

## Addendum No. 1

<b>Project Name:</b>	Roof Repair & Elastomeric Coating Sports Connection	<b>Project No.:</b>	PC-0168
<b>Prepared By:</b>	Mike Watson	<b>Date:</b>	September 4, 2024

### **Clarifications & Requirements:**

1. Acknowledgement of all addenda received must be noted on the attached revised bid submittal form. Any and all addenda shall become part of the specifications and the bid package for this project.
2. In the bid document on Page 4, Insurance; remove this section in its entirety and replace with the updated attached insurance requirements including the Hold Harmless and Indemnity Agreement.
3. In the bid document on Page 7, Warranty; remove this section in its entirety and replace with the following: Provide a 15 year full system performance warranty, "No Dollar Limit", that specifies from the date of the installation the coating is free of manufacturing and installation defects and if any leaks should occur during the warranty period due to any manufacturer or installation defects, then the manufacturer and contractor shall remedy the defect at no cost to the owner.
4. The following manufacturers have been approved for use on this project:
  - GAF
  - R.M. Lucas, Inc.
5. The Bid Form, Attachment A, has been revised and shall be used when submitting bids. All items listed on the bid form shall be filled in completely. All attached information shall be checked and submitted with the bids. Failure to submit the required forms may deem the bid unresponsive.
6. The Reference Information Sheet, Attachment B, has been revised to include the number of years the roofing company has been in business.
7. In the bid document, Page 10, Section 1.4.B.1 of the Uniflex specifications; Contractor shall submit with their bid a certificate or letter from the Manufacturer approving the Contractor is in good standing for application of the Manufacturer's products and systems at the time of the work.
8. In the bid document, Page 10, Section 1.4.B.5 & 6 of the Uniflex specifications; Contractor shall submit with their bid a sample copy of the Manufacturer's and Contractor's warranty to be issued upon successful completion of the project.
9. The mandatory Pre-Bid Sign-In sheets are attached.
10. Attached are a couple of exterior elevations and a building section of the roof from the original plans from when the building was constructed.

### **Questions Received:**

1. **Will you consider using silicone in lieu of acrylic?** Not on this project.
2. **Is there a bid bond required?** No, it is not required for this bid.

Bids are due Thursday, September 12, 2024, via email to [mwatson@greenvillenc.gov](mailto:mwatson@greenvillenc.gov) or mailed to the Jaycee Park Administration Building, 2000 Cedar Lane, Greenville, NC. Bids will be accepted up to 2:00 PM. There will not be a public bid opening. Bids will be opened by staff and a bid tabulation sheet will be available upon request once the contract is awarded to the successful bidder.

### **Attachments:**

- Revised Bid Form, Attachment A
- Revised Reference Information Sheet, Attachment B
- New Insurance Requirement information
- Copies of mandatory pre-bid sign-in sheets
- Copies of exterior elevations and building section

**Revised Bid Form**

Roof Repair & Elastomeric Coating – Sports Connection:

**Contractor Name and Address:**

\_\_\_\_\_ **Date:** \_\_\_\_\_  
\_\_\_\_\_ **Phone #:** \_\_\_\_\_  
\_\_\_\_\_ **Email:** \_\_\_\_\_

**Addenda Acknowledged:** \_\_\_\_\_

**Name of Product Manufacturer:** \_\_\_\_\_

***BID AMOUNT:*** \$ \_\_\_\_\_

Required Documents to be submitted with the bid. Failure to submit the required documents may deem the bid unresponsive.	
<input type="checkbox"/>	Attachment A – Revised Bid Form
<input type="checkbox"/>	Attachment B – Revised Reference Information Sheet
<input type="checkbox"/>	Manufactured Approved Certificate or Letter
<input type="checkbox"/>	Sample Material and Contractor Warranty

**Submitted by:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

***BIDS ARE DUE BY 2:00 PM THURSDAY, SEPTEMBER 12, 2024.***

**REVISED REFERENCE INFORMATION SHEET**

Vendor must provide a list of three (3) client references of similar work. The reference information shall include the company's name, a contact person's name with his or her title and their telephone number. Contractor shall provide the information below with their proposal sheet. Contractor shall be experienced in projects of similar construction.

**Contractor Name:** \_\_\_\_\_

**Number of years Company has been in Business:** \_\_\_\_\_

**1. Company name:** \_\_\_\_\_

**Contact person:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**2. Company name:** \_\_\_\_\_

**Contact person:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**3. Company name:** \_\_\_\_\_

**Contact person:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

## **Insurance Requirements:**

The following insurance coverages and limits are standard insurance requirements for City contracts. At times the scope of the contracted work may require additional or unique coverages and increased limits.

The name of the contracting party must agree to purchase at its own expense insurance coverages to satisfy the following minimum requirements. A certificate reflecting the following minimum coverages shall be required and accompany the Contract:

### **1. Workers' Compensation Insurance:**

Limits:

Workers Compensation: Statutory for the State of North Carolina

Employers Liability: Bodily Injury by Accident \$1,000,000 each accident

Bodily Injury by Disease \$1,000,000 policy limit

Bodily Injury by Disease \$1,000,000 each employee.

