

# Agenda



### Basic Motions

Motion  
*Calls for Action*  
Debatable  
Simple Majority

Motion to Amend  
*Changes Original*  
Debatable  
Simple Majority

### Other Motions

Table  
*Postpone Vote*  
No Discussion  
Simple Majority

Close Debate  
*End Debate & Vote*  
No Discussion  
2/3 Majority

Reconsider  
*Change Prior Decision*  
Voted in Majority  
Within One Meeting  
Debatable  
2/3 Majority

Recess  
*Take a Short Break*  
No Discussion  
Simple Majority

Consensus Process  
*If 1-Vote Majority*  
Debatable  
3 Votes to Pass

Adjourn  
*End the Meeting*  
No Discussion  
Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4<sup>th</sup> would be out of order). Most recent motion is considered first.

- ☐ Convene meeting + Reminder: Turn off Cell Phones
  - I. Roll Call/Quorum \_\_\_\_\_ Board Members (quorum = 7)
  - II. Pledge of Allegiance
  - III. Additions/Deletions/Approval of Agenda
  - IV. Approval of Minutes (see Attachment A)
  - V. Member Announcements
  - VI. Public Comment Period
  - VII. Advisor (Non-Voting) Reports
  - VIII. Old Business
    - a. Subcommittee Reports
      - i. Education/Encouragement – Drive-through window letter follow-up
      - ii. Engineering – Sidewalk Construction Ordinance for Commercial property
      - iii. Evaluation – Bike/ped count results
  - IX. New Business
    - a. Annual Report to City Council
  - X. Department Reports
    - a. Public Works
    - b. Recreation and Parks
  - XI. Adjourn  
Next Meeting: November 6, 2013

### Items for Future Consideration

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## Board Members

**Chair**

1. Brian Glover

**Chair-elect**

2. Harry Stubbs
3. Patrick Harris
4. Henry H. Robbins
5. Katy Kavanagh
6. John Kenney
7. Gunnar Swanson
8. Robert Turner
9. Vacant
10. Vacant
11. Vacant
12. Vacant

**Advisors (non-voting)**

Vacant (ECU)

Jennifer Smith (VMC)

James Rhodes (Pitt County)

**Ex-officio**

Gary Fenton (Rec & Parks)

Kevin Mulligan (Public Works)

**Staff Liaison**

Mark Gillespie (Rec & Parks)

Lynn Raynor (Public Works)

**Engineering Subcommittee**

Gunnar Swanson

Harry Stubbs

Pat Harris

**Education/Encouragement Subcommittee**

Rob Turner

Katy Kavanagh

**Enforcement Subcommittee**

John Kenney

Robin Little

**Evaluation Subcommittee**

Brian Glover

Henry Robbins

**Greenville Bicycle and Pedestrian Commission Mission:**

*The Greenville Bicycle and Pedestrian Commission is hereby created for the primary purpose of advancing Greenville as a bicycle and pedestrian friendly community and for encouraging bicycling and walking among its citizens and visitors. The Commission will also provide advice and recommendations to the Greenville City Council on questions related to bicycle and pedestrian issues.*

**Greenville Bicycle and Pedestrian Commission Purpose:**

- To study and promote the integration of bicycling and walking in City policies and practices;
- To study proposed changes in laws, regulations, and codes concerning bicycle riders, pedestrians, users of personal mobility devices, and related stakeholders and to advise the City Council;
- To educate and inform the public and local officials on bicycle and pedestrian issues;
- To facilitate citizen participation in matters involving bicycle and pedestrian questions;
- To serve as an advisory and discussion board for new bicycle lanes, sidewalks, trails, and routes proposed by City staff and other groups.

# ***ATTACHMENT A***

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***(September 4, 2013 Minutes)***

*Action:* For your review and approval.

# **ATTACHMENT B**

*Action:* For your discussion and adoption.



City of Greenville  
**Bicycle and Pedestrian Commission**  
Summary Minutes  
Wednesday, September 4, 2013 @ 6:00PM  
City Hall – City Council Chambers  
200 West Fifth Street

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**BOARD MEMBERS PRESENT:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Brian Glover, Chair | <input checked="" type="checkbox"/> Harry Stubbs   | <input checked="" type="checkbox"/> Patrick Harris |
| <input checked="" type="checkbox"/> Henry H. Robbins    | <input type="checkbox"/> Liz Brown-Pickren         | <input checked="" type="checkbox"/> Katy Kavanagh  |
| <input checked="" type="checkbox"/> John Kenney         | <input checked="" type="checkbox"/> Gunnar Swanson | <input type="checkbox"/> Robert Turner             |
| <input type="checkbox"/> Titus Yancey                   |  |  |

