



City of Greenville
Bicycle and Pedestrian Commission
Summary Minutes
Wednesday, August 7, 2013 @ 6:00PM
City Hall – City Council Chambers
200 West Fifth Street

BOARD MEMBERS PRESENT:

- | | | |
|---------------------------------------------------------|-------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Brian Glover, Chair | <input checked="" type="checkbox"/> Harry Stubbs | <input checked="" type="checkbox"/> Patrick Harris |
| <input checked="" type="checkbox"/> Henry H. Robbins | <input checked="" type="checkbox"/> Liz Brown-Pickren | <input checked="" type="checkbox"/> Katy Kavanagh |
| <input type="checkbox"/> John Kenney | <input checked="" type="checkbox"/> Gunnar Swanson | <input checked="" type="checkbox"/> Robert Turner |
| <input type="checkbox"/> Titus Yancey | | |

ADVISORS PRESENT:

- | | | |
|----------------------------------------|----------------------------------------------------|-------------------------------------|
| <input type="checkbox"/> Herb Garrison | <input checked="" type="checkbox"/> Jennifer Smith | <input type="checkbox"/> Eric Gooby |
|----------------------------------------|----------------------------------------------------|-------------------------------------|

EX-OFFICIO PRESENT:

- | | |
|--------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Gary Fenton | <input type="checkbox"/> Kevin Mulligan |
|--------------------------------------|-----------------------------------------|

STAFF LIAISONS

- | | |
|----------------------------------------------------|-------------------------------------------------|
| <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Lynn Raynor |
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MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting was opened at 6:00pm and the following items were discussed.
Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Agenda

Motion made to approve the August 7, 2013 agenda as presented.

Motion: Gunnar Swanson

Second: Patrick Harris

Motion carried unanimously.

IV. Approval of Minutes

Motion made to approve the June 5, 2013 minutes as presented.

Motion: Gunnar Swanson

Second: Henry Robbins

Motion carried unanimously.

V. Member Announcements

A. Cotton Country Century Bike Ride starts in Uptown Greenville, 30m, 60m, 90m, and 100m rides. Cottoncountry.org. Fee is approximately \$35.

B. ECU Campus - Met with designers of ECU Bike Master Plan, the City needs to join in this effort. Final draft will be available in about one month.

C. ECU's Parking and Transportation Event at College Hill at the end of August.

VI. Public Comment Period

A. Ms. Donna Hall - Voiced concerns regarding pedestrian crossing near hospital, showed pictures from her camera.



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VII. Advisor (Non-voting) Reports

- A. Jennifer Smith (Vidant Medical Center/East Carolina Injury Prevention)
1. Connect.DOT has updated their Bicycle Safety Curriculum (Let's GO NC!) nc.dot.gov/bikeped/safetyeducation/letsگونc (PE Teachers)
 2. ECU has had 2 students die this summer with skateboarding incidents, neither was wearing helmets. Trying to reach this population (college age) for more safety habits.

VIII. Old Business

- A. Subcommittee Reports
1. Education/Encouragement - Reviewed letter to financial institutions allowing bicyclists and pedestrians to use the drive thru teller. Discussion ensued. Katy will make suggested changes. Motion made to approve the letter as amended.
Motion: Liz Brown-Pickren
Second: Harry Stubbs
Motion carried.
 2. Engineering – Sidewalk Construction Ordinance for Commercial Property and Roadway Striping Policy - No meeting, will have a report next month. Commission feels like the Roadway Striping Policy is not a priority.
 3. Evaluation - September 10-15 Bike/Ped Count and Greenway Prioritization - National Documentation Project, count dates are 9/10-15. Last year had one count on a weekday and one on a weekend. Recommend two counts, one on weekday and one on 9/7 (due to ECU football game). Harry will do 9/7 at Dog Park from 12-2PM. FROGGS can provide volunteers as well. Bikepeddocumentation.org
- B. Bicycle Accommodations on Evans Street (Rob Turner) - Discussed talking with NCDOT, Jaff Cabiness; Mr. Turner will try talking with him. Adding bike lanes to Howell St and S Pitt St.

IX. NEW BUSINESS

- A. First Street HC Access and Bike Banks (Rik DiCesare)
Extends from Pitt St to Summit St. Pilot program for bike corralling. This will be on the street. Reviewing types of bike banks and provided pictures. Will need input from Commission on design and efficiency. Support any structures that are a two point support. A motion was made to change the bike lane striping to sharrows.
Motion: Liz Brown-Pickren
Second: Harry Stubbs
Motion carried.

Liz Brown-Pickren left the meeting at 7:33PM.



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- B. Bike Maps Online
Bike map is on the GRPD website, www.grpd.info. Commission Chair recommended presenting the bike map at the first City Council meeting in September. Lynn Raynor will check into this.

X. DEPARTMENT REPORTS

A. Public Works

1. Green Mill Run Greenway - still in right of way acquisition. Hope to take it to City Council in December to approve a bid for construction.
2. South Tar River Greenway - several items are asking for supplemental design elements, trailhead locations, conduit for future surveillance cameras and lighting.
3. Sidewalk contract - looking at additional locations.

B. Recreation and Parks

1. Tar River Study - Lamarco Morrison is working on this project. Goal is engagement of citizens to on river front activity. Consultant selection by 8/29. Will have a minimum of 3 public meetings.

XI. ADJOURN

Motion made to adjourn.

Motion: Gunnar Swanson

Second: Patrick Harris

Motion carried unanimously.

Having no further business, the meeting adjourned at 8:00 PM.

Respectfully submitted,

Laura J. Davenport

Laura J. Davenport
Administrative Secretary
Recreation and Parks Department