

THE AFFORDABLE HOUSING LOAN COMMITTEE MEETING

Minutes

Wednesday, September 12, 2012
Greenville, North Carolina

Present:

☒ Alice Brewington
☒ Howard Conner
☐ Jackie Parker

☒ Lovella Perkins
☒ Melissa Grimes
☐ R. J. Hemby

☒ Walt Kitchin
☐

Absent:

☐ Alice Brewington
☐ Howard Conner
☒ Jackie Parker

☐ Lovella Perkins
☐ Melissa Grimes
☒ R. J. Hemby

☐ Walt Kitchin
☐

Staff:

☐ Thom Moton
☒ Merrill Flood
☐ Niki Jones

☒ Sylvia Brown
☒ Betty Moseley
☐ Kandie Smith (City Council Liaison)

A. Roll Call

B. Approval of Agenda

Motion was made by Mr. Conner and seconded by Mr. Kitchin to approve the agenda as presented. Motion carried unanimously.

C. Approval of meeting minutes from August 8, 2012

Motion was made by Mr. Conner and seconded by Mr. Kitchin to approve meeting minutes from August 8, 2012 as presented. Motion carried unanimously.

D. Old Business

1. Consolidated Annual Performance Evaluation Report (CAPER)

Mr. Flood stated that the City is required to make a presentation of the Consolidated Annual Performance Evaluation Report. This is a report for the CDBG and HOME funds and activities. A summary of the CAPER was presented to the AHLC. The CAPER is due to HUD by September 30, 2012.

Ms. Grimes asked what happened to the funds awarded to the Police Athletic League and the Lucille W. Gorham Intergenerational Community Center on page 8 of the CAPER.

Mr. Flood replied that these funds were awarded in March, and the subrecipients did not have time to expend the funds before the report.

Motion was made by Mr. Conner and seconded by Ms. Perkins to accept the Consolidated Annual Performance Evaluation Report as presented. Motion carried unanimously.

E. New Business

None

F. Staff Report

Ms. Brown stated that the Subrecipient Workshop will be held Wednesday, September 26 at 12:00 - 2:00 p.m. and at 6:00 – 8:00 p.m. in the Municipal Building on the third floor in conference room 329. This workshop is mandatory for all nonprofits seeking funding from the City of Greenville, Housing Division. Nonprofits only need one representative to get an application. In preparation for the workshop, 192 letters were mailed to potential participants, and advertisements ran in the Daily Reflector, MVoice and Daily Drum.

Mr. Conner stated that he recused himself from decisions concerning the Lucille W. Gorham Intergenerational Community Center.

Ms. Grimes asked if committee members would get credit for attending.

Mr. Flood replied that it is good for committee members to attend; however, no additional points will be given for attending the workshop.

Ms. Brown resumed the staff report with an update on new construction projects. 1500 and 1504 West 5th Street are complete. Streets to Homes is currently seeking occupants for those homes.

Winslow Pointe is in the site development process, which includes foundation, sewer, water and other infrastructure development.

Ms. Brewington asked if staff had a completion date yet.

Ms. Brown replied that the completion may be in eight months.

G. Other

H. Adjournment

Motion was made by Mr. Conner and seconded by Ms. Perkins to adjourn the AHLC. Motion carried unanimously.

Signature on file

R. J. Hemby, Chairman

Signature on file

Sylvia D. Brown, Staff Liaison