



City of Greenville  
**Bicycle and Pedestrian Commission**  
Summary Minutes  
Wednesday, June 5, 2013 @ 6:00PM  
City Hall – City Council Chambers  
200 West Fifth Street

---

**BOARD MEMBERS PRESENT:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Brian Glover, Chair         | <input checked="" type="checkbox"/> Harry Stubbs   | <input checked="" type="checkbox"/> Patrick Harris    |
| <input checked="" type="checkbox"/> Henry H. Robbins | <input checked="" type="checkbox"/> Derek Swart    | <input checked="" type="checkbox"/> Liz Brown-Pickren |
| <input checked="" type="checkbox"/> John Kenney      | <input checked="" type="checkbox"/> Gunnar Swanson | <input checked="" type="checkbox"/> Robert Turner     |
| <input checked="" type="checkbox"/> Katy Kavanagh    | <input type="checkbox"/> Robin Little              |   |

**ADVISORS PRESENT:**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Herb Garrison | <input checked="" type="checkbox"/> Jennifer Smith | <input checked="" type="checkbox"/> Eric Gooby |
|--|--|--|

**EX-OFFICIO PRESENT:**

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Gary Fenton | <input type="checkbox"/> Kevin Mulligan |
|--------------------------------------|---|

**STAFF LIAISONS**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Lynn Raynor |
|--|---|

**MEETING AGENDA, DISCUSSION AND ACTIONS:**

The meeting was opened at 6:00pm and the following items were discussed.

*Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.*

**I. Roll Call**

**II. Pledge of Allegiance**

**III. Approval of Agenda**

Motion made to approve the June 5, 2013 agenda as presented.

Motion: John Kenney

Second: Patrick Harris

Motion carried unanimously.

**IV. Approval of Minutes**

Motion made to approve the April 3, 2013 minutes as presented.

Motion: Liz Brown-Pickren

Second: John Kenney

Motion carried unanimously.

**V. Member Announcements**

- A. NC Alliance for Help - Senate version of State budget cuts \$1.2 million for Bicycle and Pedestrian infrastructure, which reduces the Federal matching funds of \$4m.

**VI. Public Comment Period**

None

**VII. Advisor (Non-voting) Reports**

- A. Jennifer Smith (Vidant Medical Center/East Carolina Injury Prevention)



City of Greenville  
**Bicycle and Pedestrian Commission**  
Summary Minutes  
Wednesday, June 5, 2013 @ 6:00PM  
City Hall – City Council Chambers  
200 West Fifth Street

---

1. House Bill 817 - NC General Assembly Web Page. Would eliminate State funding of Bicycle and Pedestrian projects. See Bill text at <http://www.ncleg.net/Sessions/2013/Bills/House/PDF/H817v6.pdf>
2. Safe Communities Coalition Meeting - two seniors from JH Rose did a 5k Run in the memory of Andrew Molmon, who was killed while riding a skateboard. 5k run raised over \$1000 and proceeds have been donated to East Carolina Injury Prevention to purchase helmets.

**VIII. Old Business**

- A. Evans Street/Old Tar Road Widening Project  
Will contact Jeff Cabaniss for August meeting.

**IX. NEW BUSINESS**

- A. Subcommittee Reports
1. Education/Encouragement – National Bike Month
  2. Engineering – Sidewalk Construction Ordinance
    - a. Find out what Wilmington and Charlotte are doing regarding sidewalks in front of commercial property (subcommittee to pursue). This is a gray area that needs to be solidified. NCDOT does not install or maintain sidewalks, all in accordance with the municipality.
  3. Evaluation - Greenway Prioritization
    - a. City is requesting the BAPC to get involved with suggestions and recommendations, developing an updated priority list. Subcommittee is looking at getting in touch with assigned City staff (MPO) to hold public meetings to get comments on this, as well as a possible online survey.
- B. Bank Policies for Drive-Up Bicycle Service  
With the Commission encouraging others to use bicycles, banks do not allow drive-up bicycle service. Might possibly get the subcommittee to meet to find out reasons this is happening in the community. Possibly gather statistics.  
Education/Encouragement Committee will take on this task.
- C. Good Roads Initiative - Bike/Ped Priorities List  
Resurfacing Project - the Commission had put together a priority list of bike lane striping a couple years ago and this new effort was to look at the past priorities and see if they still have the same priority. City staff is developing a 5 year resurfacing plan. Staff recommended that Commission review the plan for the next five (5) years and focus priorities on the resurfacing project list. Discussion ensued. This has been assigned to the Evaluation SubCommittee to review what the City is doing. Engineering Subcommittee will draft a policy regarding overall bicycle striping.

**X. DEPARTMENT REPORTS**

- A. Public Works



City of Greenville  
**Bicycle and Pedestrian Commission**  
Summary Minutes  
Wednesday, June 5, 2013 @ 6:00PM  
City Hall – City Council Chambers  
200 West Fifth Street

---

1. Green Mill Run Greenway - still in right of way acquisition. Have received most of what's needed to address property owners. Hope to take it to City Council in September or October to approve a bid for construction.
2. South Tar River Greenway - City had requested additional money from the NCDOT to finish the project entirely instead of phasing it, indication from NCDOT that money will be granted so easement acquisition can be obtained. State budget bill discussed earlier in meeting could affect whether matching funds are provided by NCDOT or will fall to the City.
3. Charles Blvd Sidewalk - Project is almost complete.
4. Will request the Greenville Police Department to attend the August meeting, and then routinely on a quarterly basis.
5. Thanked Derek Swart for his service on the Commission.

**B. Recreation and Parks**

1. Not sure where signage will fall with the new branding efforts by the City.
2. Contact law enforcement if you see someone on the greenway who is not supposed to be on it (i.e. mopeds or motorized vehicles).

**XI. ADJOURN**

Motion made to adjourn.

Motion: Liz Brown-Pickren

Second: John Kenney

Motion carried unanimously.

Having no further business, the meeting adjourned at 6:41PM.

Respectfully submitted,

*Laura J. Davenport*

Laura J. Davenport  
Administrative Secretary  
*Recreation and Parks Department*