


# NOTES

TO: Honorable Mayor and City Council Members  
FROM: Michael W. Cowin, City Manager   
DATE: September 17, 2025  
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Heather White, Assistant Director of Recreation and Parks, regarding 2025 Youth Flag Football and Fall Future Stars
2. A memo from Tiana Berryman, Director of Neighborhood and Business Services, regarding 50 in 10 Informational Sessions
3. A memo from Tiana Berryman, Director of Neighborhood and Business Services, regarding Match and Market program
4. Monthly Inspections Division report and chart outlining commercial and residential building permits issued during the month of August

mc

Attachments

**To:** Michael Cowin, City Manager  
**From:** Heather White, Assistant Director of Recreation & Parks  
**Date:** September 10, 2025  
**Re:** 2025 Youth Flag Football and Fall Future Stars

---

The Recreation and Parks Department welcomes the start of the 2025 Youth Flag Football program with record-high registration of 272 participants, reflecting significant growth and continued community interest in the program.

The program is open to boys and girls ages 5 through 12 and provides opportunities for skill development, teamwork and sportsmanship in a supportive recreational environment. All practices and games are being held at Evans Park, which continues to serve as a central and accessible location for youth and families.

In addition to Youth Flag Football, Athletics staff are gearing up for the largest soccer season yet with 1,333 participants. Participants range in age from 3.5 years old to 15 years old across eight different age groups. The success of this program would not be possible without the commitment from all parents and community members serving in volunteer coaching roles across the league. Soccer practices began Saturday, September 6 at Bradford Creeks Soccer Complex and continue until games begin on September 20.

Recreation and Parks staff accepted registration for six weeks through the City of Greenville's website and at various recreation facilities during operating hours for the above program opportunities.

Staff are committed to providing high-quality programs and services to the Greenville community. The department is encouraged by the increased participation and looks forward to another successful fall season. We appreciate the continued support in helping us provide high-quality recreational programming for the youth of our community.

Please let me know if there are any questions.

cc: Ken Graves, Deputy City Manager  
Don Octigan, Executive Director of City Projects & Recreation Services

## MEMORANDUM

To: Michael Cowin, City Manager  
From: Tiana Berryman, Director of Neighborhood and Business Services  
Date: September 15, 2025  
Subject: 50 In 10 Informational Sessions

---

The Neighborhood and Business Services Department strives to improve the quality of life for Greenville residents by creating and preserving affordable housing. Staff works toward this City goal by creating and developing programs designed to develop and sustain affordable housing. The 50-in-10 Affordable Housing Initiative will realize 50 quality, affordable homes built in or near West Greenville over the next 10 years.

It is important to include the community in achieving this goal by providing an opportunity to participate in informational sessions to help guide prospective homeowners, engage stakeholders, and to collect feedback. Staff developed a presentation that provides:

- An overview of the 50-In-10 Affordable Housing Initiative
- Qualifications for City's Down Payment Assistance (DPA) benefits
- Upcoming business opportunities

The information sessions will be held at the locations and dates as follows:

Date	Time	Location
Thursday, October 2 <sup>nd</sup>	Session 1: 2:00 PM-3:00 PM Session 2: 6:00 PM – 7:00 PM	Dream Park
Saturday, October 11 <sup>th</sup>	1:00 PM - 3:00 PM	Jaycee Park*
Thursday, October 16 <sup>th</sup>	10:00 AM – 11:00 AM	Virtual
Thursday, November 13 <sup>th</sup>	2:00 PM – 3:00 PM	Eppes Center

\* Location is pending confirmation

cc: Dene' Alexander, Assistant City Manager

# Memorandum

To: Michael Cowin, City Manager  
From: Tiana Berryman, Director of Neighborhood & Business Services  
Date: September 15, 2025  
Subject: Match and Market Program

---

The Neighborhood & Business Services Department is excited to announce the launch of the third Match and Market Program in collaboration with ECU Miller School of Entrepreneurship.

Administered through the Business Development Division, it is designed to match ECU students with local small businesses that are seeking marketing assistance to enhance their digital presence, particularly on social media platforms. This 10-week program will operate during the ECU's Fall Semester 2025.

## **Eligibility Requirements**

To be eligible to apply for the Match & Market Program, the business must meet the following criteria:

- Be located and in operation within the Greenville city limits or extraterritorial jurisdiction.
- Have 10 or fewer employees, including part-time and full-time employees.
- Demonstrate a need for marketing assistance.

## **Program Details**

The Match & Market Program application period for students and business owners will be September 22nd through October 20th. The Business Development Division will review applications and identify suitable matches based on criteria such as student skills and business needs.

## **Other Important Dates**

- The Match & Market program will begin on October 27, 2025, and end January 2, 2026.
- Friday, January 9th: Carnival and Closing Ceremony to recognize student and business participants at City Hall, 3<sup>rd</sup> Floor Gallery.

Please mark your calendars to join us for the Carnival and Closing Ceremony.

