

Submittal Description
Addendum No. 01



Project Name: Window Preservation and Restoration Workshop	Project No.: RFP# 24-25-47
Prepared By: Chantae Gooby, Chief Planner	Date: 06/30/2025

General Questions, Clarifications & Requirements:

1. What is the expected workshop/presentation length?

Answer: The expected presentation length should be 2-3 hours. The presentation can be broken into different segments such as, anatomy of windows, fundamentals of repairing historic windows and why these windows are worth preserving.

2. What is the expected attendance or amount of people the workshop should plan for?

Answer: The City will invite local historic property owners and local/regional historic organizations. The number of participants is unknown, however the City will request participants to RSVP to determine a headcount.

3. Hands-on workshops vs. presentation based have very different needs. Is the intent for this workshop to be mainly presentation based?

Answer: The intent for this workshop is to be a presentation.

End of Addendum No. 1