No sub-contractor may exclude executive officers. Workers Compensation must include **all employees**.

### **2. Commercial General Liability:**

Limits:

Each Occurrence: \$1,000,000

Personal and Advertising Injury \$1,000,000

General Aggregate Limit \$2,000,000

Products and Completed Operations Aggregate \$2,000,000

The aggregate limit must apply per project. The form of coverage must be the ISO CG 00 01 policy as approved by the State of North Carolina Department of Insurance. If a form of coverage other than the CG 00 01 is used it must be approved. Any endorsed exclusions or limitations from the standard policy must be clearly stated in writing and attached to the Certificate of Insurance. Completed Operations coverage must be maintained for the period of the applicable statute of limitations

The City of Greenville must be added as an Additional Insured to the Commercial General Liability policy.

1. **Commercial Automobile Liability:** (If Applicable)

Limits:

Combined single limit \$1,000,000

The City of Greenville must be added as an Additional Insured on the Commercial Auto Liability policy.

2. **Professional Liability:** (If Applicable)

Limits:

Each Claim Made: \$1,000,000

Aggregate: \$2,000,000

3. **Builders Risk Coverage:** (If Applicable)

Limit:

Minimum limit in the amount of total bid price.

The Builder Risk policy must be endorsed to increase the limit of insurance for all change orders.

Policy Form:

Builder Risk coverage must be on a direct physical loss basis and contain no exclusion for theft, collapse or damage to foundations or underground structures, pipes or conduits.

4. **Named Insured:**

The named Insured shall be The City of Greenville, P.O. Box 7207, Greenville NC 27835, the Contractor and all sub-contractors with a contractual assumption of responsibility for damage to the project.

All insurance companies must be admitted doing business in North Carolina and be acceptable to the City of Greenville's Safety Risk Manager. If the insurance company(s) is a permitted surplus lines insurer, the insurance company name, and NAIC number must be submitted to the Safety Risk Manager for approval before commencing work. Contractor shall be required to provide the City no less than thirty (30) days' notice of cancellation, or any material change, to any insurance coverage required by this Contract.

A Certificate of Insurance (COI) must be issued by an authorized representative of the insurance carrier(s). Certificates of Insurance must have the Insurance Company name and NAIC number clearly identified. The Certificate of

Insurance must identify the Contract and contract work, including location, to be completed in the description section.

The City of Greenville's review or acceptance of Certificates of Insurance shall not relieve contractor of any requirement to provide the specific insurance coverages set forth in the Contract. Nor shall the City of Greenville's review or acceptance of Certificates of Insurance constitute a waiver of the specific insurance coverage requirements set forth in the Contract or acknowledgement that all insurance coverage requirements set forth in the Contract have been met.

**Hold Harmless and Indemnity Agreement:**

To the fullest extent permitted by law, the **Contractor** shall indemnify and hold harmless the City of Greenville, its employees, agents and consultants against any liability arising out of or in connection with any of the operations or obligations of the **Contractor**, including but not limited to any said operations or obligations subcontracted or assigned to a different person or entity from claims, damages, losses, and expenses, including but not limited to attorneys' fees, which is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, caused by acts or omissions of the **Contractor** or anyone directly or indirectly employed by them or anyone for whose acts the **Contractor** may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligation of indemnity which would otherwise exists as to a party or person described in this paragraph.



City of Greenville  
Recreation & Parks Department  
2000 Cedar Lane, Greenville, NC  
[www.greenvillenc.gov](http://www.greenvillenc.gov)

Sign-In

Date: August 29, 2024 10:00 AM  
Location: Sports Connection  
Project: Roof Repair & Elastomeric Coating  
Meeting: Mandatory Pre-bid Meeting

Project No. PC-0168

Name	Company	Phone	Email
Robert Thornton	Diamond Roof Rest.	912-256-2381	diamondroofing.coordinators@gmail.com
Hunter Steed	Wayne Roofing & Sheet Metal	919-734-5475	hunters@wayneroofingnc.com
Roger Edwards	Curtis Const.	252-378-5440	roger@curtiscc.com
Grayson Hughes	Triangle Roofing Services	919-446-0584	grayson@triangleroof.com
John Turner	ACI	336-382-8047	jturner@roofsbyaci.com
CHAN HAN	WX TITE	252-876-5339	chan@wxtitle.com
Kevin Johansen	CJ Deans	831-588-2816	Kevinjohansen@cx@gmail.com
Dan Scruggs	ARS Extreme Construction	919-605-6082	dan.scruggs@arsxtrememe.com

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Name	Company	Phone	Email
PAUL TAYLOR	Nexus Coatings	540-242-0694	Paul Taylor @ Nexus Coatings.com
William Honeycutt	Roofworks	919-454-5109	William.Honeycutt @ roofworks.com
Anthony Ayres	Cedar Peak Roofing	910-495-5349	ayayres@cedarpeakroofing.com