For more information, please contact the Business Development Division at 252-329-4505.

cc: Dene' Alexander, Assistant City Manager  
Tish Williams, Business Development Manager

# PDS INSPECTIONS Monthly Report Information

Current Year

2025-2026

Prior Year

2024-2025

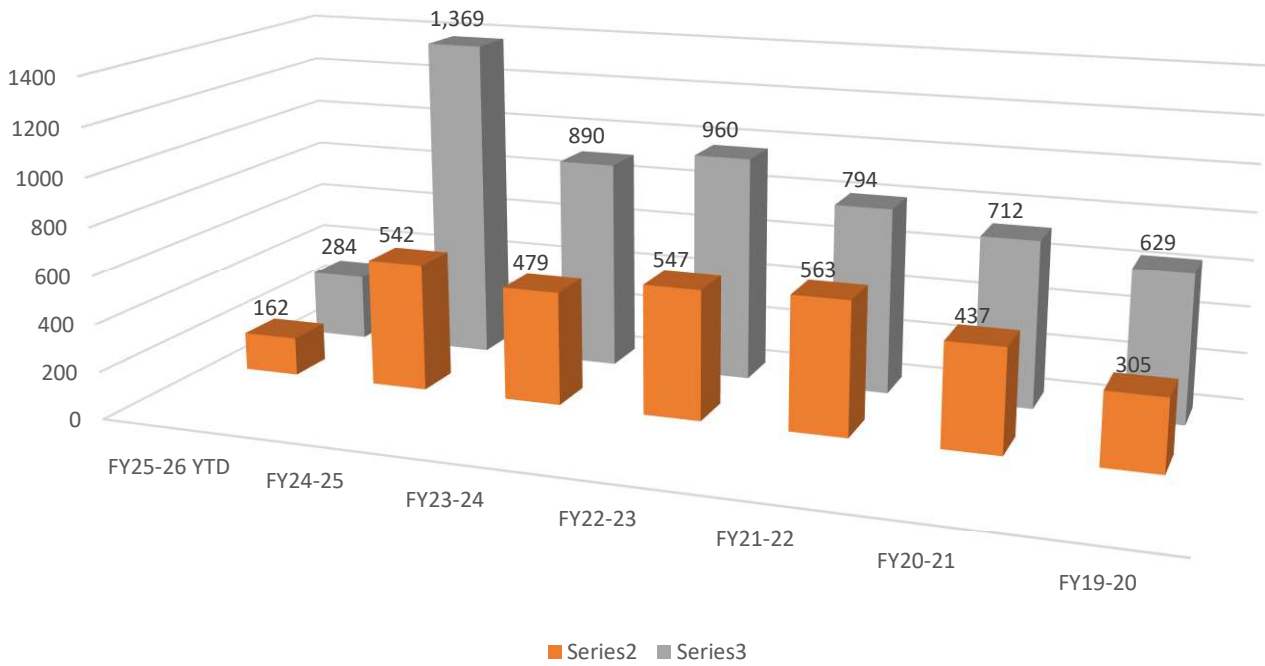
August

August

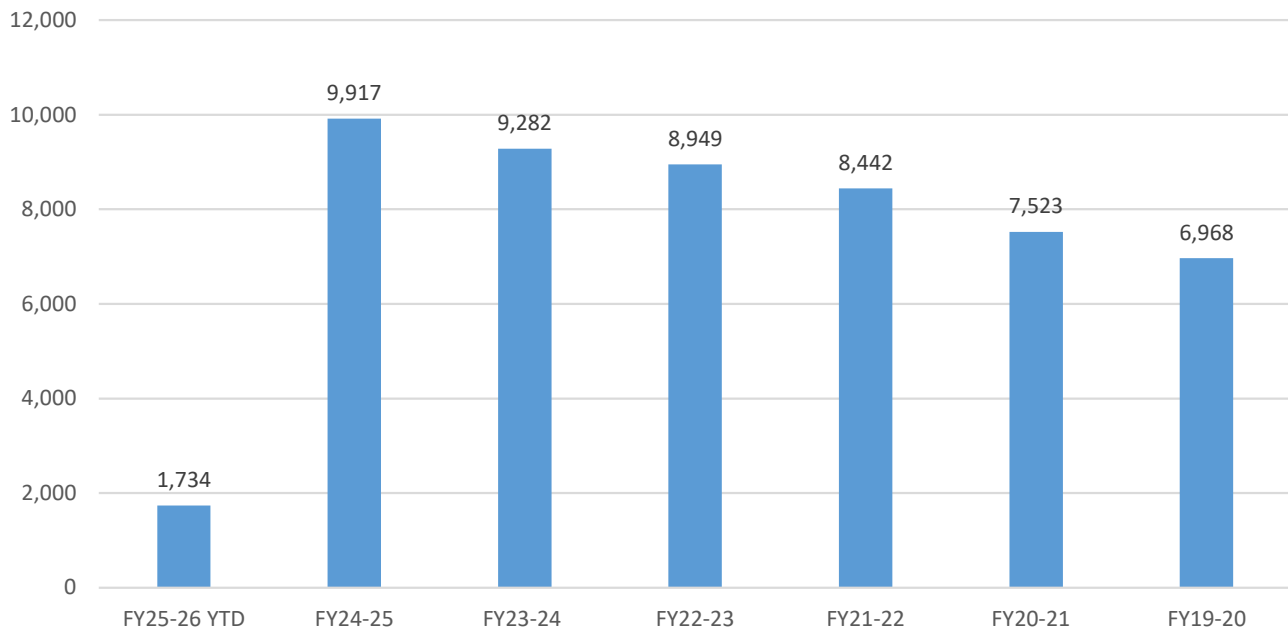
	For Month	YTD
Building Permits	109	187
Mechanical Permits	325	721
Plumbing Permits	61	148
Electrical Permits	298	678
Total Permits	793	1734
Building Inspections	530	1027
Plumbing Inspections	451	862
Mech. Inspections	456	975
Elect. Inspections	507	1078
Fire Inspections	3	6
Stop Work Orders	2	4
Condemnations	1	2
ABC Lic. Insp	2	8
Total Inspections	1952	3962
Commercial Plan Reviews	76	162
Residential Plan Reviews	180	284
Demolition Plan Reviews	2	3
Site Plan Reviews	13	23
BOA Reviews	2	3
Turnover	\$ 186,474.47	\$ 323,108.66
Valuation	\$ 28,737,714	\$ 35,157,453.00

