

Agenda



Basic Motions

Motion
Calls for Action
Debatable
Simple Majority

Motion to Amend
Changes Original
Debatable
Simple Majority

Other Motions

Table
Postpone Vote
No Discussion
Simple Majority

Close Debate
End Debate & Vote
No Discussion
2/3 Majority

Reconsider
Change Prior Decision
Voted in Majority
Within One Meeting
Debatable
2/3 Majority

Recess
Take a Short Break
No Discussion
Simple Majority

Consensus Process
If 1-Vote Majority
Debatable
3 Votes to Pass

Adjourn
End the Meeting
No Discussion
Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4th would be out of order). Most recent motion is considered first.

☐ Convene meeting + Reminder: Turn off Cell Phone

I. Roll Call/Quorum _____ Board Members (quorum = 7)

II. Pledge of Allegiance

III. Additions/Deletions/Approval of Agenda

IV. Approval of Minutes (see Attachment A)

V. Member Announcements

VI. Public Comment Period

VII. Advisor (Non-Voting) Reports

VIII. Old Business

a. Distribution of Bike Maps (Lynn Raynor)

IX. New Business

a. Subcommittee Reports

i. Education/Encouragement – Bike Month

ii. Engineering – Sidewalk Construction Ordinance

b. Evans Street/Old Tar Road Widening Project – Jeff Cabaniss

c. Greenway Prioritization

d. South Tar River Greenway Phase 3 public meeting report

X. Department Reports

a. Public Works

b. Recreation and Parks

XI. Adjourn

Next Meeting: May 1, 2013

Items for Future Consideration

Board Members

Chair

1. Brian Glover

Chair-elect

2. Harry Stubbs
3. Patrick Harris
4. Derek Swart
5. Henry H. Robbins
6. Katy Kavanagh
7. John Kenney
8. Robin Little
9. Gunnar Swanson
10. Liz Brown-Pickren
11. Robert Turner
12. Titus Yancey

Advisors (non-voting)

Herb Garrison (ECU)
Jennifer Smith (VMC)
James Rhodes (Pitt County)

Ex-officio

Gary Fenton (Rec & Parks)
Kevin Mulligan (Public Works)

Staff Liaison

Mark Gillespie (Rec & Parks)
Lynn Raynor (Public Works)

Engineering Subcommittee

Gunnar Swanson
Harry Stubbs
Pat Harris

Education/Encouragement Subcommittee

Liz Brown-Pickren
Rob Turner
Katy Kavanagh

Enforcement Subcommittee

John Kenney
Robin Little
Derek Swart

Evaluation Subcommittee

Brian Glover
Henry Robbins

Greenville Bicycle and Pedestrian Commission Mission:

The Greenville Bicycle and Pedestrian Commission is hereby created for the primary purpose of advancing Greenville as a bicycle and pedestrian friendly community and for encouraging bicycling and walking among its citizens and visitors. The Commission will also provide advice and recommendations to the Greenville City Council on questions related to bicycle and pedestrian issues.

Greenville Bicycle and Pedestrian Commission Purpose:

- To study and promote the integration of bicycling and walking in City policies and practices;
- To study proposed changes in laws, regulations, and codes concerning bicycle riders, pedestrians, users of personal mobility devices, and related stakeholders and to advise the City Council;
- To educate and inform the public and local officials on bicycle and pedestrian issues;
- To facilitate citizen participation in matters involving bicycle and pedestrian questions;
- To serve as an advisory and discussion board for new bicycle lanes, sidewalks, trails, and routes proposed by City staff and other groups.

ATTACHMENT A

(March 6, 2013 Minutes)

Action: For your review and approval.



City of Greenville
Bicycle and Pedestrian Commission
Summary Minutes
Wednesday, March 6, 2013 @ 6:00PM
City Hall – City Council Chambers
200 West Fifth Street

BOARD MEMBERS PRESENT:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Brian Glover, Chair | <input checked="" type="checkbox"/> Harry Stubbs | <input type="checkbox"/> Titus Yancey |
| <input type="checkbox"/> Henry H. Robbins | <input type="checkbox"/> Derek Swart | <input checked="" type="checkbox"/> Patrick Harris |
| <input checked="" type="checkbox"/> John Kenney | <input checked="" type="checkbox"/> Gunnar Swanson | <input checked="" type="checkbox"/> Liz Brown-Pickren |
| <input checked="" type="checkbox"/> Katy Kavanagh | <input type="checkbox"/> Robin Little | <input checked="" type="checkbox"/> Robert Turner |

