

ADDENDUM NUMBER ONE

Date: November 17, 2023

From: City of Greenville, McAdams

Re: **Greenville Gateway Signage**
ITB# 23-24-03A

NOTICE TO BIDDERS:

Bidder is hereby notified that this Addendum shall become a part of the Contract Documents and shall be attached to the Project Manual for the Project.

The following items are intended to revise and clarify the Drawings and the Project Manual.

The bidder shall ensure that his Sub-Bidders are in full receipt of the information contained herein.

ADDENDA ITEMS:

PROJECT MANUAL	(1) ITEMS
DRAWINGS	(0) ITEMS
MISCELLANEOUS	(2) ITEMS
MISCELLANEOUS RFI's	(8) ITEMS

END OF TITLE PAGE

PROJECT MANUAL

1. Re-issued the project manual to increase the performance period from 120 days to 150 days.

DRAWINGS

-None

MISCELLANEOUS

2. Pre-Bid Meeting Minutes + Sign-in Sheet
3. Note: the City of Greenville will provide material testing for the footing to ensure compliance with the plans and specifications.

MISCELLANEOUS RFIs

1. Is the NC contractor license still a Bid requirement? We have a specialty license but not a contractor license in NC so I wanted to make sure.
ANSWER: A specialty license is acceptable with the revised scope of the project, but the license must include the ability to do the footings and electrical work as shown on the plans.
2. I am seeing that the duration for our work (without grading/landscaping) has changed to 120 days. I need to check in with my Sign Subs, as they may/may not feel that this is a quick turnaround for production of such a monumental sign. I would assume that we could receive shop drawings within 2 weeks. Per conditions of the specs, there is a maximum of 3 weeks for approval of shop drawings. Leaving less than 90 days for manufacturing/installing this sign.
ANSWER: The performance period has been extended to 150 days to alleviate some of these concerns. Review periods will be a maximum of 3 weeks, but all efforts will be made to review the shop drawings quickly so as to not delay the project.
3. 60 days has been cut from the original bid duration of 180 days. I do not believe the City needs 60 days for sitework, and Landscaping could be installed after a GC is completed with the sign/electrical work.
ANSWER: The performance period has been extended to 150 days. The City will negotiate the issue date of the Notice of Proceed to align with the completion of the site preparation. The awarded contractor is only responsible for completing the scope as included in the plans and project manual during the performance period. City installed landscaping will be installed after completion of the sign and will be outside of the performance period.
4. I spent time reviewing the set of plans included on Greenville's website. Nothing has been revised about the site work/landscaping/sign design. Only plan revisions I see are related to Electrical, correct?
ANSWER: The plans are generally the same as the first bid with minor changes to the sign, however, the City will self-perform everything shown on sheets C2.00, C3.00 and L5.00.

5. We have not jumped into the primary details of the drawings at the time of this email but are there any major changes that are different from the 08/10/23 drawings?
ANSWER: The plans are generally the same as the first bid with minor changes to the sign materials and lighting. The City will self-perform everything shown on sheets C2.00, C3.00 and L5.00.
6. Would an alternate concrete base of pre-cast concrete be acceptable? See Page 12 of 12, sheet S1.
ANSWER: No, sign to be constructed as shown in the drawings.
7. Sheet A1.00 on page 5 of 12 indicates that for the Cupola that it can be fabricated by KM Sheet Metal and Gutter Supply of Durham, NC. When we contacted them about this for pricing they stated that they are not capable of pricing and declined to participate. In fact they appeared to be unaware of this project. Please advise of an alternate and approved cupola vendor.
ANSWER: KM Sheet Metal and Gutter Supply was listed as a potential fabricator for these details, but the contractor is under no obligation to use them. KM Sheet Metal was not consulted as part of the design. Contractor is responsible for self-performing or locating and contracting with a cupola vendor with the necessary experience and expertise to complete this project.
8. In review, of the package it appears we may have not been notified in time to attend the two meetings which were on 11/08 & 11/09. Would it be possible to receive any addendum notes from these meetings in advance of 11/15 please.
ANSWER: Please see this addendum for the pre-bid meeting minutes.

Date: November 8, 2023

From: City of Greenville

Re: **Greenville Gateway Sign**
ITB# 23-24-03A

ITEMS DISCUSSED ARE NOTED IN BLUE

1. Introduction

- A. Sign-in – Add your name, company and email address to the meeting chat
- B. Introductions –
 - Owner Introductions – City of Greenville
 - Designer Introductions – McAdams Company/Jason Galloway

2. General Project Information

- A. General Scope of work includes: The fabrication and installation of gateway sign as detailed in the plans. Scope includes, but is not limited to, fabrication and installation of the sign, electrical, and foundation.
 - 1. City will self-perform the site planning, grading, erosion control, landscaping and traffic control.
 - 2. No Underground Facilities or Hazardous Material Contamination are known to be onsite.
- B. Project construction will be a lump sum bid with alternate. The sign alternate is an option with a taller tower.
- C. Site Access – A site visit may be scheduled for November 9th at 2:00 PM by appointment only. Please email Michael Turner, Building Facilities Coordinator at mturner@greenvillenc.gov. Copy Jason Galloway at galloway@mcadamsc.com if requesting access.
- D. **Bids Due:** **November 30th at 2:00 PM.** – Bids packages should be directed Devin Thompson; City of Greenville Building and Grounds Superintendent and submitted to the address below:

1500 Beatty St
Greenville NC 27834

Bids will be reviewed and awarded at a later date. There will not be a Dropbox submittal for this bid. Please ensure that mailed bids are sent in time to arrive prior to the due date.

- E. Performance Period
 - 1. Base Bid - 120 Calendar Days with an anticipated start of Early 2024.
 - F. Liquidated Damages are set at \$500/Day.
 - G. MWBE participation goals. Submit affidavit A or B, but not both.
 - H. E-Verify Compliance
 - I. Bid Bond of 5% are required for this bid.
3. Questions and Answers
- A. For the initial bid, breakaway bolts were specified, but they are not for this bid. Are they required?
Answer: No, sign shall be secured as shown on the structural plan.
 - B. Will the transformer be as shown on the plans and how far will it be located from the panel.
Answer: Greenville Utilities Commission to locate the transformer as shown on the plans and will be no more the 50' from the panel.
 - C. The performance period has been reduced from 180 days to 120 days for the re-bid. This will be a challenge given the size of the sign and the submittal/review process. Can it be extended?
Answer: Yes, the performance period has been extended to 150 days.
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Greenville Gateway Sign
ITB# 23-24-03A
Project Pre-Bid Meeting Sign-In Sheet
Date: 11/08/2023 @ 2:00PM

	Name	Company	Phone	Email
1	Jason Galloway	McAdams	919 -616-4672	galloway@mcadamsco.com
2	Kevin Mulligan	City of Greenville	252-329-4522	kmulligan@greenvillenc.gov
3	Devin Thompson	City of Greenville	252-329-4931	dthompson@greenvillenc.gov
4	Kevin Heifferon	City of Greenville	252-329-4521	kheifferon@greenvillenc.gov
5	Michael Turner	City of Greenville	252-214-0371	mturner@greenvillenc.gov
6	Matthew Chappell	Farrior and Sons Constructin		matthew@farriorandsons.com
7	Renae Hartsell	Rite Lite Signs, Inc		rhartsell@ritelitesigns.om
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