**ADVISORS PRESENT:**

- |  |   |                                     |
|--|---|-------------------------------------|
| <input type="checkbox"/> Herb Garrison | <input type="checkbox"/> Jennifer Smith | <input type="checkbox"/> Eric Gooby |
|--|---|-------------------------------------|

**EX-OFFICIO PRESENT:**

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Gary Fenton | <input type="checkbox"/> Kevin Mulligan |
|--------------------------------------|---|

**STAFF LIAISONS**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Lynn Raynor |
|--|---|

**MEETING AGENDA, DISCUSSION AND ACTIONS:**

The meeting was opened at 6:00pm and the following items were discussed.  
*Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.*

**I. Roll Call**

**II. Pledge of Allegiance**

**III. Approval of Agenda**

Motion made to approve the September 4, 2013 agenda as presented.

Motion: John Kenney

Second: Gunnar Swanson

Motion carried unanimously.

**IV. Approval of Minutes**

Motion made to approve the August 7, 2013 minutes as presented.

Motion: John Kenney

Second: Harry Stubbs

Motion carried unanimously.

**V. Member Announcements**

- A. Harry Stubbs meeting with Emerald Isle staff on 9/10/2013 at 10:00am to see how they fund their greenways/trails.
- B. Cotton Country Century Bike Ride starts in Uptown Greenville, 30m, 60m, 90m, and 100m rides. Cottoncountry.org. Fee is approximately \$35.
- C. Multiple Sclerosis Ride in New Bern on 09/07-08/2013.
- D. Bicycle Summit in Carrboro on 10/18-20/2013.

**VI. Public Comment Period**

None



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**VII. Advisor (Non-voting) Report**

None

**VIII. Old Business**

A. Subcommittee Reports

1. Education/Encouragement - Katy made calls to banks and found that some banks do allow bicycles/pedestrians in the drive thru teller line, Wells Fargo does. Others are working on it. She will send a letter to those who do not. SECU is working on installing bike racks.

Robert Turner arrived at 6:10pm.

2. Engineering – Sidewalk Construction Ordinance for Commercial Property and Roadway Striping Policy - No report.

3. Evaluation - September 10-15 Bike/Ped Count and Greenway Prioritization -
  - a. 9/7/2013 and 9/11/2013 bike counts will be taken on 5<sup>th</sup> Street and at the Off Leash Dog Park. Henry Robbins, Harry Stubbs, Brian Glover, and Patrick Harris volunteered to take counts.
  - b. Greenway Priorities - Darryl Vreeland is distributing a survey regarding priorities and projects.

- B. Bicycle Map - Annual presentation to City Council is scheduled for 10/7/2013. The new bike map will be presented at that time.

**IX. NEW BUSINESS**

A. NCDOT - Long Term Prospects for Evans Street

Jeff Cabiness, Division Planning Engineer of the NCDOT discussed the Evans St project. Evans St is designated as a suitable route, however there is no way to reconfigure roads to add bike lanes due to width. Can possible look at sharrows. Evans St narrows as you get closer into downtown. There is the possibility of trails on abandoned railroads. Lynn Raynor recommended putting together an ad hoc subcommittee to review/discuss ideas.

Motion made to create an ad hoc North/South Connector Subcommittee with Robert Turner, John Kenney, and Brian Glover serving.

Motion: Henry Robbins

Second: John Kenney

**X. DEPARTMENT REPORTS**

A. Public Works

1. Green Mill Run Greenway - hoping to have right of way documents in hand to begin contacting property owners in the next weeks. Still tentatively scheduled for bid award in December 2013.
2. South Tar River Greenway - Board of Transportation is meeting today and tomorrow, will consider additional funding requested to fully fund the project. Consultant has indicated will be dealing with 30+ properties for easements which



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requires revising the schedule. Advertising for construction bids will now be October 2014.

3. Dickinson Ave - In early stages of scope development with NCDOT. Cross sections not set yet, will balance needs of motorized vehicles, bikes, pedestrians, and parking for businesses. There will be public meeting opportunities for the project, just as have been for Evans St/Old Tar Road widening project. More to come as design moves forward.

B. Recreation and Parks

1. Greensprings Park - GUC is realigning old sewer lines.
2. Shared pictures of the new way finding signs on the greenway.

**XI. ADJOURN**

Motion made to adjourn.

Motion: Gunnar Swanson

Second: John Kenney

Motion carried unanimously.

Having no further business, the meeting adjourned at 7:04 PM.

Respectfully submitted,

*Laura J. Davenport*

Laura J. Davenport  
Administrative Secretary  
*Recreation and Parks Department*