure to turn in a line-up on time or properly may result in a forfeit.

\_\_\_\_\_  
Manager Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Manager Printed Name