For Month	YTD
141	293
256	560
70	285
367	732
834	1870
539	1061
342	677
445	873
532	1046
3	8
5	7
1	1
0	3
1867	3676
46	80
70	305
3	10
15	38
6	7
\$ 200,795.20	\$ 361,464.32
\$ 89,075,711	\$ 111,709,137

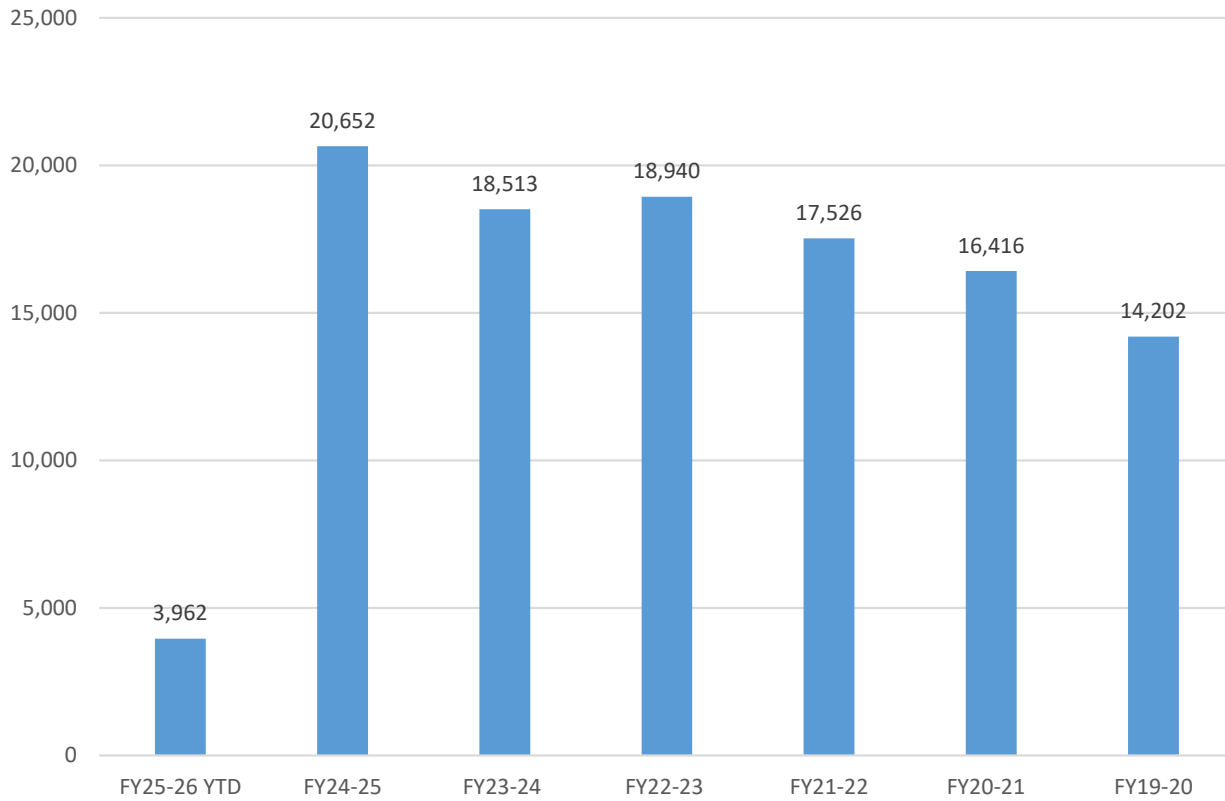
Plan Reviews by Fiscal Year



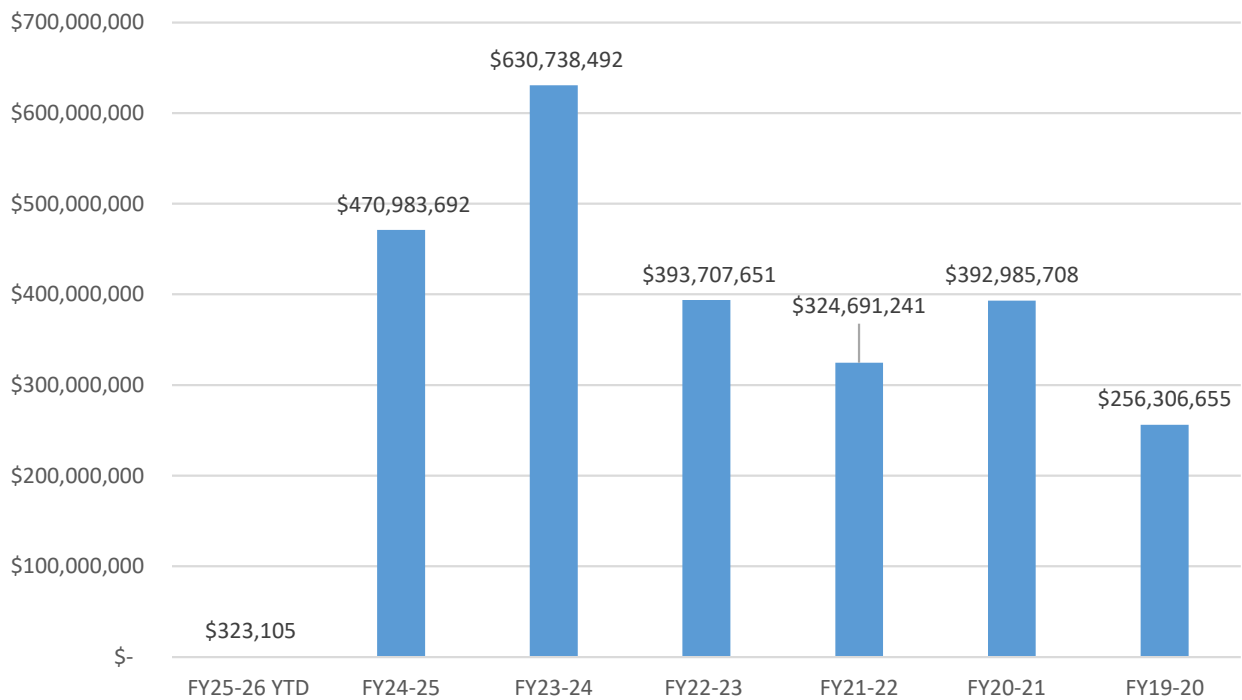
Permits by Fiscal Year



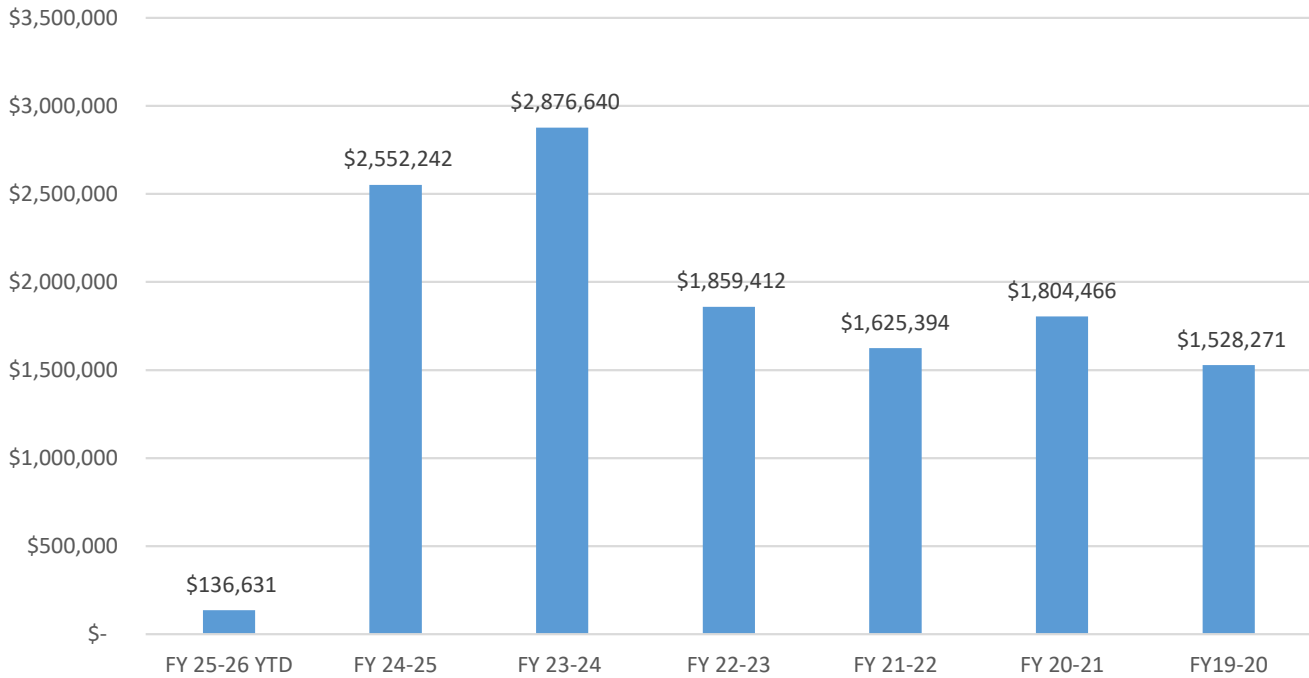
Total Inspections Performed by Fiscal Year



