

Agenda



Basic Motions

Motion
Calls for Action
Debatable
Simple Majority

Motion to Amend
Changes Original
Debatable
Simple Majority

Other Motions

Table
Postpone Vote
No Discussion
Simple Majority

Close Debate
End Debate & Vote
No Discussion
2/3 Majority

Reconsider
Change Prior Decision
Voted in Majority
Within One Meeting
Debatable
2/3 Majority

Recess
Take a Short Break
No Discussion
Simple Majority

Consensus Process
If 1-Vote Majority
Debatable
3 Votes to Pass

Adjourn
End the Meeting
No Discussion
Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4th would be out of order). Most recent motion is considered first.

- ☐ Convene meeting + Reminder: Turn off Cell Phones
 - I. Roll Call/Quorum _____ Board Members (quorum = 7)
 - II. Pledge of Allegiance
 - III. Additions/Deletions/Approval of Agenda
 - IV. Approval of Minutes (see Attachment A)
 - V. Member Announcements
 - VI. Public Comment Period
 - VII. Advisor (Non-Voting) Reports
 - VIII. Old Business - None
 - IX. New Business
 - a. Subcommittee Reports
 - i. Education/Encouragement – Bike Month
 - ii. Engineering – 4/24 meeting on Sidewalk Construction Ordinance (draft resolution?)
 - iii. Evaluation – Greenway Prioritization
 - b. Bank Policies for drive-up bicycle service
 - c. Good Roads Initiative – Bike/Ped Priorities List
 - X. Department Reports
 - a. Public Works
 - b. Recreation and Parks
 - XI. Adjourn
Next Meeting: August 7, 2013

Items for Future Consideration

Board Members

Chair

1. Brian Glover

Chair-elect

2. Harry Stubbs
3. Patrick Harris
4. Derek Swart
5. Henry H. Robbins
6. Katy Kavanagh
7. John Kenney
8. Robin Little
9. Gunnar Swanson
10. Liz Brown-Pickren
11. Robert Turner
12. Titus Yancey

Advisors (non-voting)

Herb Garrison (ECU)
Jennifer Smith (VMC)
James Rhodes (Pitt County)

Ex-officio

Gary Fenton (Rec & Parks)
Kevin Mulligan (Public Works)

Staff Liaison

Mark Gillespie (Rec & Parks)
Lynn Raynor (Public Works)

Engineering Subcommittee

Gunnar Swanson
Harry Stubbs
Pat Harris

Education/Encouragement Subcommittee

Liz Brown-Pickren
Rob Turner
Katy Kavanagh

Enforcement Subcommittee

John Kenney
Robin Little
Derek Swart

Evaluation Subcommittee

Brian Glover
Henry Robbins

Greenville Bicycle and Pedestrian Commission Mission:

The Greenville Bicycle and Pedestrian Commission is hereby created for the primary purpose of advancing Greenville as a bicycle and pedestrian friendly community and for encouraging bicycling and walking among its citizens and visitors. The Commission will also provide advice and recommendations to the Greenville City Council on questions related to bicycle and pedestrian issues.

Greenville Bicycle and Pedestrian Commission Purpose:

- To study and promote the integration of bicycling and walking in City policies and practices;
- To study proposed changes in laws, regulations, and codes concerning bicycle riders, pedestrians, users of personal mobility devices, and related stakeholders and to advise the City Council;
- To educate and inform the public and local officials on bicycle and pedestrian issues;
- To facilitate citizen participation in matters involving bicycle and pedestrian questions;
- To serve as an advisory and discussion board for new bicycle lanes, sidewalks, trails, and routes proposed by City staff and other groups.

ATTACHMENT A

(April 3, 2013 Minutes)

Action: For your review and approval.



City of Greenville
Bicycle and Pedestrian Commission
Summary Minutes
Wednesday, April 3, 2013 @ 6:00PM
City Hall – City Council Chambers
200 West Fifth Street

BOARD MEMBERS PRESENT:

- | | | |
|---------------------------------------------------------|----------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Brian Glover, Chair | <input checked="" type="checkbox"/> Harry Stubbs | <input type="checkbox"/> Titus Yancey |
| <input checked="" type="checkbox"/> Henry H. Robbins | <input checked="" type="checkbox"/> Derek Swart | <input checked="" type="checkbox"/> Patrick Harris |
| <input checked="" type="checkbox"/> John Kenney | <input checked="" type="checkbox"/> Gunnar Swanson | <input type="checkbox"/> Liz Brown-Pickren |
| <input type="checkbox"/> Katy Kavanagh | <input checked="" type="checkbox"/> Robin Little | <input checked="" type="checkbox"/> Robert Turner |

ADVISORS PRESENT:

- | | | |
|----------------------------------------|----------------------------------------------------|-------------------------------------|
| <input type="checkbox"/> Herb Garrison | <input checked="" type="checkbox"/> Jennifer Smith | <input type="checkbox"/> Eric Gooby |
|----------------------------------------|----------------------------------------------------|-------------------------------------|

EX-OFFICIO PRESENT:

- | | |
|--------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Gary Fenton | <input type="checkbox"/> Scott Godefroy |
|--------------------------------------|-----------------------------------------|

STAFF LIAISONS

- | | |
|----------------------------------------------------|-------------------------------------------------|
| <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Lynn Raynor |
|----------------------------------------------------|-------------------------------------------------|

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting was opened at 6:00pm and the following items were discussed.
Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Agenda

Motion made to remove Jeff Cabaniss from tonight's agenda and table until the June meeting and approve the April 3, 2013 agenda as amended.

