

Agenda



Basic Motions

Motion
Calls for Action
Debatable
Simple Majority

Motion to Amend
Changes Original
Debatable
Simple Majority

Other Motions

Table
Postpone Vote
No Discussion
Simple Majority

Close Debate
End Debate & Vote
No Discussion
2/3 Majority

Reconsider
Change Prior Decision
Voted in Majority
Within One Meeting
Debatable
2/3 Majority

Recess
Take a Short Break
No Discussion
Simple Majority

Consensus Process
If 1-Vote Majority
Debatable
3 Votes to Pass

Adjourn
End the Meeting
No Discussion
Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4th would be out of order). Most recent motion is considered first.

- ☐ Convene meeting + Reminder: Turn off Cell Phones
 - I. Roll Call/Quorum _____ Board Members (quorum = 7)
 - II. Pledge of Allegiance
 - III. Additions/Deletions/Approval of Agenda
 - IV. Approval of Minutes (see Attachment A)
 - V. Member Announcements
 - VI. Public Comment Period
 - VII. Advisor (Non-Voting) Reports
 - VIII. Old Business
 - a. Subcommittee Reports
 - i. Education/Encouragement – letter to business re: drive-through windows
 - ii. Engineering – 1) Sidewalk Construction Ordinance for Commercial property; 2) Roadway striping policy
 - iii. Evaluation – 1) September 10-15 bike/ped count; 2) Greenway Priorities survey
 - b. Bicycle Accommodations on Evans Street (Rob Turner)
 - IX. New Business
 - a. 1st Street HC access and Bike Banks
 - b. Bike Maps online
 - X. Department Reports
 - a. Public Works
 - b. Recreation and Parks
 - XI. Adjourn
Next Meeting: September 4, 2013

Items for Future Consideration

Board Members

Chair

1. Brian Glover

Chair-elect

2. Harry Stubbs
3. Patrick Harris
4. Henry H. Robbins
5. Katy Kavanagh
6. John Kenney
7. Robin Little
8. Gunnar Swanson
9. Liz Brown-Pickren
10. Robert Turner
11. Titus Yancey

Advisors (non-voting)

Herb Garrison (ECU)
Jennifer Smith (VMC)
James Rhodes (Pitt County)

Ex-officio

Gary Fenton (Rec & Parks)
Kevin Mulligan (Public Works)

Staff Liaison

Mark Gillespie (Rec & Parks)
Lynn Raynor (Public Works)

Engineering Subcommittee

Gunnar Swanson
Harry Stubbs
Pat Harris

Education/Encouragement Subcommittee

Liz Brown-Pickren
Rob Turner
Katy Kavanagh

Enforcement Subcommittee

John Kenney
Robin Little

Evaluation Subcommittee

Brian Glover
Henry Robbins

Greenville Bicycle and Pedestrian Commission Mission:

The Greenville Bicycle and Pedestrian Commission is hereby created for the primary purpose of advancing Greenville as a bicycle and pedestrian friendly community and for encouraging bicycling and walking among its citizens and visitors. The Commission will also provide advice and recommendations to the Greenville City Council on questions related to bicycle and pedestrian issues.

Greenville Bicycle and Pedestrian Commission Purpose:

- To study and promote the integration of bicycling and walking in City policies and practices;
- To study proposed changes in laws, regulations, and codes concerning bicycle riders, pedestrians, users of personal mobility devices, and related stakeholders and to advise the City Council;
- To educate and inform the public and local officials on bicycle and pedestrian issues;
- To facilitate citizen participation in matters involving bicycle and pedestrian questions;
- To serve as an advisory and discussion board for new bicycle lanes, sidewalks, trails, and routes proposed by City staff and other groups.

ATTACHMENT A

(June 5, 2013 Minutes)

Action: For your review and approval.



City of Greenville
Bicycle and Pedestrian Commission
Summary Minutes
Wednesday, June 5, 2013 @ 6:00PM
City Hall – City Council Chambers
200 West Fifth Street

BOARD MEMBERS PRESENT:

- | | | |
|--|--|---|
| <input type="checkbox"/> Brian Glover, Chair | <input checked="" type="checkbox"/> Harry Stubbs | <input checked="" type="checkbox"/> Patrick Harris |
| <input checked="" type="checkbox"/> Henry H. Robbins | <input checked="" type="checkbox"/> Derek Swart | <input checked="" type="checkbox"/> Liz Brown-Pickren |
| <input checked="" type="checkbox"/> John Kenney | <input checked="" type="checkbox"/> Gunnar Swanson | <input checked="" type="checkbox"/> Robert Turner |
| <input checked="" type="checkbox"/> Katy Kavanagh | <input type="checkbox"/> Robin Little | |

ADVISORS PRESENT:

- | | | |
|--|--|--|
| <input type="checkbox"/> Herb Garrison | <input checked="" type="checkbox"/> Jennifer Smith | <input checked="" type="checkbox"/> Eric Gooby |
|--|--|--|

EX-OFFICIO PRESENT:

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Gary Fenton | <input type="checkbox"/> Kevin Mulligan |
|--------------------------------------|---|

STAFF LIAISONS

- | | |
|--|---|
| <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Lynn Raynor |
|--|---|

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting was opened at 6:00pm and the following items were discussed.
Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Agenda

Motion made to approve the June 5, 2013 agenda as presented.