Building Permit Construction Valuation by Fiscal Year

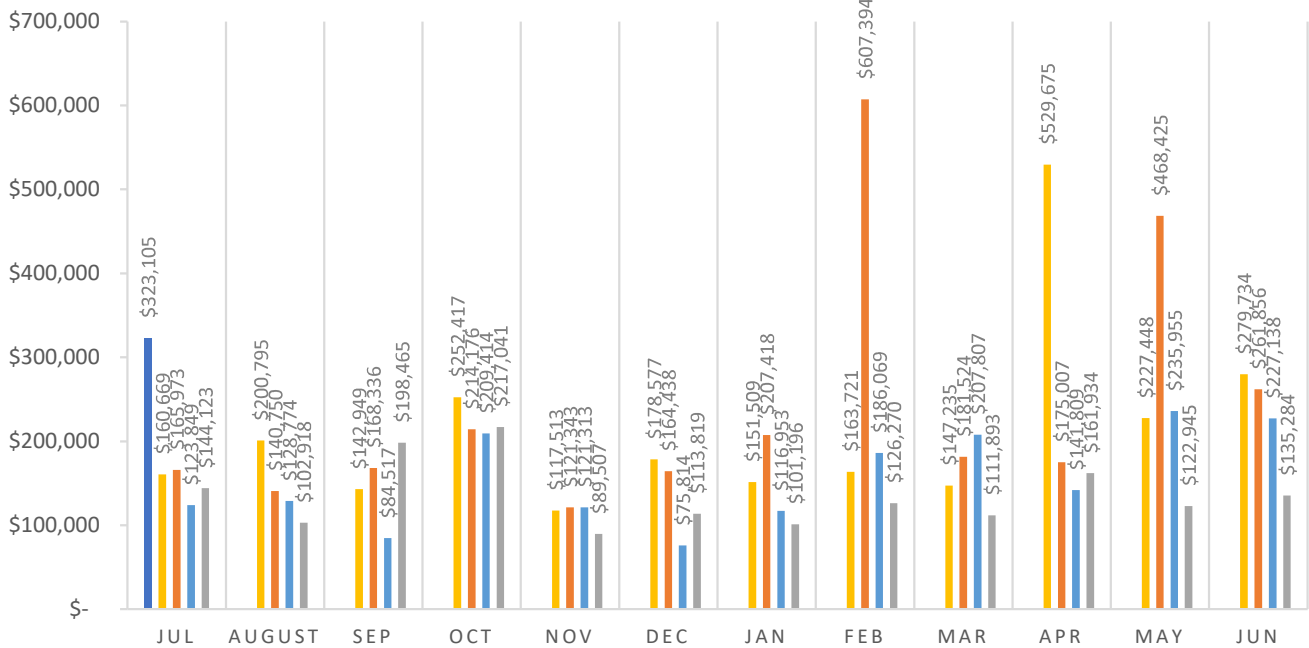


## Inspections Revenue by Fiscal Year



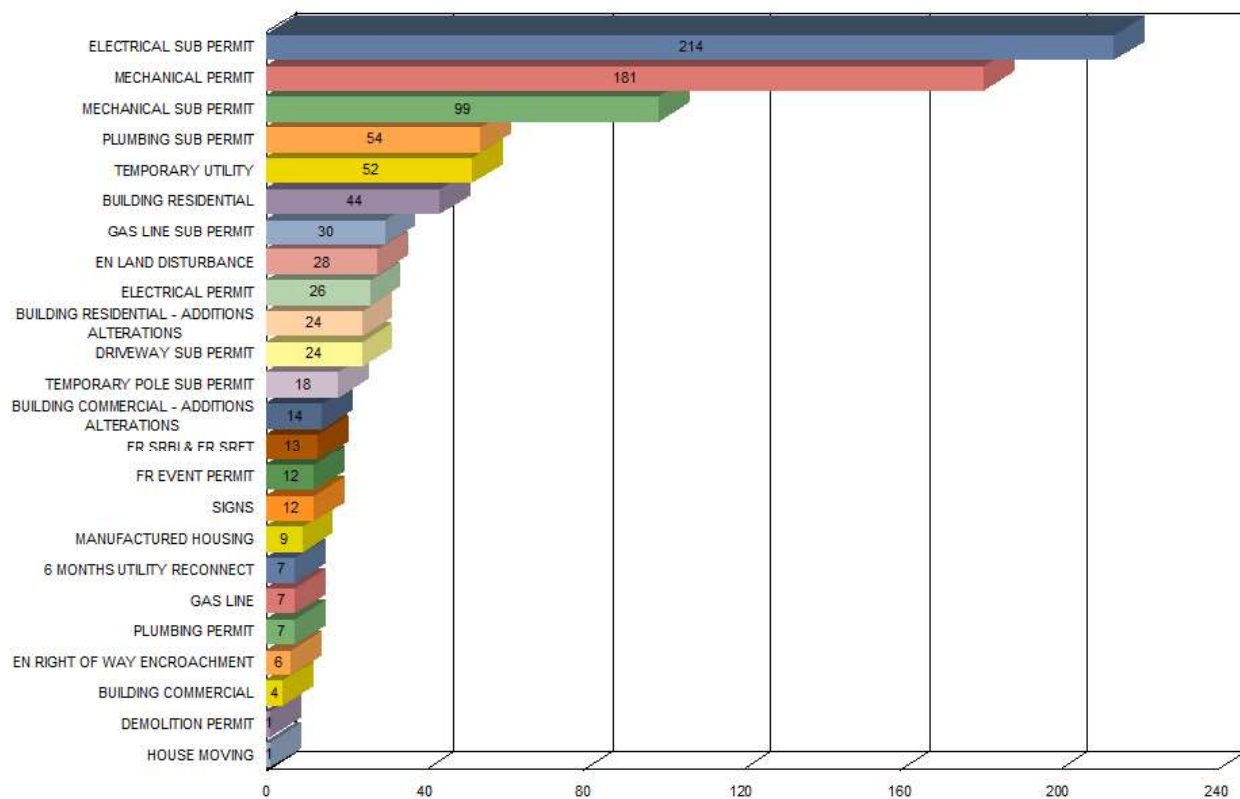
## INSPECTION REVENUE BY MONTH

■ Inspection Revenue 25-26 
 ■ Inspection Revenue 24-25 
 ■ Inspection Revenue 23-24  
■ Inspection Revenue 22-23 
 ■ Inspection Revenue 21-22





**PERMITS ISSUED BY TYPE (08/01/2025 TO 08/31/2025)  
FOR CITY OF GREENVILLE NC**



## PERMITS ISSUED BY PERMIT TYPE (08/01/2025 TO 08/31/2025)

Selected Permit Type: Building Commercial, Building Commercial Additions Alterations, Building Residential, Building Residential Additions Alterations