Motion: John Kenney
Second: Patrick Harris
Motion carried unanimously.

IV. Approval of Minutes

Motion made to approve the March 6, 2013 minutes as presented.

Motion: Harry Stubbs
Second: Robert Turner
Motion carried unanimously.

V. Member Announcements

A. Wednesday, 4/10 at ECU – Mendenhall Ctr, Great Rm 2, Public Input Meeting

VI. Public Comment Period

None

VII. Advisor (Non-voting) Reports

A. Jennifer Smith (Vidant Medical Center/East Carolina Injury Prevention)
Bicycle Safety in schools – assisted with 5 schools and 3 more are scheduled.



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VIII. Old Business

A. Distribution of Bike Maps (Lynn Raynor)

Requesting assistance from commission to let us know which entity you can deliver bike maps too. Maps are currently at Public Works. Harry Stubbs will pick up FROGGS, and bike shops, Brian will pick up Pitt County Public Health and Pitt County Visitor Center, and Robert Turner will deliver to Pitt County Medical Society and NCDOT.

Lynn will place info in a spreadsheet and have you sign up and reply to all who can help distribute. Web version is ready to be posted, IT dept has all the files for map. IT needs to know what web pages should have links: BAPC, GRPD, PW/Engineering, Convention and Visitors Bureau, New Residents Page, City's main page on website. Chairman Glover would like to present the bike map to City Council once it is on website. Should be up (depending on IT workload) on website in one week!

IX. NEW BUSINESS

A. Subcommittee Reports

1. Education/Encouragement – National Bike Month

- a. Met last night (Tuesday) and will piggy back a bike day on River Jam on 4/20 and activities will be from 3-6PM. Need volunteers (approximately 15) for 2 hour shifts that would overlap. Katy will coordinate volunteers, Liz coordinating bike events (dozens of ideas to wean down to 6). Location of event is on a decline (ground) so concerned about safety; there is a site closer to the amphitheater that could be used. Have a final meeting on Thurs, 4/11 (would like Brian to be there) to finalize everything at 6pm in Sheppard Library Meeting room. Like to get those who will volunteer at their meeting. Looking for prizes and things to give away. Harry will ask for goodies from Bike Shops, logo was disapproved by the CA so there will not be a logo. Will try to get up with some at the PD to have them there. Hope after the mtg others can leave their name with times they can volunteer. Need to finalize ideas.

2. Engineering – Harry Stubbs

- a. Did not meet b/c of misunderstanding in schedule. Planning to discuss how to move forward to update building ordinances to help make sure new construction on existing roads that those properties get sidewalks.

B. Evans Street/Old Tar Road Widening Project (Jeff Cabaniss)

Tabled until the June meeting.

C. Greenway Prioritization

Jo Pinrose and Darryl Vreeland working together and have 2-3 public input meetings. Possibility of a survey monkey survey. Jo and Darryl need to be in touch with Evaluation Sub-committee (Henry Robbins and Brian Glover) to start the planning process of prioritization and public meetings.



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- D. South Tar Greenway Phase 3 - Public Input Meeting Report
Productive meeting with 42 citizens attending, majority of feedback was positive and looking forward to project with respect to comments about design, centered around access points, as well as safety of greenway (lighting), subsequently talked with PD and IT to incorporate future video surveillance, and the Chief is interested in that being a part of the greenway. Looking to provide trail heads as well, at the old 3rd Street School (Contentnea Street). Preliminary cost estimates are well above what is allocated for the project; may have to phase the project.

X. DEPARTMENT REPORTS

A. Public Works

1. Green Mill Run Greenway – project is still in right of way acquisition phase, ongoing for probably another couple of months
2. Charles Blvd Sidewalk – have signed contracts and Carolina Earthmovers will be starting construction this coming Monday, 4/8.
3. Evans Street Gateway – is being revisited with internal discussion and may be some changes in the plan.
4. First Street Improvements – striping improvements, marry with resurfacing contract.
5. Traffic Division has been tasked with doing a parking study in the University Neighborhood Revitalization Program, first section of the South Tar Greenway does ride through that neighborhood. Will need to consider bike accommodations of that part of the neighborhood.

B. Recreation and Parks

1. GUC is doing work on primary sewer lines near Greensprings and Green Mill Run Greenway.
2. Having conversations with Progress Energy and they will be improving power lines and this runs through River Park North. Will have some tree removal around the end of April. In the fall will start replacing existing towers with new towers and will be using existing right of way now. Trails will be closed off and on due to construction.
3. Etiquette signs hope to go up soon.
4. Robin Little asked about getting the Police Department added to the agenda on a monthly basis with some of their projects. Lynn Raynor will check into this. Enforcement Sub-committee task.

XI. ADJOURN

Motion made to adjourn.

Motion: John Kenney

Second: Robin Little

Motion carried unanimously.

Having no further business, the meeting adjourned at 6:56 PM.



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Respectfully submitted,

Laura J. Davenport

Laura J. Davenport
Administrative Secretary
Recreation and Parks Department