Motion: John Kenney

Second: Patrick Harris

Motion carried unanimously.

IV. Approval of Minutes

Motion made to approve the April 3, 2013 minutes as presented.

Motion: Liz Brown-Pickren

Second: John Kenney

Motion carried unanimously.

V. Member Announcements

- A. NC Alliance for Help - Senate version of State budget cuts \$1.2 million for Bicycle and Pedestrian infrastructure, which reduces the Federal matching funds of \$4m.

VI. Public Comment Period

None

VII. Advisor (Non-voting) Reports

- A. Jennifer Smith (Vidant Medical Center/East Carolina Injury Prevention)



City of Greenville
Bicycle and Pedestrian Commission
Summary Minutes
Wednesday, June 5, 2013 @ 6:00PM
City Hall – City Council Chambers
200 West Fifth Street

1. House Bill 817 - NC General Assembly Web Page. Would eliminate State funding of Bicycle and Pedestrian projects. See Bill text at <http://www.ncleg.net/Sessions/2013/Bills/House/PDF/H817v6.pdf>
2. Safe Communities Coalition Meeting - two seniors from JH Rose did a 5k Run in the memory of Andrew Molmon, who was killed while riding a skateboard. 5k run raised over \$1000 and proceeds have been donated to East Carolina Injury Prevention to purchase helmets.

VIII. Old Business

- A. Evans Street/Old Tar Road Widening Project
Will contact Jeff Cabaniss for August meeting.

IX. NEW BUSINESS

- A. Subcommittee Reports
 1. Education/Encouragement – National Bike Month
 2. Engineering – Sidewalk Construction Ordinance
 - a. Find out what Wilmington and Charlotte are doing regarding sidewalks in front of commercial property (subcommittee to pursue). This is a gray area that needs to be solidified. NCDOT does not install or maintain sidewalks, all in accordance with the municipality.
 3. Evaluation - Greenway Prioritization
 - a. City is requesting the BAPC to get involved with suggestions and recommendations, developing an updated priority list. Subcommittee is looking at getting in touch with assigned City staff (MPO) to hold public meetings to get comments on this, as well as a possible online survey.
- B. Bank Policies for Drive-Up Bicycle Service
With the Commission encouraging others to use bicycles, banks do not allow drive-up bicycle service. Might possibly get the subcommittee to meet to find out reasons this is happening in the community. Possibly gather statistics.
Education/Encouragement Committee will take on this task.
- C. Good Roads Initiative - Bike/Ped Priorities List
Resurfacing Project - the Commission had put together a priority list of bike lane striping a couple years ago and this new effort was to look at the past priorities and see if they still have the same priority. City staff is developing a 5 year resurfacing plan. Staff recommended that Commission review the plan for the next five (5) years and focus priorities on the resurfacing project list. Discussion ensued. This has been assigned to the Evaluation SubCommittee to review what the City is doing. Engineering Subcommittee will draft a policy regarding overall bicycle striping.

X. DEPARTMENT REPORTS

- A. Public Works



City of Greenville
Bicycle and Pedestrian Commission
Summary Minutes
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1. Green Mill Run Greenway - still in right of way acquisition. Have received most of what's needed to address property owners. Hope to take it to City Council in September or October to approve a bid for construction.
2. South Tar River Greenway - City had requested additional money from the NCDOT to finish the project entirely instead of phasing it, indication from NCDOT that money will be granted so easement acquisition can be obtained. State budget bill discussed earlier in meeting could affect whether matching funds are provided by NCDOT or will fall to the City.
3. Charles Blvd Sidewalk - Project is almost complete.
4. Will request the Greenville Police Department to attend the August meeting, and then routinely on a quarterly basis.
5. Thanked Derek Swart for his service on the Commission.

B. Recreation and Parks

1. Not sure where signage will fall with the new branding efforts by the City.
2. Contact law enforcement if you see someone on the greenway who is not supposed to be on it (i.e. mopeds or motorized vehicles).

XI. ADJOURN

Motion made to adjourn.

Motion: Liz Brown-Pickren

Second: John Kenney

Motion carried unanimously.

Having no further business, the meeting adjourned at 6:41PM.

Respectfully submitted,

Laura J. Davenport

Laura J. Davenport
Administrative Secretary
Recreation and Parks Department