



City of Greenville  
**Bicycle and Pedestrian Commission**  
Summary Minutes  
Wednesday, March 6, 2013 @ 6:00PM  
City Hall – City Council Chambers  
200 West Fifth Street

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**BOARD MEMBERS PRESENT:**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Brian Glover, Chair | <input checked="" type="checkbox"/> Harry Stubbs   | <input type="checkbox"/> Titus Yancey                 |
| <input type="checkbox"/> Henry H. Robbins               | <input type="checkbox"/> Derek Swart               | <input checked="" type="checkbox"/> Patrick Harris    |
| <input checked="" type="checkbox"/> John Kenney         | <input checked="" type="checkbox"/> Gunnar Swanson | <input checked="" type="checkbox"/> Liz Brown-Pickren |
| <input checked="" type="checkbox"/> Katy Kavanagh       | <input type="checkbox"/> Robin Little              | <input checked="" type="checkbox"/> Robert Turner     |

**ADVISORS PRESENT:**

- |  |  |                                       |
|--|--|---------------------------------------|
| <input type="checkbox"/> Herb Garrison         | <input checked="" type="checkbox"/> Jennifer Smith | <input type="checkbox"/> James Rhodes |
| <input checked="" type="checkbox"/> Eric Gooby |  |                                       |

**EX-OFFICIO PRESENT:**

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Gary Fenton | <input type="checkbox"/> Scott Godefroy |
|--------------------------------------|---|

**STAFF LIAISONS**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Lynn Raynor |
|--|---|

**MEETING AGENDA, DISCUSSION AND ACTIONS:**

The meeting was opened at 6:00pm and the following items were discussed.  
*Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.*

**I. Roll Call**

**II. Pledge of Allegiance**

**III. Approval of Agenda**

Motion made to accept the agenda as presented.

Motion: Gunnar Swanson

Second: John Kenney

Motion carried unanimously.

**IV. Approval of Minutes**

Motion made to approve the February 6, 2013 minutes as amended.

Motion: Gunnar Swanson

Second: Harry Stubbs

Motion carried unanimously.

**V. Member Announcements**

A. EC Velo Club riding nights will start next week.

B. ECU Master Plan Bike Committee is meeting 3/22/2013 at 12:30pm on ECU Campus. This is not an open meeting.

**VI. Public Comment Period**

None



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**VII. Advisor (Non-voting) Reports**

- A. Jennifer Smith (Vidant Medical Center/East Carolina Injury Prevention) – Would need to know timing of the opening of the greenway to make sure there is full support for JH Rose High School. Ped heads are included in part of the plan for Evans St and Arlington Blvd. Survey last spring produced over 100 pedestrians walking to school.
- B. Eric Gooby (Pitt County Planning Department) – No report.

**VIII. Old Business**

- A. Evans Street/Old Tar Road Recommendation to NCDOT - Engineering Subcommittee  
Motion to table.  
Motion: Liz Brown-Pickren  
Second: Harry Stubbs
- B. Bike Map Presentation  
Large bike map presented for all Commissioners review. Maps are in Mendenhall Student Center and kiosks, being distributed at bike shops, Public Works, Public Transportation and Recreation and Parks.

**IX. NEW BUSINESS**

- A. Subcommittee Reports
  - 1. Education/Encouragement – National Bike Month, BAPC Website
    - a. Met last Wednesday and spoke about Bike Day at River Jam and Banner, logo and flyers for upcoming events. Get minutes from Liz if possible. Event is 04/20 if anyone wants to help. BAPC time is from 3-6pm, event goes on until 9pm.
    - b. Presented a BAPC logo created by Katy Kavanagh. Motion made to approve the logo as presented.  
Motion: Liz Brown-Pickren  
Second: Harry Stubbs  
  
Motion amended to adopt logo pending approval of City Attorney.  
Motion: Liz Brown-Pickren  
Second: Harry Stubbs
    - c. Katy Kavanagh created a website for ideas for the City BAPC website.
  - 2. Enforcement – Meetings with Greenville Police Department  
Enforcement Subcommittee did not meet.

**X. EVANS STREET – 10<sup>th</sup> Street to Greenville Blvd.**

Robert Turner read a statement prepared about why he wanted to join the Bicycle and Pedestrian Commission. Provided a proposal for Evans St and discussion ensued. His request is in the Bike Master Plan and it is a state road and NCDOT would need to be involved and notified of the urgency.



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**XI. DEPARTMENT REPORTS**

A. Public Works

1. Charles Blvd Sidewalk Project – Supposed to receive signed contracts today – construction may start within the next three weeks. Will go from Red Banks Rd to Hyde Park. This is about a 4 month project.
2. Green Mill Run Greenway – will take another few months before easement acquisitions can be acquired.
3. South Tar River Greenway – Phase III – Public Input Meeting (open workshop) regarding the 33% alignment, meeting is on 3/14/2013 at 4:30-7:00pm at the Eppes Recreation Center at Thomas Foreman Park.
4. Discussion regarding better communication between Community Development and the BAPC regarding projects that include bike lanes and projects.

B. Recreation and Parks

1. Bike maps are at all recreations centers, including River Park North.
2. Etiquette signs are next on the project list, there are five to put up. Having five additional signs made so there are signs on both sides. Will probably go up in the next 1-2 weeks.

**XII. ADJOURN**

Motion made to adjourn.

Motion: John Kenney

Second: Liz Brown-Pickren

Motion carried unanimously.

Having no further business, the meeting adjourned at 6:50PM.

Respectfully submitted,

*Laura J. Davenport*

Laura J. Davenport  
Administrative Secretary  
*Recreation and Parks Department*