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
Building Commercial	BLD-COM-2025-0077	Commercial	08/06/2025	2195 Evans St Greenville, NC 27858	EPLUS Construction, LLC		3,000,000.00
	BLD-COM-2025-0029	Garage/Carport	08/19/2025	4130 Bayswater Rd Unincorporated, NC 28590	2952 LLC		251,375.00
	BLD-COM-2025-0031	Storage/Accessory Structure	08/19/2025	4138 Bayswater Rd Unincorporated, NC 28590	2952 LLC		90,750.00
	BLD-COM-2025-0032	Storage/Accessory Structure	08/19/2025	4136 Bayswater Rd Unincorporated, NC 28590	2952 LLC		97,250.00
TOTAL VALUATION FOR BUILDING COMMERCIAL:							3,439,375.00
TOTAL PERMITS FOR BUILDING COMMERCIAL :							4
Building Commercial - Additions Alterations	BLD-AAC-2025-0099	Cell Tower Alteration	08/25/2025	4730 County Home Rd Greenville, NC 27858	Mastec Network Solutions LLC		25,000.00
	BLD-AAC-2025-0101	Cell Tower Alteration	08/25/2025	3842 10Th St E Greenville, NC 27858	Crown Castle		25,000.00
	BLD-AAC-2025-0091	Commercial Additions	08/11/2025	1500 Beatty St A Greenville, NC 27834	American Builders, INC		1,093,600.00
	BLD-AAC-2025-0093	Commercial Additions	08/13/2025	1929 Memorial Dr N Greenville, NC 27834	P. West Company, Inc. DBA Custom Building Company		1,944,743.00
	BLD-AAC-2025-0087	Commercial Alterations	08/01/2025	1432 Fire Tower Rd E Greenville, NC 27858	P. West Company, Inc. DBA Custom Building Company		74,067.00
	BLD-AAC-2025-0056	Commercial Alterations	08/01/2025	114 11Th St E Greenville, NC 27858	Unshakable Builders, Inc		1,050,000.00
	BLD-AAC-2025-0086	Commercial Alterations	08/04/2025	530 Se Greenville Blvd A Greenville, NC 27858	Dillard Wallace Construction		135,000.00
	BLD-AAC-2025-0094	Commercial Alterations	08/13/2025	5900 Martin Luther King Jr Hwy Building 1 Unincorporated, NC 27834	BE&K Building Group		3,311,864.00
	BLD-AAC-2025-0100	Commercial Alterations	08/18/2025	850 Wh Smith Blvd Greenville, NC 27834	American Builders, INC		15,719.00
	BLD-AAC-2025-0096	Commercial Alterations	08/19/2025	801 Thomas Langston Rd Unit 110 Greenville, NC 28590	John Gilbert & Associates, LLC		1,855,725.00

# PERMITS ISSUED BY PERMIT TYPE (08/01/2025 TO 08/31/2025)

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
	BLD-AAC-2025-0102	Commercial Alterations	08/20/2025	125 Oakmont Dr B Greenville, NC 27858	Longs Services LLC		262,500.00
	BLD-AAC-2025-0108	Multi-family Alterations	08/21/2025	126 Oakmont Dr 32 Greenville, NC 27858	Feazel Roofing		423,225.00
	BLD-AAC-2025-0071	Roofing	08/01/2025	3103 Landmark St Greenville, NC 27834	Service Roofing & Sheet Metal Co.		1,150,500.00
	BLD-AAC-2025-0095	Roofing	08/08/2025	2253 Stantonburg Rd Greenville, NC 27834	Service Roofing & Sheet Metal Co.		750,000.00
TOTAL VALUATION FOR BUILDING COMMERCIAL - ADDITIONS ALTERATIONS:							12,116,943.00
TOTAL PERMITS FOR BUILDING COMMERCIAL - ADDITIONS ALTERATIONS:							14
Building Residential	BLD-RES-2025-0335	Single-family	08/08/2025	308 Donald Dr Greenville, NC 28590	Bill Clark Homes		405,400.00
	BLD-RES-2025-0345	Single-family	08/13/2025	701 Remington Dr Greenville, NC 27858	Dillard Wallace Construction		1,188,414.00
	BLD-RES-2025-0334	Single-family	08/19/2025	3102 Ashland Park Greenville, NC 27834	East Construction Inc.		1,800,000.00
	BLD-RES-2025-0351	Single-family	08/19/2025	1005 Finn Ct Greenville, NC 27834	Southern Development Group Inc.		230,000.00
	BLD-RES-2025-0349	Single-family	08/20/2025	600 Megan Dr Greenville, NC 27834	Southern Development Group Inc.		248,600.00
	BLD-RES-2025-0354	Single-family	08/26/2025	2100 Rhinestone Dr Greenville, NC 28590	Bill Clark Homes		228,700.00
	BLD-RES-2025-0365	Single-family	08/26/2025	1528 Stone Wood Dr Greenville, NC 28590	D.R. Horton Inc.		304,200.00
	BLD-RES-2025-0366	Single-family	08/26/2025	620 Southbridge Ct Greenville, NC 28590	Kuhn Homes, LLC		391,400.00
	BLD-RES-2025-0376	Single-family	08/27/2025	2324 Rhinestone Dr Greenville, NC 28590	Bill Clark Homes		249,800.00
	BLD-RES-2025-0380	Single-family	08/28/2025	3209 Honeysuckle Dr Greenville, NC 28590	Bill Clark Homes		320,000.00
	BLD-RES-2025-0375	Single-family	08/29/2025	2340 Rhinestone Dr Greenville, NC 28590	Bill Clark Homes		250,900.00
	BLD-RES-2025-0336	Storage/Accessory Structure	08/07/2025	308 Donald Dr Greenville, NC 28590	Bill Clark Homes		36,000.00

