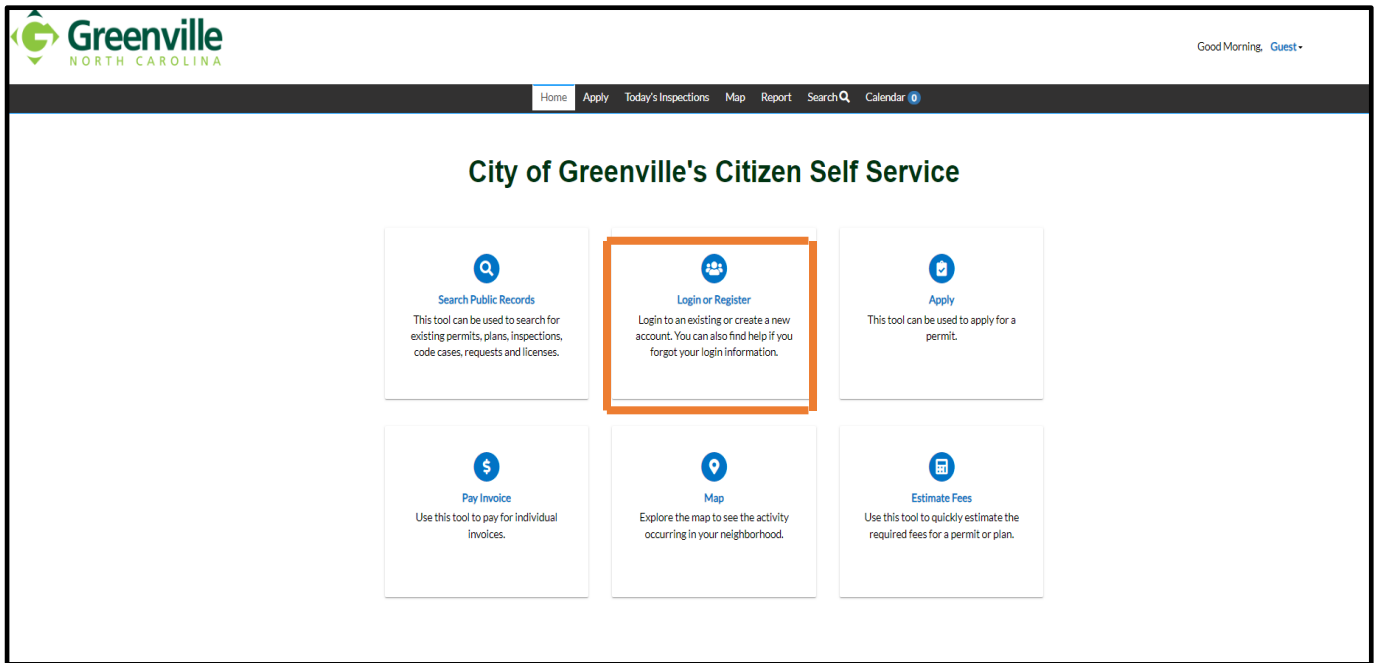
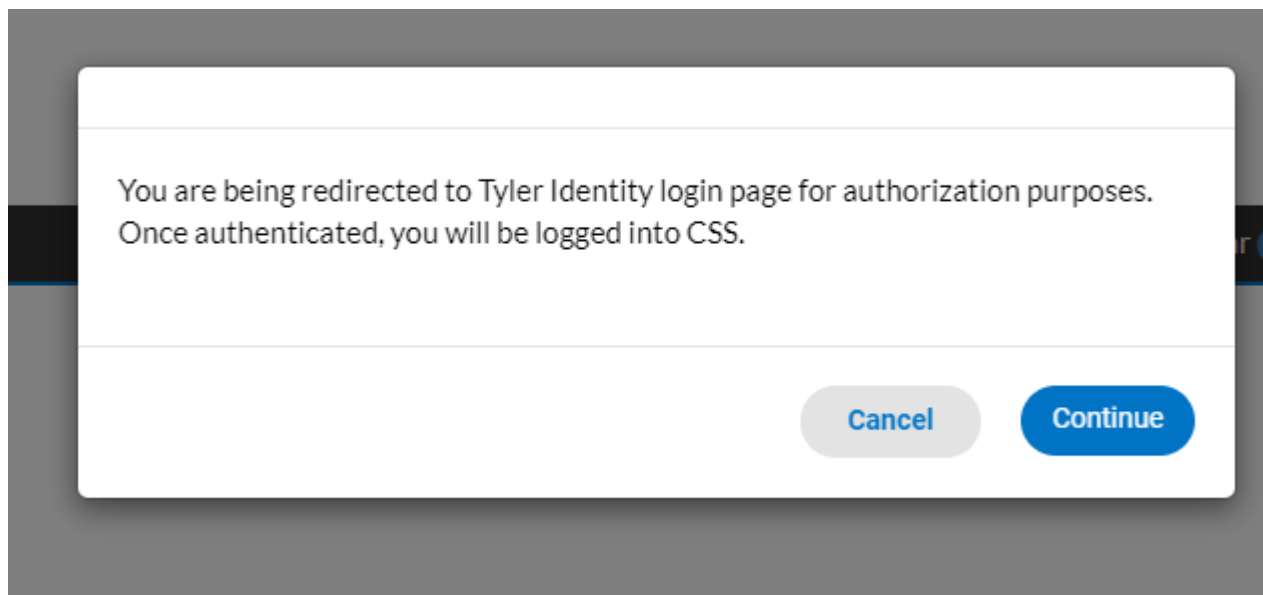


