



OFFICE OF THE MAYOR, CITY OF GREENVILLE

Proclamation

WHEREAS, Administrative Professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations;

WHEREAS, the work of Administrative Professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities;

WHEREAS, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals® (IAAP®);

WHEREAS, the theme of Administrative Professionals Week 2009 is "*Creating Excellence*", reflecting how today's career-minded administrative professionals strive to excel in the quality of their work and recognize the importance of life-long learning; and

WHEREAS, the International Association of Administrative Professionals Day Breakfast will be held by the IAAP Greenville Chapter, at the Brook Valley Country Club on Wednesday, April 22, 2009;

NOW, THEREFORE, I, Patricia C. Dunn, Mayor of the City of Greenville, North Carolina, do hereby proclaim April 22, 2009 as


ADMINISTRATIVE PROFESSIONALS DAY

FURTHER, I proclaim the week of April 19-25, 2009 as

ADMINISTRATIVE PROFESSIONALS WEEK

in Greenville saluting the valuable contributions of Administrative Professionals in the workplace. I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today's business world.

This 20th day of March, 2009.



Patricia C. Dunn, Mayor