

COMMUNITY APPEARANCE COMMISSION MINUTES

October 30, 2012
Greenville, NC

The Community Appearance Commission met on the above date at 11:30 a.m. in Meeting Room A of Sheppard Memorial Library City Hall located at 530 Evans Street.

Community Appearance Commission Members Present:

Mark Abboud,	J. Scott Johnson
Myron Caspar	Diane Kulik
Brenda Diggs, Vice Chair	Bill Whisnant, Chair

Community Appearance Commission Members Absent:

Perry Kachroo	Joanne Robertson	Fred Wright
---------------	------------------	-------------

Staff Present: Sandy Gale Edmundson, Secretary and Wayne Harrison, Planner II

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

2012 – 2013 Community Appearance Commission Work Program

Mandatory Elements

1. Community Appearance Awards
2. Neighborhood Grants Program
3. CAC Annual Report to City Council
4. Adopt-A-Street

Continuing Elements

1. Eye-Sore Challenge
2. Community Tree Day

Additional Elements

1. Residential fence ordinance
2. CAC Awards Signage and Publicity
3. Maintenance of Street Rights-of-Way Areas
4. Mandatory HOA Provision in Subdivision Ordinance

5. Non-Code Compliant Signage on Street Rights-of-Way
6. Updating of CAC Bylaws and Member Handbook

Work Program Development Steps

1. Identify all elements and assign each to one of the above categories.
2. Assign priorities, as appropriate, to elements within each category.
3. Decide what organizational structure (entire CAC, committees, sub-committees, project chairs, etc.) is the most appropriate to implement Work Program.
4. Decide how/when items are to come before Commission for discussion and action.

Commission Discussion

Ms. Diggs: Cleanup needs to occur after accidents. Landscaping debris should not be blown into streets.

Ms. Kulik: Cheryl Tafoya of Public Works should be invited to be a guest speaker at the Commission meeting.

Mr. Johnson: Are we as a Commission problem specific and scenario driven? Time needs to be spent on the overall problem.

Mr. Abboud: Ms. Diggs keeps trying to improve the appearance in her community.

Mr. Caspar: Appearance regulations should be specific versus general. If a place looks bad, it should be a concern of the Commission. Do we have anything the Commission can address? In the Tar River/University Neighborhood, you can tell who rents and who owns.

Ms. Diggs: What does appearance mean?

Mr. Harrison: Building Inspections or Code Enforcement should step in when in violation.

Mr. Whisnant: The attorney may be needed in some of these cases.

Mr. Johnson: Bring it up and then put it on next month's agenda, so we can put closure on these items.

Mr. Caspar: Awards have a positive impact that could include rental properties.

Mr. Johnson: Treatment of rental property should be considered. Growing communities the way you want them to grow.

Mr. Harrison: A phone call is made at least once a week on City's regulations regarding fencing.

Mr. Whisnant: The design element is an important aspect.

Mr. Johnson: There could be regulations for newer development versus those already in existence.

Ms. Diggs: What is the Community Appearance Commission's responsibility?

Mr. Johnson: The Commission needs to run work by City Council.

Mr. Whisnant: Work should be consistent with Staff's view.

Mr. Harrison: What rules are already on the books?

Mr. Caspar: There needs to be follow up on grant awardees for the Neighborhood Improvement Grant. The Community Appearance Commission gives out grants, but we don't write grant proposals. Informing the public of these grants needs to appear on the internet or on our website.

The Commission agreed that Seth Laughlin needs to be at the November Community Appearance Commission meeting.

The Commission needs to know the date of the City Council meeting that their Annual Report is supposed to be shared.

Ms. Diggs: Does the Commission want to have subcommittees?

Mr. Whisnant: The Commission should decide what works best.

Mr. Abboud: Work as an entire Commission and if need be break off and come back with relevant points.

Respectfully submitted,

Wayne Harrison
Planner