Current Account Re-Registration (Existing Users)


1. Go to your City of Greenville's Citizen Self Service portal via Greenvillenc.gov
2. Click Login or Register.



3. Click on Continue.



4. Enter your email address for your account.
5. Click on Create Account. (Please note: if you sign in with google you will be able to skip some of the steps below)



Sign in to community access services.

Email address





xxxxxxx@gmail.com


☐ Keep me signed in

Next

OR

Sign in with...




[Unlock account?](#) [Help](#) 

Create an account


6. Create an account.

- a. Type **Email Address**
- b. Type **First Name**
- c. Type **Last Name**
- d. Enter **phone number** (optional)
- e. Create password
- f. Click **Sign Up**



Create an account

Email *

 Password *

First name *


Last name *

* indicates required field

Sign up

[Back to sign in](#)

7. Open the email and use the code given to enter code on this page
8. Click on verify



xxxxxxx@gmail.com

Verify with your email

We sent an email to **x***x@gmail.com**. Enter the verification code in the text box.

Enter Code

Verify

[Return to authenticator list](#)

[Back to sign in](#)

9. You can set up your security method here and then click on Continue. If you decide to skip this step...click on Continue.



Set up security methods

Security methods help protect your Tyler Portico Citizen account by ensuring only you have access.

Set up optional

Google Authenticator

Enter a temporary code generated from the Google Authenticator app.

Used for access

[Set up →](#)



Okta Verify

Okta Verify is an authenticator app, installed on your phone or computer, used to prove your identity

Used for access

[Set up →](#)

Phone

Verify with a code sent to your phone

Used for access

[Set up →](#)

[Continue](#)

[Back to sign in](#)

10. Click on continue.

The screenshot shows the top of the Greenville North Carolina website. The header includes the logo and a navigation bar with links: Home, Apply, Today's Inspections, Map, Report, Search, and Calendar. The main content area is titled "Registration" and shows "Step 1 of 3: Acknowledgement". Below this, a message states: "We have recently enhanced our security. Click on continue to validate your user information or create your profile with us." A blue "Continue" button is visible at the bottom of the form area.

11. Fill out the requested information. Then hit next.

The screenshot shows the "Registration" page at "Step 2 of 3: Personal Info". The form includes fields for First Name, Middle Name, Last Name, and Company. A "Contact Preference" dropdown menu is set to "--Select Contact Preference--". An "Email Address" field contains "christysullivan812@gmail.com". Under "Additional Contact Information", there are fields for Business Phone, Home Phone, and Mobile Phone. A red asterisk and the word "REQUIRED" are positioned to the right of the form fields. At the bottom, there are "Back" and "Next" buttons.

12. Finish filling out requested information. Click Submit.

The screenshot shows the "Registration" page at "Step 3 of 3: Address". The form includes fields for Address (with sub-fields for street address and apartment/suite/unit/floor), City, State (a dropdown menu), and Postal Code. A red asterisk and the word "REQUIRED" are positioned to the right of the form fields. At the bottom, there are "Back" and "Submit" buttons.

13. You will now be placed into your account



My Permits

Attention 0	Pending 0	Active 0	Recent 0	Draft 0
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View My Permits

My Plans

Attention 0	Pending 0	Active 0	Recent 0	Draft 0
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View My Plans