# PERMITS ISSUED BY PERMIT TYPE (08/01/2025 TO 08/31/2025)

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
	BLD-RES-2025-0346	Storage/Accessory Structure	08/13/2025	4405 Spring Pines Rd Greenville, NC 28590		Louis C Langley	45,000.00
	BLD-RES-2025-0353	Storage/Accessory Structure	08/19/2025	201 Donald Dr Greenville, NC 28590	Bill Clark Homes		16,000.00
	BLD-RES-2025-0333	Swimming Pools	08/05/2025	500 Winstead Rd Greenville, NC 27834	POOL PROS OF GREENVILLE, LLC		63,000.00
	BLD-RES-2025-0350	Swimming Pools	08/19/2025	2409 Landru Ct Greenville, NC 28590	Elite Pools Spas @ Hardscapes, Inc		77,847.00
	BLD-RES-2025-0368	Swimming Pools	08/25/2025	941 Van-Gert Dr Greenville, NC 28590	Port Bath Builders II LLC		120,290.53
	BLD-RES-2025-0312	Townhome (2 Units)	08/01/2025	801 Sarah Rebecca Dr A Greenville, NC 27834			230,000.00
	BLD-RES-2025-0337	Townhome (2 Units)	08/08/2025	2000 Dartford Dr A Greenville, NC 27834	A Elks Construction, Inc.		270,500.00
	BLD-RES-2025-0338	Townhome (2 Units)	08/08/2025	2000 Dartford Dr B Greenville, NC 27834	A Elks Construction, Inc.		270,500.00
	BLD-RES-2025-0340	Townhome (2 Units)	08/08/2025	2017 Dartford Dr B Greenville, NC 27834	A Elks Construction, Inc.		273,000.00
	BLD-RES-2025-0339	Townhome (2 Units)	08/08/2025	2017 Dartford Dr A Greenville, NC 27834	A Elks Construction, Inc.		273,000.00
	BLD RES 2025 0342	Townhome (2 Units)	08/13/2025	2432 Brookville Dr B Greenville, NC 27834	WJH LLC: Century Complete		199,000.00
	BLD-RES-2025-0341	Townhome (2 Units)	08/13/2025	2432 Brookville Dr A Greenville, NC 27834	WJH LLC: Century Complete		199,000.00
	BLD-RES-2025-0343	Townhome (2 Units)	08/14/2025	2436 Brookville Dr A Greenville, NC 27834	WJH LLC: Century Complete		199,000.00
	BLD-RES-2025-0344	Townhome (2 Units)	08/14/2025	2436 Brookville Dr B Greenville, NC 27834	WJH LLC: Century Complete		199,000.00
	BLD-RES-2025-0329	Townhome (2 Units)	08/15/2025	704 Abigail Taylor Dr A Greenville, NC 27834	Winterville Construction LLC		180,000.00
	BLD-RES-2025-0330	Townhome (2 Units)	08/15/2025	704 Abigail Taylor Dr B Greenville, NC 27834	Winterville Construction LLC		180,000.00
	BLD-RES-2025-0331	Townhome (2 Units)	08/18/2025	625 Abigail Taylor Dr A Greenville, NC 27834	Winterville Construction LLC		180,000.00

# PERMITS ISSUED BY PERMIT TYPE (08/01/2025 TO 08/31/2025)

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
	BLD-RES-2025-0332	Townhome (2 Units)	08/19/2025	625 Abigail Taylor Dr B Greenville, NC 27834	Winterville Construction LLC		180,000.00
	BLD-RES-2025-0355	Townhome (3 or More Units)	08/19/2025	101 Provence Way A Greenville, NC 27858	Bill Clark Homes		280,800.00
	BLD-RES-2025-0356	Townhome (3 or More Units)	08/19/2025	101 Provence Way B Greenville, NC 27858	Bill Clark Homes		273,000.00
	BLD-RES-2025-0357	Townhome (3 or More Units)	08/19/2025	101 Provence Way C Greenville, NC 27858	Bill Clark Homes		259,000.00
	BLD-RES-2025-0358	Townhome (3 or More Units)	08/19/2025	101 Provence Way D Greenville, NC 27858	Bill Clark Homes		273,000.00
	BLD-RES-2025-0359	Townhome (3 or More Units)	08/21/2025	101 Provence Way E Greenville, NC 27858	Bill Clark Homes		280,800.00
	BLD-RES-2025-0360	Townhome (3 or More Units)	08/22/2025	1905 Newbury Way A Greenville, NC 27834	A Elks Construction, Inc.		213,700.00
	BLD-RES-2025-0361	Townhome (3 or More Units)	08/22/2025	1905 Newbury Way B Greenville, NC 27834	A Elks Construction, Inc.		213,700.00
	BLD-RES-2025-0362	Townhome (3 or More Units)	08/22/2025	1905 Newbury Way C Greenville, NC 27834	A Elks Construction, Inc.		213,700.00
	BLD-RES-2025-0363	Townhome (3 or More Units)	08/22/2025	1905 Newbury Way D Greenville, NC 27834	A Elks Construction, Inc.		213,700.00
	BLD-RES-2025-0364	Townhome (3 or More Units)	08/22/2025	1905 Newbury Way E Greenville, NC 27834	A Elks Construction, Inc.		213,700.00
	BLD-RES-2025-0369	Townhome (3 or More Units)	08/29/2025	3404 Sunstone Way 1 Winterville, NC 28590	D.R. Horton Inc.		175,000.00
	BLD-RES-2025-0370	Townhome (3 or More Units)	08/29/2025	3404 Sunstone Way 2 Greenville, NC 28590	D.R. Horton Inc.		173,400.00
	BLD-RES-2025-0373	Townhome (3 or More Units)	08/29/2025	3404 Sunstone Way 5 Winterville, NC 28590	D.R. Horton Inc.		175,000.00
	BLD-RES-2025-0371	Townhome (3 or More Units)	08/29/2025	3404 Sunstone Way 3 Winterville, NC 28590	D.R. Horton Inc.		175,000.00
TOTAL VALUATION FOR BUILDING RESIDENTIAL:							11,942,051.53
TOTAL PERMITS FOR BUILDING RESIDENTIAL:							44
Building Residential - Additions Alterations	BLD-AAR-2025-0142	Residential Additions	08/07/2025	1009 Van Gert Dr Greenville, NC 28590	Highland Custom Builders Inc		20,000.00