ADVISORS PRESENT:

- | | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> Herb Garrison | <input checked="" type="checkbox"/> Jennifer Smith | <input type="checkbox"/> James Rhodes |
| <input checked="" type="checkbox"/> Eric Gooby | | |

EX-OFFICIO PRESENT:

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Gary Fenton | <input type="checkbox"/> Scott Godefroy |
|--------------------------------------|---|

STAFF LIAISONS

- | | |
|--|---|
| <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Lynn Raynor |
|--|---|

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting was opened at 6:00pm and the following items were discussed.
Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Agenda

Motion made to accept the agenda as presented.

Motion: Gunnar Swanson

Second: John Kenney

Motion carried unanimously.

IV. Approval of Minutes

Motion made to approve the February 6, 2013 minutes as amended.

Motion: Gunnar Swanson

Second: Harry Stubbs

Motion carried unanimously.

V. Member Announcements

A. EC Velo Club riding nights will start next week.

B. ECU Master Plan Bike Committee is meeting 3/22/2013 at 12:30pm on ECU Campus. This is not an open meeting.

VI. Public Comment Period

None



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VII. Advisor (Non-voting) Reports

- A. Jennifer Smith (Vidant Medical Center/East Carolina Injury Prevention) – Would need to know timing of the opening of the greenway to make sure there is full support for JH Rose High School. Ped heads are included in part of the plan for Evans St and Arlington Blvd. Survey last spring produced over 100 pedestrians walking to school.
- B. Eric Gooby (Pitt County Planning Department) – No report.

VIII. Old Business

- A. Evans Street/Old Tar Road Recommendation to NCDOT - Engineering Subcommittee
Motion to table.
Motion: Liz Brown-Pickren
Second: Harry Stubbs
- B. Bike Map Presentation
Large bike map presented for all Commissioners review. Maps are in Mendenhall Student Center and kiosks, being distributed at bike shops, Public Works, Public Transportation and Recreation and Parks.

IX. NEW BUSINESS

- A. Subcommittee Reports
 - 1. Education/Encouragement – National Bike Month, BAPC Website
 - a. Met last Wednesday and spoke about Bike Day at River Jam and Banner, logo and flyers for upcoming events. Get minutes from Liz if possible. Event is 04/20 if anyone wants to help. BAPC time is from 3-6pm, event goes on until 9pm.
 - b. Presented a BAPC logo created by Katy Kavanagh. Motion made to approve the logo as presented.
Motion: Liz Brown-Pickren
Second: Harry Stubbs

Motion amended to adopt logo pending approval of City Attorney.
Motion: Liz Brown-Pickren
Second: Harry Stubbs
 - c. Katy Kavanagh created a website for ideas for the City BAPC website.
 - 2. Enforcement – Meetings with Greenville Police Department
Enforcement Subcommittee did not meet.

X. EVANS STREET – 10th Street to Greenville Blvd.

Robert Turner read a statement prepared about why he wanted to join the Bicycle and Pedestrian Commission. Provided a proposal for Evans St and discussion ensued. His request is in the Bike Master Plan and it is a state road and NCDOT would need to be involved and notified of the urgency.



City of Greenville
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XI. DEPARTMENT REPORTS

A. Public Works

1. Charles Blvd Sidewalk Project – Supposed to receive signed contracts today – construction may start within the next three weeks. Will go from Red Banks Rd to Hyde Park. This is about a 4 month project.
2. Green Mill Run Greenway – will take another few months before easement acquisitions can be acquired.
3. South Tar River Greenway – Phase III – Public Input Meeting (open workshop) regarding the 33% alignment, meeting is on 3/14/2013 at 4:30-7:00pm at the Eppes Recreation Center at Thomas Foreman Park.
4. Discussion regarding better communication between Community Development and the BAPC regarding projects that include bike lanes and projects.

B. Recreation and Parks

1. Bike maps are at all recreations centers, including River Park North.
2. Etiquette signs are next on the project list, there are five to put up. Having five additional signs made so there are signs on both sides. Will probably go up in the next 1-2 weeks.

XII. ADJOURN

Motion made to adjourn.

Motion: John Kenney

Second: Liz Brown-Pickren

Motion carried unanimously.

Having no further business, the meeting adjourned at 6:50PM.

Respectfully submitted,

Laura J. Davenport
Administrative Secretary
Recreation and Parks Department