



## NEIGHBORHOOD ADVISORY BOARD

### SUMMARY MINUTES

Thursday, August 15, 2013 @ 6:30 PM

City Hall Conference Room 337  
200 WEST FIFTH STREET

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#### BOARD MEMBERS PRESENT:

Members present are denoted by an "\*" and members absent are denoted by an "x".

NAME	DISTRICT	NAME	DISTRICT
Carolyn Glast x	1	Kim Carney, Vice Chair *	1
Betty Hines *	2	David Douglas *	2
Ann Maxwell, Chair *	3	Laura McKenna *	3
Lisa Wilbourne *	4	Caroline Doherty x	4
Sharon Stang *	5	Brenda Diggs *	5

#### ALTERNATE MEMBERS & LIAISONS:

NAME	DISTRICT	NAME	DISTRICT
Jose Reyes	1	Vince Bellis	3
Julie Call	1	Rick Smiley	4
Misun Hur	5		

#### CITY STAFF PRESENT:

Seth Laughlin, Planner II (CDD) and Gwen Turnage, Administrative Assistant (CDD)

I. **ROLL CALL** - A quorum was established

II. **APPROVAL OF MINUTES** – July 18, 2013

**Motioned by:** Sharon Stang      **Second by:** Lisa Wilbourne

All in favor

#### III. **NEW BUSINESS**

1. Welcome – Ann Maxwell, NAB Chair

Councilmember Joyner noted that chairperson Maxwell has done an excellent job with the Neighborhood Advisory Board consistently having a quorum and the positive momentum of the board.

## 2. Presentation by McKenzie Cox Greenville Fire/Rescue

McKenzie Cox, Safety Educator for the City of Greenville Fire/Rescue Department. Ms. Cox explained the "Code Red" program which has been in existence for approximately 26 years. The goal of the program is to get a working smoke alarm in every home within the City of Greenville city limits to prevent fires. Cox would like to attend future neighborhood functions to get the word out about code red. Her business cards were distributed for additional information. October is fire safety month and free activities will be going on the entire month.

## IV. OLD BUSINESS

### 3. National Night Out recap

- National Night Out is held annually on the first Tuesday in August.
- Several neighborhoods had excellent turnouts due to the advertisement.
- Neighborhoods had good teamwork/committees.
- Taking pictures of neighborhood activities during the event and hanging banners prior was an excellent source of information.
- Lieut. Carson thanked several businesses and neighborhoods for their participation and expressed his sincere appreciation for the comrade throughout the city.
- The discussion was brought up for staff to put together a brochure of "How to have a successful National Night Out" to use for future NNOs.
- Lieut. Carson provided a website that is very helpful with the preparation of NNO. The National Association of Crime Watch has a web page designed for the National NNO @ [www.natw.org](http://www.natw.org)
- NAB requested a crime report for the City of Greenville the night of NNO. Did the crime rate go down, what was the crime rate?
- One of the best NNO ever!

### 4. Discussion of 2013/2014 NAB workplan

- A "creative committee" was formed with Lisa Wilbourne, Sharon Stang, and David Douglas. Once a time and place has been established an email will go out by staff to board members advising them of the meeting.
- Chairperson Maxwell asked NAB members to start thinking about topics for next year's symposium. The board requested staff provide a report updating the board on the workplan every month.
- Chairperson Maxwell explained why the board does not have a city council representation.
- Staff noted that it is their position to inform the board of city events.

### 5. Public Comment Period

- Harry Stubbs from the Forrest Hills community noted that their neighborhood has a sign. Mr. Stubbs would like to see every neighborhood with a sign to

- identify their neighborhood. Staff will have an answer at the next meeting. The sign mentioned is an addition to the neighborhood sign.
- A workshop will be planned for the 2013/2014 NAB workplan. Staff will notify members by email of the time and date.
  - It is imperative that each member be present during the September meeting for elections of the NAB Chair and Vice Chair.
  - Can a member from the NAB represent NAB during the September City Council meeting? Kimberly Carney volunteered to speak at this meeting. However, the question is “will she be allowed to speak?”

## **V. ADJOURN**

### **MOTION TO ADJOURN**

Motioned by: Kim Carney      Second by: Laura McKenna

Having no further business, the meeting adjourned at 8:00PM.

Respectfully submitted,

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Seth Laughlin, Planner II