# **PERMITS ISSUED BY PERMIT TYPE (08/01/2025 TO 08/31/2025)**

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
	BLD-AAR-2025-0189	Residential Additions	08/18/2025	3252 Ridgeland Dr Greenville, NC 28590		Elia Kencana	1,000.00
	BLD-AAR-2025-0160	Residential Additions	08/19/2025	119 Bishop Dr Unincorporated, NC 28590	PrecisionWise, LLC		73,876.00
	BLD-AAR-2025-0167	Residential Alterations	08/04/2025	4136 Killarney Dr Greenville, NC 28590	H Brother's Construction		28,305.00
	BLD-AAR-2025-0177	Residential Alterations	08/05/2025	1117 Josh Ct Greenville, NC 27834	SRH CONSTRUCTION		149,850.00
	BLD-AAR-2025-0173	Residential Alterations	08/07/2025	4408 Oaksong Dr 29 Greenville, NC 27834	Tozer Builders, Inc.		80,000.00
	BLD-AAR-2025-0153	Residential Alterations	08/11/2025	1104 Rock Spring Rd E Greenville, NC 27858			268,800.00
	BLD-AAR-2025-0184	Residential Alterations	08/14/2025	223 Country Club Dr Greenville, NC 27834		Liz Wilson	300,000.00
	BLD-AAR-2025-0182	Residential Alterations	08/14/2025	2724 Royal Dr Unincorporated, NC 28590			235,050.00
	BLD-AAR-2025-0191	Residential Alterations	08/19/2025	315 Southberry Wd Greenville, NC 27834	Carolina Trophy Roofs		159,300.00
	BLD-AAR-2025-0192	Residential Alterations	08/19/2025	1501 Muirfield Dr Greenville, NC 27858	Justice Home Improvements, Inc.		90,000.00
	BLD-AAR-2025-0193	Residential Alterations	08/19/2025	2405 Harness Ct Greenville, NC 27858	Justice Home Improvements, Inc.		107,175.00
	BLD-AAR-2025-0194	Residential Alterations	08/19/2025	3305 Cadenza St Greenville, NC 27858	Justice Home Improvements, Inc.		126,375.00
	BLD-AAR-2025-0195	Residential Alterations	08/19/2025	235 Leon Dr Unincorporated, NC 27858			171,000.00
	BLD-AAR-2025-0186	Residential Alterations	08/19/2025	500 Eastview Dr Greenville, NC 27834			7,200.00
	BLD-AAR-2025-0190	Residential Alterations	08/20/2025	2507 Madison Cir Greenville, NC 27858	JOE MCMILLAN BUILDERS, LLC, JOE		90,000.00
	BLD-AAR-2025-0185	Residential Alterations	08/21/2025	916 Hooker Rd Greenville, NC 27834	The Remodeling Company LLC		83,400.00
	BLD-AAR-2025-0199	Residential Alterations	08/25/2025	605 Roosevelt Ave Greenville, NC 27834			90,000.00
	BLD-AAR-2025-0200	Residential Alterations	08/25/2025	100 Lancelot Dr Unincorporated, NC 27858	American Builders Inc.		107,325.00

**PERMITS ISSUED BY PERMIT TYPE (08/01/2025 TO 08/31/2025)**

Permit Type	Permit Number	Work Class	Issue Date	Address	Contractor	Owner	Value
	BLD-AAR-2025-0202	Residential Alterations	08/27/2025	1209 Fleming St Greenville, NC 27834		Vicente B Zavala	107,550.00
	BLD-AAR-2025-0203	Residential Alterations	08/28/2025	1911 Arlington Park Dr Greenville, NC 27858	24 Restore LLC		115,515.44
	BLD-AAR-2025-0178	Roofing	08/05/2025	2904 Jefferson Dr Greenville, NC 27858	Doublegate Properties LLC		120,000.00
	BLD-AAR-2025-0187	Solar Panels	08/21/2025	2320 Saddleback Dr 29A Greenville, NC 28590			96,150.00
	BLD-AAR-2025-0176	Solar Panels	08/22/2025	607 Kensington Dr Greenville, NC 27858	NC Solar Now, Inc.		32,925.00
<b>TOTAL VALUATION FOR BUILDING RESIDENTIAL - ADDITIONS ALTERATIONS:</b>							<b>2,660,796.44</b>
<b>TOTAL PERMITS FOR BUILDING RESIDENTIAL - ADDITIONS ALTERATIONS:</b>							<b>24</b>
<b>GRAND TOTAL OF VALUATION OF ISSUED PERMITS:</b>							<b>30,159,165.97</b>
<b>GRAND TOTAL OF ISSUED PERMITS:</b>							<b>86</b>