



## City of Greenville Police Community Relations Committee

6:00 p.m. Tuesday, December 12, 2023  
City Hall Conference Room 337  
200 West Fifth Street  
Greenville, NC 27834

### **Committee Members Present:**

Sonny Bass (Chair)	District 5
Mark Parker (Vice Chair)	District 1
Diane Kulik	At-Large
Rev. Philip Lyon	Mayoral
Stacy Ruffin	District 4

### **Committee Members Absent/Excused:**

Rosemary Johnson	District 3
Vacant	District 2

### **City Staff Members Present:**

Assistant City Attorney, Donald K. Phillips, Staff Liaison  
Community Projects Coordinator, Devinder Culver, Staff Liaison

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The meeting was officially called to order at 6:06 p.m. by the Committee Chair Sonny Bass. Sonny welcomed everyone to the meeting and then asked Staff Liaison Devinder Culver to conduct the roll call. A quorum was established.

Chairperson Sonny Bass asked for a motion for approval of the agenda. Phillip Lyon made a motion to approve the agenda. Mark Parker seconded the motion. The agenda was approved unanimously. Committee members and presenters introduced themselves.

Sonny then asked for a motion to approve the minutes for November 14, 2023. Phillip Lyon made a motion to approve the minutes. Mark Parker seconded the motion. The minutes were approved as read.

Sonny introduced the presenter, Assistant City Attorney, Donald K. Phillips who would be providing information which would help orientate members to the Police Community Relations Committee procedures, rules and regulations. Sonny explained that City Clerk Valerie Shiuwegar sent her apologies as she could not be present today.

The topics covered by Donald were as follows:

- Role of an advisory board
- PCRC Mission and Goals
- PCRC Structure
  - Public Body
  - Open Meetings/Meeting Schedule/Transparency

- How members are appointed
  - Terms
- Board & Commission Policy
  - Attendance Policy
- Running a meeting
  - Agenda
  - Transacting Business
- PCRC Bylaws

Sonny expressed his thanks to Donald for a most enlightening presentation.

Assistant City Attorney, Donald Phillips began the elections process for new officers. Donald explained the process of elections and asked for nominations for chair of the Committee. Diane Kulik nominated Sonny Bass for chair. Donald asked for any other nominations. There were no other nominations. Donald closed the nominations. Donald stated that a vote was needed on the nominees in the order that they were nominated. Donald called for a vote for the office of chair for Sonny Bass. The vote was unanimous.

Donald asked for nominations for vice chair. Stacy Ruffin nominated Diane Kulik. Donald asked for further nominations. Because there were no further nominations, Donald closed the nominations. Donald called for a vote for the office of vice chair for Diane Kulik. The vote was unanimous.

Philip Lyon asked how he could find out about possible issues in his district. Donald suggested that he reach out to Deputy Chief Ivey and the appropriate Zone Commander. Devinder said she would help. Devinder also recommended that all the Committee members touch base with their respective City Council Liaisons.

There was a short discussion about topics for the coming year. Stacy Ruffin suggested social media, as so many students did not realize the implications of posting personal information on social media sites.

Sonny said that in the interests of time he would like to move planning for the upcoming year to January 2024. There were no objections.

Chairperson Sonny Bass reminded everyone of the next meeting scheduled for 6:00 p.m. Tuesday January 9, 2024 in City Hall Conference Room 337. There being no other business. Sonny asked for a motion to adjourn. Diane Kulik made a motion to adjourn, and Stacy Ruffin seconded the motion. The motion was approved unanimously. The meeting was adjourned at 7:03 p.m.

Respectfully submitted,

*Devinder Culver*

Devinder Culver, Staff Liaison